



**RWDB MEETING
THURSDAY, JANUARY 26, 2017
10 AM – 11:30 AM**

**IowaWORKS OFFICE, ROOMS 41A/43A
4444 1ST AVE NE, SUITE 436, CEDAR RAPIDS, IOWA**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS AND GUESTS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (SEE ATTACHMENT A)
 - CEO/RWDB EXECUTIVE COMMITTEE MEETING – JANUARY 17, 2017
 - CEO/RWDB MEETING – DECEMBER 1, 2016
5. CORRESPONDENCE (SEE ATTACHMENT B)
 - FINAL MONITORING REPORT FALL 2016
6. MEMBER ANNOUNCEMENTS
7. STRATEGIC PLAN & REGIONAL WORKFORCE GOALS PROGRESS UPDATE – CARLA ANDORF (SEE ATTACHMENT C)
8. GRANTS REPORT – CARLA ANDORF (SEE ATTACHMENT D)
9. IOWAWORKS FINANCIALS & ENROLLMENT GOALS – LIYA FITZPATRICK (SEE ATTACHMENT E)
10. REGION 10 IOWAWORKS REPORT – CARLOS VEGA/SCOTT MATHER (SEE ATTACHMENT F)
11. ADULT EDUCATION/LITERACY REPORT – MARCEL KIELKUCKI (SEE ATTACHMENT G)
12. VOCATIONAL-REHABILITATION REPORT – HOLLY MATEER/MONICA BROCKWAY
13. DISCUSSION ON PROPOSED BOARD STRUCTURE – CARLA ANDORF (SEE ATTACHMENT H)
14. MOTION TO ADJOURN

NEXT MEETING DATE IS: RWDB, MARCH 30, 2017, IOWAWORKS

Region 10 Website: http://www.iowawdb.gov/r10_home

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES

JANUARY 17, 2017
KIRKWOOD COMMUNITY COLLEGE
CEDAR RAPIDS, IOWA

Executive Committee Members Present: Bob Yoder, Patty Manuel, Susie Weinacht (all by teleconference)

Staff: Carla Andorf, Carlos Vega, Scott Mather, Kim Becicka

The meeting was called to order by Chair Bob Yoder at 3:34 pm. The Executive Committee met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Patty Manuel, Susie Weinacht, agenda approved.

Discussion was held on the proposed board structure changes as a result of the rule changes under WIOA. Carla Andorf gave an overview of the handout that was developed by Ben Humphrey and discussed at our December meeting. We have been strongly encouraged to make the recommended changes to be in board compliance.

The composition of the new board would be:

- 50% business representation
- 20% workforce representation
- One-stop delivery partners: IVRS or IDB, Adult Education Provider, IWD
- Institution of higher education
- Economic organization
- Optional members

We must maintain general and political party balance; geographical balance is recommended. Discussion was held regarding the option to have 19 or 23 board members. If we chose 23, we could add a K-12 representative as an optional member. Bob Yoder asked for a motion to begin the process of transferring the Region 10 Workforce board to the new WIOA structure with a total of 23 voting members. M/S/C, Susie Weinacht, Patty Manuel, motion approved. We will continue this discussion at our January 26 meeting.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Susie Weinacht, Patty Manuel, motion approved.

The meeting adjourned at 4:25 pm.

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

THURSDAY, DECEMBER 1, 2016
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Don Frese, Joe Oswald, Justin Shields, Susie Weinacht

RWDB Board Members Present: Wayne Frauenholtz, Mary Gudenkauf, Kristy Lyman, Patty Manuel, Steve Olson, Shelley Parbs, Julie Perez, Mark Schneider, Susie Weinacht

RWDB Board Members Absent: Marcel Kielkucki, Patrick Loeffler, Kim Painter

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Liya Fitzpatrick, Scott Mather, Holly Mateer

GUESTS: Ben Humphrey

The meeting was called to order by Chair Patty Manuel at 10:03 am. The RWDB board met quorum. The CEO board did not meet quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Don Frese, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Julie Perez, Mark Schneider, motion approved.

Patty Manuel asked if there was any correspondence to share. There was none.

Patty Manuel asked if there were any member announcements. Mark Schneider asked that at a future board meeting we discuss working with persons with disabilities and if we should create a subcommittee for that area. Ben Humphrey remarked that information on forming a Disability Access Committee will be coming from the state. Holly Mateer could present at our next meeting. Carla Andorf shared that our region recently had a large layoff (over 450 employees) at IAC in Iowa City. We have eleven meetings scheduled to meet with the affected employees and will also be holding a job fair on December 7. Steve Olson discussed the MoneySmart program which concluded with 17 graduates.

Carla Andorf reviewed the WIA Training Provider application for Western Illinois University for their Supply Chain Management program. If approved, this will allow clients to receive WIA

funding for this program. Patty Manuel asked for a motion to approve the WIA Training Provider application. M/S/C, Julie Perez, Mark Schneider, motion approved.

Karen Friederich distributed the 2017 meeting schedule.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. We hosted an apprentice awareness event in November. They recently met with representatives from the Financial Services/Insurance/Customer Service sector board on how to work more with IowaWORKS.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP, KPACE and JRWA programs.

Liya Fitzpatrick and Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Business Services team and information on the state apprenticeship grant.

The Adult Education/Literacy report which highlights their performance metrics for the program was shared.

Holly Mateer reviewed the Vocational-Rehabilitation report. In our region, we had 356 successful outcomes for our clients in FY16.

Ben Humphrey, attorney with Iowa Workforce Development, gave a presentation on the WIOA board structure and shared handouts on the proposed new composition of our board members. His suggestion was to look at recruiting new business members from chambers of commerce, sector boards, and the Employers Council of Iowa group. Carla Andorf proposed that our next steps would be to have a committee meet in January to review these guidelines and make a recommendation at our January meeting on how to proceed.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Shelley Parbs, Don Frese, motion approved.

The meeting adjourned at 12:05 pm.

Upcoming Meetings:

RWDB, January 27, 2017, IowaWORKS

Terry E. Branstad, Governor

Kim Reynolds, Lt. Governor

Beth Townsend, Director



December 27, 2016

Dr. Michael Starcevich, President
Kirkwood Community College
6301 Kirkwood Blvd
Cedar Rapids, IA 52406

FINAL MONITORING REPORT FALL 2016

Dear Dr. Starcevich:

I am in receipt of your response to my monitoring of Kirkwood Community College and the Workforce Investment Act/Workforce Innovation and Opportunity Act programs they administer for Region 10. The report listed finding(s) that required corrective action and a response from your organization. The findings are summarized below for your review:

- Monitor was unable to reconcile the reported expenditures to the books of account.
- Monitor noted there were no WIOA Administrative expenses reported.
- In State Travel for board member was expended as Local Administration.
- Monitor noted there were no WIOA Youth Work Experience expenses reported.
- Monitor noted there is no separate Local Workforce Development Board budget for Administration.

The original finding(s), your responses and my final decision, are attached to this letter.

Please note that the scope of a financial monitoring review is significantly less than a financial and compliance audit. Therefore, we cannot express an opinion as to whether the financial statements reviewed present fairly the financial position for the period reviewed nor whether all disbursements are made in compliance with the terms of the contract(s) monitored. Subsequent monitoring visits will include a review of the item(s) listed above. Thank you for your assistance in resolving the above noted item(s).

If you have any questions regarding the findings you may contact Jamie Swacker at (515) 242-5221.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Taylor", is written over a horizontal line.

Kelly Taylor, Bureau Chief, Financial Management
Iowa Workforce Development

Cc: Liya Fitzpatrick/Carla Andorf Kris Gulick (CEO chair)
 Kristen Fiacco Kristy Lyman (LWDB Chair)

REPORTING

Financial Status Reports (FSRs) are reviewed to determine if expenditures and revenues reported can be reconciled to the books of account.

Finding #1

Monitor compared the October Financial Status Report (FSR) Expenditures submitted by Kirkwood Community College (KCC) to the Projects Summary trial Balance for the same time period. Monitor was unable to reconcile reported expenditures to Trial Balance for all funding categories. Monitor found expenses were not FIFO'd (First In First Out) on the submitted October FSR.

Corrective Action

IWD unlocked the October FSR's for correction and requested they be fixed to FIFO expenditures.

Grantee Response

October FSR's were corrected and resubmitted on 11/30/16.

IWD Determination

Upon review of the corrected October FSRs, Monitor was still unable to reconcile the FSR reported Expenditures to the Books of account for WIOA Dislocated Worker. Monitor lead an individualized training session during monitoring so staff understood the reporting requirements and the intricacies of the TM1 system.

Grantee Response

Email provided by Cheryl Hollestelle explained when the FSRs were submitted, the FY17 funding (October 1 – June 30 funding) was not yet available on the TM1 reporting system. Expenditures that show on the Books of Account but were not reported on the October FSR are for the FY17 funding. This will be included in the November FSR submission.

IWD Determination

Monitor will follow up during the next monitoring visit to assure Kirkwood Community College staff understand reporting requirements for the sub grants awarded by IWD. If needed, a second training session can be scheduled upon request.

Comment #1

Monitor noted there were no WIOA Administrative expenses reported on the FSRs for SFY17 to date.

Corrective Action

Resubmit October FSRs to correctly report Administrative expenses.

Grantee Response

October FSRs were corrected and resubmitted on 11/30/16.

IWD Determination

Response accepted by IWD. Monitor will follow up during the next monitoring visit to assure proper reporting of Administrative funds.

PARTICIPANT PAYMENTS

A total of Two Hundred and Fourteen (214) payments were included in the sample. The review included determining if costs were charged to the appropriate program, completeness of time and attendance records, adequate levels of obligations, signed obligation sheets in files and whether payments were calculated accurately. Also, a determination is made as to whether costs incurred are consistent with the Region 10 Local Service Plan. No findings/comments during this review period

STAFF OVERHEAD PAYMENTS

Staff overhead claims were sampled in order to ensure that payments are reasonable, allowable and allocable to the programs charged.

Finding #2

Monitor observed In State travel for Local Workforce Board Member S. Weinacht charged to Local WIOA Administration in the amount of \$151.61. Board costs must be separated from Partner Administrative expenses per the WIOA Handbook. They must be approved by the board and have a separate budget on the agreement.

Corrective Action

A LWDB budget must be developed and the expenses for board staff moved to that budget accordingly.

Grantee Response

Board travel was actually for WIOA Transition. Expenses were moved from WIOA Admin to WIOA Transition on a Journal Entry document. Back up was provided to monitor showing the transfer.

IWD Determination

Response accepted.

COST LIMITATIONS

Cost limitations are reviewed to determine if there are any possible compliance issues in relation to meeting the budget requirements as imposed in federal regulations and the terms of the contracts.

Comment #2

Monitor noted there were no Youth Work Experience (WEP) expenses reported on the FSRs for SFY17 to date. WIOA Federal regulations, the WIOA Handbook, and the agreement between Kirkwood Community College and Iowa Workforce Development states 20% of the Total Youth expenses for each funding period MUST be spent on WEP.

Corrective Action

Resubmit October FSRs to correctly report WEP.

Grantee Response

October FSRs were corrected and resubmitted on 11/30/16.

IWD Determination

Response accepted by IWD. Monitor will follow up during the next monitoring visit to assure proper reporting of WEP.

Comment #3

Monitor noted there were no Local Workforce Development Board (LWDB) WIOA Administrative expenses segregated for SFY17 to date. Per the WIOA regulations and the WIOA Handbook, LWDB are able to have and approve a budget for their use to cover board expenses. This should be reported and tracked separate from the Local budget.

Corrective Action

Assure the LWDB understands they are allowed to have a budget for the board as allowed in the WIOA Handbook. If board funding is needed, an agreement modification will be done to split out the Board Admin from the Local Admin and expenses/received funds will be reported separately on the TM1 system.

Grantee Response

Will assure the LWDB understands they can set a budget and reduce the Local Admin to accommodate needed Board expenses by sending in a Customer Service Plan Modification requesting the transfer of Local Admin funds to the LWDB on the agreement.

IWD Determination

Monitor will follow up during the next monitoring visit to assure proper reporting of Administrative funds splitting out any board administrative expenses from the Local Admin.

OTHER ISSUES FROM IWD QUESTIONNAIRE

There are other tests conducted during the visit that cannot be appropriately classified with the sections outlined above. No findings/comments during this review period.

Region 10 Vision, Mission, Strategic Priorities and Goals

July 1, 2016-June 30, 2019

Vision: Providing a seamless and integrated workforce delivery system for businesses and individuals by:

1. Ensuring accessibility for all individuals, including those with barriers to employment.
2. Sustaining and strengthen regional economic growth through innovative sector partnerships
3. Creating pathways that connect a pipeline of educated and skilled workers to current and emerging industries leading to self-sufficient careers.

Mission: Effectively contributing to Iowa’s Creative Corridor’s quality of life by connecting businesses and individuals to workforce solutions.

Strategic Priorities and Goals:

Priority #1. Community Awareness of Integrated Workforce System: Design an integrated workforce system that focuses on increased awareness of the workforce system with external customers (businesses) and internal customers (four core partner programs).

Goal	Responsible Party	Estimated Date	Progress Report
1.1 Develop a Workforce System Orientation for use with Businesses and Customers.	Core Partners	June 30, 2017	July-September 2016: Joint workgroup (4 core partners) working on integrating business service activities. October 2016: Report out to full staff with an action plan ready to implement. December 2016-Implementation Workgroup Meeting. Starting to work on implementation of business services joint outreach and orientation.
1.2 Increase visibility through joint outreach,	Core Partners	December 31, 2017	July-September 2016: Joint workgroup (4 core partners) working on integrating outreach activities

marketing and awareness campaigns, especially seeking local media outlets.			and education the public on the full workforce 'system' of services. October 2016: Report out to full staff with an action plan ready to implement. December 2016-Implementation Workgroup Meeting. Starting to work on implementation of activities, including a tool for staff and partners to know and understand all WIOA services, activities and referral process.
1.3 Provide ongoing staff training, continuously integrate services and evaluate regularly.	All Workforce Partners	Ongoing	June 2016-Team members attended WIOA conference. September 2016-Team members attended training on enter business services October 2016-Workforce Partner In-Service. Teams will present on work group efforts, field questions. December 2016-Implementation Workgroup Meeting. Starting to work on implementation of activities, including a tool for staff and partners to know and understand all WIOA services, activities and referral process. Developing electronic referral tool..
1.4 Develop a referral process between the four core programs which includes a hand off and follow up process.	Core Partners	December 31, 2017	July-September 2016: Joint workgroup (4 core partners) working on developing a more efficient referral tool and method. October 2016: Report out to full staff with an action plan ready to implement.
1.5 Inform customers of career pathways and occupations that lead to self-sufficiency.	Core Partners with Sector Boards	June 30, 2018	June 2016-RWDB met with Advance Mfg Sector Board to learn about pathways and workforce needs September 2016-RWBD met with Customer Service/Insurance/Banking Sector Board to learn about pathways and workforce needs. November 2016-Hosted apprenticeship awareness event with 23 businesses and 11 job seekers.

Priority #2. Preparation of the Workforce: Design, develop and offer training for individuals, including those with barriers to employment--to prepare for current and emerging industry workforce skill requirements. Support the region's workforce through pathways that provide advanced, skilled and future ready workers.

Goal	Responsible Party	Estimated Date	Progress Report
<p>2.1 Design and develop career exploration and training pathways (including basic, soft and hard skills), especially focused on Advanced Manufacturing and Financial Services/Insurance/Customer Service sector board pathways.</p>	<p>Core Partners</p> <p>Advanced Manufacturing Sector Board</p> <p>Financial Services/Insurance and Customer Service Board</p>	<p>June 30, 2017</p>	<p>November 2016-Meeting with Financial Services/Insurance/Customer service board to review next steps to increasing partnerships between IowaWORKS and this board.</p> <p>November 2016-January 2017-Met with leadership of Financial Services/Customer Services/Insurance sector board. They identified an outline for basic customer service and industry training/awareness that could be completed through IowaWORKS workshops. They will be working with the full board to outline what this might look like and help with implementing by offering their time/tours/locations for portions of the workshops. Sector board leadership would like to present to WIOA partners to educate on their industry and workforce needs.</p>
<p>2.2 Provide training information on STEM and high-demand occupations in the Creative Corridor.</p>	<p>Core Partners</p>	<p>Ongoing</p> <p>June 30, 2017 (aligned with goal 2.1)</p>	<p>To be completed-FS/I/CS sector board leadership would like to present to WIOA partners to educate on their industry and workforce needs.</p>
<p>2.3 Provide tools, resources, and services to reduce barriers to work and education/training.</p>	<p>Core Partners</p>	<p>Ongoing</p>	
<p>2.4 Align partner services to training pathways to reduce barriers and ensure customers receive needed</p>	<p>Core Partners</p>	<p>December 31, 2017</p>	<p>Fall 2016-Developed a referral tool. Workgroup of local core partners is turning tool into a more user-friendly online/fillable form. Goal is to complete by January 2017 and present to all workforce partners.</p>

support.			December 2016-Implementation workgroup met to begin turning tool into electronic format. Plan to present to full workforce partner system team at January partner meeting.
2.5 Expand access to training and education opportunities through the use of distance learning tools, videoconferencing, and other technology.	Core Partners	June 30, 2017	Ongoing-FS/Ins/Banking creating IowaWORKS workshops around sector needs. Discussed using online modules created by businesses, or linking into businesses directly to facilitate portions of training.
2.6 Co-enroll participants in core partner programs as appropriate to provide participants with access to needed and available services.	Core Partners	Ongoing	December 2017-Implementation workgroup is finalizing a flip charge to help WIOA staff, workforce partners, and customers have a clear visual on what services are available, who might be eligible and how to connect.

Priority #3. Effective Business Engagement: Engage more effectively and widely, and collaborate more extensively with employers in workforce planning. Provide access to individuals with workforce resources aligned to business needs and the region’s current and emerging sectors to bolster regional workforce competitiveness.

Goal	Responsible Party	Estimated Date	Progress Report
3.1 Support all regional sector board work focusing on Advanced Manufacturing, Financial Services/Insurance/Customer Service, and STEM by ensuring alignment to regional workforce needs/demands.	Core Partners RWDB	Ongoing	November 2017-Meeting with FS/Ins/CS board to review meeting with RWDB in September and identify areas for increased partnership. Ongoing-Working with leadership of FS/Ins/CS Sector Board to present to WIOA staff on industry and workforce needs.
3.2 Create workforce	Core Partners	Ongoing	Ongoing-Developing in house workshops around

<p>system programming aligned to local business demands/needs.</p>	<p>RWDB Sector Boards</p>		<p>FS/I/B sector needs. Discussed using online modules created by businesses, or linking into businesses directly to facilitate portions of training.</p> <p>January-February 2017-Developing in partnership with ABE/ESL a pre-training/pre-employment pathway for IAC impacted workers including additional courses for these workers within computer literacy, ESL classes, linkage with ongoing job readiness and job search classes, that pathway into employment or additional training.</p>
<p>3.3 Integrate current apprenticeship career opportunities into career and training pathways and expand apprenticeship opportunities with regional employers.</p>	<p>Core Partners Apprenticeship Employers</p>	<p>June 30, 2018 Ongoing</p>	<p>November 2017-Hosted an apprenticeship awareness event with 23 businesses and 11 job seekers. Have developed 2 new leads for businesses interested in apprenticeships and are helping 5 job seekers enter into more intensive services.</p> <p>December – January 2017-Several apprentices impacted by recent layoffs at several companies. Enrolling and serving these apprentices by continuing their classroom training and helping them connect with similar apprenticeship opportunities in the region.</p>
<p>3.4 Develop systems to better prepare and help individuals with barriers to employment to enter into training career opportunities and long-term employment.</p>	<p>Core Partners</p>	<p>Ongoing</p>	<p>January-February 2017-IowaWORKS is developing in partnership with ABE/ESL a pre-training/pre-employment pathway for IAC impacted workers including additional courses for these workers within computer literacy, ESL classes, linkage with ongoing job readiness and job search classes, that pathway into employment or additional training.</p>

Grants Report

Budget Overview

Special Programs Total Participant Budget					
	FY17 Carryover	New FY17 Funds	TOTAL Budget	Expenditures	Funds Remaining
Gap Tuition Assistance IAGAP	\$32,391.14	\$312,711.00	\$345,102.14	\$107,391.24	\$237,710.90

Other Funds					
	FY17 Carryover	New FY17 Funds	TOTAL Budget	Expenditures	Funds Remaining
IA PACE—KPACE program	\$14,655.84	\$754,583.00	\$769,238.84	\$243,024.12	\$526,214.72
GIVF Reimbursement Funds	\$10,701.54	\$0	\$10,701.54	\$1,060.29	\$9,641.25
Kirkwood Community College Foundation ⁺	\$3,400.00	\$0	\$3,400.00	\$0	\$3,400.00
*Total available will increase as new funds are donated.					

Special Programs Enrollments FY17

(7/1/16 – 6/30/17)

Gap Tuition Assistance	51
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E&T FFY16 (7/1/16 – 9/30/16)	19
E&T FFY17 (10/1/16 – 6/30/17)	2

E&T runs on the federal fiscal year. Data above was pulled for the timeframe to match the state fiscal year.

KPACE	70
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Fall cohorts began in August 2016. Spring cohorts began in March and April 2017.

Non-cohort enrollments will be throughout the year.

Credit enrollments typically happen at the beginning of the credit term.

Gap Tuition Assistance Program

Referrals

Referrals FY17	104
Historical Program Total	7696

Interviews

Interviews Scheduled FY17	70
Historical Program Total	1653

Approved Participants

Approved Participants FY17	51
Historical Program Total	1142

Participant Completions

Historical Program Total	788 of 1009 = 78.10%
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Fiscal Year	In Training	Completed Training	Did Not Complete	Completion Rate
2013	0	84	47	84 of 131 = 64.12%
2014	0	118	31	118 of 149 = 79.19%
2015	0	150	32	150 of 182 = 82.42%
2016	0	88	19	88 of 107 = 82.24%
2017*	14	35	19	35 of 54 = 64.81%

*Includes carryover training participants from FY16.

Participant Employment

New Employment FY17	29 of 54	53.70%
Overall Employment FY17	30 of 54	55.56%
Historical Overall Employment	660 of 696	94.83%

New employment: Completer has obtained different employment since enrolling in the program.

Overall employment includes all completers who are working, including those who have new employment and those who have increased responsibility with the same employer.

Fiscal Year	New Employment	Same Employer (increased duties)	Deceased	Other FT Activities	Unable to Contact	Looking for work or need employer information	Overall Employment Rate
2013	62	7	0	13	2	0	69 of 69 = 100%
2014	68	19	0	1	1	0	87 of 87 = 100%
2015	101	15	0	8	6	4	116 of 120 = 96.67%
2016	59	3	0	1	2	0	62 of 62 = 100%
2017	29	1	0	5	1	24 ⁺ *	30 of 54 = 55.56%

⁺Many graduates completed training recently and are now pursuing employment. *Those graduates still looking for work on 7/1/16 and still engaged in services were moved into the FY17 pool for employment.

Project status:

Program Information (to date)	FY13	FY14	FY15	FY16	FY17	Total
75 Hour Nurse Aide	72	63	49	42	14	350
Accelerated Welding Certificate		5	15	5	0	25
Administrative Assistant Certificate	9					9
Administrative Professional Certificate			9	2	0	11
Advanced Workplace Computing Certificate	0	1				4
Basic Workplace Computing Certificate	0	1				10
Bookkeeping Certificate	3	11				25
Business Application Specialist Certificate			1	5	0	6
Business Bookkeeping Computer Certificate			1	1	1	3
Call Center Customer Service Certificate	0	12	3	1	8	36
Certificate in Office Professionals	1	9	0			36
Certificate in Web Site Design	1	2				19
Certificate in Website Development	1	0	0	0	0	11
Certified Business Computing Professionals	5	7	1			42
Class B CDL	1	0	0	1	0	9
CNC Machinist Certificate	3	16	1	3	5	28
CNC Milling Operator Certificate	0	0	0			0
CNC Turning Operator Certificate	0	0	0			0
Combination Welder Certificate	17	2	1			45
Combination Welder SERIES		1	0			1
Combination Welder 254 Certificate	5					5
Community Living Professional				0	0	0
Core Construction Certificate				1	0	1
EKG Technician			0	1	0	1
Electrical Specialist		0	2	0	0	9
Electro Mechanical Certificate		0	0	0		0
Gas Metal Arc Welding Sense I				10	2	12
Graphic Design Certificate	1	3				10
Graphic Designer Certificate			2	4	0	6

Health Support Professional				0	0	0
Industrial Maintenance Certificate		1	0	0	0	1
IT Foundations	0	0				6
Job Planning, Benchwork, Layout Certificate	0	0	0			0
Kirkwood Culinary KickStart Certificate		2	2	0	0	4
Logistics/Supply Chain Certificate		1	0			1
Manufacturing Basics & CNC Machinist Certificate	4	0	0			4
Measurement, Materials, Safety Certificate	0	0	0			0
Medical Office Professional					2	2
Modern Manufacturing Series Certificate	4	0	0			4
Nurse Aide exam only	1					3
Office Administrative Assistant Certificate	7					7
Personal Support Professional				1	0	1
Phlebotomy	11	11	14	7	1	66
Production MIG Certificate		10	10	0		20
Sales Professional Certificate			0	0	0	0
Supervising in Healthcare Facilities				0	0	0
Transportation Service Class B Training Certificate		1	3	0	0	4
Transportation Specialist				0	0	0
Transportation Technician				0	0	0
Truck Driver Class A CDL	21	37	32	43	18	240
Web Designer Certificate			3	2	0	5
Other certificates no longer offered/available						60
TOTALS	167	196	149	129	51	1142

Funder: American Association of Community Colleges	Grant Total: \$150,000
Project: Job Ready, Willing and Able	Grant Period: April 1, 2014 - January 31, 2017
Project Status: 33 months in on a 34 month project (97%)	

SNAP Application Submissions and Approvals		
Goal: 210		
Progress as of January 2017: 3 (1% of goal)		
	SNAP applicants submitting for benefits	SNAP applicants approved for benefits
April 14' - March 15'	1	1
April - Sept. 2015	2	2
Oct. 15' - March 16'	0	0
April - Sept. 2016	0	0
Oct. 16' - March 17'	0	0
Total:	3	3

Basic Skills and Literacy Training			
	# of Students Starting in Basic Skills Training	# of Students Completing Basic Skills Training	# of Students from Basic Skills to Middle-Skill
April-Sept. 2014	42	0	0
Oct.-Dec. 2014	0	37	40
Jan.-March 2015	45	0	0
April-June 2015	0	0	0
July - Sept. 2015	42	70	27
Oct. - Dec. 2015	0	11	59
Jan.-March 2016	45	0	0
April-June 2016	0	41	41
July-Sept 2016	36	7	7
Oct-Dec 2016	0	26	26
Total:	210	192	200

Middle-Skill Job Training Enrollment				
Goal: 600				
Progress as of January 2017: 658 (110% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	147	0	38	41
Oct.-Dec. 2014	41	0	2	1
Jan.-March 2015	21	0	1	4
April - June 2015	18	0	1	0
July - Sept. 2015	8	62	9	0
Oct.-Dec. 2015	0	59	1	0
Jan.-March 2016	47	0	0	10
April - June 2016	44	43	3	3
July-Sept 2016	32	7	0	0
Oct - Dec 2016	12	3	0	0
Total:	370	174	55	59
Cumulative Total:	658			

Middle-Skill Job Training Completed				
Goal: 460				
Progress as of January 2017: 508 (110% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	54	0	0	0
Oct.-Dec. 2014	42	26	2	0
Jan.-March 2015	39	0	1	0
April - June 2015	22	0	2	20
July - Sept. 2015	18	19	3	0
Oct.-Dec. 2015	10	52	1	0
Jan.-March 2016	19	0	0	1
April-June 2016	22	23	9	19
July-Sept 2016	28	2	1	7
Oct - Dec 2016	25	36	1	4
Total:	279	158	20	51
Cumulative Total:	508			

Number of credential earned				
Goal: N/A				
Progress as of January 2017: 1,000				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	53	49	0	0
Oct.-Dec. 2014	57	88	2	0
Jan.-March 2015	25	72	1	0
April - June 2015	19	29	1	21
July - Sept. 2015	21	75	0	4
Oct.-Dec. 2015	74	20	0	4
Jan.-March 2016	60	0	0	1
April- June 2016	67	55	12	19
July-Sept 2016	55	25	1	7
Oct- Dec 2016	34	44	1	4
Total:	465	457	18	60
Cumulative Total:	1000			

Job Placement at Exit				
Goal: 292				
Progress as of January 2017: 306 (105% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	0	0	0	0
Oct.-Dec. 2014	57	0	0	0
Jan.-March 2015	36	15	2	0
April - June 2015	24	15	3	3
July - Sept. 2015	23	12	1	3
Oct.-Dec. 2015	8	13	2	2
Jan.-March 2016	18	5	0	1
April-June 2016	11	1	1	5
July-Sept 2016	15	10	1	2
Oct - Dec 2016	13	2	2	0
Total:	205	73	12	16
Cumulative Total:	306			
Completed Training and Receive Wage Gain				
Goal: N/A				
Progress as of January 2017: 232				
	GAP, KPACE, Project Start Finish			
April -Sept. 2014	0			
Oct.-Dec. 2014	0			
Jan.-March 2015	47			
April - June 2015	43			
July - Sept. 2015	38			
Oct.-Dec. 2015	21			
Jan. -March 2016	29			
April - June 2016	15			
July - Sept 2016	22			
Oct - Dec 2016	17			
Total:	232			
Job Retention- 30 days				
Goal: 262				
Progress as of January 2017: 269 (103% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April -Sept. 2014	0	0	0	0
Oct.-Dec. 2014	0	0	0	0
Jan.-March 2015	80	11	2	0
April - June 2015	28	11	2	0
July - Sept. 2015	24	13	2	4
Oct.-Dec. 2015	8	10	0	1
Jan.-March 2016	10	5	2	1
April-June 2016	9	1	0	0
July -Sept 2016	10	7	1	1
Oct - Dec 2016	22	2	2	0
Total:	191	60	11	7
Cumulative Total:	269			

Job Retention- 60 days				
Goal: 223				
Progress as of January 2017: 224 (100% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April -Sept. 2014	0	0	0	0
Oct.-Dec. 2014	0	0	0	0
Jan.-March 2015	75	6	2	0
April - June 2015	23	6	2	0
July - Sept. 2015	17	10	1	4
Oct.-Dec. 2015	7	11	0	1
Jan.-March 2016	9	5	2	1
April-June 2016	3	0	0	0
July - Sept 2016	10	5	1	1
Oct - Dec 2016	19	1	2	0
Total:	163	44	10	7
Cumulative Total:	224			
Job Retention- 90 days				
Goal: 178				
Progress as of January 2017: 197 (111% of goal)				
	GAP, KPACE, Project Start Finish			
April -Sept. 2014	0			
Oct.-Dec. 2014	0			
Jan.-March 2015	70			
April - June 2015	24			
July - Sept. 2015	26			
Oct.-Dec. 2015	21			
Jan.-March 2016	21			
April - June 2016	5			
July-Sept 2016	12			
Oct - Dec 2016	18			
Total:	197			

Financial Reporting
as of January 13, 2017
53.50% of the Year Completed*

Grant Name	Carryover	Total Grant	Total Budget	Staff & Overhead Expenditures	Participant Expenditures	Staff & Overhead Obligations	Participant Obligations	Unobligated Balance	% of FY17 Grant Spent/Obligated	% of Unobligated Funds
WIOA Admin	31,844	93,805	125,649	55,573	0	41,972	0	28,104	70.04%	29.96%
WIOA Adult	27,521	180,437	207,958	49,632	26,552	39,444	25,046	67,284	62.71%	37.29%
WIOA Dislocated Worker	27,243	195,021	222,264	63,332	56,066	13,696	30,154	59,015	69.74%	30.26%
WIOA Youth In School	3,369	117,201	120,570	36,921	1,711	28,994	967	51,977	55.65%	44.35%
WIOA Youth Out of School	50,107	351,602	401,709	97,296	109,567	87,827	43,143	63,876	81.83%	18.17%
WIOA JDNEG	205,248	206,130	411,378	73,400	48,210	94,494	19,596	175,677	14.77%	85.23%
WIOA SPNEG	0	380,463	380,463	60,693	10,314	62,765	0	246,691	35.16%	64.84%
KPACE	14,656	754,583	769,239	186,565	102,585	137,272	23,747	319,070	57.72%	42.28%
SNAP	0	162,720	162,720	33,843	0	119,709	0	9,169	94.37%	5.63%
GAP	32,391	312,711	345,102	18,391	98,775	14,511	8,353	205,072	34.42%	65.58%

*JDNEG 76.75% of the grant cycle completed

*SNAP 28.50% of the grant cycle completed

Kirkwood Community College
Skills to Employment
Region 10

FY 17

7-1-16 to 01-17-17

WIOA

Title 1 Programs	Goal	SDR 10 Actual	Goal Met (+/-)	%	Universe Size
Adult Program					
Entered Employment Rate	65%	64%	+	98%	4,201
Employment Retention Rate	82%	83%	+	101%	3,228
Average Earnings	\$11,700	\$11,513	+	98%	2,732
Employment & Credential Rate		87%			9
Dislocated Worker Program					
Entered Employment Rate	77%	Unavailable*			
Employment Retention Rate	92%				
Average Earnings	\$15,000				
Employment & Credential Rate					
Youth Program					
Placement	75%	91.3%	+	121%	23
Attainment of Degree/Certificate	56%	58%	+	103%	26
Literacy/Numeracy Gain	35%				

Must hit at 90% or greater to be eligible for incentive bonus.

*Reports are being changed within our Business Objects system we use to pull performance data. The report used to pull Dislocated Worker data is currently not available.

**As a reminder, these are WIA performance measures which are currently no longer in place. WIOA performance measures are in place this year. Performance reports are being developed in our system to be able to report those out soon.



New Members/One-Stop Customers INTEGRATION STATISTICS AT A GLANCE

Month of: November 2016

Total Membership

Location	Reg #	Total New Members	Regional Unemp Claims	Ratio of New Members to Unemp Claims	Gender				Disability		Age					
					# Male of New Members	Male Gender Ratio to Tot Members	# Female of New Members	Female Gender Ratio to Tot Members	# Disabled of New Members	Overall Disabled Served	Age 18-23	% of Young Adults Age 18-23 of New Members	Age 24-54	% Adults Age 24-54 of New Members	Age 55 and Above	% 55 and Above of New Members
Dubuque	1	380	997	38.1%	252	66.3%	128	33.7%	41	10.8%	50	13.2%	256	67.4%	74	19.5%
Decorah	1	190	469	40.5%	153	80.5%	37	19.5%	16	8.4%	24	12.6%	106	55.8%	60	31.6%
Mason City	2	352	604	58.3%	214	60.8%	138	39.2%	34	9.7%	33	9.4%	246	69.9%	73	20.7%
Spencer	3 & 4	313	962	32.5%	198	63.3%	115	36.7%	33	10.5%	30	9.6%	198	63.3%	85	27.2%
Fort Dodge	5	293	364	80.5%	195	66.6%	98	33.4%	27	9.2%	32	10.9%	174	59.4%	87	29.7%
Webster City*	5	37	104	35.6%	32	86.5%	5	13.5%	5	13.5%	2	5.4%	20	54.1%	15	40.5%
Marshalltown	6	707	810	87.3%	531	75.1%	174	24.6%	52	7.4%	128	18.1%	472	66.8%	107	15.1%
Waterloo	7	822	1274	64.5%	515	62.7%	306	37.2%	90	10.9%	99	12.0%	572	69.6%	151	18.4%
Waterloo*																
Carroll	8	123	234	52.6%	78	63.4%	45	36.6%	5	4.1%	17	13.8%	77	62.6%	29	23.6%
Denison*																
Davenport	9	1038	1545	67.2%	633	61.0%	402	38.7%	85	8.2%	122	11.8%	717	69.1%	199	19.2%
Cedar Rapids	10	815	2330	35.0%	490	60.1%	321	39.4%	94	11.5%	107	13.1%	573	70.3%	135	16.6%
Des Moines	11	1693	3261	51.9%	978	57.8%	710	41.9%	230	13.6%	161	9.5%	1280	75.6%	252	14.9%
Sioux City	12	1048	1120	93.6%	714	68.1%	334	31.9%	65	6.2%	148	14.1%	780	74.4%	120	11.5%
Council Bluffs	13	423	614	68.9%	273	64.5%	150	35.5%	47	11.1%	49	11.6%	301	71.2%	73	17.3%
Creston	14	156	299	52.2%	79	50.6%	77	49.4%	18	11.5%	16	10.3%	107	68.6%	33	21.2%
Ottumwa	15	610	960	63.5%	401	65.7%	209	34.3%	57	9.3%	101	16.6%	389	63.8%	120	19.7%
Burlington	16	340	750	45.3%	191	56.2%	148	43.5%	41	12.1%	32	9.4%	246	72.4%	62	18.2%
Total		9340	16697	55.9%	5927	63.5%	3397	36.4%	940	10.1%	1151	12.3%	6514	69.7%	1675	17.9%
		9340	16697	<====Check	5927		3397		940		1151		6514		1675	<====Check

* = NEG/NDWG Nat'l Emerg Grant transition center only.

(x) = closed office

Month of October New Member Stats was adjusted/updated 12/7/2016 based upon receipt of a corrected report. UI and Active Members contained within this



Location	Reg #	Total New Members
----------	-------	-------------------

Dubuque	1	380
Decorah	1	190
Mason City	2	352
Spencer	3 & 4	313

Fort Dodge	5	293
Webster City*	5	37
Marshalltown	6	707
Waterloo	7	822
Waterloo*		
Carroll	8	123
Denison*		

Davenport	9	1038
Cedar Rapids	10	815
Des Moines	11	1693
Sioux City	12	1048

Council Bluffs	13	423
Creston	14	156
Ottumwa	15	610
Burlington	16	340
Total		9340

9340

Education						
Need GED	% of New Memb Need High Sch Equiv.	High Sch Dipl	% of New Memb Attain High School Dipl or Equiv.	Some College Ed	College Degree	Educ. Beyond College "17 & Abv"

53	13.9%	218	57.4%	78	26	5
21	11.1%	123	64.7%	38	8	0
50	14.2%	193	54.8%	78	23	8
42	13.4%	172	55.0%	80	17	2

39	13.3%	177	60.4%	64	11	2
6	16.2%	25	67.6%	3	3	0
265	37.5%	317	44.8%	90	23	12
112	13.6%	502	61.1%	151	45	12
24	19.5%	73	59.3%	21	4	1

159	15.3%	616	59.3%	201	43	19
106	13.0%	428	52.5%	193	63	25
294	17.4%	928	54.8%	313	126	32
260	24.8%	543	51.8%	163	77	5

89	21.0%	233	55.1%	82	13	6
18	11.5%	96	61.5%	38	3	1
123	20.2%	353	57.9%	105	21	8
33	9.7%	211	62.1%	72	20	4
1694	18.1%	5208	55.8%	1770	526	142

1694

5208

1770

526

142

Veteran			
Veteran	% Ratio	Veteran Rpt'd D'abled	% Ratio Veteran Rpt'd D'abled

31	8.2%	5	1.3%
15	7.9%	0	0.0%
20	5.7%	6	1.7%
34	10.9%	6	1.9%

19	6.5%	2	0.7%
5	13.5%	0	0.0%
40	5.7%	6	0.8%
53	6.4%	17	2.1%
4	3.3%	0	0.0%

67	6.5%	6	0.6%
56	6.9%	5	0.6%
109	6.4%	29	1.7%
55	5.2%	11	1.0%

30	7.1%	8	1.9%
11	7.1%	1	0.6%
50	8.2%	4	0.7%
24	7.1%	8	8.0%
623	6.7%	114	1.2%

623

114

<====Check

* = NEG/NDWG Nat'l Emerg Grant transition c

(x) = closed office

Month of report remained as it was published.

Ethnicity/Race														
Location	Reg #	Total New Members	Hispanic		Race-AIAN*		Race-Asian		Race-Black/African Amer		Race-HNPI**		Race-White	
				% Ratio		% Ratio		% Ratio		% Ratio		% Ratio		% Ratio
Dubuque	1	380	28	7.4%	8	2.1%	2	0.5%	62	16.3%	1	0.3%	279	73.4%
Decorah	1	190	14	7.4%	1	0.5%	1	0.5%	2	1.1%	0	0.0%	171	90.0%
Mason City	2	352	33	9.4%	2	0.6%	4	1.1%	25	7.1%	0	0.0%	280	79.5%
Spencer	3 & 4	313	45	14.4%	4	1.3%	1	0.3%	7	2.2%	0	0.0%	263	84.0%
Fort Dodge	5	293	28	9.6%	5	1.7%	2	0.7%	14	0.0%	0	0.0%	236	80.5%
Webster City*	5	37	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	34	91.9%
Marshalltown	6	707	328	46.4%	29	4.1%	33	4.7%	61	8.6%	2	0.3%	344	48.7%
Waterloo	7	822	74	9.0%	11	1.3%	5	0.6%	213	25.9%	8	1.0%	513	62.4%
Waterloo*														
Carroll	8	123	36	29.3%	2	1.6%	0	0.0%	6	4.9%	0	0.0%	91	74.0%
Denison*														
Davenport	9	1038	166	16.0%	22	2.1%	5	0.5%	223	21.5%	0	0.0%	653	62.9%
Cedar Rapids	10	815	56	6.9%	11	1.3%	8	1.0%	183	22.5%	8	1.0%	560	68.7%
Des Moines	11	1693	237	14.0%	36	2.1%	66	3.9%	389	23.0%	8	0.5%	1004	59.3%
Sioux City	12	1048	459	43.8%	53	5.1%	11	1.0%	73	7.0%	5	0.5%	541	51.6%
Council Bluffs	13	423	81	19.1%	7	1.7%	4	0.9%	24	5.7%	0	0.0%	285	67.4%
Creston	14	156	11	7.1%	1	0.6%	0	0.0%	0	0.0%	0	0.0%	130	83.3%
Ottumwa	15	610	72	11.8%	7	1.1%	8	1.3%	47	7.7%	5	0.8%	462	75.7%
Burlington	16	340	25	7.4%	4	1.2%	3	0.9%	48	0.0%	1	0.3%	236	69.4%
Total		9340	1693	18.1%	203	2.2%	153	1.6%	1377	14.7%	38	0.4%	6082	65.1%
		9340	1693		203		153		1377		38		6082	

* = NEG/NDWG Nat'l Emerg Grant transition c

*American Indian/Alaska Native=AIAN

**Hawaiian Native/Pacific Islander

(x) = closed office

Month of



Location	Reg #	Total New Members	Referrals to/CoEnrollments					PJ MSFW Seasonal			Initial ServPlan # New Members with Initial Services Plan	ACTIVE Total # of Members Receiving Services (Active)
			WIA Adult Intsive	% Ratio Referrals to WIA Adult Intensive to Total New Members	WIA DW Intsive	% Ratio Referrals to WIA DW Intensive to Total New Members	WIA Displac'd Hmmkr	PJ	MSFW Migrant Worker	MSFW Seasonal Farm Worker		
Dubuque	1	380	170	44.7%	67	17.6%	3		1	2		1173
Decorah	1	190	77	40.5%	53	27.9%	2		1	5		539
Mason City	2	352	166	47.2%	67	19.0%	1		2	6		1499
Spencer	3 & 4	313	152	48.6%	110	35.1%	4		1	2		812
Fort Dodge	5	293	147	50.2%	82	28.0%	4		1	7		1385
Webster City*	5	37	15	40.5%	11	29.7%	0		0	2		162
Marshalltown	6	707	229	32.4%	80	11.3%	4		11	24		1987
Waterloo	7	822	384	46.7%	121	14.7%	11		2	8		3197
Waterloo*												
Carroll	8	123	60	48.8%	24	19.5%	0		0	3		400
Denison*												
Davenport	9	1038	480	46.2%	181	17.4%	10		3	13		3465
Cedar Rapids	10	815	384	47.1%	130	16.0%	8		1	6		2705
Des Moines	11	1693	828	48.9%	215	12.7%	24		4	14		5446
Sioux City	12	1048	389	37.1%	153	14.6%	7		4	14		3221
Council Bluffs	13	423	132	31.2%	52	12.3%	9		3	7		1421
Creston	14	156	89	57.1%	27	17.3%	2		0	3		605
Ottumwa	15	610	69	11.3%	22	3.6%	0		1	8		2153
Burlington	16	340	176	51.8%	62	18.2%	1		1	1		1184
Total		9340	3947	42.3%	1457	15.6%	90		36	125		31354
		9340	3947		1457	====Check	90		36	125		31354

* = NEG/NDWG Nat'l Emerg Grant transition c
(x) = closed office

Month of



This report Reflects November-December 2016

Current Job Openings (Includes indexed jobs)

	Statewide	Regional
November	27, 378	3239
December	23, 366	2714

<i>Unemployment Rates- County rates are not seasonally adjusted</i>			
	November 2016	October 2016	October 2015
United States (seasonally Adjusted)	4.6%	4.8%	5.0%
State of Iowa (seasonally adjusted)	3.8%	4.1%	3.5%
Benton	2.9%	3.3%	3.1%
Cedar	2.6%	2.8%	2.7%
Iowa	2.3%	2.7%	2.7%
Johnson	2.1%	2.6%	2.3%
Jones	3.1%	3.6%	3.1%
Linn	3.1%	3.5%	3.2%
Washington	2.5%	2.9%	2.4%

Business Services

In addition to business visits, the business services team assisted the following businesses during this reporting period through targeting recruiting events in the IowaWORKS center:



Cedar Rapids Recruiting Events

November/December 2016

Team Staffing-4
Aerotek-3
Volt-3
RGIS-3
Servicemaster-2
Sprint
Harbor Freight
Kaplan
Mississippi Regional Blood
QPS
Highland Ventures
Kum and Go

Iowa City Recruiting Events

November-December 2016

Aerotek-2
Affordable Cleaning-2
Team Staffing-2

Business Service activities November-December 2016:

An apprenticeship seminar was held on 11/15/16 where employers and prospective job seekers were invited to learn about the benefits of apprenticeships. There was a panel including existing apprenticeship sponsors, current apprentices, and Department of Labor. Feedback was overwhelmingly positive, with a few businesses requesting follow up to discuss apprenticeships for their positions.

IowaWORKS and Iowa Vocational Rehabilitation conducted mock interviews and job seeker presentations to five high school classrooms that partnered with Workplace Learning Connections.

Terry Branstad, Governor
 Kim Reynolds, Lt. Governor
 Beth Townsend, Director



Rapid Response activities:

International Automotive Components (IAC), Iowa City

- Mass layoff of 460 effective 12/23/16
- Provided 9 informational sessions on-site
- Hosted Job Fair for IAC workers-34 vendors and 150-200 job seekers attended
- Provided evening resume and job fair prep workshops at the library
- Assisted a mass number of IAC workers file unemployment

Modine-Washington

- Last 50 laid off 12/31/16 as business officially closed
- Majority were served by Pam in Washington as well as in the Iowa City office
- Trade approved and a spike in training being authorized

Rockwell-Cedar Rapids

- 69 being laid off around 1/27/17
- Will provide update at next RWDB meeting

Transamerica-Cedar Rapids

- 120 being laid off in February 2017
- Will provide update at next RWDB meeting

From November-December 2016, several short term trainings were offered free as core services to members of IowaWORKS and are listed below.

Forklift Certification

CPR

Computer Classes (Keyboarding, Word, Email/Internet, Excel)-CR and IC offerings

OSHA 10

Women in Manufacturing workshop and tour

Synopsis of the State Apprenticeship Grant

765 referrals (via marketing, outreach, partners)

59 NEG/WIOA enrollments

20 OJT placements

34 non OJT placements (found employment in other industry and outside of program)

15 referrals to WIOA formula training programs

8 in assessment and job preparedness activities

33 program exits.

Current OJT's with LX Nexus, Homeland Electric, Brandt Htg and A/c

4444 First Ave NE, Ste 436 * Cedar Rapids, Iowa 52402

Phone: (319) 365-9474 Fax: (319) 365-9270

Web Address: <http://www.iowaworkforce.org/region10/cedarrapids.htm>

Auxiliary aids and services upon request to individuals with disabilities.

Adult Education Report—January 2017

Enrollment Update

Enrollments continue to trend similar to our FY16 numbers. As of the end of the 2nd quarter, we have had 1163 students enter our program, which above enrollment at the same time last year. Our federal enrolled number is about even with last year's numbers. We are trending a little behind on our post-test rate, but seeing improvement in our student performance in our ABE testing.

Building Cultural Awareness

Thank you to those who were able to attend the Changing Faces of Iowa Workshop held on Kirkwood's main campus on January 20th. Dr. Grey's presentations are always very informative. We will be using the information we have learned here to help guide discussions in the program, and to look at how we need to modify our teaching strategies with assistance from our next presenter for staff in March.

New Attendance Requirements Effective January 1st

Effective January 1, 2017, students enrolling in the adult education program will be asked to commit to a weekly schedule. They will need to identify a minimum number of hours they will attend either in person or work online in approved programs. Our hope is to increase the success of these students in their programming with this change, particularly in our county center locations.

New Course Offerings in Iowa City

We have expanded our Pathways to Success course to students in the ABE/HSED program in Iowa City. Students interested in enrolling in the program will be required to attend the Pathways course, as they are also doing at the Cedar Rapids Main Campus. We also started a health care communication ESL course in January that focuses on improving health care knowledge in addition to assisting with English language skills.

Adult Education Report—January 2017

IAC Layoff

Our programs in Iowa City have also seen a number of students looking to enroll as a result of the IAC layoff. We are working with our WIOA partners on some potential additional offerings to assist these individuals with their desire for additional training.

Desktop Monitoring

Kirkwood will be having its annual desktop monitoring visit on February 7th. This is the method used by the Dept. of Education to ensure program compliance with the provisions of our WIOA Title II grant. Following the visit, the adult education will receive information on commendations as well as recommendations for improvement if any are necessary.

TABLE IV: WIOA § 107(b) VOTING MEMBERSHIP MATRIX

LOCAL BOARD WITH BOTH VOCATIONAL REHABILITATION PROGRAMS REPRESENTED

- The following matrix represents a local board voting membership structure that complies with the requirements in WIOA § 107(b). It has representatives of both IVRS and IDB, the two core partners administering Vocational Rehabilitation Programs under the Rehab Act.
- A Region may add additional members as voting members. Doing so requires adding additional representatives of business and the workforce in order to maintain their mandatory percentage shares of voting membership under WIOA § 107(b).
- A Region may add optional members as nonvoting members. Doing so does not impact the business and workforce mandatory percentage shares of voting membership under WIOA § 107(b).

Total Voting Members: 23		
Business: 12 52.17%	Workforce: 5 21.74%	One-Stop System: 6
Small Business	Labor Organization	Economic Development
Small Business	Labor Organization	Institution of Higher Education
Business	Registered Apprenticeship Program	IVRS
Business	Labor Organization or Community-Based Organization	IDB
Business	Labor Organization or Community-Based Organization	Adult Education and Family Literacy Act Eligible Training Provider
Business		IWD
Business		
Business		
Business		
Business		
Business		
Business		
Business		