

RWDB-CEO Joint Meeting Minutes

September 29, 2016

The Regional Workforce Development Board-Chief Elected Officials Joint meeting was held in Loof Hall at Iowa Western Community College in Council Bluffs. In attendance were:

RWDB members: William (Bill) Biede, Lori Shields, Kim Gee, Heidi Pringle-Bates, Lynda Cruickshank, and Donna Crum

CEO members: Jim Richardson and Matt Walsh

Others in attendance: Beth Winquist, IowaWORKS; Terri Amaral, IWCC; Ivy Nielsen, WCCA; Mary Warren, Warren Consulting; Shalimar Mazetis, IWCC; Carrie Condon, Proteus, Sally Prange, IVRS and guest John Davis, Sidney Iowa Schools. Also in attendance were Lane Plugge, RWDB candidate who is awaiting appointment by the Governor.

Members absent: RWDB members: Dennis Seivers, David Petersen, Scott Robinson, Jason Sherer and James (Jim) Carroll. CEO-RWD member: Randy Hickey. CEO members: Lonnie Mayberry, Walter Ultman, Melvyn Houser, Frank Waters and Roger Schmitz.

A quorum was not reached for both the RWDB and CEO boards.

CALL TO ORDER / INTRODUCTIONS

Kim Gee called the meeting to order at 9:13 AM.

NEW BOARD MEMBERS SWEARING IN

Lori Shields was appointed as a member of the Workforce Investment Board for Region 13 and was sworn in by Jim Richardson.

APPROVAL OF JULY 27, 2016 RWDB-CEO MEETING MINUTES

No quorum for RWDB so tabled approval of the July 27, 2016 minutes until the next meeting.

No quorum for CEO so tabled approval of the July 27, 2016 minutes until the next meeting.

APPROVAL OF THE AGENDA AND CONFLICT OF INTEREST REVIEW

No quorum for RWDB so tabled approval of the September 28, 2016 agenda until the next meeting.

No quorum for CEO so tabled approval of the September 28, 2016 agenda until the next meeting.

WIOA FINANCIAL REPORT

Beth reviewed the July and August financial reports focusing on the August financial report, for the fiscal year ending 6/30/16. Carry over funds are low. Right now our region has the money to do some innovative and great things with. She pointed out a couple of the grants - Job Driven National Emergency Grant (Job Driven NEG) grant is around \$147,000 and SP Energy Grant \$260,000. Then JDNG grant needs to be spent within the next 10 months. There is a 3rd grant that the State of Iowa has applied for. She doesn't know how much that grant is for. They have hired 1 temporary employee and will hire a 2nd one for outreach. They will also hire a full time Director.

BOARD MEMBER VACANCIES

Mary passed out a report on the current makeup of the RWDB Board members. We are still waiting for Lane Plugge to be approved by the Governor and there is still one vacancy. Ideally we would like a representative that will fill the Labor requirement, be female and either a Republican or Independent. Chamber staff has taken over the Board Liaison responsibility and will try to find someone to fill this vacant spot.

ANNUAL SECTOR BOARDS UPDATE

Mary handed out documentation on the Sector Board that explains how the Board helps Manufacturing, Information Technology and Healthcare partners. She explained that the Sector Board looks at workforce data – what is the labor market demand, what are the hot jobs, where are there shortages? At one time Transportation was a partner. Trucking companies met with the Sector Board. They wanted IWCC to develop a trucking program but they declined because it would be very expensive. After several meetings with the Board attendance declined and the Transportation partnership has been put on the back burner for now. Shalimar pointed out that this Sector Board was recognized on a conference call for how they have put their plan together. Congratulations to this Board!

DIRECTOR'S REPORT

Beth informed us that in July Iowa Workforce Development hired a new manager, Randall McQueeny. IWCC hired 2 temps to work on grants and programs. They were Courtney Njoku and Abila Ahlija. Courtney has since left.

PROGRAMS

John Davis with the Sidney School District was our guest and provided information on the apprenticeship program they have started in their school district. This program is mostly for Juniors and Seniors. It exposes the student to a possible career pathway. They are graded on work place readiness.

Lori Shields provided information on 3 programs:

Synchronist Talent Survey program – this is an online database program designed to provide an understanding of short and long-term workforce needs of employers. Organizations are interviewed every 2 to 3 years. Contact Lori if you know of any businesses that would be interested in this program. She especially would like to meet with some HR folks.

Home Based Iowa Program – This program tries to attract veterans to move to Iowa and work. It connects businesses with qualified veterans. It provides resources for these veterans. Pottawattamie County is in the process of getting accredited. Once accredited we can get street signs that say “Home Base Iowa Community”.

Community Connections Supporting Reentry (CCSR) – Lori didn't know too much about this program she was just providing the information. It's a program that brings corrections staff and community partners together to learn more about the services and systems that support individuals reentering the community after incarceration.

PARTNER REPORT/ECONOMIC ROUNDTABLE REPORTS

Shalimar Mazetis

For year 2017 projections are fully funded. 60x40 split.

Matt Walsh

Cold storage facility is moving forward.

Griffin Pipe open date is undecided. There will be about 144 jobs.

IWCC Adult Education & Literacy (Terri Amaral):

- Current enrollment: 129 (down from last year)
 - 57% = 25-44 age range
 - 48% = Employed
 - 40% = unemployed
 - 68% = female
 - 32% = male
 - 60% = come in at 8th grade level or below in Reading, or Math, or both
- Last year's enrollment during this time: 178
 - 52% = 25-44 age range (next highest age range is 19-24 @ 24%)
 - 40% = Employed
 - 41% = unemployed
 - 68% = female
 - 32% = male
 - 55% = came in at 8th grade level or below in Reading, or Math, or both

*So, we are seeing more people entering who are employed in some way (maybe realizing they need to further education/training).

*We are seeing a higher number coming in with lower skill levels.

Ivy Nielsen:

We are currently taking applications and will be enrolling. The biggest areas that we need applicants are in Fremont, Mills, Cass, and Montgomery Counties.

Kim Gee

It was a busy summer!

ADJOURNMENT

The meeting adjourned at 11:08