

Meeting Minutes
Region 9 Regional Workforce Development Board/CEO Meeting
Tuesday, December 6, 2016, 4:30 p.m. to 6 p.m.
West Davenport Center, 2950 N. Fairmount, Davenport IA

Welcome	Diana Gradert welcomed members and guests at 4:30 p.m.
Introductions	<p>Board Members in Attendance: Erika Cox, Diana Gradert, John Tuthill, Jack Willey, Eugene Rome, David Arnold, Mary Lou Engler, Scott Schneider, Chad Pratz, Greg Aguilar, Dave Heiar, Greg Jenkins, Mike Kerchhoff, Jeremy Ritchie</p> <p>CEO Members in Attendance: Jack Willey, John Staszewski, Jeff Sorenson</p> <p>Workforce Partner(s) in Attendance: Paula Arends</p> <p>Guests in Attendance: Adrienne Wheeler, Susan Zelnio</p> <p>IWD Staff in Attendance: Ben Humphrey</p>
Approval of Agenda	<p>CEO – Jack Willey motioned, and Jeff Sorenson seconded. CEO’s approved unanimously.</p> <p>RWDB – John Tuthill motioned, and Erika Cox seconded. All members approved unanimously.</p>
Oaths of Office	Oaths of office were conducted for Mike Kerchhoff and David Heiar.
Regional Workforce Development boards under WIOA	Ben Humphrey shared information regarding the impact of WIOA on Regional Workforce boards. He shared two documents outlining details of the transition (included with these minutes).
Board Staff	The board is still in need of a board staff person. Paula and Ben shared some ways other boards across the state meet this need including creating a board secretary position, rotating the responsibility, hiring staff through partners or board member organizations, etc. The board discussed, and agreed to work toward a solution. The Title I director and staff are not able to fill this role due to perceived conflict of interest.
County Teams	Paula shared an update about the Clinton, Jackson, and Muscatine County Teams. These teams have been developed in counties without a physical workforce location, and include core partner staff. The Clinton County team kicked off with a Mock Interview event involving ten business partners, and thirty job seekers. The Jackson County Team worked with HUSCO to support a large hiring event at the CCC Maquoketa Center. In Muscatine, the team is focusing on building connections with new and existing businesses. All teams are working on outreach to build awareness of the team and identify county needs.
Vocational Rehabilitation Services	Chad reported that IVRS has a new location in Clinton at 240 Bluff Blvd. He also provided an update on Project Search, which is a project designed to give students with disabilities experience and skills for employment in hospital settings. Some students from the program are being offered employment.

Adult Basic Education Update	Scott was not available to update at this time.
IowaWORKS Update	Jeremy reported that the IowaWORKS office coordinated two events in November. They held an open house for veterans at the center, and coordinated a panel to share information about registered apprenticeship with area business and industry. Both events were successful, and well attended. Paula shared that Title I staff are busy working with job seekers to develop skills for the workforce. Funding this year has been very good, and there are additional funds for dislocated workers. Ben reported that IWD is in the process of selecting a new IT system that will be used for Wagner Peyser and Title I, and has the potential to expand for use by other core partners. A team has been researching options, and they are down to two systems. New systems offer great features for reporting and job seeker resume and job search support.
Transitioning to WIOA Board Structure	Jack reported that progress has been made in the transition to WIOA structure. Four additional business members are needed to complete the board. A list was provided to outline board business representatives by county and workforce sector area. Paula noted that it is important for us to have good representation from each county, and members at the table representing various sectors. Jack asked that board members forward names and contact information for any potential board members to him, and the CEO's will then follow up.
Adjournment	Diana adjourned the meeting at 6:20 p.m.

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