

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES

FEBRUARY 22, 2017
KIRKWOOD CENTER FOR LIFELONG LEARNING
CEDAR RAPIDS, IOWA

Members Present: Bob Yoder, Patty Manuel (by teleconference), Susie Weinacht (by teleconference)

Staff: Kim Becicka, Carla Andorf (by teleconference), Carlos Vega (by teleconference), Scott Mather (by teleconference)

The meeting was called to order by Chair Bob Yoder at 2:03 pm. The Executive Committee met quorum.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Susie Weinacht, Patty Manuel, agenda approved.

Carla Andorf discussed the state recommendations for our local customer service plan updates and edits. This plan helps to identify what our region looks like and lists our priorities and goals. We also need to make sure our plan contains a clear outline for the competitive bid process for the upcoming Adult Basic Education & ESL provider RFP process.

We reviewed the updates to Form 2 and the new section Form 7 to our plan. We emphasized the sector board work in our region, added information regarding individuals with disabilities, veterans, non-English speakers and individuals in the correctional system. We also discussed how the core partners are working together to meet our goals.

Bob Yoder asked for a motion to approve the updates to our local customer service plan. M/S/C, Patty Manuel, Susie Weinacht, motion approved.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Patty Manuel, Susie Weinacht, motion approved.

The meeting adjourned at 2:30 pm.