

**CEO Special Meeting Minutes  
Conference Call  
February 28, 2017**

CEO members: Walter Ultman, Frank Waters and Roger Schmitz. Randy Hickey was contacted after the meeting.

Others in attendance: Beth Winquist - IowaWORKS, Mark Stanley – IWCC and Renee Erbes  
IWCC/IowaWorks

Members absent: Jim Richardson, Lonnie Mayberry, Matt Walsh, Marilyn Jo Drake and CEO-RWDB  
member: Randy Hickey

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1. Call to Order and Roll Call – Frank Waters  
Frank called the meeting to order. Vicki did roll call.
  2. Discloser of Conflict of Interest  
No potential conflicts of interest were noted for this meeting’s agenda.
  3. Approve Local Plan Modification  
Beth informed the group that this is a modification to the State Plan that was originally approved in July and that they were approving that they saw the modified plan and that the RWDB acted on it.  
  
Beth will contact someone at the state regarding attendance for this meeting to make sure we can go forward with this approval.  
*Roger Schmitz made a motion to approve the plan; seconded by Walter Ultman; motion carried.*
  4. Adjournment  
*Walter Ultman made a motion to adjourn; seconded by Roger Schmitz; motion carried. Randi Hickey was contacted by phone after the meeting and voted to approve.*