

REGION 7
Regional Workforce Development Board
MEETING MINUTES

Thursday, March 30, 2017 – 4:00 p.m. – 6:00 p.m.

Cedar Valley IowaWORKS
3420 University Ave.
Waterloo, IA

Workforce Investment Board

Present

Deborah Collett
Janis Cramer
Kelly Flege
Debra Hodges-Harmon
Mike Howell
Sandra Jensen
Ken Kammeyer
Butch Kelly
Reid Koenig
Lisa Lorenzen
Clayton Ohrt
Aaron Wedo

Representing

Business
Labor
Higher Education
Employment Services
Vocational Rehabilitation
Adult Education
Business
Business
Business
Labor
Ex-Officio County Elected
Business

Other Category

Dustin Brocka
Chris Hannan
Andy Trower
Joe Weigel

WIOA Title 1, Director

Absent

Lauren Call
Rachel Faust
Mayor Quentin Hart
Danny Laudick
Linda Laylin
Stefanie Niemann
Chris Parker
Vacant
Vacant

Business
Business/Apprenticeship
Ex-Officio City Elected
Economic Development
Business
Business
Joint Labor/ Management & Business
Ex-Officio School District
Ex-Officio County Elected

Deb Collett, Chair commenced the meeting at 4:05 p.m.

Director's Announcements

Chris mentioned that last year the board approved about \$500 in Transportation funds for board members to use. The current balance of about \$280 in the account needs to be used by June 30th and he implored board members to request reimbursement for their transportation expenses.

In Feb, an Executive Committee /CEO board meeting to clean up some stuff that need to be done by March Deadline. In January, the board elected an Executive Committee. The Executive Committee and the CEO had a joint meeting elected Clayton Ohrt as an Ex-Officio County Elected. In the February meeting, there were some Local Service Plan Modifications and the update was submitted to state. There were also some funding transfers from the Dislocated and Adult funds as approved by both the Executive Committee and the CEO.

Approval of RWDB October Minutes

January 26 RWDB Minutes- Butch Kelly moved to approve the minutes and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

February 23, 2017 CEO/ RWDB Executive Committee Minutes- Reid Koenig moved to approve the minutes and Ken Kammeyer seconded. **All Approved. None Opposed. Motion Approved.**

Approval of Agenda

The Chair, Deb Collett announced an additional item titled "Resignation" to the agenda. Kelly Flege moved to approve the modified Agenda and Ken Kammeyer seconded. **All Approved. None Opposed. Motion Approved.**

Discuss & Act

Establish Disability Access Subcommittee

Mike Howell explained that the state workforce committee is requiring a subcommittee to assess the one-stop physical accessibility requirement and the programmatic accessibility requirements. The findings will be reported to the Disability Rights staff and they will get back to the committee on recommendations on what needs to change or be fixed. The appointed subcommittee was established. Please see attached Disability Access Standing Committee. Lisa Lorenzen moved the Subcommittee and Janis Cramer seconded. **All Approved. None Opposed. Motion Approved.**

Revised Board Dates for 2017

Due to the need for Adult Education Literacy items that have to be done by May 12th and that Thursday is right before the Memorial Day weekend, the next meeting date was changed from May 25, 2017 to May 11, 2017. Reid Koenig moved to approve the amended date and Kelly Flege seconded. **All Approved. None Opposed. Motion Approved.**

Center Report/Partner Update Please see attached (Titles I, II, III and IV under RDWB Report).

Chris Hannan presented on Title I updates and events at IowaWorks.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center.

Debra Hodges-Harmon updated on Title II events and updates within the Business Service Team.

Mike Howell updated on Title IV activities of Vocational Rehabilitation.

Joe Weigel introduced and presented on the events and updates of department for the Blind, the state agency that provides vocational services to the VR for all who are eligible for their services but depend on the VR for their services as a resource. The department is a core partner with WIOA. The

department is heavily involved in the Disability Access and Youth Standing Committees working with the school system to ensure that the department is not missing any benefit for their services. The main office for the Department is in Des Moines and there's a training program there.

In addition to the attached reports, Sandy and Chris educated all that the funding for Adult Education Literacy, GAP and PACE programs is decreasing 50% as shown on the current revised proposed Governor's budget and this will greatly affect providing service and funding to customers that need these services in the community as well as retaining staff. English Language as a second language is a semester by semester enrollment process and there's currently two intake periods in the year. There's four intake periods for high school completion. For a variety of reasons, High School Completion is being considered to go into semester basis not only because of funding but because the time to obtain the GED certificate is now a minimum of a year.

Minority Hiring Update- Debra Hodges-Harmon presented on this. Please see attached handouts.

Informational Items

RWDB Butler County business representative needed (Rex Ackerman): Chris Hannan received two names for this position. He had contacted one of them and he plans to meet with them next week and based on the outcome from that meeting, he will reach out to the second person.

Resignation- Donita Dettmer resigned from the Youth Standing Committee and Ex-Officio due to health issues. Her position is a unique position that will require us to find another Ex-officio. We need to find a school District representative.

Adjournment

Ken Kammeyer moved to adjourn the meeting and Butch Kelly seconded. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:26pm.

Respectfully submitted by,
Funmi Obitayo
