

Regional Workforce Development Board
Chief Elected Officials
February 27th, 2017

The regular meeting of the Regional Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on February 27th, 2017 at 5:00 p.m. in the IowaWORKS.

CALL TO ORDER

Duke called the meeting to order at 5:00PM.

ATTENDEES

RWDB Members Present: Janet Fife-LaFrenz, Monica Dyar, Phil Hecht, Karen Von Behren, Ryan Drew, Gary See, Carolyn Farley, Michelle Mutchler, Dennis Duke, Cara Sanders, Chad Palmer, and Andy Ferguson

RWDB Members Absent: Mike Hickey, Jacob Nye, and Sue Frice

CEO Present: Rick Larkin, Gary See, Jim Cary

CEO Absent: Brad Quigley

Staff Present: Robert Ryan, Miranda Brown, Kollin Alfred, and Lanae Greene

Guests: Rachel Miller, Iowa Department for the Blind (IDB), Kristina Martinez Adult Education and Literacy (AEL) Director,

APPROVAL OF MINUTES

Fife-LaFrenz made the motion for the RWDB to approve the November minutes, seconded by Von Behren, motion carried.

BOARD VACANCIES AND ATTENDANCE

Ryan reported the Brad Quigley will be filling the CEO vacancy. He also reported that Karen Taylor has submitted an application to fill one of the Business vacancies.

STANDING COMMITTEES

Ryan and Greene reported that the Disability Employment Initiative (DEI) leadership group will also become the accessibility committee, so services are not duplicated. Rachel Miller from the Iowa Department for the Blind will chair this committee.

ACCESSIBILITY REPORT

Farley reported that IVRS and the Department of Human Rights performed an accessibility audit on the One-Stop Center based on the 2010 Americans with Disabilities Act (ADA) standards of accessible design. Items noted in the report that need improvements include entrances, bathrooms, parking spaces, and program access.

APPROVAL OF LOCAL CUSTOMER SERVICE PLAN REVISIONS

Ryan discussed the revisions made to the local customer service plan (LCSP) based on the states suggestions and the completion of Form 7 that is now required. Hecht made a motion to accept the revisions of the LCSP, Fife-Lafrenz seconded, motion carried.

TITLE 1 ADULT DW/YOUTH

Ryan reported that the fiscal year is 58 1/3% complete with expenditures of 63% in the Youth program.

TITLE II AEL

Martinez reported that AEL completed a Desktop Monitoring and that they were complimentary of the local board. She stated that they are exploring community partnerships to bring services closer to the clients. They are communicating with local manufactures about having on-site Manufacturing Bridge Classes.

TITLE III IWD

Numbers for January and February were not yet released. Ryan reported that there will be a large job fair April 20th at the Armory in Middletown.

TITLE IV VR/IDB

Miller reported that IVRS was offering additional services to businesses and transition age students in the local high schools.

SECTOR PARTNERSHIP UPDATE

Ryan reported that at the last meeting concerns were raised as to the abilities of high school counselors to provide relevant up-to-date job related information to students. They are in the process of scheduling bus tours for local counselors to tour manufacturing facilities in the area to explore current opportunities.

OTHER BUSINESS

Von Behren stated how nice it was last month to visit the Keokuk Annex and to hear from two clients of the new site.

ADJOURNMENT

Fife-Lafrenz made a motion to adjourn the meeting, seconded by Von Behren; the meeting was adjourned at 5:55PM.