

**REGION 7  
Chief Elected Officials  
Packet**

**Thursday, May 16, 2017  
3:30 p.m. – 4:30 p.m.  
Cedar Valley IowaWORKS  
3420 University Ave  
Conference Room D  
Waterloo, Iowa**



A proud partner of the AmericanJobCenter network

**CEO Meeting**  
**May 16, 2017**  
**Conference Room D**  
**3:30pm – 4:30pm**

1.0 Welcome

2.0 Review and Action:

2.1 February 23, 2017 Joint Session Minutes and May 16, 2017 Agenda

3.0 Director's Announcements

3.1 RWDB Positions

3.1.1 RWDB Business Rep. and Ex-Officio School Board Nominations

3.2 SP-NEG Funding Update

3.3 Center Report

3.4 Minority Hiring Update

3.4.1 May 9, 2017 – Payne Church 5:30pm – 7:30pm

3.4.2 May 30, 2017 – Waterloo Center for the Arts 5:30pm – 7:30pm

3.5 RWDB Recommendation for AEL Bidder Notification

4.0 Review and Act Items:

4.1 Approve RWDB appointment for Butler County

4.2 Approve RWDB Ex-Officio appointment for School Board

5.0 Partner Updates

5.1 Adult Education & Literacy – Sandy Jensen

5.2 Vocational Rehabilitation – Mike Howell

5.3 Department for the Blind – Joe Weigel

5.4 Economic Development – Danny Laudick

6.0 Informational Items

6.1 HSED Graduation June 29, 2017 at 7pm HCC Tama Hall

6.2 ELL Next Step Ceremony, May 17, 10:30 AM, Waterloo Center for the Arts

6.3 CNA and CNC I-BEST Completion Ceremony, 10 AM, HCC Metro Center

7.0 Scheduling Upcoming Meeting Date

7.1 CEO Full Meeting:

7.1.1 TDB

**REGION 7**  
**CEO Board & RWDB Executive Committee**  
**Meeting Minutes**

**February 23, 2017 4:00 – 5:00 p.m.**  
**IowaWORKS, Conference Room D**

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**Present**

**Chief Elected Official**

Greg Barnett  
Harlyn Riekema, Chair  
Ken Kammeyer, Vice Chair  
Linda Laylin  
Clayton Ohrt

Butler County Supervisor  
Grundy County Supervisor  
Bremer County Supervisor  
Black Hawk County Supervisor  
Buchanan County Supervisor

**RWDB Executive Committee**

Deborah Collett  
Deb Hodges-Harmon  
Butch Kelly  
Reid Koenig  
Linda Laylin

Bloom Manufacturing  
WIOA Title III, Business Services Team Lead  
GMT Corporation, Retired  
CUNA Mutual, Retired  
LLL Consulting

**Workforce Partners**

Dustin Brocka  
Chris Hannan  
Mike Howell  
Andrew Trower

WIOA Title I, Associate Director  
WIOA Title I, Workforce Development Director  
WIOA Title IV, Vocational Rehabilitation Supervisor  
WIOA Title III, Operations Manager

**Welcome**

Harlyn Riekema, CEO chair and Deb Collett, RWDB Exec. Committee Chair made the call to order and commenced the meeting at 4:01 p.m.

**Director's Announcements**

Chris Hannan, Director announced that two meetings-CEO Board and RWDB Executive Committee were being held simultaneously for planning purposes.

**Approval of Agenda and June 23, 2016 CEO meeting minutes**

Ken Kammeyer moved to approve the agenda and the June 23, 2016 meeting minutes for the CEO Board and Greg Barnett seconded. **All Approved. None Opposed. Motion Approved.**

Reid Koenig moved to approve the agenda for the RWDB Executive Committee and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

## RWDB Executive Committee/CEO Action Items

### **CEO: Approve Local Plan Modification dated January 26, 2017**

Chris Hannan, explained that the modification is to the old plan which did not originally have a Youth policy. It needs to exist and it was approved at the January 26, 2017 RWDB meeting and it needs the CEO approval as well.

Greg Barnett moved to approve the modification for the CEO Board and Clayton Ohrt seconded. **All Approved. None Opposed. Motion Approved.**

### **RWDB Exec. Committee/CEO: Approve Local Plan Modification dated February 23, 2017**

Chris Hannan, clarified that this modification is an update to the old Local Service Plan. The modification is as a result of the notification after the January 23<sup>rd</sup> RWDB meeting that the Adult Education and Literacy procurement process needed to be updated. Other particular updates in the modified Local Plan include - updated labor market information related to job openings and employment rates, increased funding allocation per participant, a detailed Youth policy and an updated conflict of interest form for members of the review committee for an RFP process, and other AEL required items. The plan being modified will be sent to state for final approval.

Reid Koenig moved to approve the modification for the RWDB Executive Committee and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

Ken Kammeyer moved to approve the modification for the CEO board and Greg Barnett seconded. **All Approved. None Opposed. Motion Approved.**

### **RWDB Ex-Officio County Elected Vacancy (Ellen Gaffney Buchanan County)**

Chris Hannan informed all present that this position is an ex-officio, and nonvoting member of the RWDB board. The CEO board discussed and appointed Clayton Ohrt to fill the vacancy.

Greg Barnett made the motion to appoint and approve the vote for the CEO board and Ken Kammeyer seconded. **All Approved. None Opposed. Motion Approved.**

Debra Hodges-Harmon moved to approve the appointment for the RWDB Executive Committee and Reid Koenig seconded. **All Approved. None Opposed. Motion Approved.**

### **RWDB Exec. Comm. and CEO approve Funding Transfer from Dislocated Worker to Adult**

Chris explained that as part of the WIOA Title I funds. Hawkeye has an excess of DW funds that need to be spent down to meet the 80% spending requirement by the state. It is allowed to move funds between these two funding streams and the deadline to transfer is March 31<sup>st</sup>. \$15,000 is the amount of funds being requested for transfer.

Reid Koenig moved to approve the funds transfer for the RWDB Executive Committee and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Ken Kammeyer moved to approve the funds transfer for the CEO board and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

## **Informational Items**

**RWDB Butler County business representative needed (Rex Ackerman)**

Chris explained that he is working on getting someone in IT to replace Rex. A CEO meeting will be scheduled once someone is found.

**Adjournment**

Reid Koenig moved to adjourn the meeting for the RWDB and Linda Laylin seconded it.  
Ken Kammeyer moved to adjourn the meeting for the CEO and Greg Barnett seconded it.

The meeting closed at 4:33 p.m.

Respectfully submitted by,  
Funmi Obitayo



# Appointment Resume for Regional Workforce Investment Board

PLEASE TYPE OR PRINT CLEARLY. USE ADDITIONAL SHEETS AS NECESSARY.

Entire form must be completed for consideration by the Governor's Office. Additional information on Regional Boards and the appointment process are available in the Iowa Administrative Code (877 IAC 6.1-11).

## PERSONAL DATA

First Name Richard MI L Last Name McBurney Mr/Mrs/Miss/other Mr

Legal Residence 15959 Willow Ave.

City Clarksville State IA Zip 50619 County Bremer

Home Phone (319) 276-3100 Email Address rich@butler-bremer.biz

Employer or Business Name Butler-Bremer Communications

Address 715 Main St.

City Plainfield State IA Zip 50666 County Butler

Occupation CEO/GM

Business Phone 319-276-4458 Fax 319-276-7530 Cell Phone 319-961-0338

To assist us in providing balance and to meet our goal of increased diversity within the membership of boards and commissions, we appreciate your response to these questions. Under state and federal law, this information may not be used to discriminate against you.

Of what race or ethnicity do you consider yourself to be?

Black/African-American

White/Caucasian

Latino/Hispano

Asian or Pacific Islander

American Indian or Alaska Native

Other

please specify

Birthdate: 02 / 15 / 1956  Female  Male Are you a citizen of the United States?  Yes  No

Are you registered to vote in Iowa?  Yes  No Indicate political affiliation:  Democrat  Republican  No Party

SSN # \_\_\_\_\_

## EDUCATION List schools attended, include high school. A current resume may be substituted for this section.

School City & State of Iowa Dates Degree/Major

Humboldt Community High School; Humboldt, IA, 1970-1974; N/A

University of Northern Iowa, Cedar Falls, IA, 1974-1980; Accounting

## Elected Offices, State Appointed Positions or Membership on Workforce Related Boards or Councils:

N/A

Signature  Date: 4 15 17

**EMPLOYMENT & EXPERIENCE** List major paid employment & significant volunteer activities. List chronologically beginning with most recent experience. *A Current resume may be submitted for this section.*

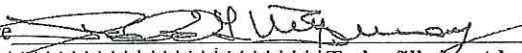
Dates (from-to)                      Employer/Organization                      City & State                      Title/Position

See Attached

**INTEREST IN APPOINTMENT** Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.

*You may complete this section on a separate sheet.*

As a local business leader I understand the need to have a diverse and well developed work force to support all businesses and industries within the Cedar Valley. I have actively participated in local economic growth activities and feel the industry I serve in is a valuable asset to the health of the economy in the area. I am currently a member of both state and federal telecom association legislative committees.

Signature  Date: 4 / 5 / 17  
\*\*\*\*\*To be filled out by person referring candidate\*\*\*\*\*

Referred by: \_\_\_\_\_ (print name)                      Signature \_\_\_\_\_

Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Reason for nomination (what specific qualities does this person possess which would make them a good member of the Regional Workforce Investment Board):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*To be filled out by Chief Elected Officials of the Region\*\*\*\*\*

Please indicate what sector(s) the nominee represents:

- Business                       Labor                       County Elected Official
- School District                       City Official                       Community College
- College                       Other \_\_\_\_\_

Additional information to be considered by the Governor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of CEO Chair or designee \_\_\_\_\_ Print name: \_\_\_\_\_

Resume of  
Richard L. McBurney, CEO/GM  
Butler-Bremer Communications

Education:

Graduate of Humboldt Community High School  
Graduate of University of Northern Iowa, BA Accounting  
• Certified Public Accountant

Professional:

Iowa State Auditor's Office ( 1980-1985)  
Albertson Company, P.C. (1985-1990)  
Kiesling Associates, LLP (1990-1996)  
Butler-Bremer Communications (1996-Present)  
Assistant General Manager (1996-1998)  
CEO/General Manager (1999-Present)

Industry:

Rural IA Independent Telephone Association (RIITA) Board Member (1999-2005)  
RIITA Board President (2004-2005)  
Various Industry Task Forces/Committees (Current Involvements):  
Iowa Communications Alliance Legislative Committee  
National Telephone Cooperative Association Government Affairs Committee



## Region 7 Regional Workforce Development Board

April 5, 2017

Attention: Office of the Governor

RE: Region 7 Regional Workforce Development Board

Richard L. McBurney is the CEO/General Manager for Butler-Bremer Communications. Richard will fill our vacant Butler County Business position. Butler-Bremer Communications also qualifies as a small business designee through the Small Business Administration. Richard has been active within the telecom industry and his community during his distinguished career. The following are organizations he has represented or been employed by:

- Rural IA Independent Telephone Association (RIITA) Board Member
  - RIITA Board President (2004-2005)
- Iowa Communications Alliance Legislative Committee
- National Telephone Cooperative Association Government Affairs Committee
- Iowa State Auditor's Office
- Albertson Company, P.C.
- Kiesling Associates, LLP
- Butler-Bremer Communications
  - Assistant General Manager
  - CEO/General Manager

The Chief Elected Officials of the Region 7 Regional Workforce Development Board approve the appointments of the following board member:

Richard L. McBurney, Business, Republican

Sincerely,

Harlyn Riekema, CEO Chair  
Region 7 Workforce Development Board

# Appointment Resume for Regional Workforce Investment Board

PLEASE TYPE OR PRINT CLEARLY. USE ADDITIONAL SHEETS AS NECESSARY.

Entire form must be completed for consideration by the Governor's Office. Additional information on Regional Boards and the appointment process are available in the Iowa Administrative Code (877 IAC 6.1-11).

## PERSONAL DATA

First Name Crystal MI L Last Name Buzza Mr/Mrs/Miss/other Mrs.

Legal Residence 345 Derbyshire Road

City Waterloo State Iowa Zip 5070 County: Black Hawk

Home Phone 319-427-0716 Email Address buzzac@waterlooschools.org

Employer or Business Name Waterloo Community School District

Address 1516 Washington Street

City Waterloo State Iowa Zip 50702 County Black Hawk

Occupation Executive Director of Professional Technical Education

Business Phone 319-433-1842 Fax 319-433-1881 Cell Phone 319-427-0716

To assist us in providing balance and to meet our goal of increased diversity within the membership of boards and commissions, we appreciate your response to these questions. Under state and federal law, this information may not be used to discriminate against you.

Of what race or ethnicity do you consider yourself to be?

Black/African-American

White/Caucasian

Latino/Hispano

Asian or Pacific Islander

American Indian or Alaska Native

Other \_\_\_\_\_

please specify

Birthdate: 09 / 22 / 80 XX Female  Male Are you a citizen of the United States? XX Yes  No

Are you registered to vote in Iowa? yes Indicate political affiliation: Democrat  Republican  No Party

SSN # 483-13-8685

**EDUCATION** List schools attended, include high school. A current resume may be substituted for this section.

School City & State of Iowa Dates Degree/Major

**Elected Offices, State Appointed Positions or Membership on Workforce Related Boards or Councils:**

Region 7 – Regional Planning Partnership Secretary

Waterloo Arts Cultural Commission – Vice Chair

Signature 

Date: 4 / 24 / 2017

**EMPLOYMENT & EXPERIENCE** List major paid employment & significant volunteer activities. List chronologically beginning with most recent experience. *A Current resume may be submitted for this section.*

Dates (from-to)	Employer/Organization	City & State	Title/Position

**INTEREST IN APPOINTMENT** Describe in detail why you are interested in serving on a Regional Workforce Investment Board. Provide information about your background including your involvement in community organizations, religious and civic groups, or other associations.

*You may complete this section on a separate sheet.*

I'm interested in this position as it directly aligns with the work I'm doing to build our career and technical education programs at the District. In my work, I meet with many community groups and businesses in order to align all our goals and initiatives. I have been working to increase my outreach of CTE through local speaking engagements and by becoming more involved at the State level. This May, I will be presenting at the NACTEi conference regarding the work Waterloo has done to start our career center. As a member and the secretary of the Region 7 Regional Planning Partnership, I feel that I could help this regional workforce board blend their vision with education and state initiatives that will positively impact our local region.

Signature Cybil Bupp Date: 4 12 2017

\*\*\*\*\*To be filled out by person referring candidate\*\*\*\*\*

Referred by: \_\_\_\_\_ (print name) Signature \_\_\_\_\_

Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Reason for nomination (what specific qualities does this person possess which would make them a good member of the Regional Workforce Investment Board):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\*\*\*\*\*To be filled out by Chief Elected Officials of the Region\*\*\*\*\*

Please indicate what sector(s) the nominee represents:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Business        | <input type="checkbox"/> Labor         | <input type="checkbox"/> County Elected Official |
| <input type="checkbox"/> School District | <input type="checkbox"/> City Official | <input type="checkbox"/> Community College       |
| <input type="checkbox"/> College         | <input type="checkbox"/> Other _____   |  |

Additional information to be considered by the Governor:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature of CEO Chair or designee \_\_\_\_\_ Print name: \_\_\_\_\_

**Region 7  
Regional Workforce Development Board**

April 25, 2017

Attention: Office of the Governor

RE: Region 7 Regional Workforce Development Board

This letter serves as my recommendation of Crystal Buzza to the Regional Workforce Development Board for the Region 7. We believe that she is highly qualified to serve our community.

As the Executive Director of Professional Technical Education, Mrs. Buzza oversees the Career and Technical Education program from the Waterloo Community School District. In this role, she has been working to align the Districts expansion of career pathways with the states revitalization of Career and Technical Education. Through her work, Mrs. Buzza has been appointed to be the Secretary of the Region 7 Regional Planning Partnership. In addition, she had been a part of the Cedar Valley Future Ready planning discussions.

The Chief Elected Officials of the Region 7 Regional Workforce Development Board approve the appointment of the following board member:

Crystal Buzza, Ex-Officio School Board

Sincerely,

Harlyn Riekema, CEO Chair  
Region 7 Workforce Development Board



Hannan, Chris &lt;chris.hannan@iwd.iowa.gov&gt;

## SP-NEG follow up

1 message

**Greene, Courtney** <courtney.greene@iwd.iowa.gov>

Wed, Apr 19, 2017 at 4:45 PM

To: Jennifer Reha <jennifer.reha@iwd.iowa.gov>, Jason Landess <jason.landess@iwd.iowa.gov>, Ronee Slagle <ronee.slagle@iwd.iowa.gov>, Michael Witt <michael.witt@iwd.iowa.gov>, Ryan West <ryan.west@iwd.iowa.gov>, Barbara Burrows <barbara.burrows@iowa.gov>, "Harris, Alex" <alex.harris@iowa.gov>, Jeremy Varner <jeremy.varner@iowa.gov>, Rich Michelle <MRich@sppg.com>, Janet Gill <janet.gill@witcc.edu>, "Andorf, Carla" <carla.andorf@iwd.iowa.gov>, Angie Arthur <aarthur@centraliowawib.com>, "Arends, Paula" <paula.arends@iwd.iowa.gov>, "Axtell, Ron" <Ron.Axtell@iwd.iowa.gov>, "Bonney, Val" <val.bonney@iwd.iowa.gov>, "Brocka, Dustin" <Dustin.Brocka@iwd.iowa.gov>, Chamberlin Jeffrey <Jeffrey.Chamberlin@iwd.iowa.gov>, Cheryl Johnson <cherylj@cfiowa.org>, "Erdmann, Jennifer [IWD]" <jennifer.snead@iwd.iowa.gov>, "Fick, Shawn" <Shawn.Fick@iwd.iowa.gov>, "Fuchs, Jennifer" <Jennifer.Fuchs@iwd.iowa.gov>, "Hannan, Chris" <Chris.Hannan@iwd.iowa.gov>, Henderson Lindsay <henderson\_l@iowacentral.edu>, Jodi Spargur-Tate <jodis@cfiowa.org>, Larry Johnson <larry.johnson@iwd.iowa.gov>, "Messerly, Sara" <Sara.Messerly@iwd.iowa.gov>, Patti Hanson <patti.hanson@iwd.iowa.gov>, Renee Erbes <renee.erbes@iwd.iowa.gov>, Rissman Fern <Fern.Rissman@iwd.iowa.gov>, Ron Ludwig <RLudwig@maturaia.org>, "Ryan, Robert" <robert.ryan@iwd.iowa.gov>, Teresa Larson <teresal@cfiowa.org>, "Winguist, Beth" <Beth.Winguist@iwd.iowa.gov>, David Mitchell <david.mitchell@iowa.gov>, Garcia Heather <heather.garcia@iowa.gov>, John Carr <John.Carr@iwd.iowa.gov>, Amy Beller <amy.beller@iwd.iowa.gov>, "Clabby, Kyle" <kyle.clabby@iwd.iowa.gov>, "Conner, Brett" <Brett.Conner@iwd.iowa.gov>, "Daly, Patricia" <patricia.daly@iwd.iowa.gov>, "Garcia, Melissa [IWD]" <melissa.garcia@iowa.gov>, "Gotta, Antonina" <Antonina.Gotta@iwd.iowa.gov>, "Greene, Courtney" <Courtney.Greene@iwd.iowa.gov>, "Greenman, Wendy [IWD]" <wendy.greenman@iwd.iowa.gov>, Humphrey Benjamin <ben.humphrey@iwd.iowa.gov>, "Judkins, Kristi" <Kristi.Judkins@iwd.iowa.gov>, Lindee Jeneary <lindee.jeneary@iwd.iowa.gov>, "Malloy-Rotert, Michaela" <Michaela.Malloy-Rotert@iwd.iowa.gov>, Maureen McCarthy <Maureen.mccarthy@iwd.iowa.gov>, Myron Linn <myron.linn@iwd.iowa.gov>, Nilles Christine <Christine.Nilles@iwd.iowa.gov>, "Rouse, Linda" <linda.rouse@iwd.iowa.gov>, "Schippers, Denise" <Denise.Schippers@iwd.iowa.gov>, "Swacker, Jamie" <jamie.swacker@iwd.iowa.gov>, "Taylor, Kelly" <Kelly.Taylor@iwd.iowa.gov>, "Townsend, Beth" <Beth.Townsend@iwd.iowa.gov>, "Kersten, Jim" <Kersten@iowacentral.edu>, Liang Wee <weel@nicc.edu>, schulste@niacc.edu, vnewhouse@iowalakes.edu, aletheas@nwicc.edu, kinney@iowacentral.edu, Christopher.duree@iavalley.edu, Linda.allen@hawkeyecollege.edu, ddoucette@eicc.edu, Mick.starcevich@kirkwood.edu, rjdenson@dmacc.edu, Terry.murrell@witcc.edu, dkinney@iwcc.edu, Crittenden@swcciaowa.edu, Marlene.sprouse@indianhills.edu, mash@scciowa.edu, Cory Kelly <cory.kelly@iwd.iowa.gov>  
Cc: Joann Goode <joann.goode@iwd.iowa.gov>, Diana Sisler <diana.sisler@iwd.iowa.gov>

Good afternoon,

After serious consideration and numerous conversations with key stakeholders including US-DOL, the Director has decided not to pursue an extension of the SP-NEG. This means all grant activity must be complete by June 30, 2017.

This was not a decision made lightly or easily. However, given the DOL initiated conversations which emphasized the overwhelming likelihood that the request would be denied, and this could curtail future grant opportunities, Director Townsend decided Iowa's interests would be better served by following DOL guidance while maintaining our credibility when pursuing future grants.

Director Townsend is sensitive to the number of participants currently in training programs and the staff that assists them across the state. IWD financial management will continue to watch quarterly reports and provide guidance and flexibility in reallocating funds, as opportunities become available.

Throughout our conversations with US-DOL, they encouraged IWD and the State of Iowa to pursue future grant opportunities. We believe this decision will put Iowa in the best position to do so. Thank you for providing timely and

5/5/2017

State of Iowa Mail - SP-NEG follow up

valuable feedback and cooperation as we close out this grant. We look forward to continuing our strong partnership with you in the future. If you have questions, please contact me at [Courtney.greene@iwd.iowa.gov](mailto:Courtney.greene@iwd.iowa.gov) or 515.725.3800.

Best,  
Courtney

Courtney Maxwell Greene, Operations Division Administrator  
Iowa Workforce Development  
1000 E. Grand Ave  
Des Moines, IA 50319  
515.725.3800 (office)  
515.423.3210 (cell)  
515.281.4698 (fax)



**RWDB Report  
May 11, 2017**

**Title I Adult and DW**

**Business Closings**

Please report any and all business closings to Chris Hannan or Dustin Brocka no matter the size. Below is a quick overview of recent business closings affecting Region 7.

**Quick Overview of Business Closings**

<b>Service/Retail Industry</b>	<b>Total Confirmed Affected</b>
Petco	8
Little Learners	4
Pizza Hut	3
Rue 21	8
Fredrick Furniture	7
Crazy 8	?
K-Mart	40
Townhouse Tenderloin	?
Townhouse Tenderloin	?
Sears Auto Center	5
HGS	129
Portrait Innovations	5
Vanity	?
Miller and Sons Tractor Service	?
<b>HealthCare Industry</b>	
Covenant	7
Central Iowa Healthcare	43
Ridgeway Place	42
Wilson Optometry	2
Hope Haven	?
<b>Total</b>	<b>303</b>

**Dislocated Worker JD-NEG and SP-NEG Grant**

- JDNEG grant hard end date of June 30, 2017
- SPNEG extension not pursued by IWD. End date of June 30, 2017
- 250-264 dislocated workers enrolled since beginning of grant
- Will attempt to service customers enrolled best we can after June 30, 2017

**Trade Adjustment Assistance**

Ocwen

- SEG ended Mach 31, 2017



- 55 required to be served. Provided services to 126 affected workers
- 5 have graduated from their classroom training and found employment
- 93 affected workers will continue to be served during their classroom training
- 6 utilizing RTAA/ATAA

#### Terex

- SEG ends December 31, 2017
- 50 affected workers required to be served. Currently serving 27
- 10 applications are processing

#### DEI/T2W

- 68 people currently being served through Ticket to Work. 29 are currently reporting to be working.
- New reports confirm that Region 7 leads with number of Ticket Holders finding employment and earning wages.
- 72 Tickets assigned to Region 7, and quarterly work incentives totaled \$37,742.00.
- 12 people are co-enrolled with DEI and other programs.

#### Title I Youth/Young Adult Program

- 23 WEP's have started in PY 16
- Staff are serving on the Advisory Committee for the Waterloo Youth Jobs Initiative headed up by Waterloo's Mayor, Quentin Hart.
- Hired Karri Miller to fill Patti Mohling's position due to her retirement. Started May 1, 2017

Jane was hired as a childcare support staff member at St. John Preschool and Childcare Center in Cedar Falls, Iowa after she completed a Work Experience Placement with the WIOA Young Adult Program. The center was at first a little hesitant as to whether they would have a place for Megan that would warrant continued employment but they found that Megan's enthusiasm and helpfulness went beyond just a learning experience. She fulfilled a real need at their center, and became a valuable member of their team.

#### Title II Adult Education and Literacy

##### Open Competition for Federal AEL Funding:

- For the first time ever, Iowa will have an open competition for the federal funds allocated to provide AEL services.
- For the first time ever, the funding period will be a three-year cycle. Funded organizations will receive funds to be used July 1, 2017---June 30, 2020.
- Timeline for application-----Key dates:
  - May 1, 2017: RFP for Title II Funds submitted
  - May 12, 2017: Local Board Recommendations on Title II Applications Due
  - May 15, 2017: Title II applications reviewed by Iowa Department of Education
  - May 29, 2017: Negotiations and Budget Reviews
  - June 10, 2017: Title II Providers Announced





- WIOA includes mandate for IET (Integrated Education and Training). I-BEST is a strong example of one way to provide IET.
- CNC I-BEST class started January 23: 8 students (3 HSC & 5 ELL)
- CNA I-BEST class started January 26: 10 students (5 HSC & 5 ELL); 8 students able to complete clinicals
- Completion ceremony both classes: May 16, 10 AM at the Metro Center---RWDB members invited

#### High School Completion (HSC) classes

- Will conclude in May, then special May/June mini-session; July summer session
- Will move to a semester schedule for upcoming school year rather than quarters used currently; fall semester starts August 28
- HSED graduation ceremony is June 29, at 7 PM at Tama Hall----RWDB members invited

#### English Language Learning (ELL) classes

- Will conclude in May, July summer session
- Fall semester starts August 28
- ELL Next Step Ceremony, May 17 at 10:30 AM, Waterloo Center for the Arts----RWDB members invited

#### Funding

- State funding for AEL kept at level funding for 2017-18; proposed 50% cut in 2018
- Senior Companion Program funding continuing for 2017; 2018 likely large cuts

#### New Building

- Construction underway
- Anticipated occupancy is August 2018

### **Title III**

Jennifer Gray served youth at the Waterloo Schools. Jennifer goes to the high schools each Tuesday and goes to a different school each week. She has been present at Expo, East and West High School. On the 4th week Jennifer will be present at the Career Center at Central Middle School. The career academy includes nursing and graphic arts. In the fall 3 more tracks will be added.

Team lead Debra Hodges-Harmon and Operations Manager, Andrew Trower attended a Resource Day at a local elementary school. They provided assistance to parents in regards to employment and discussed all services available at IowaWORKS.

The Business Services Team attended the Strictly Business Expo downtown Waterloo and made contact with 30 plus businesses to develop a relationship and assist with their hiring needs.

The Business Services Team attended a meeting for the Waterloo Youth Employment Initiative and collaborated with Mayor Hart, Waterloo Public Schools and Hawkeye Community College. The Business Services Team invited employers to take part in this meeting and become informed in this Initiative.



The Business Services Team attended the Ambassador Training for Elevate Iowa, Advanced Manufacturing. This training was helpful to inform the public about career opportunities in the manufacturing industry. Megan Jensen and Lacie Westendorf proctored the National Career Readiness Certificate to the entire junior class at North Butler high school. Douglas Marshall and Jennifer Gray attended the Resource Fair and the Food Bank in Waterloo. They were available to assist anyone who needed assistance with finding employment or had questions regarding our services.

On April 20th the Business Services Team planned Part 2 Maximizing Talent Minimizing Risk at Hawkeye Community College. This event provided information to help returning citizens return to their community. A simulation took place in the first part of the event to help those who attended get a better understanding of what returning citizens' encounter on a day to day basis. Great discussion took place including information regarding Employer liability, background checks, WOTC/Federal Bonding, RA within the correctional facility, America's Job Honor program, and our collaboration with the Department of Corrections.

Rhonda Hall continues to be the point of contact for the Northern District in regards to Registered Apprenticeships. The whole Northern District received training on Registered Apprenticeships from Amy Beller and Heather Garcia. This included helpful information to inform employees of the benefits to Registered Apprenticeships and doing a "sales" pitch to one another. Business Services is introducing Registered Apprenticeships to businesses in the area.

Douglas Marshall traveled to Indiana for the 2nd week of Offender Workforce Development Specialist Training. He continues to offer job searching services to the Department of Corrections Women facility, Men's facility, and parole center each week. The BSR is working on a hiring event that will take place in Waverly on June 6th. They also continue to work on a reverse hiring event scheduled for July 20th. They also continue to offer open interviews at the IowaWORKS center for businesses who would like to speak with job seekers.

#### **Title IV**

In May, Stephanie Meyer, IVRS Business Development Specialist will be partnering with the UNI Small Business Development Center to present the IVRS Iowa Self-Employment program. This is a program to support individuals with disabilities to become self-employed.

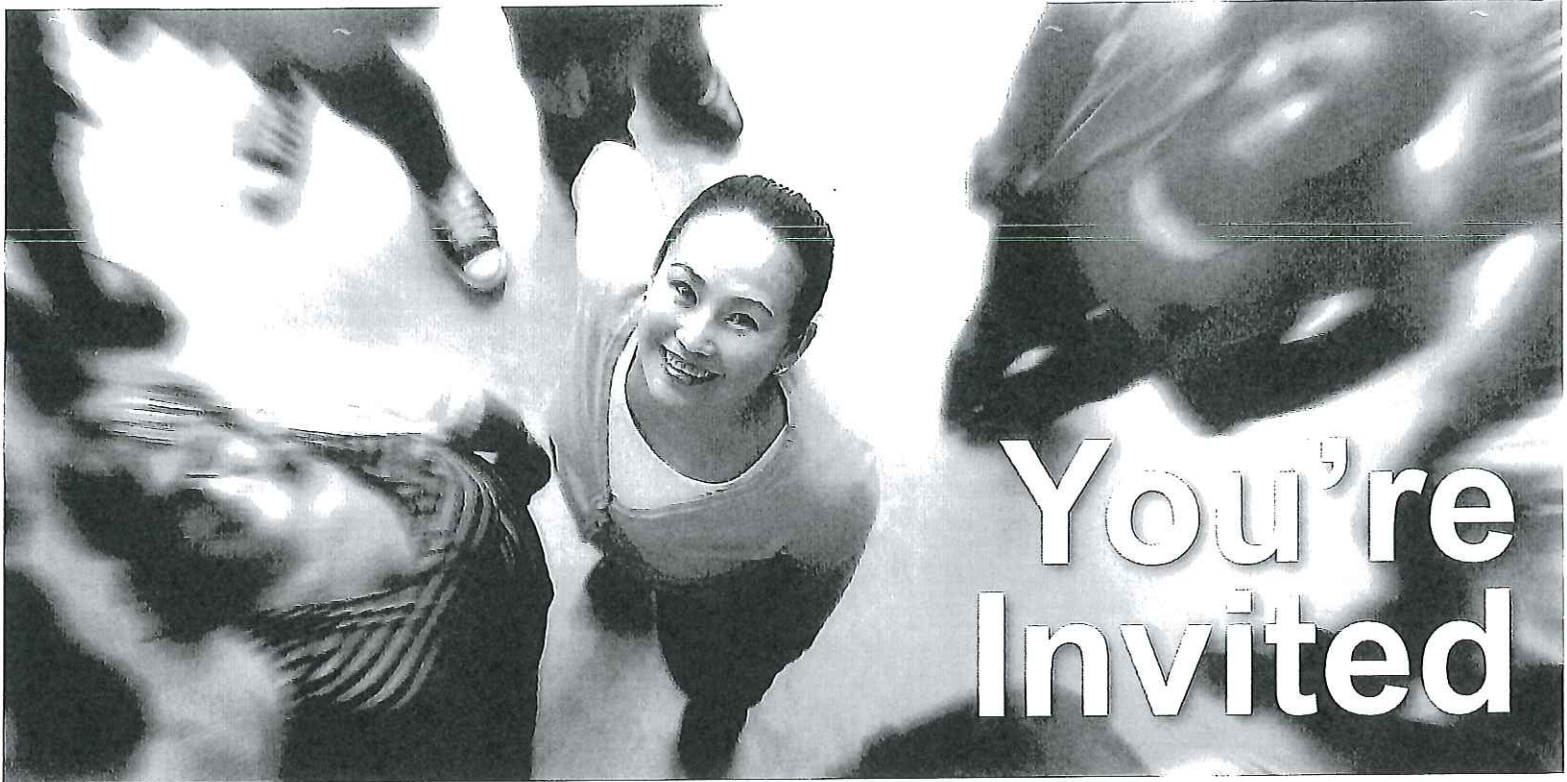
Project Search Unity Point Health Care has to date secured 3 Interns competitive employment. WE are still working to get 8 more Interns employed.

ABLE Accounts (Achieving a Better Life Experience) can now ne opening for Iowa person with disabilities. This allows people on SSI to save money in an account and maintain benefits. Distributions may be made for qualified disability expenses that maintain or improve health, independence and quality of life.

Four Staff members attended the Maximizing Talent Minimizing Risk workshop held by Workforce.

Four Staff members attended the 2 day Apprenticeship training at HCC held by Workforce.

#### **Attachments Below**



# You're Invited

Minority Unemployment & Outreach Standing Committee

## Listening Tour

Please attend to share your perspectives to help identify and address barriers to minority employment in Black Hawk County.

**Tuesday, May 9**

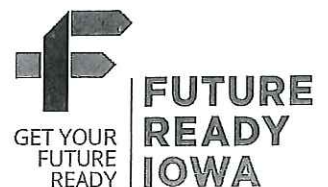
**5:30 – 7:00 pm**

Payne Memorial AME Church

1044 Mobile Street, Waterloo



For additional information about the Minority Unemployment & Outreach Standing Committee, visit [www.iowawdb.gov](http://www.iowawdb.gov).



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3.4



# You're Invited

Minority Unemployment & Outreach Standing Committee

## Listening Tour

Please attend to share your perspectives to help identify and address barriers to minority employment in Black Hawk County.

**Tuesday, May 30**

**5:30 – 7:00 pm**

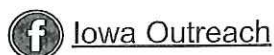
Waterloo Center for the Arts  
225 Commercial Street, Waterloo



For additional information about the  
Minority Unemployment & Outreach Standing  
Committee, visit [www.iowawdb.gov](http://www.iowawdb.gov).



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