

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

MAY 25, 2017
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Kris Gulick, John Harris (by teleconference), Jim Houser, Joe Oswald, Susie Weinacht (by teleconference), Travis Weipert, Bob Yoder

RWDB Board Members Present: Wayne Frauenholtz, Mary Gudenkauf, Marcel Kielkucki, Patrick Loeffler, Patty Manuel, Julie Perez (by teleconference), Mark Schneider (by teleconference), Susie Weinacht (by teleconference)

RWDB Board Members Absent: Kristy Lyman, Steve Olson, Kim Painter, Shelley Parbs

RWDB Ex-Officio Members: DaLayne Williamson

STAFF: Carla Andorf, Kim Becicka, Angela James, Carlos Vega, Holly Mateer, Kochell Weber-Ricklefs

The meeting was called to order by Chair Bob Yoder at 10:10 am. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Mary Gudenkauf, Patrick Loeffler, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Kris Gulick, Marcel Kielkucki, motion approved.

Bob Yoder asked if there was any correspondence to share. The board received a non-discrimination policy memo.

Bob Yoder asked if there were any member announcements. Kim Becicka shared information on our sector board work and the all-staff event that is today.

Carla Andorf reviewed the tentative Program Year 17 FY18 WIOA budget. Bob Yoder asked for a motion to approve the Tentative Program Year 17 FY18 WIOA Budget. M/S/C, Mary Gudenkauf, Patrick Loeffler, motion approved. Marcel Kielkucki abstained from the vote.

Carlos Vega gave an update on the Title II Funds RFP process which will assign the Adult Education and Literacy funds to an organization in our region. The Kirkwood staff left the meeting during this update. The committee members comprised of Mark Schneider, Susie Weinacht, Steve Olson and Scott Mather received training on how to complete the review. They received one application from Kirkwood Community College. They graded the RFP and sent it to the state. We are waiting to hear back from them if Kirkwood was approved as the provider for our region.

Carla Andorf discussed the board transition timeline and ideas. We are moving forward with a 23 member board and will need to fill eight business representatives and one labor representative slots. We will also identify which one-stop system partners will be represented as voting members. During this process, one nomination will be all that is required to fill a position. We will pull together the recruitment committee one more time and develop a plan of action.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. We are investing in more training opportunities for all core partner staff members; our fall activity will be at Camp Wapsi. Training was held recently on the new software system that will be implemented next year. They also developed a transportation communication class as a pre-class to prepare for Class A, Class B or CDL programs.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIOA financial report. This report shows our performance measures for financial goals. We do not have our enrollment performance data yet from the state.

Carlos Vega reviewed the Region 10 Iowa Workforce Development report for March and April. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team, the Rapid Response activities and the State Apprenticeship Grant synopsis.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. We have met five of our metrics to date including our enrollment goal. He should know June 10 if his RFP was accepted to be the Adult Education & Literacy provider for our region.

Holly Mateer reviewed the Vocational-Rehabilitation report. She shared the performance measures to date by state and our region. They have had 131 successful outcomes in our region. They continue to work cooperatively with partners to enhance their program.

Kochell Weber-Ricklefs reviewed the Iowa Department for the Blind report. Their activities are centered on transition and adult employment initiatives. They will be conducting a reverse job fair in September in Iowa City. Their department had 10 layoffs due to budget cuts.

The WIOA Core Partners gave a presentation on their marketing efforts.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Patrick Loeffler, Jim Houser, motion approved.

The meeting adjourned at 11:40 am.

Upcoming Meetings:

RWDB, June 29, 2017, IowaWORKS