

REGION 7 CEO Board  
IowaWORKS Region 7  
3420 University Ave. Waterloo Iowa 50701  
Meeting Minutes

May 16, 2017  
IowaWORKS, Conference Room D  
3:30 p.m. – 4:30 p.m.

**Present**

**Chief Elected Official**

Greg Barnett	Butler County Supervisor
Clayton Ohrt	Buchanan County Supervisor
Harlyn Riekema, Chair	Grundy County Supervisor
Linda Laylin	Black Hawk County Supervisor
Ken Kammeyer, Vice Chair	Bremer County Supervisor

**Workforce Partners**

Chris Hannan	WIOA Title I, Workforce Development Director
Dustin Brocka	WIOA Title I, Workforce Development Associate Director
Sandy Jensen	Director of Urban Centers & Adult Literacy
Andy Trower	WIOA Title III, Operations Manager

**Welcome**

Harlyn Riekema, CEO Chair, called the meeting to order and commenced the meeting at 3:34 p.m.

**Approval of Agenda and February 23, 2017 Joint Session Minutes**

Greg Barnett moved to approve the agenda for the May 16, 2017 CEO Meeting and Clayton Ohrt seconded. **All Approved. None Opposed. Motion Approved.**

Ken Kammeyer moved to approve the minutes for the February 23, 2017 and Greg Barnett seconded. **All Approved. None Opposed. Motion Approved.**

**Director's Announcements**

**RWDB Positions.** Chris Hannan, Director, was tasked with finding two replacements for the RWDB. He thanked Greg Barnett for his help on this along with other board members. The first one is a Business Representative in IT for Butler County, Richard McBurney. Also needed is an Ex-Officio School Board Representative which is Crystal Buzza.

**SP-NEG Funding Update:** Dustin Brocka, Associate Director, explained that the state will not be applying for an extension of this grant. The grant will end June 30, 2017. The Job Driven National Emergency Grant will end June 30, 2017 as well.

**Center Report:** Chris Hannan reported that he was asked to track business closings. If any member of the board hears of a business closing please notify Chris or Dustin and they will report it to the state. Chris explained the current list of closings.

Ocwen Grant - Chris will be submitting a report to IWD . 126 people were served out of approximately 200.

Terex Grant – the requirement is to serve 50 people out of the 173. 27 have been served. On site outreach is available at the Waverly Center. Postcards have been sent out. RTAA is available to workers that are 50+ years and older before they start their next employment are available to receive subsidy for wage. A worker willing to move could also have up to 90% of their moving expenses paid.

### **Partner Updates**

Sandy Jensen, Director of Urban Centers and Adult Literacy reported the HSED graduation ceremony is June 29<sup>th</sup>, at 7:00 p.m. at Tama Hall. ELL graduation is May 17<sup>th</sup>, at 10:30 a.m. at Waterloo Center for the Arts.

Andrew Trower, Operations Manager reported that Business Services Representative Jennifer Gray is going to the Waterloo School District to help students get work ready. It has been reported that there are approximately 300:1 student to counselor ratio.

**Minority Hiring Update:** The Workforce Development Director has been asked to direct a plot program to decrease minority unemployment by 5%. There was a listening event held May 9, 2017 at Payne Church from 5:30 p.m. – 7:30p.m. There will be another held May 30, 2017 at Waterloo Center for the Arts from 5:30 p.m. – 7:30pm.

**RWDB Recommendation for AEL Bidder Notification:** Reviewed and approved and sent to Department of Education for final approval.

### **Review and Act Items:**

Greg Barnett moved to approve Richard McBurney of Butler County and seconded by Clayton Ohrt. **All Approved. None Opposed. Motion Approved.**

Linda Laylin moved to approve Crystal Buzza for Ex-Officio School Board Representative and seconded by Ken Kammeyer. **All Approved. None Opposed. Motion Approved.**

### **Adjournment**

Ken Kammeyer moved to adjourn the meeting for the CEO and Linda Laylin seconded it.

The meeting closed at 4:15 p.m.