

**Youth Standing Committee (YSC) Meeting  
Region 1**

Minutes for Wednesday, June 28, 2017

10:00 a.m.

Keystone AEA, Elkader, Iowa

[http://www.iowawdb.gov/r1\\_home](http://www.iowawdb.gov/r1_home)

Members Present: Fern Rissman, Ashley Goltz, Jason Waddell, Lisa Curtin, Amy Chicos, Courtney Adam, Marla Loecke, and Ron Axtell.

Members Present via Conference Call: Jamie Phipps, and Wendy Greenman

Others Present: Luke Pulliam (intern), and Penny Ingles

**Welcome/Introductions/Roll Call:**

Fern welcomed all to the meeting, and introductions were made. Since this was the first meeting of the new Youth Standing Committee, questions arose regarding the formal approval of agenda, roll call, etc. Fern will check on this for next meeting.

Lengthy discussion followed regarding guidelines for the YSC. Some of the requirements include:

- Must have at least one RWDB member
- Chairperson must be a member of the RWDB
  - ✓ These two requirements are met as Fern Rissman and Ron Axtell are members of the RWDB and were appointed as co-chairs by the RWDB.
- YSC is subject to the Iowa Opening Meets Act and Iowa Public Records Act.
- Needs to have Chairperson, Vice-chairperson, and Secretary.
  - ✓ This requirement is met by the co-chairs Fern and Ron, and Secretary, Penny Ingles
- RWDB may require the YSC to report on activities quarterly, prepare a summary of programs/services for youth in region, and perform assessments of the programs for youth, as well as other duties they see fit.

**Review of Current Membership and Expansion:**

Discussion followed regarding members thoughts as to who should possibly be added to the membership list of the Standing Committee. Fern noted that Jeanne Helling, Voc Rehab was interested but was unable to attend this meeting. Suggestions included: NICC—Gisella Aitken-Shadle/Gina Gissing; Substance Abuse—Jeane Bossum; At-Risk; Proteus—Mindy Meyer; Job Corps; Corrections; Community Connections; AEA—Stephanie Maury; School Counselors; Special Ed Teachers—Debbie Camp, Central; Foster Care; AEA—Hannah Steiber (CTE); Integrated Home Health; Boy/Girl Scouts; connect with Community/Sector boards so we don't have duplication of services. The group would like to have a roster in place by the suggested September meeting.

Use of electronic/digital meeting availabilities was discussed to make it easier for recruitment and meeting attendance. Conference call is always available, but could possibly explore other options—such as Zoom, Skype, and Google Hangout.

Fern shared the matrix for partner services and suggested something similar be done for YSC. She also shared WIOA Youth Definitions, Eligibility Guidelines (for low income) and Iowa Title I Youth Services (WIOA) from IWD. Lengthy discussion followed.

**Next Meeting Dates:**

The group needs to meet quarterly. The next meeting was proposed to be an in-person meeting on **Wednesday, September 27, 2017**, 10 a.m.-12:00 p.m., at Keystone AEA, Elkader. It was suggested that the group might do a round robin discussion so others know what is going on in the area.

**Adjournment:**

Until clarification of rules for the YSC, no motions were made. The YSC group adjourned at 11:38 a.m.

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Penny Ingles  
Keystone AEA