

Regional Workforce Development Board
Chief Elected Officials
January 23rd, 2017

The regular meeting of the Regional Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on January 23rd, 2017 at 5:00 p.m. in the Keokuk Annex on the SCC Campus

CALL TO ORDER

Hickey called the meeting to order at 5:00PM.

ATTENDEES

RWDB Members Present: Mike Hickey, Janet Fife-LaFrenz, Monica Dyar, Phil Hecht, Jacob Nye, Karen Von Behren, Ryan Drew, Sue Frice, Carolyn Farley, and Michelle Mutchler

RWDB Members Absent: Dennis Duke, Brian Blake, Cara Sanders, Chad Palmer, and Andy Ferguson,

CEO Present: Rick Larkin, Gary See, Brad Quigley

CEO Absent: Jim Cary

Staff Present: Robert Ryan, Miranda Brown, Michelle Vandenberg, and Susan Dunek

Guests: Rachel Miller, Iowa Department for the Blind (IDB), Kristina Martinez Adult Education and Literacy (AEL) Director, and Dick Beard

Keokuk Annex Client Presentations

Vandenberg introduced two clients who have received services from staff at the Keokuk Annex. The two clients shared their stories about where they are today and how they couldn't have gotten their without the assistance of the staff in Keokuk.

APPROVAL OF MINUTES

Fife-LaFrenz made the motion for the RWDB to approve the November minutes, seconded by Von Behren, motion carried.

LEGISLATIVE BREAKFAST EXPENDITURES

Ryan reported that the next Legislative breakfast will be January 31st for members to engage in outreach and advocacy. Hecht made a motion to approve travel expenses for Kristina Martinez, seconded by Von Behren, motion carried.

ONE-STOP OPERATOR SELECTION PROCESS

Ryan reported that the One-Stop Operator procurement deadline is July 1, 2017. He summarized the Training and Employment Guidance Letter (TEGL 15-16) sent on January 17th, 2017.

STANDING COMMITTEES

Ryan reported that Ferguson has volunteered to head the Youth Committee and that they are seeking volunteers to join the committee.

WIOA LOCAL UPDATE

Ryan reported that there was a meeting held with Brad Mills regarding the National Emergency Grant money for on-the-job training (OJT). Approximately eight Matrix Metal employees are already participating in OJT.

TITLE 1 ADULT DW/YOUTH

Ryan reported that they are through 50% of the fiscal year with 55% expended and that they are closely watching the youth expenditures.

Ryan also reported that March 31st, 2017 is the deadline for transferring funds between Adult and DW.

TITLE II AEL

Martinez stated the RFP has been opened and that it must align with the Local Customer Service Plan (CSP). She also stated that they have issued a rewrite of the CSP that is due March 1st, 2017. In addition she spoke about the Desktop Monitoring document that is due February 10th, 2017 and discussed the four components. This document is to determine if the program is in compliance with WIOA.

Martinez reported that they have hired six new instructors and now have instruction again in Keokuk. They are now fully staffed and will be providing classes at the Mt. Pleasant correctional facility.

TITLE III IWD

Farley reported the unemployment rates for all counties were down. She also reported under Future Ready Iowa that Iowa was in the upper 50% range of adults with post-secondary certifications.

TITLE IV VR

Frice reported that VR has entered into partnerships with Burlington Community High School (Transitional Alliance Program) and Southeastern Community College (Work-Based Learning).

TITLE IV VR-IDB

Miller had no update for this month.

RESOURCE SHARING AGREEMENT

Ryan reported that the core partners have begun working with the state on a resource sharing agreement to share costs associated with the operation of the One-Stop System.

BOARD VACANCIES AND ATTENDANCE

Ryan reported that Karen Taylor has submitted an application to fill one of the Business vacancies and has also suggested Denise Hill for another vacancy. Ryan reported that he has reached out to numerous towns in the four counties to try and fill the Ex-Officio Vacancy.

OTHER BUSINESS

Fife-LaFrenz spoke about the necessity to contact the Iowa Senate to express your concerns over the possible funding cuts to the Community College.

Farley announced that there will be a job fair March 9th at the Mt. Pleasant correctional facility. She also stated that the Regional job fair will be held in Middletown April 20th.

ADJOURNMENT

Nye made a motion to adjourn the meeting, seconded by Von Behren; the meeting was adjourned at 6:10PM.