

# STATE OF IOWA

## WORKFORCE DEVELOPMENT BOARD MEETING

<b>Date: 2/10/17</b>	<b>Board Minutes</b>
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<b>Location: IWD State Board Room, 1000 E. Grand Ave., Des Moines, IA 50319</b>
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VOTING MEMBERS		
MEMBER	PRESENT	NOT PRESENT
Duncan, Carrie		X
Gilmore, Robert	X	
Greving, Joe		X
Krogman, John (Chair)	X	
Roberts, Andy	X	
Sager, Ken		X
Straub, Jan Miller	X	
NON-VOTING MEMBERS		
MEMBER	PRESENT	NOT PRESENT
Chapman, Jake		X
Conrad, Andrew	X	
Dotzler, Bill Senator		X
Forristall, Gregory Representative		X
Grimm, Rita	X	
James, Mary Cannon	X	
Mihm-Herold, Wendy	X	
Mitchell, David	X	
Running, Kirsten Marquardt	X	
Sisson, Greer	X	
Smith, John	X	
Varner, Jeremy	X	
OTHER ATTENDEES		
ATTENDEE	PRESENT	NOT PRESENT
Townsend, Beth Director	X	
Linn, Myron Deputy Director	X	
Humphrey, Ben – IWD	X	
Evans, Shelly – IWD	X	
OTHER ATTENDEES		
ATTENDEE	PRESENT	NOT PRESENT
West, Ryan – IWD	X	
Greene, Courtney – IWD	X	
Beller, Amy – IWD	X	
Reha, Jennifer – IWD	X	

➤ **Call to Order and Roll Call at 9:00 a.m.**

<b>MOTIONS / ACTION ITEMS</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
2/10/17 SWDB Agenda	JMS	JK	X
11/17/16 SWDB Minutes	AR	JMS	X
12/3/16 SWDB Minutes	AR	JMS	X
<b>MEETING NOTES</b>			
<p><b>Director’s Report – Director Beth Townsend.</b>  Announcement of new hire - communications director Cory Kelly.  Courtney Greene begins new position as Division Administrator.  Budget update.  Update on FRIA and prior 3 meetings. Discussion of Mike Krause presentation from TN. Great attendance for meeting. FRIA website is up and working. Discussed “King for a Day” homework assignment.</p>			
<p><b>Update on Workforce Services Case Management System - Jennifer Reha.</b> Geographic solutions will be working with us to implement the new case management system to move us to the next level. CMS will allow sharing of the system information with core partners. One system for job seekers and employers to use, a one-stop shop for customers and businesses, and paperless phase. System will be free for customers and businesses.</p>			
<p><b>Introduction of Amy Beller by Courtney Greene.</b>  Courtney introduces Amy Beller as the new Apprenticeship Coordinator.</p>			
<p><b>Update on Apprenticeship USA - Amy Beller.</b></p>			
<p><b>Update on IWD Legislative Agenda - Ben Humphrey.</b>  Waiting on bill for <i>Irving</i> case, labor insurance benefits for 2<sup>nd</sup> qualifying year (\$250 to 10X the weekly benefit amount), and SWDB board bill (will provide transition authority and immediate effect with a staggered cycle).</p>			
<p><b>Update on Minority Outreach Standing Committee - Director Townsend.</b>  Recent announcement of committee made at Evelyn K. Davis Center with the Governor present. Andy Roberts will be chair. Carrie Duncan, SWDB. Plans for listening tours. 4 pilot counties.</p>			
<p><b>Update on Disability Access Committee - David Mitchell.</b>  11 members in group with purpose to look at physical access at centers. Goal to have all regional committees in place by end of March. One half of all regions on board and doing good partnering. Regional boards are still working on board structure. Each region will have physical program access in place by early fall. Long range plan is to see how centers can impact employment.</p>			
<p><b>Discussion on draft conflict of interest policy for SWDF – Ben Humphrey.</b></p>			
<b>ACTION ITEM</b>			
<p>1. Vote to authorize IWD to post the conflict of interest policy online for public comment, receive and consider public comments, make appropriate changes, and distribute final conflict of interest policy to Local Workforce Development Boards.</p>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
2/10/17 Action Item 1.	JMS	RG	X
<b>ROLL CALL MEMBER VOTES</b>			
	<b>YES</b>		<b>NO</b>
Gilmore, Robert	X		
Krogman, John (Chair)	X		
Roberts, Andy	X		
Straub, Jan Miller	X		

<b>Presentation on 2017, 2018 and 2019 State Budget – Director Townsend.</b>			
Update on budget.			
<b>Discussion on draft policy for WIOA List of Eligible Providers and Programs – Ben Humphrey.</b>			
Discussion.			
<b>ACTION ITEM</b>			
2. Vote to authorize IWD to post the draft policy for the State of Iowa WIOA Title I List of Eligible Providers and Programs for public comment, to receive and consider public comments, to make appropriate changes to the draft policy, and to present a proposed final draft of the Iowa WIOA Title List of Eligible Providers and Programs for consideration at the next meeting of the State Workforce Development Board.			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
2/10/17 Action Item 2.	JMS	RG	X
<b>ROLL CALL MEMBER VOTES</b>	<b>YES</b>		<b>NO</b>
Gilmore, Robert	X		
Krogman, John (Chair)	X		
Roberts, Andy	X		
Straub, Jan Miller	X		
<b>Presentation on unemployment insurance system modernization – Ryan West.</b>			
Monday RFP for all automated system went to DAS. Procurement process will help State of Iowa customers.			
<b>ACTION ITEM</b>			
3. Vote on resolution in favor of legislative authorization for IWD to use federal funds distributed to the State of Iowa for unemployment insurance modernization projects.			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
2/10/17 Action Item 3.	JMS	RG	X
<b>ROLL CALL MEMBER VOTES</b>	<b>YES</b>		<b>NO</b>
Gilmore, Robert	X		
Krogman, John (Chair)	X		
Roberts, Andy	X		
Straub, Jan Miller	X		
<b>ACTION ITEM</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
Motion to Adjourn. Adjournment at 10:55 a.m.	JMS	AR	X

Respectfully Submitted,

Shelly Evans, Paralegal

John Krogman, Chair