

MINUTES
Regional Workforce Development Board
June 6, 2017
West Davenport Center

Welcome	Diana opened the meeting at 4:34 p.m.
Introductions	RWDB members in attendance: Joni Dittmer, Diana Gradert, John Tuthill, Jack Willey, Michelle Waltz, Lori Bassow, Eugene Rome, Roberta Rosheim, Mary Lou Engler, Scott Schneider, Dave Haier, Chad Pratz, Greg Jenkins CEO members in attendance: Jack Willey, Brinson Kinzer, Jeff Sorenson Staff in Attendance: Paula Arends
Approval of Agenda	RWDB – John motioned, and Greg seconded to approve the meeting agenda. The motion was approved unanimously. CEO – Jack motioned, and Jeff seconded to approve the agenda. The motion was approved unanimously.
Approval of April Meeting Minutes	RWDB – Joni motioned, and John seconded to approve the April meeting minutes. The motion was approved. CEO – Brinson motioned, and Jeff seconded to approve the April meeting minutes. The motion was approved.
Board Staffing	Paula informed the board that the individual who had agreed to staff the board decided that she did not have enough time. She has resigned, so we are still in the process of identifying other candidates.
GEO Solutions	Paula and Jeremy shared information about the state workforce computer system that is being developed. Staff across the state are involved in the process and learning about the system’s capabilities. GEO Solutions is a major improvement from our current system, and will provide customers with many job seeking resources, a great resume development system, and a very intuitive system. It is anticipated that the new system will be in place in the next 12-18 months.
One Stop Renovation	Paula and Jeremy told the board about renovations to the One Stop office. In order to make the Skills area more accessible for customers, the divider wall has been removed. Additional round tables have been added. The round tables make it much easier for staff to assist customers.
Title I budget forecast	Paula reported that that forecast for the Title I budget for Region 9 shows a slight decrease in Adult, Dislocated Worker, and Youth funds. There may

	<p>be some adjustments in October as the feds make budget decisions that might impact the program, but at this time it appears that funds will enable us to provide support equal to FY17.</p>
Adult Education RFP	<p>The Adult Education provider recommendations from RWDBs has been submitted. No additional information at this time with regard to details on providers or funds.</p>
Disability Access Committee Report	<p>The Disability Committee has conducted an accessibility study of the Davenport One Stop. There were several issues identified in the study including a lack of van access in the parking lot, door knobs, signage at the wrong height, door clearance, etc. Chad will compile the full report to share with the board.</p>
Activity Update	<p>Paula shared information about a Mock Interview event held at the West Davenport Center. Previous large events took place at the Kahl Building. West Davenport was a great fit. Fifty-four customers and 18 employers participated in this event.</p> <p>Scott reported that the HSE program graduations are coming up. Muscatine's graduation will be on the 22nd of June at MCC, Clinton will be on the 27th of June at CCC, and Scott will be on the 29th at the River Center. Four-hundred HSE students will graduate district-wide. Ceremonies will be held at 6 p.m., and all are welcome to attend.</p> <p>Scott also shared that EICC is unveiling a new associate's degree program designed for working adults.</p> <p>Paula reported that TMK IPSCO in Camanche will be re-opening after they closed their doors two years ago. The company contacted IowaWORKS for hiring assistance. IowaWORKS staff promoted the company's job openings, and assisted in a multi-day hiring event where staff pre-screened candidates. It is anticipated that approximately 50 employees will be hired initially.</p>
Adjournment	<p>Diana adjourned the meeting at 5:48 p.m.</p>