

**Region 1 Regional Workforce Development Board (RWDB)
Chief Elected Officials (CEO) Board
Minutes for July 25, 2017**

http://www.iowawdb.gov/r1_home

Workforce Development Board Present: Les Askelson, Ron Koppes, Donna Boss, Candace Drahn, David Gaylor, Kathy Gunderson, Ann Hart, Carolyn Scheidel, Fern Rissman, Ron Axtell, Marla Loecke, Jeannie Helling, Jamie Phipps, Gissella Aitken-Shadle, Michael Myers, Larry Lelifield, Jennalee Pedretti, Josh Pope, Tanya Tysland, Rhonda Kendrick, and Joan Funke

Present Via Conference Call: Rev Lonning, Dan White, Ric Jones,

RWDB Absent: Jim Vermazen, and Jayme Kluesner

Chief Elected Officials Board Present: Darrel Dolf, Ray Peterson, Dave Tilkes, Dave Baker, Jeff Madlom, John Beard, Dan Byrnes and Pat Murray

CEO Board Absent: Roy Buol

Others Present: Wendy Mihm-Herold, and Ben Humphrey

Others Present Via Conference Call: Steve Faulkner

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:32 p.m. A voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

Consider Approval of Agenda: Fern asked to remove #9 from the agenda as there was no new member RWDB-Motion Boss, seconded Gunderson, to approve agenda as amended. Motion carried unanimously. CEO- Motion Byrnes, seconded Beard, to approve agenda as amended. Motion carried unanimously.

Approval of RWDB Board Minutes for April 25, 2017: Motion Hart, seconded Drahn, to approve minutes from 4/25/17 for RWDB only as CEO did not have quorum. Motion carried unanimously.

Approval of CEO Board Minutes for June 6, 2017: Motion Beard, seconded Madlom, to approve minutes from 6/6/17 CEO meeting. Motion carried unanimously.

Approval of CEO Board Minutes for June 20, 2017: Motion Tilkes, seconded Beard, to approve minutes from 6/20/17 CEO meeting. Motion carried unanimously.

Approval of RWDB/CEO Board Minutes for June 27, 2017: RWDB-Motion Boss, seconded Gunderson, to approve minutes from 6/27/17 RWDB/CEO meeting. Motion carried unanimously. CEO- Motion Murray, seconded Byrnes, to approve minutes from 6/27/17 RWDB/CEO meeting. Motion carried unanimously.

Swearing in of new RWDB Board members: Les gave the oath of office to new RWDB members: Larry Lelifield, Michael Myers, Josh Pope, Jennalee Pedretti, Tanya Tysland, Joan Funke, Rhonda Kendrick and Gisella Aitken-Shadle. Affidavits were signed and notarized if not previously submitted.

Discussion and approval By-Laws: The By-Laws were projected on screen and read through. Questions and changes were discussed. Marla made changes as suggested. Due to change in board requirements, there is no longer a need for representatives from school district (Ann Hart) or city elected official (Ric Jones). Those

members may stay on board, however they would be non-voting members. A question regarding the need for non-voting members was raised. Motion White, seconded Murray, to approve by-laws with amendments discussed at board meeting and removing all reference to non-voting members. Motion carried unanimously. Thank-yous were extended to Ann Hart and Ric Jones for their service to the board.

Approval of RWDB Board Expenditures: Motion Gunderson, seconded Koppes, to approve the expenditures of \$1,275.29 with a balance of \$596.99. Motion carried unanimously.

Approval of UERPC as Fiscal Agent for SFY 16 Ticket to Work Funds: Motion Boss, seconded Drahn, to approve. Motion carried unanimously.

Review and Approval of Local Service Plan Modification: RWDB--Motion Boss, seconded Gunderson, to approve the modification as presented. Motion carried unanimously. CEO--Motion Murray, seconded Baker, to approve the modification as presented. Motion carried unanimously.

Approval Certified training Provider Program-NICC's Medical Assistant Program: Motion Boss, seconded Leliefeld, to approve. Gunderson abstained for conflict of interest as she serves on the NICC Board. All others ayes. Motion carried.

BOARD REPORTS

WIOA Title 1 & 3 – IowaWORKS update: Board has reports to read. Fern shortly discussed the budget handout. (See handouts)

WIOA Title 2 – NICC HSED update: Gisella updated the board briefly.

WIOA Title 4 – Voc Rehab and Dept. of Blind: Jeanne noted that the board had the report to look over. Jamie shared a news article on Peyton Haller, a Dubuque Senior HS student that Dept. of the Blind funds will help to achieve his goal of going to college.

FLOOR ITEMS/CLOSURE

Next Meeting: Next meeting of the RWDB/CEO Boards was set for October 25, 2017, 4:30-6:30 p.m. at Keystone AEA Conference Center, Elkader, Iowa.

Adjournment: With no further business actions to come before this board, there was a motion by Gunderson, second by Leliefeld, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:03 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles
Keystone AEA