

**Joint Region 8 Regional Workforce Development Board (RWDB) and
Chief Elected Officials (CEO)
May 18, 2017
Region XII COG Training Room, Carroll, IA**

The meetings were called to order at 5:30 p.m. by Eric Skoog, CEO Chair and RWDB Executive Committee Member. RWDB Board members present were Skoog, Godbersen, Kraft, Dorhout (by phone), Wenthold, Jacobsen, Burchfield, Whitmire, Rasmussen, Badding, and Waigand. Absent board members were Smalley, Litterer, Beardmore, Espenhover, Behne, Simonsen, Osborne, Spies, Lee, and Wanninger. CEO Board members present were Thompson, Skoog, Muir, Drake, and Danzer. Also attending was Beth Winqvist, WIOA Director, and Rick Hunsaker, COG Executive Director. Jacobsen moved and Godbersen seconded to elect Barbara Kraft as Chair. Motion carried. Kraft moved to approve the minutes of the August 18, 2016, November 17, 2016, and February 16, 2017 meetings. Wenthold seconded. Motion carried. Muir moved to approve the CEO minutes of the February 20, 2017 meeting. Thompson seconded. Motion carried. Skoog asked the RWDB board if any members had a conflict of interest in regards to the agenda items. There were none reported. Skoog asked the CEO board if any members had a conflict of interest in regards to the agenda items. There were none reported. RWDB reviewed and discussed the committee's report concerning the recommendation of the Adult Education Provider. Resumes from Kelley Dvorak and Deborah Mauricio, to fill the RWDB business vacancy were reviewed and discussed. Danzer moved and Drake seconded to submit the above two resumes to the Governor for review with the CEO's preference being Dvorak. If the Governor concurs, Dvorak will be appointed to the RWDB. Motion carried. RWDB members reviewed the Executive Committee members decisions of 2-16-17 concerning Plan Update and BCU Training. Kraft moved to ratify the decision and Badding seconded. Ratification carried. RWDB members reviewed the Executive Committee members decision of 5-11-2017 concerning the transfer of money from Dislocated Worker Program to Adult Program. Transfer no longer needed so no action was taken. Advisory Committee for Disabled Individuals –Jessica Badding, Department for the Blind, presented on the purpose and desired committee members. Badding will chair the committee, with Eric Evans, Voc Rehab Supervisor, and Rebecca Willenborg, Workforce Advisor, being committee members. Discussed the committee's first task of completing an Accessibility Review. Update on WIOA Implementation was given by Winqvist and Waigand. Discussion followed. IWD report was given by Waigand. Partner reports were given by Badding (Voc Rehab – Dept for the Blind) and Whitmire (Workforce/CBOP/Youth – Job Corps). Skoog adjourned both meetings.

CEO Secretary