

REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

JUNE 29, 2017
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Wayne Frauenholtz, Marcel Kielkucki, Patrick Loeffler (by teleconference), Patty Manuel, Steve Olson, Kim Painter (by teleconference), Shelley Parbs, Susie Weinacht (by teleconference)

RWDB Board Members Absent: Mary Gudenkauf, Kristy Lyman, Julie Perez, Mark Schneider

RWDB Ex-Officio Members: Laurie Worden

STAFF: Carla Andorf, Kim Becicka, Angela James, Scott Mather, Carlos Vega, Kate Pine

CEO Board Members: Bob Yoder, Travis Weipert

The Executive Committee meeting was called to order by Chair Bob Yoder at 10:05 am. The Executive Committee met quorum. Bob Yoder asked everyone present to introduce themselves.

Carla Andorf discussed selecting the one-stop operator for Region 10. Bob Yoder asked for a motion to authorize Iowa Workforce Development to designate or certify a one-stop operator on behalf of the workforce development board, in accordance with section 121(d) of the federal Workforce Innovation and Opportunity Act while strongly encouraging a coalition with local representation. M/S/C, Travis Weipert, Patty Manuel, motion approved.

Bob Yoder asked for a motion to adjourn the Executive Committee meeting. M/S/C, Patty Manuel, Travis Weipert, motion approved.

The RWDB meeting was called to order by Chair Patty Manuel at 10:30 am. The RWDB board met quorum.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Marcel Kielkucki, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Susie Weinacht, Marcel Kielkucki, motion approved.

Patty Manuel asked if there was any correspondence to share. There was none.

Patty Manuel asked if there were any member announcements. Susie Weinacht is attending and presenting at a re-entry simulation training today at the Cedar Rapids Public Library. Scott

Mather stated that IowaWORKS staff will be helping with that simulation later today.

Carla Andorf reviewed the WIA Training Provider application for Kaplan University for their programs. If approved, this will allow clients to receive WIOA funding for their programs. Patty Manuel asked for a motion to approve the WIOA Training Provider applications. M/S/C, Steve Olson, Susie Weinacht, motion approved.

Kaplan University also provided a list of programs to remove from the Iowa Eligible Training Provider list. Patty Manuel asked for a motion to remove those programs from the approved WIOA Training Provider list. M/S/C, Marcel Kielkucki, Steve Olson, motion approved.

Carla Andorf discussed the transition fund expense. We had \$71 in carryover funds that we would like to spend on the video and referral guide development costs. Patty Manuel asked for a motion to approve the transition fund expense. M/S/C, Shelley Parbs, Wayne Frauenholtz, motion approved.

Carla Andorf, Scott Mather and Marcel Kielkucki gave an update on our board transition plan. The committee met in June and identified possible board members to contact. We are in the process of making those contact calls and have had some positive responses. We hope to have several applications for our September meeting.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. We have a team event planned for Camp Wapsi in October. We will also be hosting a sector board facilitators' lunch with our core partners; we will also have at least one sector chair represented. We will share that date with our board members.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. GAP will have a 30% carryover and PACE will be totally spent this fiscal year. We will share information from a completed wage data survey for GAP, PACE and high school completion students once it is finalized.

Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for May. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team, center activities and rapid response activities.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. We will meet our enrollment and post-test goals for this program year. We received notification that we have been awarded federal Adult Education funding to serve the region as an adult education provider. We also received funds for Integrated English Literacy and Civics Education.

Kate Pine gave a presentation on the development of the Registered Apprenticeship program.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Steve Olson, Wayne Frauenholtz, motion approved.

The meeting adjourned at 11:45 am.

Upcoming Meetings:

RWDB, September 28, 2017, Location TBD