

MINUTES
Region 9 Regional Workforce Development Board/CEO Meeting
Tuesday August 1, 2017, 4:30 to 6pm
West Davenport Center, 2950 N Fairmount, Davenport IA

Welcome	Diana opened the meeting at 4:35pm
Introductions	Members in Attendance: Erica Cox, Joni Dittmer, Diana Gradert, John Tuthill, Susan Zelnio, Michelle Waltz, Lori Bassow, Sondra Meyers, Carlton Wills, Eugene Rome, Scott Schneider, Chad Pratz, Greg Aguilar, Greg Jenkins, Jeremy Ritchie, CEO Members in Attendance: Jack Willey, Tom Detterman, Brinson Kinzer, Jeff Sorensen Staff in Attendance: Paula Arends, Mike Witt
Approval of the Agenda	CEO motion made by Jeff, and seconded by Jack. RWDB motion made by Greg, and seconded by Michelle. Passed unanimously by both the CEO and RWDB.
Approval of the June Minutes	CEO motion made by Jeff, and seconded by Brinson. RWDB motion made by Greg, and seconded by Gene. Passed unanimously by both the CEO and RWDB.
Confirmation of Executive Training Provider Approval	Paula reviewed ETPA for Project Management. The application was approved by executive board prior to the meeting. Jack motioned and Jeff seconded approval. The motion carried unanimously. Gene motioned for approval, and Susan seconded for the RWDB. The vote carried unanimously.
Success Story	Stacy Kintigh shared information about the Unity Point Project Search Program. There are 500 sites across country and in 9 other countries. The program is designed for youth with intellectual and physical disabilities. It provides one year of extended services past high school. Bettendorf, PV, and North Scott High Schools are involved at this time. Participants go through a series of interviews and advisory committee help determine best fit for placement and skill enhancement. Once

	<p>completed, they are connected with Vocational Rehabilitation Services to focus on job development. The goal is to gain a lifetime employee with perfect fit between employer and employee. There is a good success rate for the program. Goodwill is provider for skills training, funded by Vocational Rehabilitation. Internships are completed in specific job sites. The job site for this one is Unity Point Trinity. Ten internships were completed this year. Data is being collected one year past graduation for Project Search. Participants have to work at least 16 hours per week, making at least minimum wage. Stacy provided a success story about a Project success client who came full circle from Title 1 application to Project Search and has now been hired at Unity. Title I is funding additional training in medical billing and coding, and an employee in her department will be providing mentoring throughout her training.</p>
<p>Budget Updates</p>	<p>Paula provided updates – Title 1 program budget Adult and Dislocated Worker FY18. Funds are up slightly from FY17.</p> <p>Federal Requirements state 75% of funds need to be spent on out of school youth and 20% of funds need to be spent on Work Experience Placements (WEP)</p>
<p>Documentation Shared</p>	<p>Jeremy shared IWD documents:</p> <ul style="list-style-type: none"> - Veteran/Community Job Resource Fair Flyer - IowaWORKS New member data for June 2017
<p>CEO Agreement</p>	<p>Jack Willey and Paula discussed CEO Agreement. New CEO agreements will be coming in 2018. The agreements state that if there are ever disallowed costs, the counties would hold responsibility. Paula shared that in over 35 years, the region has never had a disallowed cost.</p> <p>Jack, Paula, and Jeff discussed Paula serving as a board member and opened to RWB for discussion. Paula reminded that she would abdicate from voting involving the college or Title 1. Paula will complete the application.</p>

By-Laws Development	She also reviewed template for bi laws for the region, and asked for board input on items 6.1, 6.2, and 6.3.
One Stop Operator	WIOA requires an official one stop operator with specific guidelines. An RFP was put out for the One stop Operator for the four IWD districts. Cedar Rapids, Burlington, and Davenport's Title I directors have submitted an application to act as a consortium. The RFP is about \$37,000 dollars - not enough to hire new staff. Paula is optimistic for good collaboration between regions.
Adjournment	Diana adjourned Next Meeting is Oct 3 rd