

**RWDB/CEO Joint Meeting Agenda**  
**Thursday, September 28, 2017 – 4:00 P.M.,**  
**Western Iowa Tech Community College – Board Rooms A506 & A507**

- I. RWDB Call to Order & Roll Call – Bridget Hoefling, Chair  
CEO Call to Order & Roll Call – Jeff Simonsen, Chair
- II. Approval of Agenda – RWDB – Bridget Hoefling  
Approval of Agenda – CEO – Jeff Simonsen
- III. Approval of Meeting Minutes
  - May 25, 2017 Joint RWDB/CEO Minutes – RWDB – Bridget Hoefling & CEO – Jeff Simonsen – **Attachment “A”**
  - June 23, 2017 Executive Committee Meeting Minutes – One-Stop Operator Procurement Process – Executive Committee – **Attachment “B1, B2, B3”**
- IV. New Business
  - WIOA Annual Report – RWDB – Bridget Hoefling & CEO – Jeff Simonsen – **Attachment “C”**
  - Training Program Consideration–Bio Chi-Massage Therapy – RWDB – Bridget Hoefling –**Attachment “D”**
  - Training Program – LS Coding & Education LLC – AAPC Professional Medical Coding Curriculum – **Attachment “E”**
  - By-Laws CEO – Jeff Simonsen – **Attachment “F”**
  - One-Stop Certification – RWDB – Bridget Hoefling & CEO – Jeff Simonsen – **Attachment “G1, G2, G3”**
  - Review of RWDB Applications – CEO – Jeff Simonsen – **Carry In**
- V. Old Business
  - JD NEG and SP NEG Closeouts – **Attachments “H1 & H2”**
  - RFP WIOA Title II Program – Adult Education and Literacy-Update
  - Disability Access Committee Update
  - RWDB Membership Update
  - Conflict of Interest policy – RWDB – Bridget Hoefling & CEO – Jeff Simonsen – **Attachment “I”**
- VI. WIOA Core Partner Reports – **Attachments “J” & Carry Ins**
- VII. RWDB Chair Report – Bridget Hoefling
  - QA Letter from IWD – **Attachment “K”**
- VIII. Policy/Field Updates – Summary – **Attachment “L”**
  - **Field Memo# 17-05:** WIOA Title I Monitoring – **Attachment “M”**
  - **TEGL# 1-17:** Dislocated Worker Opportunity Grants – **Attachment “N”**
  - **Field Memo# 16-03, Change 1:** Ticket To Work – **Attachment “O”**
- IX. WIOA Updates
- X. Reports from Individual RWDB/CEO Members
- XI. Report from State Representative
- XII. Adjournment

**“The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow.”**