

RWDB-CEO Joint Meeting Minutes

July 26, 2017

The Regional Workforce Development Board-Chief Elected Officials joint meeting was held in Looft Hall at Iowa Western Community College in Council Bluffs. In attendance were:

RWDB members: Lori Shields, Kim Gee, Donna Crum, Scott Robinson (via phone) and Heidi Pringle-Bates and Lane Plugge

CEO members: Walter Utman, and Scott Belt for Marilyn Jo Drake, Frank Waters, Roger Schmitz and Alan Armstrong

Others in attendance: Shalimar Mazetis – IWCC, Mark Stanley – IWCC, Jason Landes – IowaWorks Randall McQueeney – IowaWorks, Renee Erbes – IowaWorks/IWCC and Vicki Corbin - Chamber

Members absent: RWDB members: Dave Pedersen, Heidi Pringle-Bates, Jason Sherer and Jim Carroll

CEO-RWDB member absent: Randy Hickey

CEO members absent: Lonnie Mayberry and Matt Walsh

1. Call to Order and Introductions – Kim Gee
2. Approval of the Minutes of the May 24, 2017 RWDB/CEO Meeting
 - a. RWDB Action – Kim Gee
*Kim pointed out a typo in section #9. Vicki will correct.
A RWDB motion was made by Lori Shields, seconded by Heidi Pringle-Bates to approve the May 24, 2017 meeting minutes after correction is made. Motion approved unanimously.*
 - b. CEO Action
A CEO motion was made by Frank Waters, seconded by Scott Belt to approve the May 24, 2017 meeting minutes after correction is made. Motion approved unanimously.
3. Approval of the Minutes of the June 19, 2017 RWDB/CEO Conference Call Meeting
 - a. RWDB Action – Kim Gee
A RWDB motion was made by Lane Plugge, seconded by Heidi Pringle-Bates to approve the June 19, 2017 meeting minutes. Motion approved unanimously.
 - b. CEO Action
A CEO motion was made by Frank Waters, seconded by Scott Belt to approve the June 19, 2017 meeting minutes. Motion approved unanimously.
4. Approval of the Agenda and Conflict of Interest Review
Vicki will remove Randy Hickey's name from the Agenda as he was not able to attend the meeting.
 - a. RWDB Action – Kim Gee
A RWDB motion was made by Lori Shields to approve the Agenda, seconded by Heidi Pringle-Bates. Motion approved unanimously.

- b. CEO Action – Randy Hickey
A CEO motion was made by Frank Waters to approve the Agenda, seconded by Scott Belt. Motion approved unanimously.

No potential conflicts of interest were noted for this meeting's Agenda.

- 5. Financial Report – Renee Erbes
Renee went over the financial report. Some budget amounts are higher this year because the item wasn't budgeted for last year.

The State is looking at a \$2.5 million disability grant for the State. Our area will apply for this. We should know if we are awarded sometime in October.

- a. RWDB Action – Kim Gee
A RWDB motion was made by Donna Crum, seconded by Heidi Pringle-Bates to approve the Financial Report. Motion approved unanimously.
- b. CEO Action
A CEO motion was made by Scott Belt, seconded by Walter Utman to approve the Financial Report. Motion approved unanimously.

- 6. Select New RWDB Vice Chair – Kim Gee
Lynda Cruickshank resigned from the RWDB Board because she moved to Nebraska. Lynda was the RWDB Vice Chair. We need to elect a new RWDB Vice Chair. Discussion – Scott Robinson, Heidi Pringle-Bates and Lori Shields were nominated.

- a. RWDB Action – Kim Gee
A RWDB motion was made by Lori Shields, seconded by Heidi Pringle-Bates to elect Scott Robinson as Vice Chair. Motion approved unanimously.
- b. CEO Action
A CEO motion was made by Scott Belt, seconded by Roger Schmitz to elect Scott Robinson as Vice Chair. Motion approved unanimously.

- 7. Board Liaison Agreement Review and Renewal
The Chamber will not sign this contract until a new President/CEO is hired and then he/she will decide if the Chamber should be involved as a Board Liaison to this group. Discussion. The stop date of the contract was removed in the contract. Iowa Western is not able to provide this service. It was suggested to vote on the agreement as is.

- a. RWDB Action – Kim Gee
A RWDB motion was made by Lane Plugge to approve the agreement as is, seconded by Scott Robinson, Lori Shields abstained, motion approved unanimously.
- b. CEO Action
A CEO motion was made by Scott Belt to approve the agreement as is, seconded by Roger Schmitz, motion approved unanimously.

- 8. Review and Vote on Eligible Training Provider – Renee Erbes
This is the HVAC program. If approved Kim will need to sign a form.

- a. RWDB Action – Kim Gee
A RWDB motion was made by Lori Shields to approve the HVAC training provider, seconded by Heidi Pringle-Bates. Motion approved unanimously.
 - b. CEO Action
A CEO motion was made by Frank Schmitz to approve the HVAC training provider, seconded by Alan Armstrong. Motion approved unanimously.
9. Director’s Report – Renee Erbes
Renee went over the report. On the job trainings changes on the report: NSK-AKS is in Clarinda, Parker Hannifan is in Red Oak. Mills County Sheriff in Glenwood is for a receptionist.

Ben Humphrey couldn’t make today’s meeting. He is willing to meet with us for training in August. After some discussion it was determined that Wednesday, August 16 from 1:30 to 4:30 will be the date for the Board training with Ben. Shamilar indicated she would reserve a room and get refreshments.
10. Sector Board Reports – Shalimar Mazetis, Starlyn Isaacson and Terry Bailey
No reporting at this time.
11. Partner Report
Lori – October 5th is Manufacturing Day, October 17th is 8th grade Career Forum, February 12-18 is Career Rocket and April 10th is 5th grade Career Fair.
12. Economic Round Table
Kim Gee – 80 year company – Central Survey closed yesterday.
Wabash Art Day Camp will start their 27th year. This is the longest running camp in Iowa August 11-12 – Rooster Trail Ride on the Wabash. Albert Lee is the headliner.
Shenfest is coming.
The Sidney Rodeo will be in its 95th year.

Frank Waters - \$90 million dollar ethanol plant being built near Atlantic.. 40-50 people will work there.

Donna Crum – Mentioned the Love’s Truck Stop building coming along.

Mark Stanley – Welding and HVAC programs are scheduled to start in the Fall.

Scott Belt – Another wind farm is coming to Pottawattamie County
13. Other Business
Donna Crum turned in her resignation on this board. She’s been a member since 1999.
14. Adjournment
Meeting adjourned at 10:45