

Regional Workforce Development Board
Chief Elected Officials
October 23rd, 2017

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on October 23rd, 2017 at 5:00 p.m. at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:02PM.

ATTENDEES

RWDB Members Present: Kristina Martinez, Dennis Duke, Monica Dyar, Janet Fife-LaFrenz, Carolyn Farley, Andrew Ferguson, Mike Hickey, Michelle Mutchler, Jacob Nye, Dick Beard, and Rachel Miller,

RWDB Members Absent: Cara Sanders, Chad Palmer, Philip Hecht, and Ryan Drew

CEO Present: Brad Quigley, Gary See, and Rick Larkin

CEO Absent: Jim Cary

Staff Present: Robert Ryan, Cynthia Whalen (IVRS), Teresa Garcia (SCC AEL), and Miranda Brown

Guest: Karen Von Behren and Joyce Stimpson (RWDB applicant from Case-New Holland),

APPROVAL OF MINUTES

Fife-LaFrenz made the motion to approve the July 2017 minutes, seconded by Mutchler, motion carried.

OATH OF OFFICE

Larkin swore in Fife-LaFrenz, Mutchler and Beaird.

BOARD VACANCIES

Ryan reported that there are currently 2 business, 1 labor and 1 ex-officio vacancies

TITLE II AEL UPDATE

Martinez reported that at the end of September they had 371 enrollments which is over halfway to the state goal for the current fiscal year. She also stated that they have implemented a new program at the Lee County jail where an instructor is teaching classes.

TITLE 1 WIOA UPDATE

Ryan reported that for quarter 1 spending is on track with 19.6% expenditures in youth, and 28.5 in DW. Youth spending is currently 80% on out-of-school youth and 20% in-school youth, and the requirement is at least 75%-25%. In October extra funding was received from the state in the amount of \$16,008 for youth, \$3,000 for Adult and \$1,700 for DW. In addition, Ryan stated that there was an Industrial Tech Career Expo where local manufacturers gave presentations to local students in Burlington

TITLE III IWD UPDATE

Farley reported that the state unemployment rate was at 3.2% for September which is nearly down 2% from a year ago. She also stated that there are 1063 open job openings on the Iowa Workforce website for Region 16.

TITLE IV VR/IDB UPDATE

Whalen reported on the transitional alliance partnership that IVRS has with Burlington High School. The program provides various classes in soft skills, resume writing and completing applications. She reported an increase in referrals from 2016-2017 from 14 to 40 for VR services from this program.

ONE-STOP CERTIFICATION

Fife-LaFrenz made a motion to accept the One Stop Certification, seconded by Beard, motion carried. Larkin made a motion for the CEOs to accept the One Stop Certification, seconded by Quigley, motion carried.

RWDB BUDGET APPROVAL

Fife-LaFrenz made a motion to accept the RWDB Budget, seconded by Duke, motion carried. See made a motion for the CEOs to approve the RWDB Budget, seconded by Quigley, motion carried.

INFRASTRUCTURE FINANCE AGREEMENT

Ryan reported that they are still waiting on guidance from the state and the deadline is December 31st, 2017.

DESIGNATION OF LOCAL AREAS

Farley reported that all areas will have to have a certified One Stop.

YOUTH STANDING COMMITTEE

Ryan reported that Martinez has volunteered to head the youth committee.

BY-LAWS/CEO AGREEMENT

Ryan reported that the bi-laws and CEO agreement have been sent to the state and are awaiting approval.

OTHER BUSINESS

Fife-LaFrenz announced that there will be a ribbon cutting ceremony on October 24th on the Keokuk Campus for the new auto tech program.

ADJOURNMENT

Duke made a motion to adjourn the meeting, seconded by Mutchler, motion carried. Meeting was adjourned at 5:50PM.