

	<p><b>NOTICE:</b></p> <p>Region II Disability Access Committee meeting</p>
<p><b>DATE:</b></p>	<p><b>DATE: 12-22-17</b></p>
<p><b>TIME: 10:00 A.M.-12:00 P.M.</b></p>	<p>Location: IowaWORKS, Conference Room A; 600 S. Pierce Ave., Mason City, IA</p>
<p><b>PHONE:</b></p>	<p>641-422-1551 Ext. 44546</p>
<p><b>INTERNET:</b></p>	

**TENTATIVE AGENDA:**

1. Call to Order at 10:00 a.m.
2. Approval of Agenda.
3. Establish Quorum.
4. **Action Item:** Approval of the minutes from the last DAC meeting.
5. Review of DAC focus group and survey results, and comments by Steve, Amy, Nick, Sheila, and Joe. What we learned.
6. Discuss the development of a process for requesting reasonable accommodations at IowaWORKS by the public and/or center staff.
7. **Action Item:** We will review NIACC's web request for accommodations tool, and whether and how we might adapt this type of tool for the center in a way that is visible and accessible to the public.
8. **Action item:** Sub-committee to be formed to work out language and accessibility issues.
9. **Action item:** Determine a date for a report of this sub-committee.
10. Other business.
11. Adjourn by 12:00 p.m.

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact: Steven Faulkner

Email: [steven.faulkner@iowa.gov](mailto:steven.faulkner@iowa.gov)  
Phone: 641-422-1551, ext. 44546

**MORE INFORMATION:**

For more information, please visit: [www.IowaWDB.gov](http://www.IowaWDB.gov)