

DAC Committee Meeting – 12/22/2017

Joe Weigel, Nick Foley, Patti Hanson, Lisa Vance, Steve Faulkner, Amy Markham, Julie Kiger, Heather Stubbe, Sandra Leake

Called to order –

Nick motioned to approved and Patti to second the agenda: Motion Carried

Reviewed notes from the most recent meeting – Heather Stubbe moved to approve min, Joe Weigel seconded: Motion Carried

Reviewed focus group information and results again – identified that Joe spoke with someone individually, Steve surveyed two on the phone, the in-person meetings had 4 total participants, Sandra completed a survey monkey which gained some more responses.

- *Joe felt that we had a better turn out and outreach than others.

- *discovered that accessibility wasn't necessarily the issue, but understanding some processes was. (i.e. Why doesn't my counselor get in touch with me, what is membership)

- *need process for requesting accommodations other than just grabbing someone off the floor to figure it out. No place seems to have a process in place –

- *how could we have made it better? Keep survey active and send to closures; maybe reword some of the questions – VR, vets, case managed people, etc. Others?

- *revamp some of the questions for exit purposes, keep on survey monkey due to accessibility – run report of IWD membership with individuals who have identified as having a disability. Steve proposed sending it blanket style to everyone – Lisa mentioned that everyone has a disability at some point.

- *create links for VR specifics, IWD specifics.

- *post the link to the IWD website/calendar as well.

****AGENDA ITEM FOR NEXT MEETING – REVIEW SURVEY MONKEY FOR FUTURE USE**

Reviewed the request for accommodations from NIACC to use as the process for IowaWORKS.

- *will need to review as the form is designed for college

Question that was asked: What will stay on when will it be presented and to whom? Center wide, Skills floor/workshops/general services/UI- Anyone who would identify and know that they would need the accommodation.

Keep online? Where? Hard copies will be available at office.

Lisa Vance is keeping notes of what is being changed and will type up since she has an electronic version.

Do we want to identified as DIAGNOSED disability or self-identified disability –

The law states that if someone has an obvious disability then don't make them go through the diagnostic process.

Do we want an option to not disclose the disability??

Lisa will be making sure any disclaimers – for legal purposes.

Debated on each specific break out item for editing.

Discussed the wording for the "Once accommodations are approved" section – changing –

Heather Stubbe will be the person they will be sent to – as a DAC liaison – to review these with the committee. If it is one that needs to be dealt with – Heather will find members of the subcommittee-core partners group.

Confidentiality statement and EEO information added.

Frequency to request accommodations – limited. Believe that we will increase with signage.

****Next meeting is scheduled for Jan 19th 10:00-12:00p at IowaWORKS.** Amy has sent out invitations.

Motion to adjourn – Lisa with Joe second – moved.

