

CEO/REGIONAL WORKFORCE DEVELOPMENT DEVELOPMENT
EXECUTIVE COMMITTEE MEETING MINUTES

DECEMBER 7, 2017
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

Executive Committee Members Present: Bob Yoder, Travis Weipert, Patty Manuel

Staff: Carla Andorf

The meeting was called to order by Chair Bob Yoder at 9:50 am. The Executive Committee met quorum.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Travis Weipert, Patty Manuel, agenda approved.

Carla Andorf reviewed the applications for our new Regional Workforce Development board membership structure. This is to align our structure with the new WIOA regulations. She also updated the board on the question that was raised earlier about having a representative from an union employer for our labor seat and that is not allowable.

Bob Yoder asked for a motion to approve the labor and business nominations for board membership and submit them to the Governor's office. M/S/C, Travis Weipert, Patty Manuel, motion approved.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Travis Weipert, Patty Manuel, motion approved.

The meeting adjourned at 9:55 am.

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

DECEMBER 7, 2017
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Jim Houser (by teleconference), Susie Weinacht, Travis Weipert, Bob Yoder

RWDB Board Members Present: Marcel Kielkucki, Kristy Lyman, Patty Manuel, Steve Olson, Kim Painter, Julie Perez, Mark Schneider, Susie Weinacht

RWDB Board Members Absent: Wayne Frauenholtz, Mary Gudenkauf, Patrick Loeffler, Shelley Parbs

RWDB Ex-Officio Members: Carmen Heck (by teleconference), DaLayne Williamson (by teleconference)

STAFF: Carla Andorf, Kim Becicka, Monica Brockway, Scott Mather, Carlos Vega

GUESTS: Ashley Turner, Amy Becker

The meeting was called to order by Chair Bob Yoder at 10:06 am. The CEO board did not meet quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Susie Weinacht, Kristy Lyman, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Susie Weinacht, Marcel Kielkucki, motion approved.

Bob Yoder asked if there was any correspondence to share. Carla Andorf stated that we received a letter from IWD on the Department of Labor monitoring visit and that it would be discussed later in the meeting.

Carla Andorf reviewed the WIA Training Provider applications for the following providers:

Kirkwood Community College
Diagnostic Assistant AAS
Mercy/St. Luke's School of Radiologic Technology
Radiologic Technology Degree
Mount Mercy University
Criminal Justice

If approved, this will allow clients to receive WIA funding for these programs. Bob Yoder asked for a motion to approve the WIA Training Provider applications. M/S/C, Julie Perez, Steve Olson, motion approved. Marcel Kielkucki abstained from the vote.

The meeting schedule for 2018 was distributed. Monitoring board member's attendance at meetings will continue to be important. We recommend that the required attendance be four out of six meetings yearly either in person or by teleconference. We will not add this to our Bylaws at this point until we see if the board composition changes due to region restructuring.

Carla Andorf discussed the WIOA regions in the state and the Department of Labor report from their monitoring visit. The state has 45 days to respond to the findings cited in that report. Bob Yoder asked for a motion to request that the state provides their response to this board. M/S/C, Steve Olson, Julie Perez.

Carla Andorf gave an update on the state of board members for Region 10. The nominations were reviewed by the Executive Committee and we are moving them forward to the Governor's office for approval. She also thanked Mary Gudenkauf and Kim Painter for their service to the board.

Carla Andorf gave an update on the one-stop center cost agreement. This is on hold.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIOA financial reports. These reports show our performance measures for financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. They are also dealing with company layoffs. The apprenticeship development work is ongoing.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. The ESL services that were being done at IowaWORKS have shifted to Kirkwood's main campus.

Monica Brockway reviewed the Vocational-Rehabilitation report. They hired a business specialist to work cooperatively with the One-Stop Center; this is the first of its kind position in the state. She also reviewed their performance measures. They were awarded a capacity grant which will help to hire additional staff.

Ashley Turner and Amy Becker gave a presentation on HACAP's Spark 5 program. They are currently focused on the 52404 zip code area; this is a pilot year and they hope to serve 25 families. They work to collaborate with different entities and connect their clients to those resources.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Steve Olson, Marcel Kielkucki, motion approved.

The meeting adjourned at 12:10 pm.

Upcoming Meeting:

RWDB, January 25, 2018, IowaWORKS