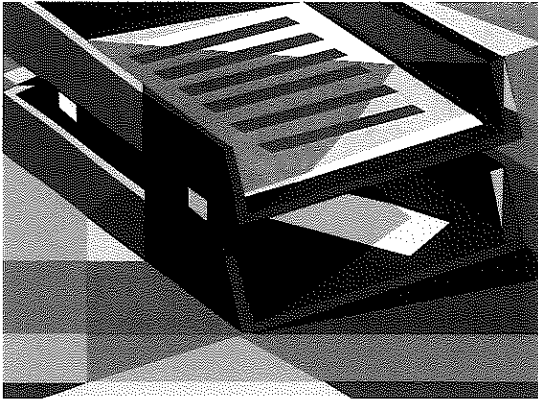


## TITLE I DIRECTOR'S REPORT

### JANUARY 25, 2018



#### Annual Legislative Breakfast

As in previous years the Association of Iowa Workforce Partners scheduled our annual legislative breakfast scheduled for Wednesday January 24<sup>th</sup> from 7am to 9am in the Legislative Dining Room. This event serves as an opportunity for us to provide information to all of the state representatives and senators in helping to make informed decisions related to legislation and funding choices that best serve Iowa's business and industry as well as its citizens. The information focus this year is on

maintaining local control both in the services provided by the One-Stop Center and the Regional Workforce Development Board. Federal budget cuts may change the number of One-Stop Centers or the services they are able to provide. Iowa continues to work through challenging budget times and the continuing need for middle-skilled individuals who are able to meet the needs of business and industry as the economy continues to grow. The need for services from all of the core and regional partners is vital to the long term efforts to improve the work participation of everyone interested and available to work though they face additional challenges and barriers to success. A loss to any part of the overall system and the partnerships that exist greatly reduces the access and overall productivity of Iowans at all levels.

If you are interested in contacting your local representatives and senators, the following are from the Region 12 area:

#### State Representatives:

Daniel A. Huseman (R) (Plymouth, Cherokee)  
 Charles Holz (R) (Plymouth, Woodbury)  
 Jacob Bossman (R) (Woodbury)  
 Chris Hall (D) (Woodbury)  
 Timothy Kacena (D) (Woodbury)  
 Matt W. Windschitl (R) (Woodbury, Monona, Ida)

#### State Senators:

Randy Feenstra (R) (Cherokee, Plymouth)  
 Jim Carlin (R) (Plymouth, Woodbury)  
 Rick Bertrand (R) (Woodbury)  
 Jason Schultz (R) (Ida, Woodbury, Monona)

#### WIOA Regional Alignment Update

Since the last RWDB and CEO meeting we received a copy of the original federal monitoring report from the U.S. Department of Labor (DOL) and Director Townsend's letter and response to the monitoring report. Copies of both are included with the materials for the meeting. In addition there have been two committee meetings of the regional realignment group tasked with determining the best course of action and the most viable number of regions for Iowa in the near future knowing their decisions will have long lasting affects for years to come. Although the state board will vote to make the final decision, it will be based on the recommendation of the committee and public input from local boards and CEO members.

In reviewing all of the information from the committee, the DOL monitoring report, and the Director's response, it appears that Iowa will eventually have fewer regions to support its citizens with workforce related services and training. The number of regions though remains very much in question as the state has provided information indicating two (2) regions would be potentially optimal while the committee is asking for maps and budgets for as many as eight (8) future consolidated regions. Your thoughts, input, and interactions with the committee, the state board, your local legislators, and the Governor's office will play a role in the future of the region serving Iowa's residents in this area and throughout the state. The information being provided to this group is also included for review and understanding for where the final number might fall. The next scheduled meeting for the committee is likely going to be on Friday February 9<sup>th</sup> from 12pm-2pm in Des Moines. The final details are not yet available though they will be sent out as soon as they are known.

#### Spring Career Fair

A note to let you know the semi-annual career fair is scheduled for Wednesday March 28<sup>th</sup> from 10am-3pm. The partnership between Iowa *WORKS* Greater Siouxland and Western Iowa Tech Community College continues to serve as the catalyst for the largest career fair in the region. Information for the next event will be sent out to past participating in the middle of February. If you or someone you know is interested in attending the fair, please have them contact us for more information as soon as possible.

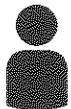
# DON'T SEND BUSINESSES PACKING!

Now more than ever is the time to invest in individuals seeking employment with Iowa's numerous local employers. In communities across the state, significant job openings are waiting for the right individual to be trained and prepared for the position. Iowa's American Job Centers are working diligently to match job seekers with the right openings, but they need your help.

All components of the workforce system are critical in helping individuals with significant barriers to employment meet the skilled needs of local businesses. Without the system working collaboratively, businesses could easily move somewhere else where workers are more available.

"We are in a position to grow. We have an immediate need for 50 skilled workers with 60 to 80 behind that. We could be looking at a major expansion down the road and being able to get the current workforce needs met, will help us to expand in Iowa. If we can't get the workers here, we may need to expand elsewhere. The most recent partnership with IowaWORKS is already proving successful and continues to offer solutions."

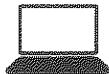
- Northwest Iowa Business Owner



Steve was laid off from his job of 38 years. Title III helps with UI benefits and initial resume preparation.



Title III continues to support Steve's basic needs throughout the job hunting process.



Steve is referred to Title I for assessment of skills, job searching, and computer help.



Title IV continues to work with Steve to address his reading challenges.\*



A multi-disciplinary team meets regularly with Steve to keep up the job hunt and meet his unique needs. Interviews begin rolling in.



Steve gets a job.

\*Title II is engaged to provide basic literacy support.

Vocational Rehabilitation (Title IV) case manages to address Steve's Disability.

## WITHOUT ALL COMPONENTS OF THE SYSTEM PROVIDING THEIR UNIQUE EXPERTISE AND RESOURCES TO HELP THIS INDIVIDUAL, A BUSINESS COULD HAVE SUFFERED WITH THE INABILITY TO FILL POSITIONS.

Without the Title I Adult Dislocated Worker program, Steve would not have:

- » Had the guidance to help him select a high demand, high paying career that met his abilities and interests
- » Identified barriers to success and connected with resources to address them
- » Learned about training provider options
- » Connected with a funding source for training (Title I, GAP, or PACE)
- » Received on-going support throughout his training
- » Received one-on-one assistance in preparing for job search
- » Received follow-up services to ensure his new career is stable and meeting his needs

Without the Title II Adult Education program, Steve would not have:

- » Mitigated his reading challenges to succeed in the workplace
- » Completed his High School Equivalency Diploma in order to prepare for post-secondary training
- » Connected with a career navigator who referred him to IowaWORKS for assistance

Without the Title III Wagner-Peyser program, Steve would not have:

- » Been referred to community services that enabled him to stay in his home and learn about transportation options throughout his up-skilling
- » Received the initial introduction to the workforce system that made him so successful in the end
- » Received initial career guidance through workshops and staff support that was necessary to get off to a good start in the job hunting process
- » Learned about part time employment opportunities that would help support him while he was in training

Without the Title IV Vocational Rehabilitation program, Steve would not have:

- » Had the support needed to fulfill necessary work to move through the system
- » Been encouraged due to the support for his particular disability
- » Received additional financial support for his training
- » Received job coaching assistance once he was ready to begin working



## **WE'VE GOT LOW UNEMPLOYMENT, RIGHT?**

**SORT OF:** The traditional unemployment rate (or U-3 rate) doesn't provide a full picture of the state of employment in the labor market. The U-6 rate, also reported by the Bureau of Labor Statistics, measures the unemployed, the marginally employed and discouraged workers.

**Iowa's Current U-3 Rate = 3.3 %   Iowa's Current U-6 Rate = 6.5 %**

\* Accessible via the Bureau of Labor Statistics here:  
<https://www.bls.gov/lau/staf.t.htm>

## **THE RATE'S STILL LOW, SO WE DON'T NEED TO INVEST AS MUCH IN EMPLOYMENT SERVICES, RIGHT?**

**WRONG:** Ironically, when unemployment is so low, higher demand for workforce services still exists. This is because employers are requiring more of employment offices to fill vacancies with fewer skilled applicants. Additionally, employment offices are trying to fill job vacancies with individuals that are hardest to employ, such as those with disabilities, felony convictions, lack of transportation, and those in rural Iowa.

# **This is still a time to invest in workforce services statewide**

**WWW.IAWORKFORCEPARTNERS.ORG**

Association of Iowa Workforce Partners  
2018

# DON'T TURN AWAY GOOD EMPLOYEES!

Now, more than ever, is the time to invest in young people ages 14 to 24 seeking employment with Iowa's numerous local employers. In communities across the state, significant job openings are waiting for the right young person to be trained and prepared for the position. Iowa's Job Centers are working diligently to match employers with their future workforce through supportive services to young people with barriers to employment.

All components of the workforce system are critical in helping individuals with significant barriers to employment meet the skilled needs of local businesses. Without the system working collaboratively, young people may leave the state when we should be training and educating them here to meet today's and the future's workforce needs.

These young adults who have been incarcerated are labelled and face tremendous financial hardship or homelessness. Partnering with the local workforce program has helped our [youth] develop work readiness skills and confidence to pursue career-driven paths. From receiving financial literacy and customer service certificates, to completing their HiSET, the support received encourages positive development that does break cycles resulting in a more proficient and skill-based workforce for employers.

- Art Force Iowa



Amy is 18, a single mother of one child, and a high school dropout.

Title III helps with benefits and requires a job search



Title III continues to support Amy's basic needs throughout the job search and training process.



Amy is referred to Title I for assessment of skills, job training, and case management.



Title II is engaged to help Amy complete her high school equivalency.



A multi-disciplinary team meets regularly with Amy to keep up the job hunt and meet her unique needs. Interviews begin rolling in.

\*Title IV is engaged to provide support for a reading disability.



Amy gets a job.

On-going support is provided to both Amy and her employer.

## BENEFITS OF THIS SYSTEM:

- » Employers receive the benefit of extended job interviews when young people participate in job shadowing or apprenticeships.
- » Young people benefit from intensive case management with the relationship often extending past initial employment and individual.
- » Businesses develop a trust in program staff that match them with good candidates to fill vacancies.
- » Young people come to the employers well-trained in the skills necessary to be successful in job placements.
- » Iowa thrives with strong local economies where young people have opportunities to support a family and fulfill their dreams through good employment.



YOU'RE INVITED

To join the Association of Iowa Workforce Partners at their Legislative Breakfast on

**WEDNESDAY, JANUARY 24, 2018**

at the Iowa State Capitol from 7:00 to 9:00 a.m. in the Legislative Dining Room

Come learn about how workforce services in Iowa are serving employers and individuals to meet increasing hiring needs across the state. Workforce services, including Adult Basic Education, on-the-job training, skill assessment and development, resume building, job search, and support for individuals with barriers to employment are critical right now. Although the unemployment rate in the state is low, there is great need for workforce services to assist those most in need, and to help them develop skills to meet our workforce's growing need for skilled workers. Learn more about how IowaWORKS offices across the state are working to grow both large and small communities through meeting their diverse workforce needs.



#### **About AIWP**

The Association of Iowa Workforce Partners (AIWP) is a statewide organization of regional Workforce Innovation and Opportunity Act partners that provide specialized workforce services to Iowans, including hard-to-place, at-risk, low-income adults, low-income youth, and dislocated and unemployed individuals. The mission of AIWP is to advance the quality and availability of workforce services in Iowa through education, advocacy, and professional development. AIWP members efficiently serve both jobseekers and employers through a regional system, matching Iowans with training and skills to meet the unique needs of local employers.

*\*\*\*This is not a lobbying event. This event is strictly for educational purposes.\*\*\**

[WWW.IAWORKFORCEPARTNERS.ORG](http://WWW.IAWORKFORCEPARTNERS.ORG)

# IVRS

## What services are available?

- Job placement
- Job coaching
- Supported employment
- Business services
- Technological assessment
- Vocational assessment
- Counseling and guidance
- Transition services for students
- Physical and/or mental restoration services that may include therapy, wheelchairs, hearing aids, etc.
- Special adaptive equipment or devices
- Medical and psychological assessment
- Training for employment
- Occupational tools, equipment or licenses
- Planning for Self-Employment
- Personal Assistants
- Follow-up after placement to assist with work and employer satisfaction

Services may be provided after employment if needed.

IVRS is the largest division of the Department of Education. The division employs nearly 400 people in Des Moines and 43 locations throughout the state. Employees work within three bureaus and a Planning and Development Team.

The majority of staff are professionally trained rehabilitation counselors and disability examiners. Ninety-seven percent of the counselors have Master's degrees in Counseling or a closely-related field.

With the exception of a few administrative personnel and the West Central Area Office, most of the Rehabilitation Services Bureau (RSB) employees are geographically dispersed outside Des Moines to cover all 99 counties and every high school in the state.

As stewards of the public trust, IVRS maintains an efficient workforce by assigning staff to multiple locations so that every secondary school, community college and regent's institution have access to an IVRS staff person.

IVRS job candidates are individuals with disabilities who need vocational or other assistance to help meet their goals for vocational or personal independence.



The vocational rehabilitation program in Iowa is funded with 78.7% federal funds in the amount of \$25,459,864 for 2017. No non-governmental funds are used to finance this program.

## Our Guiding Principles

**We are responsive to the unique needs and goals identified by individuals with disabilities.**

**We demonstrate teamwork and cooperation among staff, customers and partners.**

**We operate with trust and integrity.**

**We demonstrate compassion and respect for all people.**

**Governor Goals**

**Iowa Vocational Rehabilitation Services is an Investment in Iowans**

**200,000 new jobs**

A total of 2,080 VR eligible job candidates obtained employment in FFY 2017.

**15% Reduction in government**

A total of 107 individuals receiving public support at the time of their VR application are now supporting themselves. This results in a savings of \$918,026 annually for the state.

**25% Increase in family incomes**

Iowans with disabilities served by IVRS in FFY 2017 have an estimated income of \$41.8 million annually.

**#1 Schools in the nation**

28% of IVRS referrals come from Iowa school districts for youth in transition. More than \$6.1 million was spent on tuition assistance for students in post-secondary education to become better prepared for the Future Ready Iowa workforce.

**Agency Statistics**

| FFY  | Potentially Eligible Students Served | Job Candidates Served | Total Job Candidates Served | Closed, Rehabilitated | Hours Worked per Week | Average Hourly Wage |
|------|--------------------------------------|-----------------------|-----------------------------|-----------------------|-----------------------|---------------------|
| 2017 | 5,624                                | 15,005                | 20,629                      | 2,080                 | 30                    | \$12.06             |
| 2016 | 3,484                                | 14,388                | 17,872                      | 2,225                 | 31                    | \$11.99             |
| 2015 | Not Served                           | 16,144                | 16,144                      | 2,321                 | 32                    | \$11.72             |
| 2014 | Not Served                           | 15,709                | 15,709                      | 2,205                 | 32                    | \$11.88             |

# Top 10 Accomplishments for 2017

10

IVRS established and maintained 33 Occupational Skill Training Programs and 11 Project Searches across the State of Iowa to assist individuals with disabilities in acquiring necessary employment skills.

9

IVRS coordinated five reverse job fairs in an innovative attempt to get individuals with the most significant disabilities in front of businesses in a different way.

8

IVRS was the state lead for the Office of Disability and Employment Policy's Employment First effort, promoting competitive integrated community, employment for all Iowans with disabilities.

7

IVRS was represented in the Future Ready Iowa Alliance, partnering with many, to make recommendations to positively prepare our workforce to meet the needs of our business partners and stakeholders.

6

IVRS aligned with Iowa Workforce Development in coordinating regional disability access committees focusing on physical and program accessibility for Iowans utilizing our One Stop Centers.





# Top 10 Accomplishments for 2017

5

IVRS partnered with our community rehabilitation providers resulting in a 15.35% percent increase from the previous year for the number of individuals served, and spent approximately \$1.75 million dollars in support of supported employment services.

4

IVRS successfully met our federal requirement for allocating resources to provide pre-employment transition Services. We are serving an increase of more than 2,000 students from the previous year in the potentially eligible category!

3

IVRS is a co-sponsor of the Microsoft Academy. We have had 32 referrals to the Imagine Academy in a program beginning May 2017 who have registered for over 115 courses. Fifteen individuals have received certificates of completion. Students can obtain a recognized workforce credential as a Microsoft Office Specialist or Microsoft Technology Associate, in addition to digital literacy.

2

Our IVRS training coordinator has traveled across the state in meeting with area offices to also implement an innovative financial literacy program which is being integrated into pre-employment transition efforts.

1

IVRS is able to demonstrate a positive return on investment for the taxpayers of Iowa; for every one dollar invested, approximately three dollars are returned in taxes and reduced public benefits

November 16, 2017

IOWA WORKFORCE DEVELOPMENT FIELD INFORMATION MEMO

NO: 17 - 06

TYPE: General

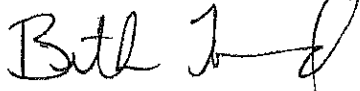
TOPIC: Average Unemployment Rates by Region

1. Purpose: Identifying potential Areas of Substantial Unemployment (ASUs) for PY 2018 allocations to states.
2. Background: This is a continuation of the Areas of Substantial Unemployment program. It is provided by the Labor Market Information Division of Iowa Workforce Development as part of the Local Area Unemployment Statistics (LAUS) program. It covers the time period from July 2016 through June 2017 and is similar to the report provided in October 2016.
3. Substance: Enclosed is a table of the average unemployment rates for Iowa's regions for the time period stated above. These data were developed as part of our process to identify potential Areas of Substantial Unemployment for PY2018 allocations to states. In order to be designated as an ASU, an area must have a current population of at least 10,000 and an average unemployment rate of at least 6.5 percent for the reference period.

The average unemployment rate for the state of Iowa for the reference period is 3.4 percent. Since the statewide rate does not qualify the state as a whole as an ASU, our department has submitted the necessary paperwork to designate thirteen areas within Iowa, all created with the addition method. These areas are: Ames city containing 4 census tracts, Burlington city containing 5 census tracts, Cedar Rapids city containing 11 census tracts, Davenport city containing 11 census tracts, Des Moines city containing 29 census tracts, Dubuque city containing 8 census tracts, Eastern Iowa counties containing 6 census tracts, Fort Dodge city containing 4 census tracts, Keokuk city containing 4 census tracts, Marshall Hardin counties containing 7 census tracts, Sioux City city containing 9 census tracts, Southern Iowa counties containing 9 census tracts, and Waterloo Cedar Falls cities containing 23 census tracts. Maps of these ASUs are enclosed.

4. Action: The data are for your information and may be provided to your Regional Workforce Investment Board.

5. Contact: Kris Henze at (515) 281-3890.



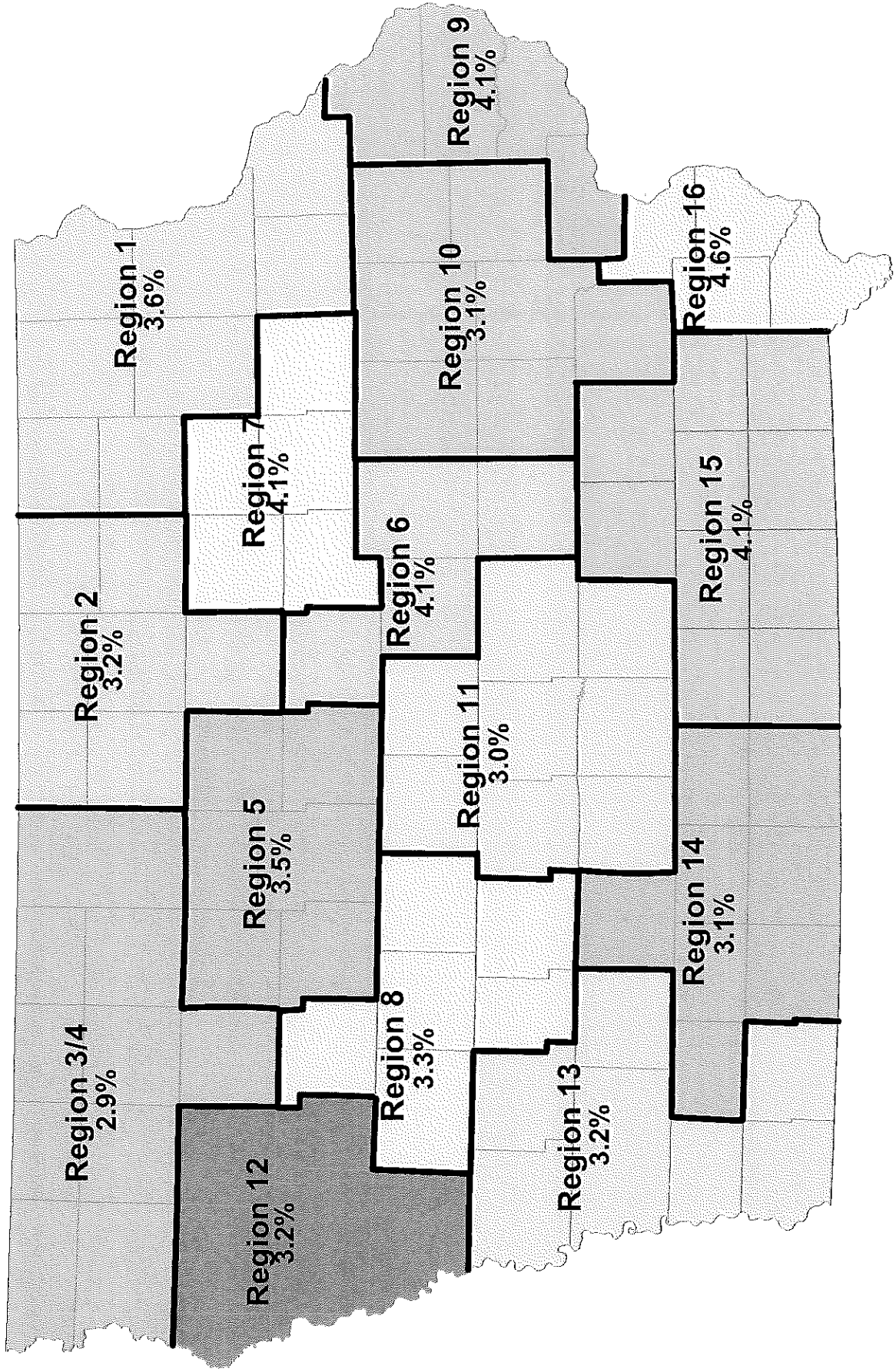
Beth Townsend, Director  
Iowa Workforce Development

**UNEMPLOYMENT RATES for WIOA REGIONS 1-16**  
**July 2016-June 2017**

| <b>REGION</b> | <b>RATE</b> | <b>REGION</b> | <b>RATE</b> |
|---------------|-------------|---------------|-------------|
| <b>1</b>      | <b>3.6%</b> | <b>10</b>     | <b>3.1%</b> |
| <b>2</b>      | <b>3.2%</b> | <b>11</b>     | <b>3.0%</b> |
| <b>3/4</b>    | <b>2.9%</b> | <b>12</b>     | <b>3.2%</b> |
| <b>5</b>      | <b>3.5%</b> | <b>13</b>     | <b>3.2%</b> |
| <b>6</b>      | <b>4.1%</b> | <b>14</b>     | <b>3.1%</b> |
| <b>7</b>      | <b>4.1%</b> | <b>15</b>     | <b>4.1%</b> |
| <b>8</b>      | <b>3.3%</b> | <b>16</b>     | <b>4.6%</b> |
| <b>9</b>      | <b>4.1%</b> |               |             |

# Unemployment Rates for WIOA Regions 1 - 16

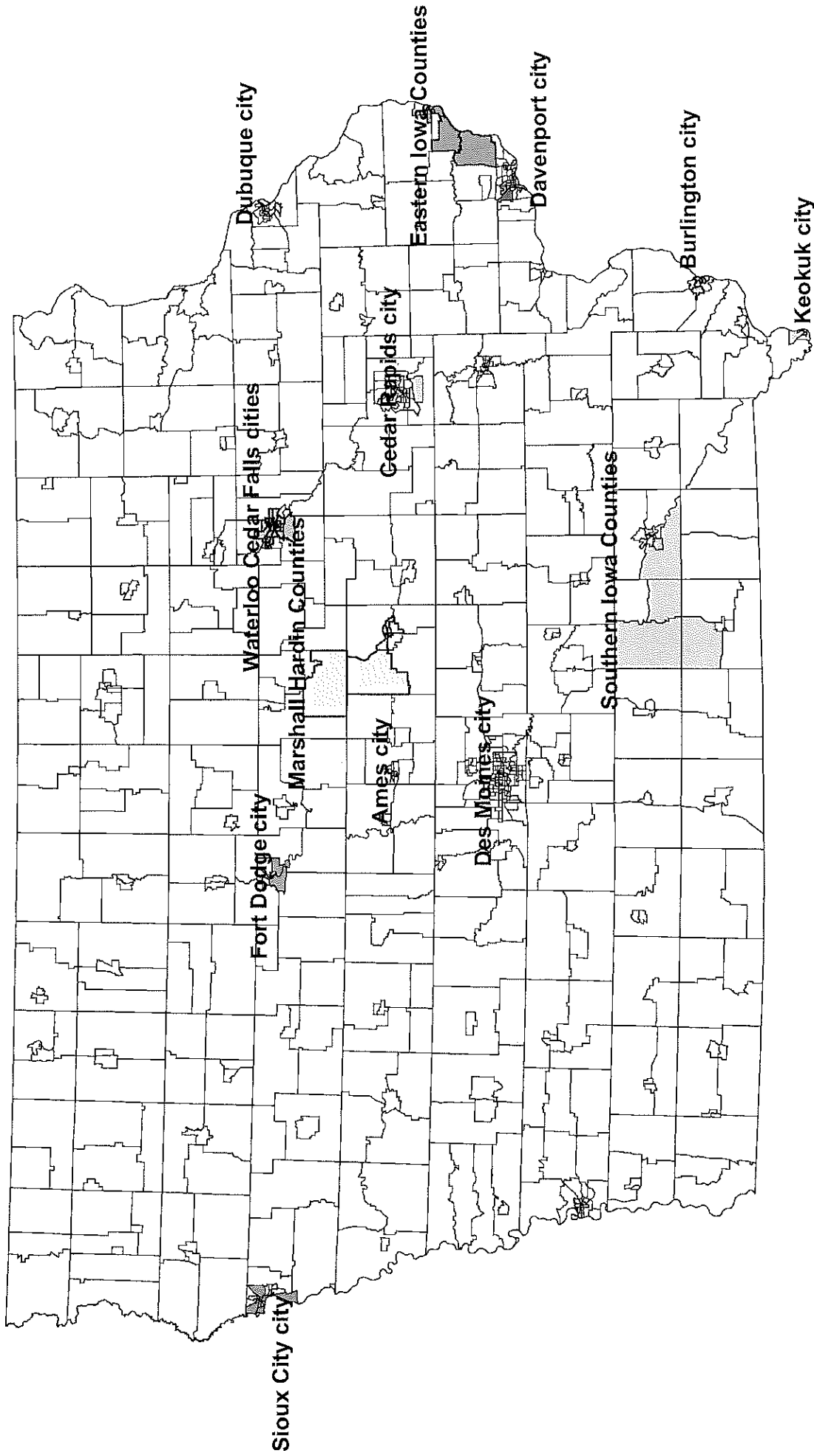
July 2016 to June 2017



Source: Labor Market Information Division, Iowa Workforce Development

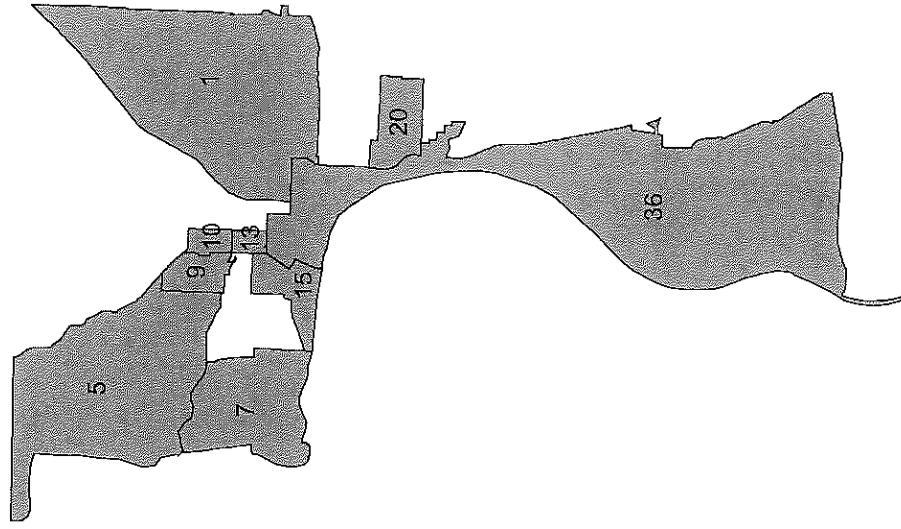
# 2017 Areas of Substantial Unemployment

July 2016 to June 2017



Source: Labor Market Information Division, Iowa Workforce Development

# 2017 Sioux City City ASU



Source: Labor Market Information Division, Iowa Workforce Development



Bureau of Labor Statistics **U.S. Department of Labor**  
 Designation of Potential Area of Substantial Unemployment (ASU)

*This report is authorized by law 29 U.S.C. 2. Your voluntary cooperation is needed to make the results of this survey comprehensive, accurate, and timely. Data are used to verify estimates used by the Employment and Training Administration in fund allocation.*

*We estimate that it will take an average of 1 hour to complete this form. If you have any comments regarding these estimates, send them to the Bureau of Labor Statistics, Division of Local Area Unemployment Statistics (1220-0017), 2 Massachusetts Ave., NE, Washington, DC 20212*

O.M.B. 1220-0017  
 Approval expires April 30, 2018.  
 Persons are not required to respond unless this form displays a currently valid OMB control number.

Region  Date   
 State  ASU Name   
 Area Type (Check one): Labor Market Area  County  City  Contiguous Census Tracts/ MCD's  Other

Precise Geographical Definition: SEE ATTACHED LIST

Preparation Method (Check one): Independent Estimate  Claims/Population  Census-share  Other (specify)  Add/Sub

**Card 1 Census Data:**

Employment 12,487 Unemployment 1,383 Population 27,405  
 (10-17) (19-26) (28-36)

If ASU is census-shared, enter name and code of area from which ASU is derived.

Name \_\_\_\_\_ Area Code   
 (38-45)

Employment Ratio \_\_\_\_\_ Unemployment Ratio \_\_\_\_\_  
 (47-54) (56-63)

**BLS Use Only Below This Line**

ASU Type  State Code  Card   
 (65) (67-68) (80)

**Card 2**

ASU Code  Prep Switch   
 (1-8) (16)

ASU Title

Card

(20-73)

(80)



Bureau of Labor Statistics  
Area of Substantial Unemployment (ASU) Data Collection Form

U.S. Department of Labor

*This report is authorized by law 29 U.S.C. 2. Your voluntary cooperation is needed to make the results of this survey comprehensive, accurate, and timely. Data are used to verify estimates used by the Employment and Training Administration in fund allocation.*

*We estimate that it will take an average of 1 hour to complete this form. If you have any comments regarding these estimates, send them to the Bureau of Labor Statistics, Division of Local Area Unemployment Statistics (1220-0017), 2 Massachusetts Ave., NE, Washington, DC 20212*

O.M.B. 1220-0017  
Approval expires April 30, 2018.  
Persons are not required to respond unless this form displays a currently valid OMB control number.

Region: 5

State FIPS: 19  
(1-2)

Date Submitted: 09/07/2017

ASU Code: SU191930  
(4-12)

ASU Name: SIOUX CITY CITY

Check here if resubmitting data

| Year/Month<br>(20-24) |       | Civilian Labor<br>Force<br>(26-34) | Employment<br>(36-44) | Unemployment<br>(46-54) | Rate (to one<br>decimal place)<br>(56-64) |
|-----------------------|-------|------------------------------------|-----------------------|-------------------------|---|
| July 20               | 16-07 | 14,226                             | 13,259                | 967                     | 6.8                                       |
| Aug. 20               | 16-08 | 13,978                             | 12,985                | 993                     | 7.1                                       |
| Sept. 20              | 16-09 | 13,783                             | 12,888                | 895                     | 6.5                                       |
| Oct. 20               | 16-10 | 13,798                             | 12,943                | 855                     | 6.2                                       |
| Nov. 20               | 16-11 | 13,804                             | 12,922                | 882                     | 6.4                                       |
| Dec. 20               | 16-12 | 13,917                             | 12,836                | 1,081                   | 7.8                                       |
| Jan. 20               | 16-01 | 13,872                             | 12,770                | 1,102                   | 7.9                                       |
| Feb. 20               | 17-02 | 13,855                             | 12,882                | 973                     | 7.0                                       |
| Mar. 20               | 17-03 | 13,799                             | 12,896                | 903                     | 6.5                                       |
| Apr. 20               | 17-04 | 13,699                             | 12,902                | 797                     | 5.8                                       |
| May 20                | 17-05 | 13,746                             | 12,956                | 790                     | 5.7                                       |
| June 20               | 17-06 | 14,026                             | 13,102                | 924                     | 6.6                                       |
| 12-mo. Average        |       | 13,875                             | 12,945                | 930                     | 6.7                                       |



## Addition/Subtraction Table

09/07/2017

PAGE 1 OF 1

| ASU Code | ASU Title       | Add/Sub | COMP Code              | COMP Title                                 |
|----------|-----------------|---------|------------------------|--|
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>00100 | Census Tract 1,<br>Woodbury County,<br>IA  |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>00500 | Census Tract 5,<br>Woodbury County,<br>IA  |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>00700 | Census Tract 7,<br>Woodbury County,<br>IA  |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>00900 | Census Tract 9,<br>Woodbury County,<br>IA  |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>01000 | Census Tract 10,<br>Woodbury County,<br>IA |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>01300 | Census Tract 13,<br>Woodbury County,<br>IA |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>01500 | Census Tract 15,<br>Woodbury County,<br>IA |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>02000 | Census Tract 20,<br>Woodbury County,<br>IA |
| SU191930 | SIOUX CITY CITY | add     | 14000US191930<br>03600 | Census Tract 36,<br>Woodbury County,<br>IA |

U.S. Department of Labor



Employment and Training Administration

## REGION 5

John C. Kluczynski Building  
230 South Dearborn Street, 6<sup>th</sup> Floor  
Chicago, IL 60604-1505<http://www.doleta.gov/regions/reg05>

November 8, 2017

Beth Townsend  
Director  
Iowa Workforce Development  
Des Moines, IA

Dear Director Townsend,

During the period of September 25 – 28, 2017, the U.S. Department of Labor/Employment and Training Administration (USDOL/ETA) Region 5, conducted an on-site monitoring review of your organization's administration and operation of WIOA and Wagner-Peyser grants (AA-28316-16-55-A-19; AA-26779-15-55-A-19; ES-29412-16-55-A-19; and ES-27490-15-55-A-19).

Our report from this review is enclosed. Please respond to the 11 Findings identified in the report within 45 days from the date of the report. Your response should be submitted to the ETA Regional Office at [oss.etar5@dol.gov](mailto:oss.etar5@dol.gov) and to your FPO, Tommy Ouyang, at [Ouyang.tommy@dol.gov](mailto:Ouyang.tommy@dol.gov).

We look forward to meeting with you and your team on November 21<sup>st</sup> to discuss the report in more detail and begin to develop plans for corrective action. If you have any questions, please contact Tommy Ouyang at 312.596.5512.

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Quinn". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Christine Quinn  
Regional Administrator

Enclosure

## **US/DOL ETA Region 5 Monitoring Report**

### **REVIEW SCOPE**

#### **Grantee**

- Iowa Workforce Development (IWD)

#### **Date of Review**

- September 25 – 28, 2017

#### **Grants Covered**

- WIOA and Wagner-Peyser Review
  - AA-28316-16-55-A-19
  - AA-26779-15-55-A-19
  - ES-29412-16-55-A-19
  - ES-27490-15-55-A-19

#### **Time Period for Data Covered in Review**

- July 1, 2016 – June 30, 2017

#### **Site(s) Visited**

- Iowa Workforce Development State Office
- Region 5 Fort Dodge/Webster City IowaWORKS Center

#### **ETA Reviewers**

- Arlene Charbonneau, Federal Project Officer
- James Lambert, Federal Project Officer
- Stacy O'Keefe, Supervisor
- Tommy Ouyang, Federal Project Officer

#### **Date of Exit Conference**

- September 28, 2017

#### **Review Tool(s)**

- ETA's Core Monitoring Guide
- ETA's WIOA Implementation Guide

### **EXECUTIVE SUMMARY**

The report below outlines a number of individual issues that, as a whole, demonstrate that the workforce system in Iowa is in need of significant repair and change. The required actions attached to each of the Findings illustrate the need for leadership, direction and guidance from IWD in order to impact positive change. The State will need to review each of the issues and develop a plan and timeline for corrective action that not only ensures compliance in the short-term, but also addresses the structural issues that will continue to impede progress in the long-

term, if not addressed. The lack of the appropriate structures and engagement of key stakeholders at the local level must be rectified, in order to resolve many of the issues occurring in Iowa. The reviewers, as well as Regional Office leadership, are available to discuss this report and assist with corrective action.

## **COMPLIANCE FINDINGS**

### **Finding 1: Local Areas Not Aligned Appropriately -- State** (Core Component 3.1 – Governance)

The 15 local areas in Iowa do not meet the substantive requirements of a local workforce development area (LWDA) under WIOA. The 15 service areas date back to the Job Training Partnership Act under which States established “Service Delivery Areas” or SDAs. These SDAs were formed to align with service delivery in the State and, in Iowa, this resulted in areas being formed around the Community College locations throughout the State. Subsequent workforce development legislation, first the Workforce Investment Act of 1998 and, most recently, WIOA, allowed for existing service delivery areas to continue to serve as local areas, with only minimal qualifying criteria.

As a result, the current local service areas in Iowa do not align with the characteristics around which the WIOA intends a LWDA to be aligned, such as local labor market areas and/or economic development areas. Furthermore, the division of limited WIOA funds among 15 service areas, particularly in a State that has large rural areas, is stretching the available dollars so thin that the local areas are unable to fund core WIOA functions, such as staff support for the required Local Workforce Development Boards (WDBs) and/or the One-Stop Operators (OSOs). And finally, this structure does not facilitate the development of WIOA-compliant planning regions which, by law and regulation, are aligned with labor markets, commuting patterns, economic development areas, etc.

**Required Action:** The State must work with the chief elected officials to establish WIOA-compliant LWDAs that are able to fulfill all of the required roles and functions of a LWDA. The State must submit a plan to address the non-compliant local structure, in its response to this report. The Finding will be resolved when the State has LWDAs that are aligned with the criteria described above and are able to fund and/or administer the core WIOA functions described above.

### **Finding 2: Improper Disbursement of Local WIOA Funds – State** (Core Component 3.1 – Local Area Governance)

IWD improperly disburses WIOA Title I grant funds directly to the WIOA Title 1 Adult, Dislocated Worker and Youth service providers in each designated local area, bypassing the chief local elected officials who are, per statute and regulations, the local grant recipients for WIOA funds. There was no evidence that the State and the CEOs had entered into agreements in which the CEOs designated the Governor to serve as the local fiscal agent.

The statute at section 107(12) states, “The chief elected official in a local area shall serve as the local grant recipient for WIOA funds allocated to the local area under WIOA sections 128 and

133, unless the CEO reaches an agreement with the Governor for the Governor to act as the local grant recipient. “ The statute further states that only the local grant recipient/chief elected official or his/her designated fiscal agent may disburse local WIOA grant funds and this must be done at the direction of the local board.

**Required Action:** The State must establish a process for the allocation of WIOA funds directly to the local grant recipient/chief elected official or to his/her designated fiscal agent in each local area. The State must execute this process beginning with its PY18 WIOA Youth allocation, which the State should receive by April 2018. From that point forward, all WIOA allocations to the local system must be disbursed in accordance with the new process. In its response to this report, the State must submit the steps it will take to ensure that, by April 2018, it will be ready to disburse funds appropriately. This Finding will not be resolved until the PY18 WIOA Youth allocation is properly disbursed to the local system.

**Finding 3: Non-Compliant State Monitoring and Oversight of Local System – State**  
(Objective 2.1 – Administrative Controls)

The State’s monitoring and oversight efforts are inadequate in terms of compliance with WIOA requirements and overall effectiveness and quality. Our review of the State’s Program Year (PY) 2016 monitoring reports for Regions 5, 10, and 12 identified deficiencies in a number of areas. The State also failed to correctly implement its own monitoring policies, and such policies do not ensure that WIOA objectives are met. The following outlines the areas of non-compliance and/or deficiency:

- 1) All monitoring was conducted remotely, with no on-site review. The State’s monitoring reports indicated that State staff completed the review through the data management system and through electronic correspondence with the local office. This was confirmed by the State’s monitoring staff during the site visit. The State’s monitoring policy is also out of compliance in this regard, as it expressly allows for monitoring to be conducted either on-site or remotely (in section 3, under the “process” subheading);
- 2) The scope of the State’s monitoring is not compliant with State policy or WIOA requirements. As reflected in the monitoring reports, the scope of the State’s monitoring was limited to the review of one participant file per program area (Youth and Adult/Dislocated Worker) for each of five months covered (January through May of 2017). This resulted in the review of a total of 15 participant files per local area. State monitoring efforts did not extend past this limited file review. The State is not assessing the overall operation, management, and performance of its One-Stop Centers; it is not reviewing administrative structures, processes and/or systems at the local level for operating and/or evaluating WIOA programs; and the State has not assessed the implementation of key WIOA provisions at the local level.

The State’s monitoring policy identifies eight areas that should be monitored (Activities and services; Applicant and participant process; Customer engagement; Participant eligibility and verification; Participant file review; Management Information Systems; Compliance with state and local policy; and Performance accountability); however, only one of these eight areas, the participant files, were monitored.

- 3) The reviewers found no evidence that the State had issued formal monitoring reports with detailed findings and corrective action requirements. The Comprehensive Monitoring Reports that the State provided to the reviewers include a paragraph establishing a Pass/Observation/ Finding system, which bases the severity of an issue on the number of times it occurred in the files reviewed. It is unclear how this method can be effective with such a small sample size; it requires that a single issue occur 3 or more times in order to generate a Finding, but only 15 files were reviewed in total. This Pass/Observation/Finding system is also not included in the State's policy document.

The findings that are discussed in the reports include very little detail. For example, in the local area 12 report, finding #2 states, "Participant contacts were not occurring according to policy." No further information is provided. Despite multiple occurrences across all programs, no detail was presented regarding the source of the problem or the specific actions needed to resolve the Finding.

The regulations, at 20 CFR 683.410(b), outline the State's roles and responsibilities for monitoring and oversight. The regulations indicate, in part:

(2) The State monitoring system must: (i) Provide for annual on-site monitoring reviews of local areas' compliance with 2 CFR part 200, as required by sec. 184(a)(3) of WIOA; (ii) Ensure that established policies to achieve program performance and outcomes meet the objectives of WIOA and the WIOA regulations....(3) The State must conduct an annual on-site monitoring review of each local area's compliance with 2 CFR part 200, as required by sec. 184(a)(4) of WIOA. (4) The [State] must require prompt corrective action be taken if any substantial violation of standards...is found...."

Additionally, the Uniform Guidance requirements at 2 CFR 200.331 state:

All pass-through entities must: ...(d)Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include: (1) Reviewing financial and performance reports required by the pass-through entity. (2) Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and other means....

A monitoring policy centered exclusively on participant file review ignores many critical areas of WIOA Title I compliance and administration and operation of WIOA programs in the local areas. It also fails to comply with even the minimum WIOA and Uniform Guidance requirements around monitoring and oversight.

**Required Action:** The State must develop new policies and procedures for monitoring and oversight that address the purpose and scope of monitoring, establish new and improved monitoring guides/tools, create a standardized report format and institutionalize follow-up and technical assistance activities. Any new processes developed must allow for annual on-site visits to all local areas across the State and ensure that all major grants and programs are monitored in

any given year, as appropriate. The process must result in the issuance of a report that identifies any corrective action needed. Provision of any follow-up or technical assistance needed must also be an integral part of the process. In its response to this report, the State must describe the steps it is taking to address this issue and submit links to any new policies, procedures, or tools that are developed.

**Finding 4: Lack of CEO Agreements – State**  
(Core Component 3.1 – Local Area Governance)

Despite being composed of multiple units of local government, the local areas in Iowa do not have agreements in place between the local elected officials outlining the liability, roles and responsibilities of the local elected officials in their respective jurisdictions.

The regulations at 683.710(2) state, “When a local workforce area or region is composed of more than one unit of general local government, the liability of the individual jurisdictions must be specified in a written agreement between the local elected officials.” This agreement typically outlines roles and responsibilities of the chief elected official(s) under WIOA. This regulation, at subparagraph (3) further requires that, when there is a change in the chief elected official(s), the Local Workforce Development Board (WDB) inform the new CEO(s) of their responsibilities and liabilities and of the need to review and update the written agreement.

This written agreement is a critical governing document, as the local elected officials must be aware of, and agree to, their roles and responsibilities as the grant recipients for local WIOA Title I funds. If WIOA grant funds allocated to a given local area are misused, liability for those funds rests with the chief local elected official(s) in that local area as outlined in the CEO Agreement.

**Required Action:** The State must ensure that the local elected officials in local workforce areas with more than one unit of general local government enter into an agreement in accordance with the regulation cited above. The State must submit copies of these agreements for all local areas, in order to resolve this Finding.

**Finding 5: Non-Compliant State Board - State**  
(Core Component 1.1: State Workforce Development Board Structure)

Based on the membership roster provided by IWD, the State Workforce Board membership structure is not in compliance with WIOA as follows:

- The Board does not have the required business majority.
- The following required board members do not have voting privileges as required:
  - WIOA required core partners;
  - Registered Apprenticeship; and
  - Representatives from each chamber of the State legislature.
- The board does not include the following required board members:
  - A small business representative;
  - Lead State Official for WIOA Title I and Wagner-Peyser Act programs;
  - Two chief elected officials; and
  - The Governor.

The regulations at section 20 CFR 679.110 identify the required members of a WIOA-compliant State Workforce Development Board (WDB). The members listed above are identified in this section as required State WDB members. This section also requires that a majority of members be representatives of businesses in the State. Section 20 CFR 679.110(g) further states, "all required WDB members must have voting privileges."

**Required Action:** The State must appoint the members needed to bring the State WDB into compliance with WIOA. The must also ensure that all required members have voting privileges, as stated above. In order to resolve this Finding, the State must submit an updated board membership roster demonstrating that the board has all of the required members and that those members have voting privileges.

**Finding 6: Non-Compliant Local Board Membership – Regions 5, 10 and 12**  
(Core Component 3.1: Local Area Governance)

Based on the membership rosters the State provided, the local boards in Regions 5, 10 and 12 do not include all of the WIOA-required members, as follows:

For Region 5:

- The majority of members are not representatives of business.
- It appears there is no Registered Apprenticeship representative.

For Region 10:

- The majority of members are not representatives of business.
- It appears there are no small businesses, Registered Apprenticeship, Wagner Peyser, Adult Education, Vocational Rehabilitation, and Economic Development representatives.

For Region 12:

- Seven of the 14 members' terms expired in 2016. While we could not verify this from the list provided because it only included individual names, with only seven members, it appears the board does not have all of the WIOA-required members.

The regulations, at Section 20 CFR 679.320, identify the required members of a WIOA-compliant Local Workforce Development Board (WDB). The members identified above are identified in this section as required Local WDB members in this section. This section also requires that a majority of members be representatives of business in the local area.

**Required Action:** The State must ensure that the local boards in these three regions, as well as all other local boards, appoint the members needed to be WIOA-compliant as outlined above. In order to resolve this Finding, the State must submit updated board membership rosters demonstrating that the boards have all of the required members.



**Finding 7: Local Workforce Development Boards (LWDBs) Are Not Performing WIOA Required Functions - State**  
(Core Component 3.1: Local Area Governance)

The local boards are not performing the functions that WIOA requires Local WDBs to perform. Based on the reviewers' discussions with IWD and Region 5 staff, it appears that the Title I Adult and Dislocated Worker service providers are performing these Local WDB functions.

Section 20 CFR 679.370 (a-q) outlines the roles and responsibilities of the local board. Section 20 CFR 679.400(a) grants Local WDBs authority to hire a director and other staff to assist in carrying out the functions of the Local WDB. Neither the statute nor the regulations authorize any entity other than the Local WDB or its staff to perform these required functions. In the absence of the authority to perform these functions, the costs associated with doing so are potentially subject to disallowance.

**Required Action:** The State must ensure that each Local WDB in the State is able to perform all of its WIOA-required functions. The State must also ensure that Title I service providers that are performing local board functions stop doing so immediately. The State must describe the actions it will take to ensure Local WDBs are able to perform the required functions, in its response to this report. To resolve this Finding, the State must submit descriptions of who is performing, and how they are performing, the WIOA-required Local WDB functions in the three Regions sampled – Regions 5, 10 and 12.

**Finding 8: Nominal Funding Levels in One Stop Operator (OSO) Request for Proposals (RFPs) – State**  
(Core Component 3.1: Local Area Governance)

The OSO RFPs issued by Iowa Workforce Development (IWD) were flawed due to insufficient funding levels that were not supported by a cost analysis.

Because the Local Workforce Development Boards are not fully composed, the IWD developed and issued the OSO RFPs. IWD issued four RFPs for the State's four Districts: Central, Western, Eastern and Northern. Each District contains three to four Local Workforce Development Areas (LWDAs). Each of the four RFPs contained an annual funding range of \$32,500 - \$37,500 for the OSO role, using IWD's State set aside funds. Given that each District covers multiple LWDAs, this equates to approximately \$8,000 per LWDA for performing the OSO functions for a year. This funding range was not supported by a cost analysis demonstrating that the OSO roles and responsibilities in each of the four Districts could be performed with the proposed funding level included in the RFPs.

The ETA's FAQ on the OSO RFP published on May 3, 2017 states, "... An RFP or IFB with no funding or nominal funding will restrict competition and result in either no responses or a limited number of responses from entities already receiving Title 1 funds. Such an RFP violates the prohibition on competitive pricing practices under 2 CFR 200.319(a) and 29 CFR 97.36(c)(1)(iii)."

The consequence of such low funding levels in the RFPs that IWD issued was as indicated above; it limited the number of responses received. The Western District secured two bids and the Northern and Eastern Districts secured only one bid each. The Central District, despite issuing the RFP twice, did not receive any bids.

**Required Action:** The State must ensure that OSOs are competitively procured using a process that meets all UG requirements around fair and open competition, as well as all guidance published in ETA's FAQs on this topic. In its response to this report, the State must submit a plan for ensuring this happens, including key steps and timeframes.

**Finding 9: Non-Compliant Memoranda of Understanding (MOUs) – Regions 5, 10 and 12 (Core Component 1.3 – Memoranda of Understanding)**

The MOUs between the Local Workforce Development Boards (WDBs) and the one-stop partners in Regions 5, 10, and 12 are non-compliant as follows:

- The MOUs from Regions 5 and 12 do not include a partner service matrix or other information related to what services each partner provides and how they provide them.

In accordance with 20 CFR 678.500(b)(1), "The MOU must include:(1) A description of services to be provided through the one-stop delivery system, including the manner in which the services will be coordinated and delivered through the system..." The ETA established a deadline of July 1, 2017 for this component of the MOU in an FAQ published on December 21, 2016.

- The MOUs do not include the 'additional costs' component related to shared services and operating costs.

In accordance with 20 CFR 678.500(b)(2)(ii), MOUs must include a description of how the partners will fund the costs of shared services, operating costs of the system, and infrastructure costs. The ETA established a deadline of July 1, 2017 for this cost component in the FAQ referenced in number 1 above.

- The Region 5 MOU did not have any signatures and Region 10's MOU was missing multiple partner signatures. Region 12's MOU did not include a signature from the Local Board Chair and none of the MOUs included a signature from the chief elected official in the relevant Region.

In accordance with 20 CFR 678.500 (d), "When fully executed, the MOU must contain the signatures of the Local WDB, one-stop partners, and the chief elected official(s)..."

- The Region 10 MOU did not include the local area's required discretionary grant one-stop partner – the Reentry Employment Opportunities (REO) grant, and the MOUs in all three Regions incorrectly included the Dennison and/or Ottumwa Job Corps Center(s) as required partner(s).

The regulations at 20 CFR 678.400 identify the required one-stop partners to include programs authorized under WIOA Title I, which include the Job Corps program and under section 212 of the Second Chance Act of 2007, which are the Reentry Employment Opportunities (REO) grant programs. For Job Corps, the required partner is the Job Corps Center Operator and, for the REO grant, it is the entity that administers the program in the local area. The regulations at 678.415(a) further clarify that the requirements relating to a required partner (20 CFR 678.420), which include entering into the MOU with the local board, only apply if the required partner program operates in the local area.

**Required Action:** The State must ensure that Regions 5, 10 and 12, and all Regions in the State, execute WIOA-compliant MOUs in accordance with the requirements above. To resolve this Finding, the State must provide copies of revised MOUs for Regions 5, 10 and 12.

**Finding 10: Stand-Alone Wagner-Peyser (W-P) Offices Not Allowable - State**  
(Core Component 3.3: Service Delivery Design)

The State continues to maintain a stand-alone W-P office in Region 5 in Webster City, despite WIOA's prohibition on such offices.

In accordance with 20 CFR 678.315, stand-alone Wagner-Peyser Act Employment Service offices are not permitted. This regulation further states, "If W-P services are provided at an affiliate site, there must be at least one or more other partners in the affiliated site with a physical presence of combined staff more than 50 percent of the time the site is open."

**Recommendation:** The State must develop a plan to address the stand-alone W-P office in Webster City in accordance with the regulation cited above. The State must also ensure that there are no other stand-alone W-P offices in the State. In its response to this report, the State must indicate what action(s) it plans to take with the Webster City office. The State must also indicate its plans to address any other stand-alone W-P offices that may exist.

**Finding 11: One-Stop Certification Not Completed -- State**  
(Core Component 3.2: One-Stop Certification)

At the time of the review, none of the local one-stop centers in the State had been certified.

In accordance with 20 CFR 678.800, the State WDB, in consultation with chief elected officials and Local WDBs, must establish objective criteria and procedures for Local WDBs to use when certifying one-stop centers. TEGL 10-16 establishes the deadline for the completion of the certification process as June 30, 2017.

The inability to complete the one-stop certification effort is likely due to a few factors, including:

- 1) The State did not provide guidance or criteria until August 2017 after the Regional Office notified the State in writing of the missed deadline;
- 2) The tool the State developed for one-stop certification, at 127 pages, is cumbersome and does not facilitate an efficient and timely completion of the certification effort; and
- 3) The local boards in Iowa are not fully composed and do not have any staff. As a result, Title I Adult and Dislocated Worker service providers are attempting to complete the

certification process. This is not only slowing down the process, but it also presents a conflict of interest.

**Required Action:** The State must ensure that its local boards have the tools and resources needed to complete one-stop certification as soon as possible. The State must streamline the certification tool and develop a proposed process for completion of the certification effort that is free from any real or perceived conflict of interest. The Regional Office will provide examples from other States. In its response to this report, the State must provide a copy of revised processes and tools for One-Stop Certification.

--End of Report--

Kim Reynolds, Governor  
Adam Gregg, Lt. Governor  
Beth Townsend, Director



December 21, 2017

VIA EMAIL ONLY @ [quinn.christine@dol.gov](mailto:quinn.christine@dol.gov)

Christine Quinn, Administrator  
U.S. Department of Labor  
Employment and Training Administration  
REGION 5  
John C. Kluczynski Building  
230 South Dearborn Street, 6th Floor  
Chicago, IL 60604-1505

RE: Implementation of the Workforce Innovation and Opportunity Act (WIOA) in Iowa

Administrator Quinn:

Attached please find Iowa's responses to your letter dated November 8, 2017. While very disappointed in the language and content of the letter (given inaccuracies and failure to recognize those things already accomplished) and despite the significantly different feedback we received in the out brief of the audit in September, we will nonetheless continue with the work that has been well underway for quite some time. We have again provided an updated plan and timeline.

I have never thought that Iowa would be unsuccessful in implementing WIOA and nothing in the most recent correspondence changes my mind. Regardless of whether DOL recognizes it, Iowa has always had one of the most integrated workforce services delivery systems in the country and indeed were the model for the legislation that Senator Harkin recommended when drafting WIOA. We will continue to provide the highest quality of services to our citizens, including those served under the WIOA legislation.

If you have any questions, please contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Beth Townsend", with a large, stylized flourish at the end.

Beth A. Townsend, Director

Attachments - Iowa's Responses  
Iowa's Realignment Plan

## Finding 1: Local Areas Not Aligned Appropriately - State

### Response:

Iowa complied with WIOA in its initial designation of local areas.

WIOA section 189(i)(1) is entitled, "Special Rule Regarding Designated Areas," and states:

A State that has enacted, not later than December 31, 1997, a State law providing for the designation of service delivery areas for the delivery of workforce investment activities, may use such areas as local areas under this title, notwithstanding section 106.

Iowa Code section 84B.C, which the Iowa General Assembly enacted on May 2, 1996, states:

A workforce development center, as provided in section 84B.2, shall be located in each service delivery area. Each workforce development center shall also maintain a presence, through satellite offices or electronic means, in each county located within that service delivery area. For purposes of this section, "service delivery area" means the area included within a merged area, as defined in section 260C.2, realigned to the closest county border as determined by the department of workforce development. However, if the state workforce development board determines that an area of the state would be adversely affected by the designation of the service delivery areas by the department, the department may, after consultation with the applicable local workforce development boards and with the approval of the state workforce development board, make accommodations in determining the service delivery areas, including but not limited to the creation of a new service delivery area. In no event shall the department create more than sixteen service delivery areas.

(emphasis added).

The Iowa General Assembly enacted Iowa Code section 84B.C on May 2, 1996. It provides for the designation of service delivery areas for the delivery of workforce investment activities. Therefore, under the Special Rule Regarding Designated Areas in WIOA section 189(i)(1), Iowa may use the designated service delivery areas under Iowa Code section 84C.3 as local areas under WIOA Title I, notwithstanding WIOA section 106. Thus, the requirements from WIOA section 106 cited by the Regional Office in Finding No. 1 are not applicable to the designation of local areas under Iowa Code section 84B.3 as a matter of law under WIOA section 189(i)(1).

Even if one takes the position for the sake of argument that the Special Rule Regarding Designated Areas in WIOA section 189(i)(1) does not apply to Iowa the initial designation of local areas in Iowa complies with WIOA section 106, which states:

(1) IN GENERAL.—

(A) PROCESS.—Except as provided in subsection (d), and consistent with paragraphs (2) and (3), in order for a State to receive an allotment under section 127(b) or 132(b), the Governor of the State shall designate local workforce development areas within the State—

- (i) through consultation with the State board; and
- (ii) after consultation with chief elected officials and local boards, and after consideration of comments received through the public comment process as described in section 102(b)(2)(E)(iii)(II).

(B) CONSIDERATIONS.—The Governor shall designate local areas **(except for those local areas described in paragraphs (2) and (3))** based on considerations consisting of the extent to which the areas—

- (i) are consistent with labor market areas in the State;
- (ii) are consistent with regional economic development areas in the State; and
- (iii) have available the Federal and non-Federal resources necessary to effectively administer activities under subtitle B and other applicable provisions of this Act, including whether the areas have the appropriate education and training providers, such as institutions of higher education and area career and technical education schools.

(emphasis added).

Thus, under the express text of WIOA section 107(b)(1)(B), WIOA sections 107(b) (2) and (3) create an exemption to the local area designation process and considerations contained in WIOA section 107(b)(1). Section 107(b)(2) applies to initial designation and states:

(2) INITIAL DESIGNATION.—During the first 2 full program years following the date of enactment of this Act, the Governor shall approve a request for initial designation as a local area from any area that was designated as a local area for purposes of the Workforce Investment Act of 1998 for the 2-year period preceding the date of enactment of this Act, performed successfully, and sustained fiscal integrity.

Iowa considered the criteria in WIOA section 107(b)(2) when performing initial designation of local areas. Because each of Iowa's 15 local areas were designated as a local area for the purposes of WIA for the two-year period preceding the date of WIOA's enactment and requested initial designation as a local area, Iowa applied the "performed successfully" and "sustained fiscal integrity" criteria. After that process, all 15 of Iowa's incumbent local areas under WIA were given initial designation under WIOA. This process was described in Iowa's Unified State Plan, which DOL and the U.S. Department of Education approved in 2016.

Because WIOA expressly authorizes a State to use service delivery areas designated under a qualifying state law (such as Iowa Code section 84B.C), notwithstanding Section 106, and WIOA section 107(b)(1) contains an express exception to its process and considerations for designating local areas that were designated as such for the two-period before the date of WIOA's enactment (such as each of Iowa's 15 current local areas), the Regional Office's conclusion that "the current local services areas in Iowa do not align with the characteristics around which WIOA intends a [local area] to be aligned, such as local labor market areas and/or economic development areas" is off base. Why would the Regional Office base a finding on noncompliance with what "WIOA intends" when WIOA exists in text form and that text (as quoted above) expressly authorizes States like Iowa to use as local areas that are not necessarily aligned with local labor market areas and/or economic development areas?

IWD's response to this component of Finding No. 1 is:

- 1) WIOA section 189(i)(1) expressly authorizes Iowa to use services delivery areas designated under Iowa Code section 84B.3, notwithstanding WIOA section 106.
- 2) Even if we assume for the sake of argument that WIOA section 106 applies to local area designation in Iowa, WIOA section 106(b)(1) creates an express exception to its process and considerations that applies to Iowa's 15 local areas.
- 3) Iowa designated its 15 local areas in compliance with WIOA sections 189(i)(1) and 106(1).
- 4) DOL and the U.S. Department of Education approved the initial designation of local areas in Iowa when they approved Iowa's Unified State Plan.

Even under the Special Rule in WIOA section 108(i)(1), the part of Finding No. 1 that Iowa's WIOA allotments cannot support 15 local areas is accurate and compelling. Iowa does not have enough WIOA funds to support the competitive procurement of 15 one-stop operators, as required under the DOL interpretation of WIOA section 121(d). Nor does Iowa have enough WIOA funds to support a full-time local board support staff person for each of the 15 local boards, which means that Iowa's local boards are not providing all of their required functions under WIOA section 107(d) and those functions that are being performed are being performed by WIOA Title I service provider staff, which makes independent oversight by the local boards of Title I service providers difficult if not impossible. IWD has developed the attached plan to address Finding No. 1, as well as other findings in the Monitoring Report to create administrative efficiency that allows each local area to have the resources necessary to meet all WIOA requirements.



## **Finding 2: Improper Disbursement of Local WIOA Funds - State**

### **Response:**

On or before April 2018, the CEO in each of Iowa's 15 local areas will designate a local fiscal agent. Because Iowa's 15 local areas will be reduced via realignment, IWD has included as part of the realignment plan training and technical assistance for the local board and chief elected official(s) in each of the new local areas to ensure that the local fiscal agent function is appropriately fulfilled under WIOA. This is outlined in the plan developed in response to Finding No. 1.

## **Finding 3: Non-Compliant State Monitoring and Oversight of Local System - State**

### **Response:**

IWD has developed the attached policies, procedures, and templates for WIOA Title I program monitoring that:

- 1) Requires annual on-site visits to all local areas in Iowa;
- 2) Ensures that all major grants and programs are monitored in any given year, as appropriate;
- 3) Results in the issuance of a report that identifies any needed corrective action; and
- 4) Provides for the provision of follow-up or technical assistance, as needed.

Further, the Realignment Committee and State Board will consider IWD's limited WIOA resources for monitoring during the realignment process to ensure that IWD can meet all WIOA monitoring requirements while acting within its limited budget with respect to the new local areas.

## **Finding 4: Lack of CEO Agreements - State**

### **Response:**

The plan submitted in response to Finding No. 1 includes the establishment of new CEO agreements in each of the new local areas that result from the realignment process.

## Finding 5: Non-Compliant State Board - State

### Response:

Iowa's State Board membership structure is set forth in the Iowa Code. In June 2015, in accordance with section 101(e) of WIOA, Iowa sought to have its State Board recognized as an alternative entity via a letter from the Governor to the U.S. Secretary of Labor. The letter reflected Governor Branstad's decision in evaluation of the options available under the WIOA legislation and after consideration of what was in the best interests of the state of Iowa. Iowa did not receive a response until June 29, 2016, when the Departments of Labor and Education (Departments) rejected Iowa's State Board membership structure in Iowa's Unified State Plan (USP). In the June 29, 2016 letter, the USP was conditionally approved on the receipt of additional information and changes. The Departments' letter was the first indication that the alternative entity would not be recognized.

Since that time, as the Regional Office is aware, IWD has been working diligently to constitute a WIOA-compliant State Board within the confines of the Iowa Constitution and Iowa Code. First, Iowa legislation had to be amended. Immediately after the Departments' conditional letter of approval for Iowa's USP, IWD drafted a legal memorandum that detailed the membership structure requirements in WIOA section 101(b) and distributed it to the State Board, Governor's office, legislators, partner agencies, and other stakeholders. After that, IWD met with stakeholders, including members of the Governor's office, the State Board, legislators from both parties and chambers, business organizations, and labor organizations. IWD advised all stakeholders of the requirements for State Board membership under WIOA section 101(b). Additionally, IWD kept the Regional Office updated on these efforts.

Based on conversations with stakeholders and public officials, IWD drafted legislation to amend the Iowa Code to change Iowa's State Board membership structure to comply with WIOA section 101(b). IWD legislative liaisons shepherded this legislation through both chambers of the Iowa General Assembly. The bill passed the Iowa House by an 88-9 vote and the Iowa Senate by a 49-0 vote. Former Gov. Branstad signed IWD's State Board membership structure bill into law on April 13, 2017.

In April, the United States Senate confirmed former Gov. Branstad as Ambassador to China and, at the end of May, then-Lt. Gov. Reynolds became Gov. Reynolds. IWD has brought new gubernatorial staff up to speed on the State Board membership requirements. The Governor's office has changed the State Board's webpage information on the website for Iowa boards and commissions to reflect the new WIOA-compliant membership requirements. Further, IWD has assisted the Governor's office in recruiting new members to the State Board. This is an effort that is complicated by Iowa Code provisions that limit the share of members on a board with respect to political affiliation and that require gender balance. Gov. Reynolds appointed members to a WIOA-compliant State Board and the first meeting of Iowa's fully transitioned State Board took place on November 20, 2017. IWD has previously provided the Regional Office with the membership roster.

## **Finding 6: Non-Compliant Local Board Membership - Regions 5, 10 and 12**

### **Response:**

The establishment of a local board in each of the local areas that result from realignment with a membership structure that complies with WIOA section 107(b) is included in the realignment plan submitted in response to Finding No. 1.

## **Finding 7: Local Workforce Development Boards (LWDBs) Are Not Performing WIOA Required Functions - State**

### **Response:**

One of the focuses of the State Board Realignment Committee is ensuring that Iowa's new local areas will have sufficient resources so that each local board can hire full-time support staff to ensure that all of the WIOA-required functions for local boards are performed by support staff employed directly by the local board and not a Title I service provider. While IWD is unable to commit the Committee to a specific course of action, IWD anticipates that the Committee will make a recommendation with respect to local realignment that allows each local area to meet this requirement. Therefore, the realignment plan attached in response to Finding No. 1 includes the hiring and orientation of local board support staff in each of the new local areas that results from realignment.

## **Finding 8: Nominal Funding Levels in One Stop Operator (OSO) Request for Proposals (RFPs) - State**

### **Response:**

Neither WIOA nor its implementing regulations require funding that is more than "nominal." This is a standard that DOL conjured out of thin air and, instead of including in a regulation, put on a FAQ webpage on its website. When IWD asked if DOL would define the term "nominal," DOL refused. This standard does not exist under the law and what makes it all the worse is that DOL has refused to define it, which means it is subject to differing and arbitrary interpretations.

Further, the Regional Office misreads its own implementing regulations. The DOL implementing regulations for one-stop operator create two alternative procurement standards, based on the level at which the competitive selection occurs:

| State  | All Other Non-Federal Entities  |
|--|---|
| 20 CFR section 678.605(b)  | 20 CFR section 678.605  |
| In instances in which a State is conducting the competitive process described in paragraph (a) of this section, the State must follow the same policies and procedures it uses for procurement with non-Federal funds. | All other non-Federal entities, including subrecipients of a State (such as local areas), must use a competitive process based on local procurement policies and procedures and the principles of competitive procurement in the Uniform Guidance set out at 2 CFR 200.318 through 200.326. All references to “noncompetitive proposals” in the Uniform Guidance at 2 CFR 200.320(f) will be read as “sole source procurement” for the purposes of implementing this section. |

In Iowa, the State was performing one-stop operator selection until the Regional Office directed us to stop. This means that “the same policies and procedures” that the State “uses for procurement with non-Federal funds” governed the procurement under 20 CFR section 678.605(b) and not the standards that apply to “[a]ll other non-Federal entities” under 20 CFR section 678.605(c). Put otherwise, the Regional Office has inappropriately applied its undefined “nominal” standard to Iowa’s one-stop operator procurement because 2 CFR section 200.319(a) and 29 CFR section 97.36(c)(1)(iii) do not apply under 20 CFR section 678.605(b).

IWD agrees that, if one-stop operator procurement is performed by a non-Federal entity other than the State such as a local board, then the procurement must comply with 20 CFR section 678.605(c) and the standards incorporated therein. However, if the one-stop operator procurement is performed by the State, “the State must follow the same policies and procedures it uses for procurement with non-Federal funds,” as required by 20 CFR section 678.605(b).

As the Regional Office notes in Finding No. 1, Iowa has insufficient WIOA funds to meet the one-stop operator requirement in each of its 15 current local areas. Ensuring sufficient WIOA funds to allow each local area to competitively select a one-stop operator in accordance with WIOA section 121(d) is one of the areas of emphasis in the work of the Realignment Committee of the State Board. While IWD is unable to commit the Committee to a specific course of action, IWD anticipates that the Committee will make a recommendation with respect to local realignment that allows each local area to meet the one-stop operator requirement even if WIOA funds are reduced in the coming years. Therefore, the realignment plan attached in response to Finding No. 1 includes the competitive designation or certification of a one-stop operator in accordance with WIOA section 121(d) in each of the new local areas that result from realignment.

## **Finding 9: Non-Compliant Memoranda of Understanding (MOUs) - Regions 5, 10 and 12**

### **Response:**

The creation and execution of MOUs that comply with WIOA section 121(c) in each new local area that results from realignment is included in the realignment plan submitted in response to Finding No. 1.

## **Finding 10: Stand-Alone Wagner-Peyser (W-P) Offices Not Allowable - State**

### **Response:**

The Webster City office and the staff that work in it are funded by State of Iowa General Fund dollars, not federal Wagner-Peyser Employment Service funds. In a conversation with Regional Office staff during the fall of 2016 WIOA implementation assessment, Regional Office staff stated that having traveling staff provide Wagner-Peyser services to rural communities on a part-time basis was allowable. IWD is disappointed at the Regional Office's apparent about-face on this question, since it could mean fewer services in rural Iowa.

IWD intends to work with legislators during the appropriations process to create a state workforce services program for traveling staff in order to remove such traveling services from federal interference. Iowa has a part-time legislature and the Iowa General Assembly begins its session on the second Tuesday in January. IWD anticipates a legislative resolution by the end of May 2018 that will make IWD traveling staff persons that are not funded by Federal money insulated from unnecessary Federal interference that intends to reduce services to Iowans.

## **Finding 11: One-Stop Certification Not Completed - State**

### **Response:**

DOL has no legal authority to direct a State or local area to revise its one-stop certification tool if it meets the requirements under 20 CFR section 678.800. The Regional Office makes no finding that the one-stop certification tool for Iowa does not comply with 20 CFR section 678.800. Presumably, that's because the one-stop certification tool complies with 20 CFR section 678.800. Given the legal reality that the one-stop certification meets all legal requirements under WIOA, what authority does the Regional Office have in attempting to dictate what is in a State's one-stop certification standards? IWD has recommended that local areas hold off on completing one-stop certification after discussions with the Regional Office. Nonetheless, many local areas have completed one-stop certification.

In the realignment plan submitted in response to Finding No. 1, completion of one-stop certification is included for each new local area that results from realignment. That one-stop certification will comply WIOA and its implementing regulations, including the provisions on "conflict of interest." Further, an effect of the realignment will be ensuring that independent local board support staff is performing one-stop certification, and not local provider staff.

The Regional Office need not provide examples of other states' one-stop certification assessments to IWD. Previous examples provided by the Regional Office did not comply with the requirements in 20 CFR section 678.800, so they are of little use.

# REALIGNMENT PLAN: Establishing WIOA-Compliant Local Areas

| KEY         |          |
|-------------|----------|
| To Complete | Complete |

| PLAN |  |                                       |           |
|------|--|---------------------------------------|-----------|
|      | Task(s)  | Deadline                              | Completed |
| 1.   | Notify the directors of the service providers of WIOA Title I programs of the DOL directive  | 11/9/17                               | X         |
| 2.   | Notify Local Workforce Development Board (LWDB) members, chief elected officials (CEOs), and State Workforce Development Board (Stat Board) members of DOL Mandate | 11/13/17                              | X         |
| 3.   | IWD reviews current monitoring policy, process, and templates  | 11/14/17                              | X         |
| 4.   | First Meeting of WIOA-compliant State Board  | 11/20/17                              | X         |
| 5.   | Establish State Board Realignment Committee  | 11/20/17                              | X         |
| 6.   | WFS Operations team creates a new draft monitoring policy, processes, and templates to address all DOL recommendations   | 12/8/17                               | X         |
| 7.   | LMI collects data regarding labor markets, economic development areas, commuting patterns, and one-stop center-customer distribution                               | Date of Realignment Committee Meeting | X         |
| 8.   | First Realignment Committee Meeting  | 12/25/17<br>(Occurred on 12/13/17)    | X         |
| 9.   | Provide to Realignment Committee the data regarding labor markets, economic development areas, commuting patterns, and one-stop center-customer distribution       | 12/25/17<br>(Occurred on 12/13/17)    | X         |
| 10.  | Response to DOL Regional Office Monitoring Report (with Realignment Plan and new monitoring policy, procedures, and templates)                                     | 12/22/17                              | X         |
| 11.  | Collect budget information from Iowa's current 15 local areas  | 12/29/17                              |           |

| PLAN |  |                       |           |
|------|--|-----------------------|-----------|
|      | Task(s)  | Deadline              | Completed |
| 12.  | Collect budget information for local areas in neighboring states                                     | 12/29/17              |           |
| 13.  | 2nd Realignment Committee Meeting  | 1/4/18                |           |
| 14.  | Additional consultation with CEOs and current LWDBs on realignment                                   | 1/5/18 –<br>4/30/18   |           |
| 15.  | Additional Realignment Committee Meetings  | TBD                   |           |
| 16.  | Realignment Committee Recommendation   | 2/18/18               |           |
| 17.  | IWD drafts template CEO agreement  | 2/28/18               |           |
| 18.  | Outreach and consultation with current LWDBs and CEOs  | 11/20/17 –<br>4/30/18 |           |
| 19.  | Outreach to and orientation for CEOs on role and responsibilities under WIOA                         | 1/2/18 –<br>6/30/18   |           |
| 20.  | CEOs designate fiscal agent for 15 current local areas   | 3/31/18               |           |
| 21.  | IWD drafts template CEO agreement  | 1/2/18                |           |
| 22.  | Comment period for local boards and CEOs on realignment  | 4/30/18               |           |
| 23.  | Iowa General Assembly enacts WIOA conformity legislation   | 4/30/18               |           |
| 24.  | State Board votes on Local Area configuration  | 5/31/18               |           |
| 25.  | Governor consults with State Board on new, WIOA-compliant LWDB membership criteria                   | 5/31/18               |           |
| 26.  | Governor establishes new membership criteria for new WIOA-compliant LWDBs                            | 6/30/18               |           |
| 27.  | CEOs execute CEO agreements for new WIOA-compliant Local Areas                                       | 9/1/18                |           |
| 28.  | CEOs establish WIOA-compliant bylaws for the new WIOA-compliance LWDBs                               | 9/1/18                |           |
| 29.  | CEOs appoint members to WIOA-compliant LWDBs for each new Local Area                                 | 9/1/18                |           |
| 30.  | CEOs appoint one of the WIOA-compliant LWDB members representing business as chairperson of the LWDB | 9/1/18                |           |
| 31.  | Orientation for WIOA-compliant LWDB members  | 9/1/18                |           |
| 32.  | LWDBs establish budget   | 9/1/18                |           |
| 33.  | CEOs designate fiscal agent(s) for new WIOA-compliant Local Areas                                    | 9/1/18                |           |
| 34.  | LWDBs hire support staff   | 10/1/18               |           |
| 35.  | LWDBs procure local service providers for Title I programs   | TBD                   |           |



**PLAN**

|     | <b>Task(s)</b>  | <b>Deadline</b> | <b>Completed</b> |
|-----|---|-----------------|------------------|
| 36. | Transfer duties from current WIOA Title I service providers to the WIOA Title I service providers selected by the new LWDBs for the new Local Areas | TBD             |                  |
| 37. | Dissolve current Local Areas and LWDBs  | TBD             |                  |
| 38. | Fiscal Agents distribute funds to service providers for WIOA Title I programs   | TBD             |                  |
| 39. | LWDBs procure One -Stop Operators   | TBD             |                  |
| 40. | LWDBs distribute funds to One-Stop Operators  | TBD             |                  |
| 41. | LWDBs complete WIOA-compliant MOU's   | TBD             |                  |
| 42. | LWDBs complete one-stop certification   | TBD             |                  |
| 43. | LWDBs complete WIOA-compliant local workforce development plan  | 3/1/20          |                  |



|   |   |
|---|---|
|  | <b>NOTICE:</b><br><b>STATE WORKFORCE DEVELOPMENT BOARD<br/> REALIGNMENT COMMITTEE MEETING</b>   |
| <b>Date:</b>  | Wednesday, December 13, 2017  |
| <b>Time:</b>  | 8:00 a.m. – 9:30 a.m.   |
| <b>Location:</b>  | Iowa Workforce Development – Capitol View Room<br>1000 East Grand Avenue<br>Des Moines, Iowa 50309  |
| <b>Phone:</b>   | Conference call instructions:<br>1) Call 1-866-685-1580<br>2) Enter conference code 0009990910 followed by pound (#)<br>Note: Members of the public may access the meeting by conference call at the location identified above.   |
| <b>Internet:</b>  | <a href="https://plus.google.com/hangouts/_/iowa.gov/shelly-evans?hceid=c2h1bGx5LmV2YW5zQGI3ZC5pb3dhLmdvdg.2kbs8rlqd8i507crufka44sdoo&amp;authuser=0">https://plus.google.com/hangouts/_/iowa.gov/shelly-evans?hceid=c2h1bGx5LmV2YW5zQGI3ZC5pb3dhLmdvdg.2kbs8rlqd8i507crufka44sdoo&amp;authuser=0</a> |

### TENTATIVE AGENDA:

1. Call to Order.
2. Establish quorum.
3. Welcome and introductions.
4. **Action Item:** Designate the Chairperson and the Vice Chairperson of the Realignment Committee.
5. Presentation by Ben Humphrey, attorney at Iowa Workforce Development (IWD), and discussion of:
  - Iowa's current local workforce development area alignment;
  - The U.S. Department of Labor (DOL) finding and mandate relating to Iowa's local workforce development area alignment; and
  - The legal requirements for local workforce development area realignment, including, but not limited to, consultation of local workforce development boards and chief elected officials.

6. Presentation by Ben Humphrey and Brett Conner, Finance Bureau Chief at IWD, and discussion on:
  - Federal funding allotments to Iowa under Title I of the Workforce Innovation and Opportunity Act (WIOA);
  - Legal requirements applicable to federal funding allotments under Title I of WIOA; and
  - How such allotments impact local workforce development area alignment under the DOL finding and mandate.
7. Presentation by Ryan Murphy, Labor Market Information (LMI) Bureau Chief at IWD, and discussion of:
  - Labor market information;
  - Laborshed maps; and
  - Draft alternative local workforce development area alignments.
8. Discussion on:
  - Information presented during the meeting on local workforce development area realignment;
  - Work assignments; and
  - Action plan for the time period between this meeting and the next meeting.
9. **Action Item:** Establish action plan for the Realignment Committee for the time period between this meeting and the next Realignment Committee meeting, including, but not limited to, consultation with local workforce development boards and chief elected officials regarding local workforce development area realignment.
10. **Action Item:** Establish time period for the next meeting of the committee.
11. Comments, if any, from Realignment Committee members and attendees of the meeting.
12. Adjourn.

## **ACCOMMODATIONS:**

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact:

Shelly Evans

Email: [Shelly.Evans@iwd.iowa.gov](mailto:Shelly.Evans@iwd.iowa.gov)

Phone: 515-725-5680

NOTICE:

State Workforce Development Board Realignment Committee Meeting 12/13/17

Page 3 of 3

# Iowa Workforce Development Area Alignment Maps & Definitions

## Definitions

What is a Laborshed area?

A Laborshed area is the area from which a community or region attracts its workforce. It defines, geographically, the scope of a community or region's labor market area and its relative impact on the local economy.

The Laborshed area is determined by asking local employers for their employees' residential ZIP codes. Those individual responses are combined in order to create a commuting map for a town, city, or region.

How is the labor force defined?

The labor force is the combination of people currently working and the unemployed (those available to work and looking for work). Employed + Unemployed = Labor Force

Who is an IowaWORKS member?

An IowaWORKS member is anyone who has registered for services with IowaWORKS. This does not include everyone who utilizes the IowaWORKS offices. Not all IowaWORKS office customers register for services.

Considerations:

When the following maps were drawn the Laborshed area and IowaWORKS member residential locations for each of the IowaWORKS office communities were taken into consideration. In addition, effort was made to divide the areas into relatively equal portions in regards to available funding and total labor force. Priority was first given to equal distribution of funding (with the exception of the four area map) then to the geography of the Laborshed area/workforce commuting pattern and IowaWORKS members.

## Area Evaluation Scenario Maps

**Selection Map:** <https://arcg.is/094GTS>

This selection map allows you to control what is being displayed all on one map, several options are available.

This map contains the following information:

- IowaWORKS Communities' Laborshed Areas
- IowaWORKS Members' Home Locations
- Each of the area breakouts (two area, three area, and four area options)
- IowaWORKS Office Locations
- U.S. Highways and Interstates

All of the options are located in the "Layers" pop-up menu located on the right-side of the screen. Click layers on and off to isolate what you would like to see displayed. The Laborshed areas (or commuting area) specific to each IowaWORKS community are located at the top of this list followed by the IowaWORKS member home locations for each IowaWORKS office. The area breakouts are located at the bottom of the "Layers" list.

**Two Area Map:** <https://arcg.is/1j9WTP>

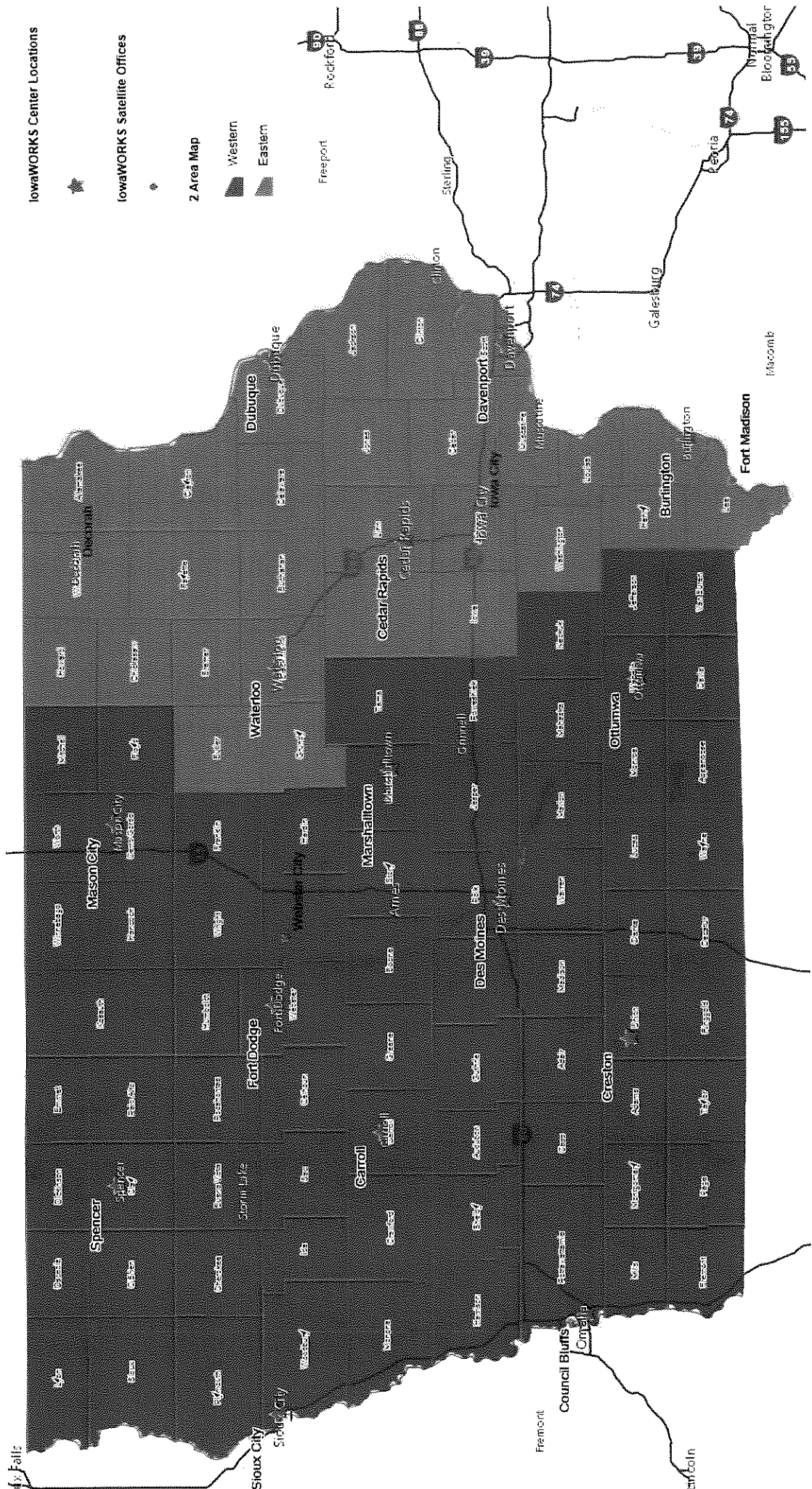
The two area map breaks the state into two sections (East, West).

**Three Area Map:** <https://arcg.is/1OqT4v>

The three area map breaks the state into three sections (North, Southeast, Southwest).

**Four Area Map:** <https://arcg.is/DCriP>

The four area map breaks the state into four sections (Northeast, Southeast, Southwest, Northwest). Priority was given to an equal labor force level among the four sections.



IowaWORKS Center Locations



IowaWORKS Satellite Offices



2 Area Map



Western

Eastern

Sioux Falls

Sioux City

Fremont

Council Bluffs

Omaha

Lincoln

Spencer

Waverly

Wasson

Wells

Webster

Wesley

Whitney

Wright

Woodbury

Woodward

Worthington

Yamanaka

York

Yorkdale

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Yorkville

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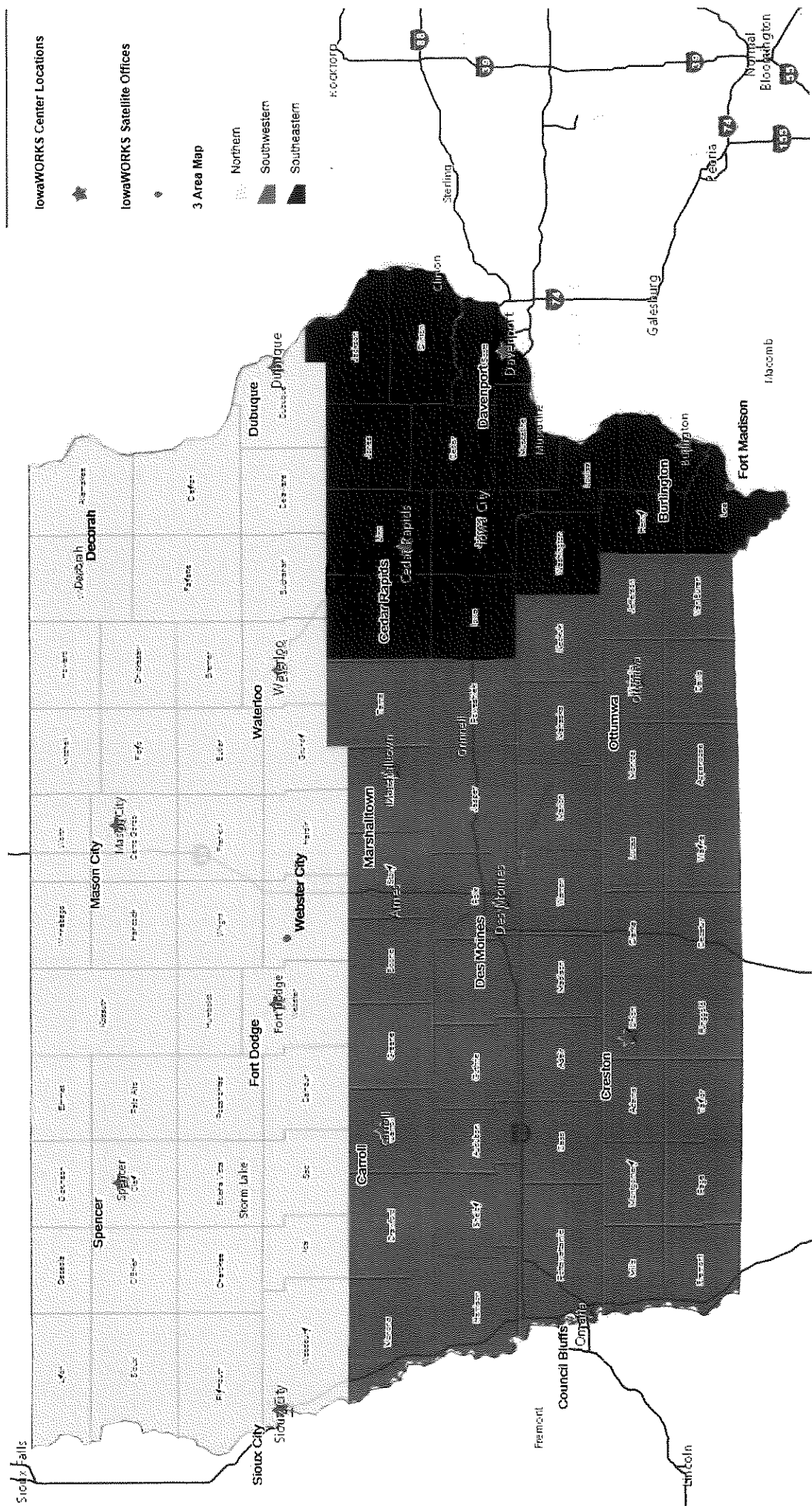
York

Yorkdale

Yorkston

Yorkville

Yorkville



IowaWORKS Center Locations



IowaWORKS Satellite Offices



3 Area Map

- Northern
- Southwestern
- Southeastern

Sioux Falls

Sioux City

Fremont

Council Bluffs  
Corydon

Lincoln

Rockport  
Sterling  
Clinton  
Galesburg  
Keosauqua  
Normal  
Bloomington  
77  
69  
73  
63

Decorah

Mason City

Spencer

Storm Lake

Fort Dodge

Fort Madison

Waterloo

Webster City

Marshalltown

Des Moines

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Marshalltown

Des Moines

Des Moines

Des Moines

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Decorah

Mason City

Spencer

Storm Lake

Fort Dodge

Fort Madison

Waterloo

Webster City

Marshalltown

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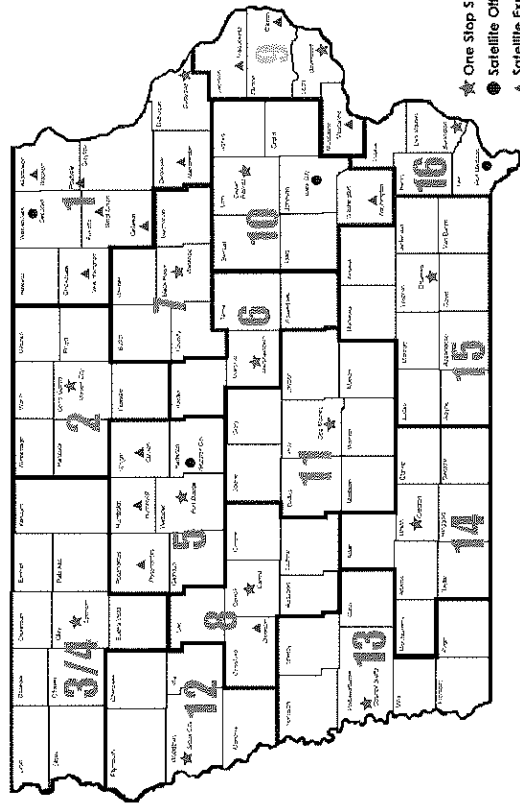
Des Moines

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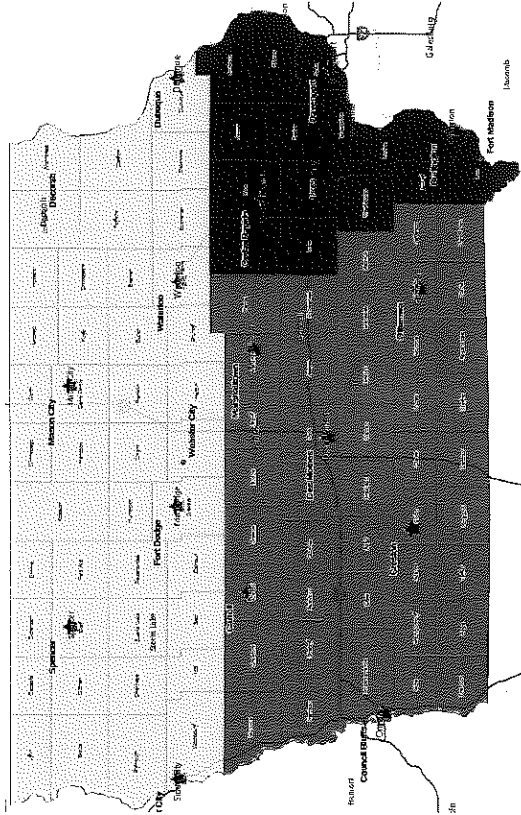


### CURRENT REGIONAL DELIVERY SYSTEM

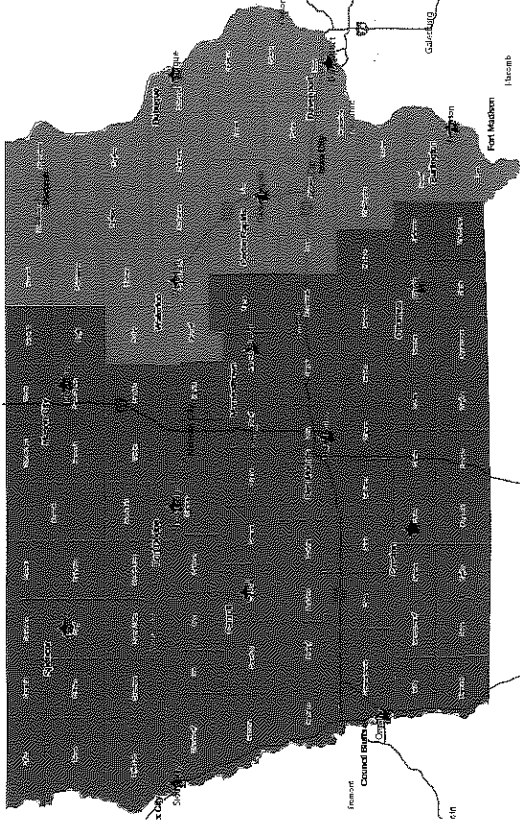


- ★ One Stop Service Centers
- Satellite Offices
- ▲ Satellite Expansion Offices

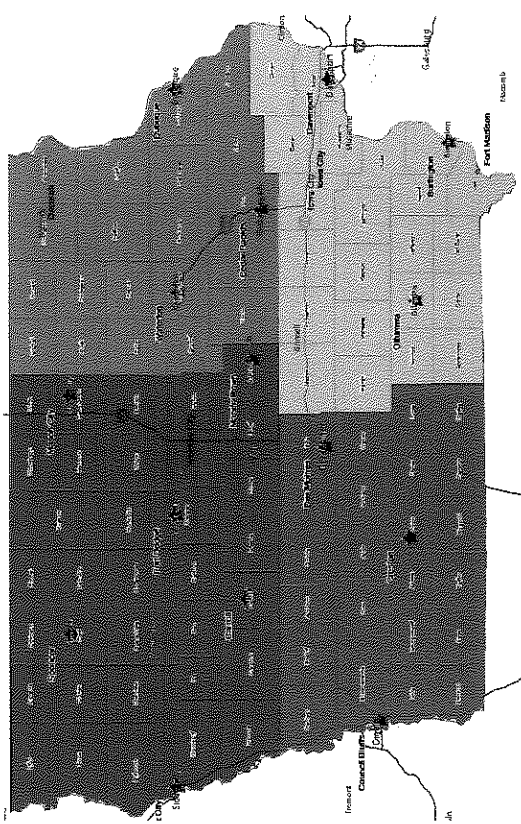
### 3 SERVICE AREA OPTION



### 2 SERVICE AREA OPTION



### 4 SERVICE AREA OPTION



## CURRENT REGIONAL DELIVERY SYSTEM

|  |  |  |   |  |   |  |   |   |   |   |  |  |  |  |  |   |
|--|--|--|---|--|---|--|---|---|---|---|--|--|--|--|--|---|
| <b>Region 1</b><br>Allamakee<br>Chickasaw<br>Clayton<br>Delaware<br>Dubuque<br>Howard<br>Fayette<br>Winnishiek | <b>Region 2</b><br>Cerro Gordo<br>Hancock<br>Floyd<br>Franklin<br>Mitchell<br>Winneshiek | <b>Region 3/4</b><br>Clay<br>Buena Vista<br>Dickinson<br>Emmet<br>Kossuth<br>Lyon<br>Oscola<br>O'Brien<br>Palo Alto<br>Sioux | <b>Region 5</b><br>Calhoun<br>Pocahontas<br>Hamilton<br>Humboldt<br>Webster<br>Wright | <b>Region 6</b><br>Harrison<br>Marshall<br>Tama<br>Poweshiek | <b>Region 7</b><br>Butler<br>Grundy<br>Bremer<br>Buchanan | <b>Region 8</b><br>Sac<br>Crawford<br>Carroll<br>Greene<br>Auburn<br>Guthrie | <b>Region 9</b><br>Jackson<br>Clinton<br>Scott<br>Muscatine | <b>Region 10</b><br>Benton<br>Linn<br>Jones<br>Iowa<br>Johnson<br>Washington<br>Cedar | <b>Region 11</b><br>Boone<br>Story<br>Dallas<br>Polk<br>Jasper<br>Madison<br>Warren<br>Marion | <b>Region 12</b><br>Plymouth<br>Woodbury<br>Monona<br>Cherokee<br>Ida | <b>Region 13</b><br>Harrison<br>Linn<br>Pottawattamie<br>Shelb<br>Cass<br>Mills<br>Fremont<br>Page | <b>Region 14</b><br>Adair<br>Montgomery<br>Adams<br>Union<br>Taylor<br>Ringgold<br>Clarke<br>Decatur | <b>Region 15</b><br>Lucas<br>Wayne<br>Monroe<br>Appanoose<br>Mahaska<br>Keokuk<br>Wapello<br>Davis<br>Jefferson<br>Van Buren | <b>Region 16</b><br>Louisa<br>Henry<br>Des Moines<br>Lee | <b>Western Area</b><br>Winneshiek<br>Sac<br>Crawford<br>Carroll<br>Greene<br>Auburn<br>Guthrie<br>Floyd<br>Davis<br>Jefferson<br>Van Buren<br>Boone<br>Story<br>Clay<br>Dickinson<br>Emmet<br>Palo Alto<br>Henry<br>Kossuth<br>Buena Vista<br>Pocahontas<br>Calhoun<br>Webster<br>Humboldt<br>Wright<br>Hamilton<br>Hardin<br>Marshall<br>Tama | <b>Eastern Area</b><br>Howard<br>Winnishiek<br>Allamakee<br>Chickasaw<br>Fayette<br>Delaware<br>Clayton<br>Dubuque<br>Jackson<br>Clinton<br>Scott<br>Muscatine<br>Benton<br>Linn<br>Jones<br>Iowa<br>Johnson<br>Washington<br>Cedar<br>Louisa<br>Henry<br>Des Moines<br>Lee |
|--|--|--|---|--|---|--|---|---|---|---|--|--|--|--|--|---|

## 2 SERVICE AREA OPTION

|   |  |  |
|---|--|--|
| <b>Northwestern Area</b><br>Lyon<br>Oscola<br>Dickinson<br>Kossuth<br>Winneshiek<br>Worth<br>Cerro Gordo<br>Franklin<br>Hardin<br>Marshall<br>Story<br>Boone<br>Greene<br>Carroll<br>Crawford<br>Monona | <b>Northwestern Area</b><br>Woodbury<br>Plymouth<br>Sioux<br>O'Brien<br>Clay<br>Palo Alto<br>Hancock<br>Wright<br>Hamilton<br>Webster<br>Calhoun<br>Ida<br>Cherokee<br>Harrison<br>Ida<br>Pottawattamie<br>Shelb<br>Cass | <b>Southwestern Area</b><br>Harrison<br>Shelby<br>Auburn<br>Guthrie<br>Dallas<br>Polk<br>Warren<br>Lucas<br>Wayne<br>Monroe<br>Appanoose<br>Mahaska<br>Keokuk<br>Wapello |
|---|--|--|

## 3 SERVICE AREA OPTION

|  |  |  |   |  |   |
|--|--|--|---|--|---|
| <b>Northern Area</b><br>Lyon<br>Sioux<br>Plymouth<br>Woodbury<br>Oscola<br>O'Brien<br>Cherokee<br>Sac<br>Clay<br>Dickinson<br>Emmet<br>Pocahontas<br>Calhoun<br>Webster<br>Humboldt<br>Butler<br>Winneshiek<br>Hancock | <b>Southwestern Area</b><br>Monona<br>Harrison<br>Potawattamie<br>Mills<br>Fremont<br>Crawford<br>Shelby<br>Cass<br>Montgomery<br>Page<br>Taylor<br>Adams<br>Cass<br>Auburn<br>Carroll<br>Greene<br>Guthrie<br>Adair<br>Union<br>Ringgold<br>Decatur<br>Clarke | <b>Southeastern Area</b><br>Benton<br>Linn<br>Iowa<br>Washington<br>Henry<br>Lee<br>Johnson<br>Louisia | <b>Northwestern Area</b><br>Lyon<br>Oscola<br>Dickinson<br>Kossuth<br>Winneshiek<br>Worth<br>Cerro Gordo<br>Franklin<br>Hardin<br>Marshall<br>Story<br>Boone<br>Greene<br>Carroll<br>Crawford<br>Monona | <b>Northwestern Area</b><br>Woodbury<br>Plymouth<br>Sioux<br>O'Brien<br>Clay<br>Palo Alto<br>Hancock<br>Wright<br>Hamilton<br>Webster<br>Calhoun<br>Ida<br>Cherokee<br>Buena Vista<br>Pocahontas<br>Humboldt | <b>Southeastern Area</b><br>Muscatine<br>Cedar<br>Jones<br>Jackson<br>Clinton<br>Scott<br>Muscatine<br>Des Moines |
|--|--|--|---|--|---|

## 4 SERVICE AREA OPTION

|   |  |   |  |   |  |   |
|---|--|---|--|---|--|---|
| <b>Northwestern Area</b><br>Lyon<br>Oscola<br>Dickinson<br>Kossuth<br>Winneshiek<br>Worth<br>Cerro Gordo<br>Franklin<br>Hardin<br>Marshall<br>Story<br>Boone<br>Greene<br>Carroll<br>Crawford<br>Monona | <b>Northwestern Area</b><br>Woodbury<br>Plymouth<br>Sioux<br>O'Brien<br>Clay<br>Palo Alto<br>Hancock<br>Wright<br>Hamilton<br>Webster<br>Calhoun<br>Ida<br>Cherokee<br>Buena Vista<br>Pocahontas<br>Humboldt | <b>Northwestern Area</b><br>Lyon<br>Oscola<br>Dickinson<br>Kossuth<br>Winneshiek<br>Worth<br>Cerro Gordo<br>Franklin<br>Hardin<br>Marshall<br>Story<br>Boone<br>Greene<br>Carroll<br>Crawford<br>Monona | <b>Northwestern Area</b><br>Woodbury<br>Plymouth<br>Sioux<br>O'Brien<br>Clay<br>Palo Alto<br>Hancock<br>Wright<br>Hamilton<br>Webster<br>Calhoun<br>Ida<br>Cherokee<br>Buena Vista<br>Pocahontas<br>Humboldt | <b>Northwestern Area</b><br>Lyon<br>Oscola<br>Dickinson<br>Kossuth<br>Winneshiek<br>Worth<br>Cerro Gordo<br>Franklin<br>Hardin<br>Marshall<br>Story<br>Boone<br>Greene<br>Carroll<br>Crawford<br>Monona | <b>Southwestern Area</b><br>Harrison<br>Shelby<br>Auburn<br>Guthrie<br>Dallas<br>Polk<br>Warren<br>Lucas<br>Wayne<br>Monroe<br>Appanoose<br>Mahaska<br>Keokuk<br>Wapello | <b>Southeastern Area</b><br>Jasper<br>Poweshiek<br>Iowa<br>Johnson<br>Cedar<br>Clinton<br>Scott<br>Muscatine<br>Louisia<br>Henry<br>Des Moines<br>Lee<br>Van Buren<br>Davis<br>Appanoose<br>Monroe<br>Marion<br>Mahaska<br>Keokuk<br>Washington<br>Jefferson<br>Wapello |
|---|--|---|--|---|--|---|



State Workforce Development Board  
Realignment Committee

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**WIOA Title I Program Funding Distribution:**

Current Program Year 2017 Allotments

&

Hypothetical Future Allotments

# Distribution of WIOA Title I Program Funds

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## Congress

Congress appropriates WIOA Title I program funds in the DOL budget



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## DOL

DOL allots the appropriated funds to the States, using statutory formula



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## State

10%

State Set-Aside

5%

State Administrative Costs

25%

Rapid Response, only from Dislocated Worker Program funds

State allocates the remaining funds to Local Areas, using statutory formula



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## Local Area

90%

Service Provider Staff

Business Services

Training for Workers and Jobseekers\*

10%

Administrative Costs

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\*Some states require that a minimum share of WIOA Title I funds allocated to a Local Area be spent on training for jobseekers and workers. Iowa does not have such a policy in place.

# Statewide WIOA Title I Program Allotments: Federal Program Year 2017 (PY17)

- **Allotment(s) for PY17:** The total amount of federal funds distributed to the State of Iowa for Federal Program Year 2017.
- **State Set-Aside:** 10% of the funds for each WIOA Title I program are set aside for statewide activities.
- **State Admin:** 5% of the funds for each WIOA Title I program are set aside for state administrative costs.
- **Rapid Response:** 25% of the funds for the Dislocated Worker program are used for statewide Rapid Response activities to provide services to workers dislocated by a business or plant closing.
- **Total for Local Areas:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This includes Local Area Admin.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 3,620,871**

Allotment for PY17

State Set-Aside: \$ 362,087.00  
State Admin: \$ 181,043.00  
Total for Local Areas: \$ 3,077,741.00  
Local Area Admin: \$ 307,774.10

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## Dislocated Worker

**\$ 4,495,013**

Allotment for PY17

State Set-Aside: \$ 449,501.00  
State Admin: \$ 224,751.00  
Rapid Response: \$ 946,172.00  
Total for Local Areas: \$ 2,874,589.00  
Local Area Admin: \$ 287,458.90

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## Youth

**\$ 5,042,166**

Allotment for PY17

State Set-Aside: \$ 504,217.00  
State Admin: \$ 252,108.00  
Total for Local Areas: \$ 4,285,841.00  
Local Area Admin: \$ 428,584.10

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## Combined Total

**\$ 13,158,050**

Allotments for PY17

State Set-Aside: \$ 1,315,805.00  
State Admin: \$ 657,906.50  
Rapid Response: \$ 946,172.00  
Total for Local Areas: \$ 10,238,171.00  
Local Area Admin: \$ 1,023,817.10

# Local Area WIOA Title I Program Allotments: Federal Program Year 2017 (PY17)

- This table shows the allotments of WIOA Title I program funds to each of Iowa's 15 current local areas in PY17.
- **% Share:** Percentage share of the total funds available for distribution to local areas in PY17.
- **Amount \$:** Amount in dollars distributed to a local area in PY17.
- **Admin \$:** Amount in dollars available for administrative costs in the local area.

| Local Area | Adult   |          | Dislocated Worker |          | Youth   |          | Combined Total |           |
|------------|---------|----------|-------------------|----------|---------|----------|----------------|-----------|
|            | % Share | Total \$ | % Share           | Total \$ | % Share | Total \$ | % Share        | Total \$  |
| 1          | 7.78    | 239,334  | 6.86              | 197,335  | 7.46    | 319,655  | 7.39           | 680,693   |
| 2          | 4.86    | 149,717  | 4.08              | 117,349  | 3.66    | 157,046  | 4.14           | 381,700   |
| 3/4        | 1.91    | 58,809   | 4.09              | 117,597  | 3.19    | 136,705  | 3.06           | 281,800   |
| 5          | 4.46    | 137,403  | 4.64              | 133,252  | 3.44    | 147,313  | 4.08           | 376,172   |
| 6          | 3.95    | 121,752  | 3.95              | 113,627  | 4.58    | 196,099  | 4.21           | 388,330   |
| 7          | 6.16    | 189,666  | 6.62              | 190,217  | 6.5     | 278,404  | 6.43           | 592,458   |
| 8          | 1.00    | 30,870   | 2.99              | 86,016   | 1.23    | 52,724   | 1.66           | 152,649   |
| 9          | 15.99   | 492,059  | 11.93             | 342,884  | 13.1    | 561,419  | 13.65          | 1,256,726 |
| 10         | 6.66    | 204,885  | 10.7              | 307,437  | 13.20   | 565,835  | 10.53          | 970,340   |
| 11         | 11.23   | 345,618  | 12.25             | 352,212  | 13.14   | 562,950  | 12.31          | 1,134,702 |
| 12         | 4.17    | 128,348  | 5.07              | 145,658  | 3.86    | 165,352  | 4.29           | 395,422   |
| 13         | 3.15    | 96,983   | 6.6               | 189,625  | 3.13    | 134,237  | 4.11           | 378,761   |
| 14         | 5.64    | 173,637  | 4.42              | 126,913  | 5.08    | 217,609  | 5.06           | 466,343   |
| 15         | 8.39    | 258,173  | 8.91              | 256,238  | 6.25    | 267,689  | 7.64           | 703,890   |
| 16         | 14.64   | 450,486  | 6.9               | 198,229  | 12.2    | 522,804  | 11.44          | 1,054,367 |
|            |         | 45,049   | 19,823            |          | 52,280  |          |                | 117,152   |

# Statewide WIOA Title I Program Allotments: Equal Distribution to 10 Local Areas

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 10 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 10 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

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## Adult

**\$ 307,774.00**  
Total for Each Local Area

**\$ 30,777.40**  
Local Area Admin

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## Dislocated Worker

**\$ 287,458.90**  
Total for Each Local Area

**\$ 28,745.89**  
Local Area Admin

---

## Youth

**\$ 428,584.10**  
Total for Each Local Area

**\$ 42,858.41**  
Local Area Admin

---

## Combined Total

**\$ 1,023,817.00**  
Total for Each Local Area

**\$ 102,381.70**  
Local Area Admin



# Statewide WIOA Title I Program Allotments: Equal Distribution to 5 Local Areas

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 5 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 5 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 615,548.00**  
Total for Each Local Area

**\$ 61,554.80**  
Local Area Admin

---

## Dislocated Worker

**\$ 574,917.80**  
Total for Each Local Area

**\$ 57,491.78**  
Local Area Admin

---

## Youth

**\$ 857,168.20**  
Total for Each Local Area

**\$ 85,716.82**  
Local Area Admin

---

## Combined Total

**\$ 2,047,634.00**  
Total for Each Local Area

**\$ 204,763.40**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 4 Local Areas

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 4 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 4 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 769,435.00**  
Total for Each Local Area

**\$ 76,943.50**  
Local Area Admin

---

## Dislocated Worker

**\$ 718,647.25**  
Total for Each Local Area

**\$ 71,864.73**  
Local Area Admin

---

## Youth

**\$ 1,071,460.25**  
Total for Each Local Area

**\$ 107,146.03**  
Local Area Admin

---

## Combined Total

**\$ 2,559,542.50**  
Total for Each Local Area

**\$ 255,954.25**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 3 Local Areas

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 3 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 3 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,025,913.33**  
Total for Each Local Area

**\$ 102,591.33**  
Local Area Admin

---

## Dislocated Worker

**\$ 958,196.33**  
Total for Each Local Area

**\$ 95,819.63**  
Local Area Admin

---

## Youth

**\$ 1,428,613.67**  
Total for Each Local Area

**\$ 142,861.37**  
Local Area Admin

---

## Combined Total

**\$ 3,412,723.33**  
Total for Each Local Area

**\$ 341,272.33**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

\$ 1,538,870.00  
Total for Each Local Area

\$ 153,887.00  
Local Area Admin

---

## Dislocated Worker

\$ 1,437,294.50  
Total for Each Local Area

\$ 143,729.45  
Local Area Admin

---

## Youth

\$ 2,142,920.50  
Total for Each Local Area

\$ 214,292.05  
Local Area Admin

---

## Combined Total

\$ 5,119,0875.00  
Total for Each Local Area

\$ 511,905.50  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 5%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 5%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,461,926.50**  
Total for Each Local Area

**\$ 146,192.65**  
Local Area Admin

---

## Dislocated Worker

**\$ 1,365,429.78**  
Total for Each Local Area

**\$ 136,542.98**  
Local Area Admin

---

## Youth

**\$ 2,035,774.48**  
Total for Each Local Area

**\$ 203,577.45**  
Local Area Admin

---

## Combined Total

**\$ 4,863,130.75**  
Total for Each Local Area

**\$ 486,313.80**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 10%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 10%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,384,983.00**  
Total for Each Local Area

**\$ 138,498.30**  
Local Area Admin

---

## Dislocated Worker

**\$ 1,293,565.05**  
Total for Each Local Area

**\$ 129,356.51**  
Local Area Admin

---

## Youth

**\$ 1,928,628.45**  
Total for Each Local Area

**\$ 192,862.85**  
Local Area Admin

---

## Combined Total

**\$ 4,607,176.50**  
Total for Each Local Area

**\$ 460,717.65**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 15%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 15%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,308,039.50**  
Total for Each Local Area

**\$ 130,803.95**  
Local Area Admin

---

## Dislocated Worker

**\$ 1,221,700.33**  
Total for Each Local Area

**\$ 122,170.03**  
Local Area Admin

---

## Youth

**\$ 1,821,482.43**  
Total for Each Local Area

**\$ 182,148.24**  
Local Area Admin

---

## Combined Total

**\$ 4,351,222.25**  
Total for Each Local Area

**\$ 435,122.23**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 20%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 20%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,231,096.00**  
Total for Each Local Area

**\$ 123,109.60**  
Local Area Admin

---

## Dislocated Worker

**\$ 1,149,835.60**  
Total for Each Local Area

**\$ 114,983.56**  
Local Area Admin

---

## Youth

**\$ 1,714,336.40**  
Total for Each Local Area

**\$ 171,433.64**  
Local Area Admin

---

## Combined Total

**\$ 4,095,268.00**  
Total for Each Local Area

**\$ 409,526.80**  
Local Area Admin



# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 25%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 25%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,154,152.50**  
Total for Each Local Area

**\$ 115,415.25**  
Local Area Admin

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## Dislocated Worker

**\$ 1,077,970.88**  
Total for Each Local Area

**\$ 107,797.09**  
Local Area Admin

---

## Youth

**\$ 1,607,190.38**  
Total for Each Local Area

**\$ 160,719.04**  
Local Area Admin

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## Combined Total

**\$ 3,839,313.75**  
Total for Each Local Area

**\$ 383,931.38**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 30%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 30%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,077,209.00**  
Total for Each Local Area

**\$ 107,720.90**  
Local Area Admin

---

## Dislocated Worker

**\$ 1,006,106.15**  
Total for Each Local Area

**\$ 100,610.62**  
Local Area Admin

---

## Youth

**\$ 1,500,044.35**  
Total for Each Local Area

**\$ 150,004.44**  
Local Area Admin

---

## Combined Total

**\$ 3,660,145.78**  
Total for Each Local Area

**\$ 366,014.58**  
Local Area Admin

# Statewide WIOA Title I Program Allotments: Equal Distribution to 2 Local Areas PY17 Minus 35%

- This table shows a hypothetical equal distribution of all WIOA Title I program funds to 2 local areas.
- This table uses the WIOA Title I program allotments for Iowa in PY17 minus 35%.
- **Total for Each Local Area:** After set-asides for statewide activities, administrative costs, and Rapid Response, the remaining funds are allocated to the local workforce development areas (local areas). This amount includes Local Area Admin. It shows the amount that each of 2 local areas would receive if WIOA Title I program funds were distributed equally to them.
- **Local Area Admin:** 10% of the funds allotted to a local area are for administrative costs.

---

## Adult

**\$ 1,000,265.50**  
Total for Each Local Area

**\$ 100,026.55**  
Local Area Admin

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## Dislocated Worker

**\$ 934,241.43**  
Total for Each Local Area

**\$ 93,424.15**  
Local Area Admin

---

## Youth

**\$ 1,392,898.33**  
Total for Each Local Area

**\$ 139,289.83**  
Local Area Admin

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## Combined Total

**\$ 3,327,405.25**  
Total for Each Local Area

**\$ 32,740.53**  
Local Area Admin



|   |   |
|---|---|
|  | <b>NOTICE:</b><br><b>STATE WORKFORCE DEVELOPMENT BOARD<br/> REALIGNMENT COMMITTEE MEETING</b>   |
| <b>Date:</b>  | Thursday, January 4, 2018   |
| <b>Time:</b>  | 10:30 a.m. - 12:00 p.m.   |
| <b>Location:</b>  | Iowa Workforce Development — Capitol View Room<br>1000 East Grand Avenue<br>Des Moines, Iowa 50309  |
| <b>Phone:</b>   | Conference call instructions:<br>1) Call 1-866-685-1580<br>2) Enter conference code 0009990910 followed by pound (#)<br>Note: Members of the public may access the meeting by conference call at the location identified above. |
| <b>Internet:</b>  | <a href="http://meet.google.com/rpo-mzvp-vvu">http://meet.google.com/rpo-mzvp-vvu</a>   |

### GOALS:

- Establish understanding of implications to realignment on the number of field offices in Iowa.
- Establish understanding of the online maps tool developed by the Iowa Workforce Development (IWD) Bureau of Labor Market Information (LMI).
- Establish understanding of the requirements for all local workforce development areas (local areas) under the federal Workforce Innovation and Opportunity Act (WIOA).
- Discuss the establishment of a hierarchy of priorities for the Realignment Committee.

### TENTATIVE AGENDA:

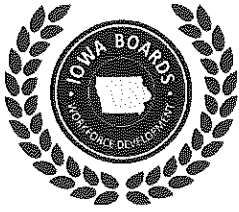
1. Call to Order, Steve Gilbert, Chair.
2. Establish quorum.
3. Welcome and introductions, Myron Linn, Deputy Director of Iowa Workforce Development (IWD).

4. Discussion of impact on field offices of the realignment of local area territories for administrative and governance purposes by Beth Townsend, Director of Iowa Workforce Development (IWD).
5. Discussion of changes to the LMI map tool by Ryan Murphy, IWD LMI Bureau.  
  
Maps:           Area Evaluation Scenario Maps: <https://arcg.is/094GTS>  
                  Two Area Map:           <https://arcg.is/1j9WTP>  
                  Three Area Map:          <https://arcg.is/1OqT4v>  
                  Four Area Map:           <https://arcg.is/DCriP>
6. Update on local area budget information by Cory Kelly, Communications Director of IWD and Brett Conner, IWD Finance Bureau Chief.
7. Discussion of the requirements for local areas under WIOA by Ben Humphrey, attorney at IWD.
8. Discussion of the development of priorities for Committee in making a realignment recommendation.
  - 8.1. **Action Item:** Vote on approval of survey on the subject of priorities for the Committee.
9. **Action Item:** Establish time period for the next meeting of the committee.
10. Comments, if any, from Realignment Committee members and attendees of the meeting.
11. Adjourn.

### **ACCOMMODATIONS:**

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact:

Shelly Evans  
Email: [Shelly.Evans@iwd.iowa.gov](mailto:Shelly.Evans@iwd.iowa.gov)  
Phone: 515-725-5680



## Iowa Workforce Development Board

# Realignment Committee

Last Updated: 12/21/2017

### Realignment Committee Members

| No. | Name                          | City            | Organization   | Telephone                                      | Email  |
|-----|-------------------------------|-----------------|--|--|--|
| 1.  | Jake Chapman                  | Adel            | State Senator  | (515) 281-3371 (work)                          | <a href="mailto:jake.chapman@legis.iowa.gov">jake.chapman@legis.iowa.gov</a>   |
| 2.  | Dave Deyoe                    | Nevada          | State Representative   | (515) 382-2352 (work)                          | <a href="mailto:dave.deyoe@legis.iowa.gov">dave.deyoe@legis.iowa.gov</a>   |
| 3.  | William Dotzler               | Waterloo        | State of Iowa Senate,<br>Minority Leader<br>Appointee                      | (515) 281-3221 (work)                          | <a href="mailto:bill.dotzler@legis.iowa.gov">bill.dotzler@legis.iowa.gov</a> ;<br><a href="mailto:sue.foecke@legis.iowa.gov">sue.foecke@legis.iowa.gov</a> |
| 4.  | Kirsten Running-<br>Marquardt | Cedar<br>Rapids | State of Iowa House of<br>Representatives,<br>Minority Leader<br>Appointee | (515) 281-3221 (work)                          | <a href="mailto:kirsten.running-marquardt@legis.iowa.gov">kirsten.running-marquardt@legis.iowa.gov</a>   |
| 5.  | Ryan Wise                     | Des Moines      | Iowa Department of<br>Education  | (515) 281-3436 (work)                          | <a href="mailto:ryan.wise@iowa.gov">ryan.wise@iowa.gov</a> ;<br><a href="mailto:kathy.petosa@iowa.gov">kathy.petosa@iowa.gov</a>                           |
| 6.  | Emily Wharton                 | Des Moines      | Iowa Department for<br>the Blind   | (515) 281-1334 (work)                          | <a href="mailto:emily.wharton@blind.state.ia.us">emily.wharton@blind.state.ia.us</a>   |
| 7.  | Rosie Thierer                 | Des Moines      | Iowa Department on<br>Aging (IDA)  | (515) 725-7944 (work)                          | <a href="mailto:rosemary.thierer@iowa.gov">rosemary.thierer@iowa.gov</a>   |
| 8.  | Drew Conrad                   | Cedar Falls     | University of Northern<br>Iowa, Board of Regents<br>Designee               | (319) 273-6977 (work)                          | <a href="mailto:andrew.conrad@uni.edu">andrew.conrad@uni.edu</a>   |
| 9.  | Rob Denson                    |                 | Des Moines Area<br>Community College                                       | (515) 964-6638                                 | <a href="mailto:rjdenson@dmacc.edu">rjdenson@dmacc.edu</a> ;<br><a href="mailto:mjlarsen3@dmacc.edu">mjlarsen3@dmacc.edu</a>                               |
| 10. | Randy Moore                   | Davenport       | Iowa American Water  | (563) 468-9217 (work)<br>(563) 726-1437 (home) | <a href="mailto:Randy.moore@amwater.com">Randy.moore@amwater.com</a>   |
| 11. | Phil Tuning                   | Des Moines      | John Deere Financial   | (515) 267-4070 (work)<br>(515) 868-2658 (home) | <a href="mailto:pstuning@msn.com">pstuning@msn.com</a>   |
| 12. | Amy Larsen                    | Waverly         | United Equipment<br>Accessories  | None Listed.                                   | <a href="mailto:alarsen@uea-inc.com">alarsen@uea-inc.com</a>   |
| 13. | Sondra Meyers                 | Davenport       | Katun Corporation  | (563) 468-6901 (work)<br>(563) 249-5921 (home) | <a href="mailto:sondra.meyers@katun.com">sondra.meyers@katun.com</a>   |
| 14. | Becky Jacobsen                | Denison         | Smithfield Foods   | (712) 263-7499 (work)<br>(712) 263-6585 (home) | <a href="mailto:bjacobsen@smithfield.com">bjacobsen@smithfield.com</a>   |
| 15. | Steve Gilbert<br><b>Chair</b> | Leon            | Gilbert Home Comfort   | (641) 446-4822 (work)<br>(641) 414-9512 (home) | <a href="mailto:gilby3@grm.net">gilby3@grm.net</a>   |
| 16. | David Mitchell                | Des Moines      | IVRS   | (515) 281-4140                                 | <a href="mailto:david.mitchell@iowa.gov">david.mitchell@iowa.gov</a>   |

# Iowa Workforce Development Area Alignment Maps & Definitions

## Definitions

What is a Laborshed area?

A Laborshed area is the area from which a community or region attracts its workforce. It defines, geographically, the scope of a community or region's labor market area and its relative impact on the local economy.

The Laborshed area is determined by asking local employers for their employees' residential ZIP codes. Those individual responses are combined in order to create a commuting map for a town, city, or region.

How is the labor force defined?

The labor force is the combination of people currently working and the unemployed (those available to work and looking for work). Employed + Unemployed = Labor Force

Who is an IowaWORKS member?

An IowaWORKS member is anyone who has registered for services with IowaWORKS. This does not include everyone who utilizes the IowaWORKS offices. Not all IowaWORKS office customers register for services.

Considerations:

When the following maps were drawn the Laborshed area and IowaWORKS member residential locations for each of the IowaWORKS office communities were taken into consideration. In addition, effort was made to divide the areas into relatively equal portions in regards to available funding and total labor force. Priority was first given to equal distribution of funding (with the exception of the four area map) then to the geography of the Laborshed area/workforce commuting pattern and IowaWORKS members.

## Area Evaluation Scenario Maps

**Selection Map:** <https://arcg.is/094GTS>

This selection map allows you to control what is being displayed all on one map, several options are available. *The selection map may take a minute or two to load due to the amount of data contained within the application. The Chrome browser is recommended for optimal performance.*

This map contains the following information:

- IowaWORKS Communities' Laborshed Areas
- IowaWORKS Members' Home Locations
- Each of the area breakouts (two area, three area, and four area options)
- IowaWORKS Office Locations
- U.S. Highways and Interstates

All of the display options are located in the "Layers" pop-up menu located on the right side of the screen. Click within each box to turn on/off the layer(s) you would like to see displayed or hidden in the map. Use the scroll bar located on the right side of the pop-up menu to move up and down the list of selectable layers. In order to see the map legend, click on the up arrow within the pop-up menu's top right corner. This will provide you with the symbols for the map content you've selected to view including the Laborshed commuting and IowaWorks member concentration breakouts for the chosen areas.

The Laborshed areas (commuting area) specific to each IowaWORKS community are located at the top of the list followed by the IowaWORKS member home locations for each IowaWORKS office. The two, three, and four area breakouts are located at the bottom of the "Layers" list.

To see the commuter or member counts per ZIP code for each community/office, click on the ZIP code within the map you would like to see more information about and a pop-window will display giving you the counts of commuters or members for all offices and communities being displayed. To see the ZIP code counts for overlapping commuting patterns or IowaWorks membership from all displayed communities, click on the right and left arrows within the pop-window.

**Two Area Map:** <https://arcg.is/1I9WTP>

The two area map breaks the state into two sections (East, West).

**Three Area Map:** <https://arcg.is/1OqT4v>

The three area map breaks the state into three sections (North, Southeast, Southwest).

**Four Area Map:** <https://arcg.is/DCriP>

The four area map breaks the state into four sections (Northeast, Southeast, Southwest, Northwest). Priority was given to an equal labor force level among the four sections.





## State Workforce Development Board Realignment Committee

### Member Questions and Answers After the Meeting on Dec. 13, 2017

January 3, 2018

#### **Background:**

This document is a collection of questions and answers from during and after the first meeting of the Realignment Committee of the State Workforce Development Board, so that all members are aware of the information shared in response to questions by their peers.

#### **1) Will the realignment alone cut any funding?**

No, the realignment of Iowa's local workforce development areas (local areas) itself will not result in a funding reduction. It is a realignment for administrative and governance purposes that is required to create efficiency in administration that in turns allows for Workforce Innovation and Opportunity Act (WIOA) Title I federal funds to be used to meet all of the requirements under WIOA for local areas – including local board support staff and one-stop operator, which were specifically identified by the U.S. Department of Labor (DOL) Regional Office in its Monitoring Report.

#### **2) Will the new local boards control the funding?**

The local board is authorized to develop a budget for the local board in the local area and to select WIOA Title I service providers and one-stop operators, subject to the approval of the chief elected official(s).

#### **3) With fewer funds available, how will the one-stop centers have leadership staff available five days a week and keep the programs in place?**

Realignment of local areas will consolidate administrative functions, which should free up some funds. It's most likely that, instead of WIOA Title I directors that administer the local area grant and supervise staff in each one-stop center, many one-stop centers will have one or more Title I managers that supervise staff but do not have a role in administering the Title I grant since this function will be more centralized. This means that WIOA Title I program managers and frontline

staff will be present in the one-stop centers to provide WIOA Title I program services to job seekers and businesses.

**4) Will realignment of local areas cause the closure of field offices?**

No, the realignment of local areas will not result in the closure of any field offices. The U.S. Department of Labor Regional Office has mandated realignment of Iowa's local areas in order to ensure that there is sufficient WIOA Title I funding in each local area to meet all administrative and governance requirements under WIOA, including (but not limited to) for a one-stop operator and support staff independent from WIOA Title I service provider(s) for each local board.

**5) We say that one-stop centers will remain open yet I understand that a local board could close one if funding is unavailable?**

With status quo funding, no offices will close. But if funding is reduced (whether by sequestration or reductions in appropriations), corresponding cuts within Iowa's workforce development system will necessarily result. This could mean staff reductions, office closures, or some combination thereof. The decision to close an office will not be made by a local board alone since IWD contributes a large share of funding to each office, as do other partners in many locations.

**6) Who determines the structure of the local boards in each region?**

Chief elected official(s) in each local area will have this responsibility. The membership structure in WIOA section 107(b) will apply to the new local boards, which gives chief elected official(s) some flexibility in establishing the board's membership structure within its requirements.

**7) Will every county be represented?**

WIOA section 107(b)(5) states:

The members of the board shall represent diverse geographic areas within the local area.

It's unlikely that every individual county will have representation because that would mean a rather large board, given the membership requirements, but this expressly requires rural representation.

**8) How will the WIOA fiscal administrator be chosen?**

The chief elected official(s) for the local area select the fiscal agent.

- 9) I am concerned about the needs of the rural areas and the long-term impact to our rural areas. Our local WF serves a large number of English learners; the demographics in some rural areas are completely different than others and services are somewhat tailored to meet those needs. I am concerned that it will become more difficult for people and businesses to access services if there is not an avenue for them to have a voice.**

There is a degree of flexibility under WIOA, which allows us to set up a structure that gives rural areas a voice in local governance post-realignment. One way of doing so is to create standing committees of the new local boards that track and conduct oversight for a specific one-stop center and advise the new local boards. Some local boards have expressed an interest in remaining intact as such an advisory standing committee.

- 10) If our committee recommends 2 to 3, etc. local areas – who is responsible then for next steps as far as the requirements around the new boards, etc.?**

IWD will work with chief elected official(s) to implement the realignment approved by the State Board. The State Board will also have a role, since one of its functions under WIOA is to assist in:

the development and continuous improvement of the one-stop delivery system in local areas, including providing assistance to local boards, one-stop operators, one-stop partners, and providers with planning and delivering services, including training services and supportive services, to support effective delivery of services to workers, jobseekers, and employers.

- 11) Can Iowa request a waiver of the required local workforce development board (local board) functions?**

20 CFR section 610(a) is entitled “What provisions of the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act may be waived, and what provisions may not be waived?” It states:

The Secretary may waive for a State, or local area in a State, any of the statutory or regulatory requirements of subtitles A, B and E of title I of WIOA, except for requirements relating to:

- (1) Wage and labor standards;
- (2) Non-displacement protections;

- (3) Worker rights;
- (4) Participation and protection of workers and participants;
- (5) Grievance procedures and judicial review;
- (6) Nondiscrimination;
- (7) Allocation of funds to local areas;
- (8) Eligibility of providers or participants;
- (9) The establishment and functions of local areas and Local WDBs;
- (10) Procedures for review and approval of State and Local plans;
- (11) The funding of infrastructure costs for one-stop centers; and
- (12) Other requirements relating to the basic purposes of title I of WIOA described in 20 CFR § 675.100 of this chapter.

This mirrors the language in WIOA section 189(i)(3)(A).

Thus, WIOA and its implementing regulations prohibit the U.S. Secretary of Labor from granting a waiver of requirements relating to the establishment and functions of local areas and local boards.

## **12) Can the U.S. Secretary of Labor grant Iowa a waiver of the one-stop operator requirement?**

The U.S. Department of Labor Employment and Training Administration's Training and Employment Guidance Letter (TEGL) No. 15-16, which is entitled "Competitive Selection of One-Stop Operators," states in Section 5 on Page 3:

The WIOA Joint Final Rule requires that a competitive process be conducted at least once every four years. The requirement to use a competitive process for one-stop operator selection is set forth in WIOA sec. 121(d)(2)(A). Due to this statutory requirement, the competitive selection process for one-stop operators in all Local Areas cannot be waived.

Thus, the U.S. Department of Labor has expressly stated in guidance that the one-stop operator requirement cannot be waived.

## **13) Can Iowa have one local area that covers the entire State?**

Some States have a single local area. However, under WIOA, that is only an option for a State that designated itself as a single local area under federal law that previously governed local areas.

Because Iowa was not a State with a single local area before WIOA, Iowa may not now designate a single local area that covers the entire State.

Of note, the Governor of Maine has twice requested a waiver from the U.S. Secretary of Labor under WIOA to reduce the number of local areas in Maine from three to one, but both waiver requests were rejected.

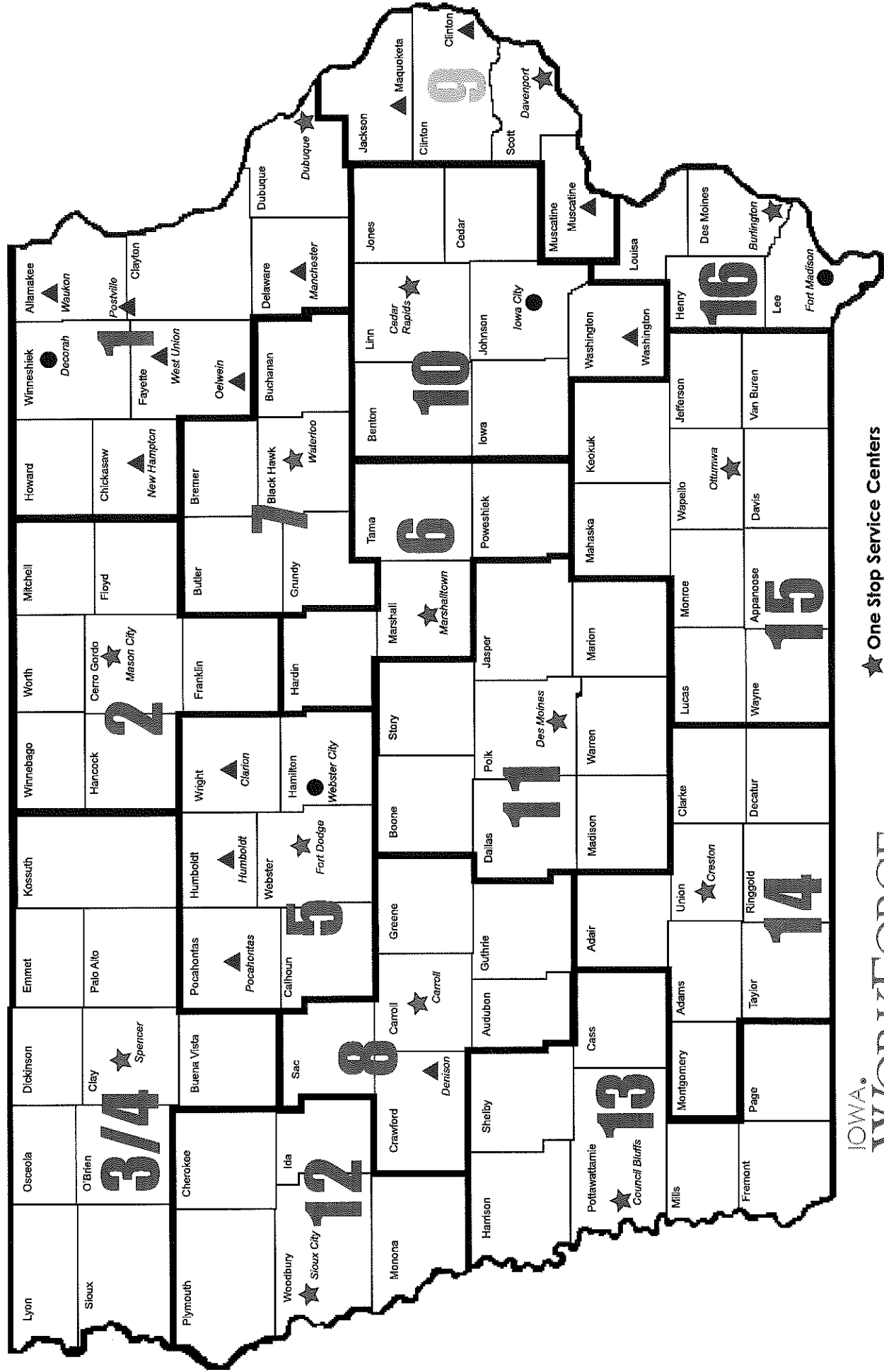
**14) Is it required that a local area spent 10 percent of its funding on administrative costs?**

No, the law allows up to 10 percent of its funding on administrative costs. Less than 10 percent may be used on administrative costs.

**15) Will WIOA Title I funds still be appropriated generally in the same way to each region or will this change?**

This will change. IWD currently allocates WIOA Title I funds to the current 15 local areas. After realignment, IWD will allocate WIOA Title I funds to the fiscal agent for each new local area.

# Iowa Workforce Development Delivery System



- ★ One Stop Service Centers
- Satellite Offices
- ▲ Satellite Expansion Offices

Fiscal Year 2017 WIOA Administrative Revenue/Expenditures

|                       | Region 1 | Region 2 | Region 3/4 | Region 5 | Region 6 | Region 7 | Region 8 | Region 9 | Region 10 | Region 11 | Region 12 | Region 13 | Region 14 | Region 15 | Region 16 | Total     |
|-----------------------|----------|----------|------------|----------|----------|----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Revenue               | 12,439   | -        | 13,183     | 1,681    | -        | -        | 5,578    | 80,304   | 31,844    | 4,461     | 345       | 7,575     | -         | 9,740     | 26,995    | 194,145   |
| Carryforward          | 69,286   | 43,220   | 29,285     | 42,393   | 50,319   | 64,344   | 16,258   | 118,524  | 93,805    | 120,776   | 44,954    | 39,758    | 56,310    | 87,610    | 125,506   | 1,002,348 |
| PY16/FY17 Funding     | 81,725   | 43,220   | 42,468     | 44,074   | 50,319   | 64,344   | 21,836   | 198,828  | 125,649   | 125,237   | 45,299    | 47,333    | 56,310    | 97,350    | 152,501   | 1,196,493 |
| Total Revenue         | 2,403    | 684      | 1,672      | -        | -        | 486      | -        | -        | 400       | -         | -         | -         | -         | 1,000     | 5,540     | 12,185    |
| Expenditures          | -        | -        | -          | -        | 200      | -        | -        | -        | 4,716     | 89,991    | 3,347     | 7,020     | -         | -         | 2,700     | 107,974   |
| Local Workforce Board | -        | -        | -          | -        | -        | -        | -        | -        | -         | -         | -         | -         | -         | -         | -         | -         |
| Board Support         | -        | -        | -          | -        | -        | -        | -        | -        | -         | -         | -         | -         | -         | -         | -         | -         |
| One Stop Operator     | -        | -        | -          | -        | -        | -        | -        | -        | -         | -         | -         | -         | -         | -         | -         | -         |
| Fiscal Agent          | -        | -        | -          | -        | -        | -        | -        | -        | -         | -         | -         | -         | -         | -         | -         | -         |
| Administrative Cost   | 68,280   | 104,649  | 29,062     | 71,589   | 47,014   | 61,876   | 26,461   | 90,656   | 106,917   | 76,475    | 48,682    | 49,024    | 56,310    | 91,910    | 105,484   | 1,034,389 |
| Total Admin Cost      | 70,683   | 105,333  | 30,734     | 71,589   | 47,214   | 62,362   | 26,461   | 90,656   | 112,033   | 166,466   | 52,029    | 56,044    | 56,310    | 92,910    | 113,724   | 1,154,548 |
| (Over)/Carryforward   | 11,042   | (62,113) | 11,734     | (27,516) | 3,105    | 1,982    | (4,625)  | 108,172  | 13,616    | (41,229)  | (6,730)   | (8,711)   | 0         | 4,440     | 38,777    | 41,945    |

Does not include Youth administrative costs

Dollar amount is budgeted, not expended

Admin expenses also include expenses for JD-NEG, SP NEG, and transition costs



Fick, Shawn &lt;shawn.fick@iwd.iowa.gov&gt;

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**SWDB Realignment Committee - Documents for 1/4/18 Meeting**

1 message

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**Evans, Shelly** <shelly.evans@iwd.iowa.gov> Thu, Jan 4, 2018 at 1:12 PM  
To: "Andorf, Carla" <carla.andorf@iwd.iowa.gov>, "Arends, Paula" <paula.arends@iwd.iowa.gov>, "Axtell, Ron" <ron.axtell@iwd.iowa.gov>, "Bonney, Val" <val.bonney@iwd.iowa.gov>, Chris Hannan <chris.hannan@iwd.iowa.gov>, "Fick, Shawn" <shawn.fick@iwd.iowa.gov>, Jeff Chamberlin <jeff.chamberlin@iwd.iowa.gov>, Jennifer Erdmann <jennifer.erdmann@iwd.iowa.gov>, Jodi SpargurTate <jodi.spargurtate@iwd.iowa.gov>, "Johnson, Larry" <larry.johnson@iwd.iowa.gov>, "Larson-White, Teresa" <teresa.larson-white@iwd.iowa.gov>, Mark Stanley <mstanley@iwd.iowa.gov>, Melissa Vorrie <melissa.vorrie@iwd.iowa.gov>, "Page, Kaylene" <kaylene.page@iwd.iowa.gov>, Patti Hanson <patti.hanson@iwd.iowa.gov>, Rebecca Hassett <rebecca.hassett@iwd.iowa.gov>, "Rissman, Fern" <fern.rissman@iwd.iowa.gov>, Ron Ludwig <rludwig@maturaact.org>, "Ryan, Robert" <robert.ryan@iwd.iowa.gov>, "Winqvist, Beth" <beth.winqvist@iwd.iowa.gov>  
Cc: "Linn, Myron" <myron.linn@iwd.iowa.gov>, "Humphrey, Benjamin" <benjamin.humphrey@iwd.iowa.gov>

All,

Attached please find a copy of the documents that were handed out at today's Realignment Committee meeting.

If you have any questions, please let me know.

Thank you.

**Shelly Evans**

Paralegal

**IOWA WORKFORCE DEVELOPMENT**

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**6 attachments**

-  **2018-01-04 --Notice -- Realignment Cmte Meeting.pdf**  
53K
-  **2017-12-21 Realignment Committee Members.pdf**  
85K
-  **Regional Alignment Evaluation Map Summary 20180102.pdf**  
365K
-  **2018.01.04 -- Q and A -- DRAFT (1).pdf**  
50K



 **Delivery System Map.pdf**  
213K

 **FY17 WIOA Administrative Revenues and Expenditures.pdf**  
51K