

**RWDB/CEO Joint Meeting Agenda**  
**Thursday, January 25, 2018 – 4:00 P.M.**  
**Western Iowa Tech Community College – Rooms A506 & A507**

- 4:00 P.M.** Oaths of Office – Jeff Simonsen, CEO Chair  
RWDB Installation of New Board Members – Jean Logan, MacKenzie Reiling, Mary Tyler, Pamela Woolridge
- I. RWDB Call to Order & Roll Call – Bridget Hoefling, Chair  
CEO Call to Order & Roll Call – Jeff Simonsen, Chair
- II. Approval of Agenda – RWDB – Bridget Hoefling  
Approval of Agenda – CEO – Jeff Simonsen
- III. Approval of Meeting Minutes
- November 16, 2017 Joint RWDB/CEO Minutes – RWDB –Bridget Hoefling & CEO–Jeff Simonsen – **Attachment “A”**
- IV. New Business
- DEI Report – Trisha Sadler – **Attachment “B”**
  - Customer Service Plan Change – **Attachment “C1, C2, C3”**
  - Training Programs Consideration–Western Iowa Tech Community College – RWDB – Bridget Hoefling
    - Administrative Assistant – Medical – Associate of Applied Science Degree – **Attachment “D”**
    - Administrative Office Support – Diploma – **Attachment “E”**
    - Air Conditioning – Certificate – **Attachment “F”**
    - Air Conditioning, Heating, and Refrigeration – Diploma – **Attachment “G”**
    - Fire Science – Diploma – **Attachment “H”**
    - Heating – Certificate – **Attachment “I”**
    - Human Resources – Diploma – **Attachment “J”**
    - Human Resources Management – Associate of Applied Science Degree – **Attachment “K”**
    - Motorcycle/Powersports Technology – Associate of Applied Science Degree – **Attachment “L”**
    - Office Assistant – Certificate – **Attachment “M”**
    - Pharmacy Technician – Diploma – **Attachment “N”**
    - Surgical Technology – Associate of Applied Science Degree – **Attachment “O”**
  - Training Programs Consideration–Siouxland Pipe Welding School – RWDB – Bridget Hoefling
    - Iowa College Aid Letter and Orientation Guide – **Attachment “P”**
    - GMAW/FCAW (MIG) Structural/Plate Certificate Program – **Attachment “Q”**
    - SMAW (Stick) Pipe Welding Certificate Program – **Attachment “R”**
    - GTAW (Tig) Pipe Welding Certificate Program – **Attachment “S”**
    - GTAW/SMAW (Combination ) Pipe Welding Certificate Program – **Attachment “T”**
- V. Old Business
- VI. WIOA Core Partner Reports – **Attachments “U, V & Carry Ins”**
- VII. RWDB Chair Report – Bridget Hoefling
- VIII. Policy/Field Updates
- **Field Memo# 17-06:** Average Unemployment Rates by Region – **Attachment “W”**
- IX. WIOA Regional Alignment Update – **Attachment “X1, X2, X3, X4”**
- X. Reports from Individual RWDB/CEO Members
- XI. Report from State Representative
- XII. Adjournment
- “The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow.”**