

**IOWAWORKS – IOWA VALLEY – REGION 6**

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT  
BOARD MEETING**

**Wednesday, April 19, 2017 at 5:00 P.M.**

**IowaWorks Building, 2<sup>nd</sup> Floor**

**3405 S Center Street, Marshalltown, Iowa 50158**

**MINUTES**

**CEO Members**—Attended: Kendall Jordan (Chair), Diana Dawley and Steve Salasek. BJ Hoffman was absent.

**RWDB Members**- Attended: Joyce Lawler (Chair), Jim Hunt (Vice Chair), Rachel Bly, Eric Evans, Marty Hardon, Heath Kellogg, Kendall Jordan (CEO Chair), Jon Nunez, Nancy Roethler, Arturo Sanchez, Jason Schomer and Lori Wildman. Absent- Cindy Litwiller, Brian Sokol and Robert Jeske

**Others Present:** Jennifer Fuchs, Jackie Gray, Beth Severidt, Ronee Slagle and Joe Weigel

**A quorum was met for both the CEO meeting and the RWDB meeting.**

4:45 P.M. – Chief Elected Officials Meeting

- Home Base Iowa Presentation – Jason Kemp
- Update on Board Restructure
- Approval of New Appointee-Jackie Gray

**1.0 Oath of Offices**-Oaths were signed, notarized and collected from RWDB members to be sent to the State

**2.0 Call to Order**

- 2.1 Additions/Deletions to the Agenda – Addition of Election of CEO and RWDB officers
- 2.2 Approval of the Agenda

CEO Action:

Motion by Dawley, second by Salasek, to approve the agenda as amended to add election of CEO and RWDB officers.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

RWDB Action:

Motion by Roethler, second by Bly, to approve the agenda as amended to add election of CEO and RWDB officers.

Roll Call Vote: Ayes X\_\_\_ Nays\_\_\_\_\_

**3.0 Correspondence and/or Visitors-None**

3.1 Public/Guests

3.2 Introductions

**4.0 Economic Development Updates-**

**Tama County-Heath Kellogg**

- Iowa Premium Beef growing-860 employed
- Lack of Housing continues
- 27 acres, previously IA Juvenile Home may be a healthcare or trade school option

**5.0 Partner Updates-**

**Jennifer Fuchs**

- Vocational Rehab., IA Valley and Iowa Works summer schedule presented.
- No budget updates
- Announcing new monthly newsletter

**Arturo Sanchez**

- Handout attached- Contains the RWB Report-April 19, 2017

**Ronee Slagle**

- Exciting news-email
- Director-Workforce Development
- Unemployment Rates Speaker

**Eric Evans**

- Handout attached-Disability Access Standing Committee

**Joe Wiegel**

- 15% funding goes towards transition programs
- June-10 Youth to Des Moines, training, workshops, tech, work experience
- Working with High School getting some employment opportunities

**Jon Nunez**

- ESL Citizenship
- Screening for internship for high school-Emerson
- Partnership with Tama Co. Conservation Board

**6.0 Action Items-**

**6.1 Approval of Minutes (February 1<sup>st</sup>, 2017)**

CEO Action:

Motion by Roethler, second by Evans, to approve the February 1<sup>st</sup>, 2017 minutes as written.

Roll Call Vote: Ayes X Nays\_\_\_\_\_

RWDB Action:

Motion by Salasek, second by Dawley, to approve the February 1<sup>st</sup>, 2017 minutes as written.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

## **6.2 Approval of the Regional Youth Standing Committee**

CEO Action:

Motion by Dawley, second by Salasek, to approve the Regional Youth Standing Committee. (Eric Evans, Jennifer Fuchs, Joe Wiegel, Andrew Fiscella, Becky Durnin, Drew Emerson and Terri Hungerford)

Roll Call Vote: Ayes X Nays \_\_\_\_\_

RWDB Action:

Motion by Hunt, second by Bly, to approve the Regional Youth Standing Committee. (Eric Evans, Jennifer Fuchs, Joe Wiegel, Andrew Fiscella, Becky Durnin, Drew Emerson and Terri Hungerford)

Roll Call Vote: Ayes X Nays \_\_\_\_\_

## **6.3 Approval of the Regional Disability Access Committee**

CEO Action:

Motion by Salasek, second by Dawley, to approve the Regional Disability Access Committee. (Eric Evans, Joe Wiegel, Jon Nunez, Arturo Sanchez and Teresa Klosterman)

Roll Call Vote: Ayes X Nays \_\_\_\_\_

RWDB Action:

Motion by Hunt, second by Kellogg, to approve the Regional Disability Access Committee. (Eric Evans, Joe Wiegel, Jon Nunez, Arturo Sanchez and Teresa Klosterman)

Roll Call Vote: Ayes X Nays \_\_\_\_\_

## **6.4 Election of Officers**

CEO Action:

Motion by Dawley, second by Salasek, to re-appoint Kendall Jordan as CEO Chair and B.J. Hoffman as CEO Vice Chair.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

RWIB Action:

Motion by Hunt, second by Roethler, to re-appoint Joyce Lawler as RWDB Chair

Roll Call Vote: Ayes X Nays \_\_\_\_\_

Motion by Hunt, second by Bly to appoint Roethler as RWDB Vice Chair.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

**7.0 Discussion/ Information Items:**

7.1 New Board Member Orientation -Jennifer

7.2 Title II AEL Review Process-Eric Evans

7.3 Review and Extension of Title I Service Provider-Jennifer Fuchs

**8.0 Schedule for Future Meetings**

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3<sup>rd</sup> Wednesday of these months. Next meeting will be July, 19<sup>th</sup>, 2017.

**9.0 Adjournment**

The meeting was adjourned at 5:47 p.m.

Submitted by Lisa R. Gassman  
Board Secretary



## RWB Report – April 19, 2017

### Fiscal Year Updates:

881 new members since last meeting February- New Members that have visited or have utilized our services in the last 2 months.

- January 534
- February 405
- March 476

65 New Work Registrations

42 In Person/Phone New Business Contacts

270 people attended 44 scheduled workshops. (659 were scheduled for a 41% attendance rate)

30 attended NCRC testing. (90 were scheduled for a 33% attendance rate)

### Center Updates:

Workshop Attendees	February- Today	270
Employers Hosted in the Center	February- Today	008
Open Interviews	February- Today	032
National Career Readiness Certificate	February- Today	054

### Business Services Updates:

- 16 New business contacts & 61 Follow-up services provided to employers.
- Iowa Works Events for past quarter:
  - 2-8-17 ECI Event in Poweshiek County- UI and Appeals Process
  - 2-9-17 ECI Event in Marshall County- UI and Appeals Process
  - 2-21-17 Discover Your Future Event at the Iowa Valley's Education and Training Center for the Medical/Healthcare Sector. There were 10 Employers and 55 participants
  - 3-30-17 1st Ever Reverse Job Fair: partnered with Voc Rehab and Mid-Iowa Workshop. 11 participants and 14 employers visited the fair. Multiple job referrals and job offers.
  - 4-5-17 Participated in Iowa Valley's Annual Central Iowa Job Fair
  - 4-19-17 partnered with Meskwaki Higher Education to hold a College & Career Fair at the Meskwaki's Convention Center. 35 Colleges and 40 Employers confirmed. NCRC testing for Registered Apprentice Candidates in the morning.
- Future Events:
  - 4-25-17 Transition Fair at MCC with AEA267 and Voc Rehab. Participating in several sessions and the Employer Panel

- 4-26-17 Transition Fair at the Eldora State Training School with AEA267 and Voc Rehab. Participating in the Survivor and Amazing Race Sessions.
- 6-5-17- 6-9-17 Summer Youth Event, another partnership with Voc Rehab and IowaWORKS
- Iowa Premium in Tama internship is still on the works, we are still not able to have full class. BSR team continues to work with Iowa Premium on this project.
- Register Apprenticeships- One of the top priorities for the state currently. Current state goals for Register Apprenticeships are as follow.
  - Double the number of Register Apprentices
  - Increase the number of Register Apprenticeships programs by 143
  - Help employer start or grow RA programs in high growth, high-tech industries like health care, IT, and Advance manufacturing,
  - Expand the opportunities to underrepresented populations, including women, minorities, youth and people with disabilities. Each by 10%.
- Other initiatives.
  - Future Ready Iowa (70% of Iowa's workforce to have education or training beyond high school by 2025).
  - Minority Unemployment subcommittee
  - Federal Grants (JD-NEG, SP-NEG, and Apprenticeships USA)
- Migrant Seasonal Farm Worker Program we refer to it as the MSFW program will be start getting into their busy season. MSFW program works with people performing seasonal farm work in Iowa. Just to give you a clue of the impact of the program, Monsanto from Grinnell Iowa plans to hire 994 MSFWs this year, most of their work will be from June to end of August, with a second crew of 200 starting in September.
- **Schools NCRC Testing Event:**
  - 2-10-17 Tested over 60 students at South Hardin High School
  - 4-11-17 and 4-12-17 Tested 60 plus seniors at East Marshall High School

Region 6  
Regional Workforce Development Board  
Disability Access Standing Committee  
Transition Plan

The following Regional Workforce Development Board (RWDB) proposal was developed to develop a Disability Access Standing Committee.

Disability Access Standing Committee Leadership Structure

- Chair: Eric Evans, IVRS
- Vice Chair: Joe Weigel, IDB
- RWDB Appointees

RWDB Appointees:

- Eric Evans, IVRS Chair
- Joe Weigel, IDB Vice Chair
- Jon Nunez, AEL
- Arturo Sanchez, Iowa Workforce Development
- Teresa Klostermann, Iowa Valley Intermediary. (Community based organization providing services to individuals with disabilities).
- \_\_\_\_\_ (Union-affiliated Registered Apprenticeship program).
- \_\_\_\_\_ (Business representative from the local board.

Requested Action:

- RWDB vote to approve the above proposed Leadership Structure and Appointees as listed. Future actions related to this Sub-Committee will be reviewed as necessary.

\_\_\_\_\_  
RWDB, Chair

\_\_\_\_\_  
Date