

Regional Workforce Development Board
Chief Elected Officials
January 22, 2018

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on January 22, 2018 at 5:00 p.m. at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00PM.

ATTENDEES

RWDB Members Present: Mike Hickey, Dennis Duke, Cara Sanders, Jacob Nye, Carolyn Farley, Chad Palmer, Monica Dyar, Andrew Ferguson, Janet Fife-LaFrenz, Cynthia Whalen, Wood Stortzum, and Michelle Mutchler

RWDB Members Absent: Ryan Drew, Phil Hecht, Kristina Martinez, Dick Beard, and Rachel Miller

CEO Present: Brad Quigley, Gary See, and Jim Cary

CEO Absent: Rick Larkin

Ex-Officio Members Present: Jesse Howard

Staff Present: Robert Ryan (WIOA), and Miranda Brown (RWDB Secretary)

Guests: Joyce Stimpson (RWDB applicant from Case-New Holland)

APPROVAL OF MINUTES

Farley made the motion to approve the November 2017 minutes, seconded by Palmer, motion carried.

OATH OF OFFICE

See swore in new members Stortzum and Whalen, along with renewals for Sanders and Duke.

TITLE 1 WIOA UPDATE

Ryan reported that the fiscal year is ½ complete with all program expenditures on track. Adult is 43.8% expended and he reminded the board that if necessary funding can be transferred from Adult to Dislocated Worker (DW).

Ryan also reviewed the letter sent from Director Townsend regarding the timeline for implementation of the new board structures.

PRIORITY OF SERVICE FOR VETERANS

Ryan reported in a recent state audit it was found that the current Customer Service Plans (CSP) did not include enough information regarding the veteran's priority. Ryan reported a revision to the CSP sent from the state. Palmer made a motion to accept the modification, Dyar seconded, the motion carried. Quigley made a motion for the CEOs to approve the veteran priority modification, Cary seconded, motion carried.

SUPPORTIVE SERVICE AND INCENTIVE/BONUS POLICY

Ryan reviewed suggested changes from the state regarding language and name changes. He also reviewed proposed increased stipends to dependent care and health care services. Fife-LaFrenze made a motion to accept the modifications, Duke seconded, motion carried. Quigley made a motion for the CEOs to approve the modification, Cary seconded, motion carried.

TITLE II AEL UPDATE

There was no update.

TITLE III IWD UPDATE

Farley reported the Iowa unemployment rate was at 2.9%, the lowest that it has been in 17 years. Lee counties unemployment rate increased but rates have not been seasonally adjusted for a one-week layoff during the Thanksgiving holiday.

TITLE IV VR/IDB UPDATE

There was no update.

ACCESSIBILITY AUDIT RESULTS

Farley reported that the Department for Human Rights conducted an annual accessibility audit on the one-stop center and that fewer issues were found than in the last report. The Burlington office had either fixed the issues found on the report or were in the process of doing so. The Fort Madison office is housed in a county facility and most of the issues revolved around bathroom accessibility and the county has been notified.

ACCESSIBILITY FOCUS GROUP

Whalen reported that 7 clients participated in the focus group and most feedback was positive reporting few barriers to services. One issue noted was the availability of Spanish translators.

OTHER BUSINESS

Nye invited board members to attend an Apprentice Reception to be held at the Armed Forces Readiness Center on January 24th at 5:00 P.M.

ADJOURNMENT

Fife-LaFrenz made a motion to adjourn the meeting, seconded by Duke, motion carried. Meeting was adjourned at 6:09 PM.

