

REGION 7
Regional Workforce Development Board
MEETING MINUTES

Thursday, February 22, 2018 – 4:00 p.m. – 6:00 p.m.

Cedar Valley IowaWorks
3420 University Ave.
Waterloo, IA

Workforce Investment Board

Present

Lauren Call
Deborah Collett
Jeff Frost
Debra Hodges-Harmon
Mike Howell
Sandra Jensen
Butch Kelly
Linda Laylin
Lisa Lorenzen
Chris Parker

Representing

Business
Business
Ex-Officio School District
Employment Services
Vocational Rehabilitation
Adult Education
Business
Business
Labor
Joint Labor/ Management & Business

Other Category

Dustin Brocka
Chris Hannan
Ben Humphrey
Ronee Slagle (by phone)
Andy Trower

WIOA Title 1
WIOA Title 1
IWD Attorney
Wagner-Peyser
Wagner-Peyser

Absent

Janis Cramer
Rachel Faust
Kelly Flege
Mayor Quentin Hart
Stefanie Hartel
Richard L. McBurney
Clayton Ohrt
Aaron Sauerbrei
Joe Weigel

Labor
Business/Apprenticeship
Higher Education
Ex-Officio City Elected
Business
Business
Ex-Officio County Elected
Education
Vocational Rehabilitation

Welcome

Deb Collett, Chair, called the meeting to order at 4:08 PM.

Review and Action:

- Approval of February 22, 2018 Agenda and RWDB November 16, 2017 Minutes

Butch Kelly made a joint motion to approve the agenda and the minutes and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Director's Announcements

A few board appointments will be ending June 30, 2018 and they include by last name Collett, Kelly, Cramer, Lorenzen, Parker, Flege. These need to reapply and submit their application. Butch Kelly mentioned he'd probably go off and his replacement may take his place. Chris Hannan will be sending those affected an email asking them to resubmit an application and a resume.

There will be Chair and Vice-Chair Elections in April 26, 2018.

There are three open membership slots on the board. Two applications were received for the position of Economic Development. Once selected and approved, recommendation will be made to the CEO who will meet to approve and the selected application will be sent to the Governor's office for approval.

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell

Chris Hannan presented on Title I updates and events at IowaWorks.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center.

Andy Trower and Debra Hodges-Harmon presented on Title III events and updates within the Business Service Team.

Regional Realignment by Ben Humphrey

Ben provided extensive explanations and answered questions on the regional realignment.

Sub-committee reports

Operations and Youth committees had no update.

Mike Howell gave an update on the Disability Access Committee. There was a list of things that needed to be repaired as stated in the Physical Accessibility Action Plan. Jeff Frost moved to approve that these listed items should be repaired and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

Review & Act Items:

Chris Parker expressed interest in replacing the position Reid Koenig retired from on the Executive Committee. Lisa Lorenzen moved to appoint Chris Parker to the Executive Committee and Butch Kelly seconded. **All Approved. None Opposed. Motion Approved.**

A field memo relating to Priority of Service for Veterans was sent by the state to be included in the local service plan. Linda Laylin moved to add the modification to the local service plan and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Mike Howell moved to approve mileage, lunch, hotel, etc. reimbursement to a customer who was a former John Deere Layoff to visit the capitol and talk to senators and Chris Parker seconded. **All Approved. None Opposed. Motion Approved.**

Linda Laylin moved to approve the membership application submitted by Amber and Lisa Lorenzen seconded. **All Approved. None Opposed. Motion Approved.**

Jeff Frost moved to approve the membership application for the Economic Development slot submitted by Karla Organist who met the requirements and responded within the time frame set by the board and Chris Parker seconded. Lisa Skubal also submitted a resume after the deadline but the board recommended Karla Organist to the CEO and then to the Governor's office for approval. **All Approved. None Opposed. Motion Approved.**

Informational Items

None

Scheduling Upcoming Meeting Dates

The upcoming RWDB Full Meetings are scheduled for:

- April 26, 2018
- June 28, 2018

Adjournment

Linda Laylin moved to adjourn the meeting. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:54pm.

Respectfully submitted by,
Funmi Obitayo
