

**IOWA WORKS – IOWA VALLEY – REGION 6**  
**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT**  
**BOARD MEETING**

**Wednesday, February 1, 2017 at 5:00 P.M.**

**IowaWorks Building, 2<sup>nd</sup> Floor**

**3405 S Center Street, Marshalltown, Iowa 50158**

**CEO Members**—Attended: Kendall Jordan (Chair), Diana Dawley and BJ Hoffman Supervisor Salasek was absent.

**RWDB Members-** Attended: Joyce Lawler (Chair), Robert Jeske, Kendall Jordan, Nancy Roethler and Lori Wildman. Absent- Jim Hunt (Vice Chair), Heath Kellogg and Brian Sokol.

**Others Present:** Rachel Bly, Mandi Claussen, Alina Davenport, Eric Evans, Jennifer Fuchs, Jacque Goodman, Neysa Hartzler, Ben Humphrey, Cindy Litwiller, Jon Nunez, Arturo Sanchez, Ronee Slagle and Joe Weigel.

**CEO BOARD MINUTES-4:45 P.M.**

**2.0 Introduction of New CEO's-** Steve Salasek(Marshall County), BJ Hoffman(Hardin County), Diana Dawley(Poweshiek County)

**3.0 Election of CEO Vice Chair-**

Motion by Hoffman, second by Jordan to nominate Diana Dawley as CEO Committee Vice Chair. All voted aye.

**4.0 Approval of RWDB Appointee**

Motion by Hoffman, second by Dawley to approve the RWDB application of Rachel Bly (Director of Conference Operations & Events for Grinnell College, Rental Property Owner / Female, Democratic Candidate for Poweshiek County. All voted aye.

**RWDB MINUTES-5:00 P.M.**

**1.0 Call to Order**

1.1 Additions/Deletions to the Agenda

RWDB Action:

Motion by Jeske, second by Roethler to add agenda items 6.3 and 6.4 to the agenda.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

CEO Action:

Motion by Hoffman, second by Dawley to add agenda items 6.3 and 6.4 to the agenda.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

1.2 Approval of the Agenda

## **2.0 Correspondence and/or Visitors**

2.1 Public Comments-None

## **3.0 Economic Development Updates-**

### **Hardin County - Cindy Litwiller and Bob Jeske**

- Housing Project Update
- Upper store renovations
- New Bigger EMS Building

**Jennifer Fuchs-** Explanation of “One Stop System” and handout

## **4.0 Partner Updates-**

### **Eric Evans**

- Partnerships outstanding
- Transition Youth-Planning Events in H.S. and Colleges

### **Jon Nunez**

- English Second Language
- 17 participated in graduation
- 70-80 participants in November event
- Discover Your Future in Healthcare-Feb. 21<sup>st</sup>, 10 A.M. -12:00 P.M.

### **Arturo Sanchez**

- Hired workforce advisor
- Oct.-Jan 2017, 2300 new members in center
- Business Services-busy with events
- 393 People attended 70 workshops
- 14 employees in center Oct-Jan 2017

**Neysa Hartzler**

- Nov 10, 2016- Veteran’s Day Appreciation-fun day at Center
- Nov. 15-Discover Your Future-was located at Center, Lori Wildman spoke at event
- Dec. 2016- 1<sup>st</sup> E-Newsletter
- Feb 8-9, 2017-ECI Event in Poweshiek Co.  
Feb 10, 2017-Testing seniors in Hardin Co.
- March 30, 2017-Reverse Job Fair at IA Valley Cont. Ed.
- April 5, 2017- Job Fair at Marshalltown Community College

**Jacque Goodman**

- Job Fair-lots of employers participating but we need participants
- New Voc. Rehab Intermediary
- Career Pathway work-upcoming Construction, Electrician, HVAC and Landscapers

**5.0 Presentation and Discussion-** Ben Humphrey, Iowa Workforce Development Attorney, discussed Board restructuring.

**6.0 Action Items-Ms. Fuchs**

**6.1 Approval of Minutes (October 19, 2016)**

RWDB Action:

Motion by Jeske, second by Roethler, to approve the October 19, 2016 minutes as written.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

CEO Action:

Motion by Hoffman, second by Dawley, to approve the October 19, 2016 minutes as written.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

**6.2 Approval of Iowa Valley Grinnell Gunsmithing Training Program-**

RWDB Action:

Motion by Roethler, second by Jeske, to approve the Iowa Valley Grinnell Gunsmithing Training Program.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

CEO Action:

Motion by Hoffman, second by Dawley, to approve the Iowa Valley Grinnell Gunsmithing Training Program.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

**6.3 Approval of Authorization of Executive Committee to Approve Modifications to Local Service Plan-Ms. Fuchs**

RWDB Action:

Motion by Jeske, second by Wildman to approve modifications to Local Service Plan.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

CEO Action:

Motion by Hoffman, second by Dawley to approve modifications to Local Service Plan.

Roll Call Vote: Ayes X Nays \_\_\_\_\_

**6.4 Approval of Committee for the selection of the Title Two (Adult Basic Education Provider)-Ms. Fuchs**

RWDB Action:

Motion by Wildman, second by Jordan to approve modifications to Local Service Plan. (Committee Members: Joyce Lawler, Bob Jeske, Nancy Roethler, Eric Evans/Arturo Sanchez and Joe Weigel)

Roll Call Vote: Ayes X Nays \_\_\_\_\_

CEO Action:

Motion by Hoffman, second by Dawley to approve modifications to Local Service Plan. (Committee Members: Joyce Lawler, Bob Jeske, Nancy Roethler, Eric Evans/Arturo Sanchez and Joe Weigel)

Roll Call Vote: Ayes X Nays \_\_\_\_\_

**7.0 Discussion/ Information Items: none**

**8.0 Schedule for Future Meetings**

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3<sup>rd</sup> Wednesday of these months. Next meeting will be April 19, 2017.

**9.0 Adjournment**

The meeting was adjourned at 6:14 p.m.

Submitted by Lisa R. Gassman  
Board Secretary