

## CHIEF ELECTED OFFICIALS (CEO) BOARD MEETING MINUTES

MARCH 19, 2018  
IowaWORKS OFFICE  
CEDAR RAPIDS, IOWA

CEO Board Members Present: Jon Bell, Jim Houser (by teleconference), Pauline Taylor (by teleconference), Susie Weinacht (by teleconference), and Travis Weipert (by teleconference)

STAFF: Carla Andorf, Scott Mather, Kim Becicka

The meeting was called to order by Vice Chair Travis Weipert at 8:31 am. The CEO board did not meet quorum.

Travis Weipert asked everyone present to introduce themselves.

Travis Weipert asked for a motion to approve the agenda. M/S/C, Jim Houser, Susie Weinacht, agenda approved.

Carla Andorf gave an update on the Fiscal Agent entity that must be selected for Region 10. This is a result of the Department of Labor monitoring that was done last fall that stated that WIOA Title 1 grant funds were being improperly disbursed. In order for us to receive WIOA Title 1 funding starting April 1, a fiscal agent must be established; the CEO board has the authority to establish a fiscal agent.

Carla reviewed the options:

1. Region 10 identifies a local entity to serve as the fiscal agent; or
2. Region 10 asks Iowa Workforce Development to serve as the fiscal agent

Her recommendation is that it would be least disruptive to utilize Iowa Workforce Development for this service. Since we do not have quorum, we will need to take an email vote on this issue.

Travis Weipert asked for a motion to move forward with a contract with Iowa Workforce Development to become Region 10's fiscal agent with a vote by email. M/S/C, Jim Houser, Jon Bell, motion approved.

Carla Andorf gave an update on the RWDB open position that occurred when DaLayne Williamson left her position at ICR IOWA. She gave two options for the board to consider:

1. Wait and see what happens with the position and after it is filled, asked Jennifer Daly if that person would be a fit for the board; or
2. She could pull together a list for this board to review and make a recommendation of possible economic development staff

Travis Weipert asked for a motion to wait for the position at ICR IOWA to be filled with a vote by email. M/S/C, Susie Weinacht, Jim Houser, motion approved.

Scott Mather gave an update on the Customer Service Plan and how the Department of Labor found insufficient documentation of the priority of service for veterans. Therefore, we needed to add it to our Customer Service Plan.

Travis Weipert asked for a motion to approve the modification to the Customer Service Plan with a vote by email. M/S/C, Susie Weinacht, Pauline Taylor, motion approved.

Carla Andorf shared the summary of the realignment proposal. The Department of Labor found two key findings:

1. Appropriate regional WIOA administrative staffing is not in place; and
2. The state has too many regions to adequately fund these positions

The three positions that they are requiring are:

1. Fiscal Agent
2. Board Support Staff
3. One-Stop Operator

The state workforce board recommended that a realignment committee be formed to assess regional composition and staff funding models. Their recommendation at their February 2018 state workforce board meeting was for two workforce regions. Maps were also drawn showing options for 3, 4, 5, 6 or 8 regions.

CEO members should have received an email from Shelley Evans, Iowa Workforce Development, which contained a lot of information about the realignment. There is a public comment period that is open now through May 4, 2018. The Association of Iowa Workforce Partners will host a conference call on March 26 from 3-4:30 pm to learn more about the public comment materials. Join at <https://zoom.us/j/308913734>; or 1.646.558.8656; meeting id: 308913734.

We currently have 15 regions and based on the federal funding, it is probably too many for the funding to support. Four to six regions could probably be supported but the actual costs of the three positions still needs to be determined and finalized. Discussion was held on the importance of following laborshed areas; it would make sense to have an eastern Iowa region. The two regions that were recommended by the subcommittee do not take into account laborsheds. We have four strong regional laborsheds in the state (Des Moines area, our eastern Iowa area, western Iowa area, and northern Iowa area.

Travis Weipert asked for a motion to adjourn the meeting. M/S/C, Jim Houser, Susie Weinacht, motion approved.

The meeting adjourned at 9:00 am.