

REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

JANUARY 25, 2018
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Kim Becicka, Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Jerry Hobart, Chris Hummer, Marcel Kielkucki, Joe Linn, Patrick Loeffler, Holly Mateer, Scott Mather, Michelle Mexcur, Stefanie Rupert, and Mark Schneider (by teleconference)

RWDB Board Members Absent: Kristy Lyman, Patty Manuel, Steve Olson, Shelley Parbs, Julie Perez, Kory Schreiner, Steve Shriver, Susie Weinacht, and DaLayne Williamson

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf

The meeting was called to order by Temporary Chair Marcel Kielkucki at 10:04 am. The RWDB board met quorum.

Marcel Kielkucki asked everyone present to introduce themselves.

The Oath of Office was conducted for the following new board members: Kim Becicka, Ashley Ferguson, Rhonda Griffin, Jerry Hobart, Chris Hummer, Marcel Kielkucki, Joe Linn, Holly Mateer, Scott Mather, Michelle Mexcur, and Stefanie Rupert.

Marcel Kielkucki asked for a motion to approve the agenda. M/S/C, Patrick Loeffler, Jerry Hobart, agenda approved.

Marcel Kielkucki asked for a motion to approve the consent agenda. M/S/C, Kim Becicka, Stefanie Rupert, motion approved.

Marcel Kielkucki asked if there was any correspondence to share. Carla Andorf discussed the state DOL monitoring response letter that will be posted on our board's website this afternoon. She highlighted some of the key findings and the state's responses. Carla will be meeting with Christine Quinn from the Department of Labor later this month.

Marcel Kielkucki asked if there were any member announcements. Scott Mather shared information on a Virtual Job Fair that DaLayne Williamson is coordinating; it will be held on March 1. Scott also stated that they will be holding a Youth Job Fair on February 22 from 4-6 pm. Carmen Heck discussed two projects that Goodwill has initiated: Skills to Succeed Academy and providing digital skills training.

Scott Mather discussed the modification to the Local Service Plan which discusses the priority of service for veterans. Marcel Kielkucki asked for a motion to approve the modification to the Local Service Plan. M/S/C, Stefanie Rupert, Patrick Loeffler, motion approved.

Carla Andorf gave an update of the Audit Committee work and shared a draft of their minutes from the meeting held on December 14.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for November and December. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. They continue to work with area schools on providing job readiness skills for their students.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. At the end of December, we are at 75% of our enrollment goal.

Holly Mateer reviewed the Vocational-Rehabilitation report. She shared the demographic report for persons with disabilities. The Iowa City office is working on an OJT with the VA Medical Center.

A participant panel from Titles 1, 2, 3 & 4 was held.

Marcel Kielkucki asked for a motion to adjourn the meeting. M/S/C, Patrick Loeffler, Chris Hummer, motion approved.

The meeting adjourned at 11:45 am.

Upcoming Meeting: RWDB, March 29, 2018, IowaWORKS