



**RWDB MEETING  
THURSDAY, MARCH 29, 2018  
10 AM – 11:30 AM**

**IowaWORKS OFFICE, ROOMS 41A/43A  
4444 1<sup>ST</sup> AVE NE, SUITE 436, CEDAR RAPIDS, IOWA**

**AGENDA**

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS AND GUESTS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (SEE ATTACHMENT A)
  - RWDB MEETING – JANUARY 25, 2018
5. CORRESPONDENCE
6. MEMBER ANNOUNCEMENTS
7. REALIGNMENT UPDATE – CARLA ANDORF (SEE ATTACHMENT B)
8. STRATEGIC PLAN & REGIONAL WORKFORCE GOALS PROGRESS UPDATE – CARLA ANDORF (SEE ATTACHMENT C)
9. GRANTS REPORT – KIM BECICKA (SEE ATTACHMENT D)
10. IOWAWORKS FINANCIALS & ENROLLMENT GOALS – ANGELA JAMES (SEE ATTACHMENT E)
11. REGION 10 IOWAWORKS REPORT – SCOTT MATHER (SEE ATTACHMENT F)
12. ADULT EDUCATION/LITERACY REPORT – MARCEL KIELKUCKI (SEE ATTACHMENT G)
13. VOCATIONAL-REHABILITATION REPORT – HOLLY MATEER/MONICA BROCKWAY
14. IOWA DEPARTMENT FOR THE BLIND REPORT – KOHELL WEBER-RICKLEFS
15. PRESENTATION: SERVING PARTICIPANTS WITH DISABILITIES; IOWA DEPARTMENT FOR THE BLIND
16. MOTION TO ADJOURN

NEXT MEETING DATE IS: CEO/RWDB, MAY 31, 2018, IOWAWORKS

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

REGIONAL WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES

JANUARY 25, 2018  
IowaWORKS OFFICE  
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Kim Becicka, Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Jerry Hobart, Chris Hummer, Marcel Kielkucki, Joe Linn, Patrick Loeffler, Holly Mateer, Scott Mather, Michelle Mexcur, Stefanie Rupert, and Mark Schneider (by teleconference)

RWDB Board Members Absent: Kristy Lyman, Patty Manuel, Steve Olson, Shelley Parbs, Julie Perez, Kory Schreiner, Steve Shriver, Susie Weinacht, and DaLayne Williamson

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf

The meeting was called to order by Temporary Chair Marcel Kielkucki at 10:04 am. The RWDB board met quorum.

Marcel Kielkucki asked everyone present to introduce themselves.

The Oath of Office was conducted for the following new board members: Kim Becicka, Ashley Ferguson, Rhonda Griffin, Jerry Hobart, Chris Hummer, Marcel Kielkucki, Joe Linn, Holly Mateer, Scott Mather, Michelle Mexcur, and Stefanie Rupert.

Marcel Kielkucki asked for a motion to approve the agenda. M/S/C, Patrick Loeffler, Jerry Hobart, agenda approved.

Marcel Kielkucki asked for a motion to approve the consent agenda. M/S/C, Kim Becicka, Stefanie Rupert, motion approved.

Marcel Kielkucki asked if there was any correspondence to share. Carla Andorf discussed the state DOL monitoring response letter that will be posted on our board's website this afternoon. She highlighted some of the key findings and the state's responses. Carla will be meeting with Christine Quinn from the Department of Labor later this month.

Marcel Kielkucki asked if there were any member announcements. Scott Mather shared information on a Virtual Job Fair that DaLayne Williamson is coordinating; it will be held on March 1. Scott also stated that they will be holding a Youth Job Fair on February 22 from 4-6 pm. Carmen Heck discussed two projects that Goodwill has initiated: Skills to Succeed Academy and providing digital skills training.

Scott Mather discussed the modification to the Local Service Plan which discusses the priority of service for veterans. Marcel Kielkucki asked for a motion to approve the modification to the Local Service Plan. M/S/C, Stefanie Rupert, Patrick Loeffler, motion approved.

Carla Andorf gave an update of the Audit Committee work and shared a draft of their minutes from the meeting held on December 14.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for November and December. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. They continue to work with area schools on providing job readiness skills for their students.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. At the end of December, we are at 75% of our enrollment goal.

Holly Mateer reviewed the Vocational-Rehabilitation report. She shared the demographic report for persons with disabilities. The Iowa City office is working on an OJT with the VA Medical Center.

A participant panel from Titles 1, 2, 3 & 4 was held.

Marcel Kielkucki asked for a motion to adjourn the meeting. M/S/C, Patrick Loeffler, Chris Hummer, motion approved.

The meeting adjourned at 11:45 am.

**Upcoming Meeting:** RWDB, March 29, 2018, IowaWORKS

**Workforce Region Realignment  
Proposal: Reduce to Two Workforce Regions**

**Why Now?**

The recent DOL monitoring of the State of Iowa's administration and implementation of WIOA was not positive. Many findings focused on:

- Appropriate regional WIOA administrative staffing is not in place to meet the requirements of the legislation.
- The state has too many regions to adequately fund these regional administrative positions. Requirements for a designated WIOA workforce region include:
  - Contiguous counties
  - Shared labor shed area
  - Funding available to support WIOA administrative staffing needs

**WIOA Staffing Needed:**

Three administrative positions are needed per region or combined region to meet WIOA requirements. These include:

- Fiscal Agent to serve as a pass through for Title 1 funds to providers.
- Board Support Staff - Hired by the board to run the day-to-day functions of the boards.
- One-Stop Operator - Entity to ensure the four core WIOA titles are completing services as directed by the board, coordinating services, following strategic plan, and providing quality services through the workforce One-Stop.
- All estimates of cost for these positions were based on numbers that IWD provided, which may or may not be accurate.

State Workforce Board recommended establishment of a **realignment committee**. This committee was staffed with individuals selected by the IWD Director to assess regional composition and staff funding models:

The committee was charged with:

- Analyzing the costs of these new WIOA requirements,
- Determining the amount of funds needed to support this structure,
- Identify potential funding streams, (there has been no identification of additional funding streams and the logical ones (other core partners) have been ignored), and
- Determining regional workforce boundaries that would create structures and funding streams to align with the DOL requirements.

Challenges:

- A realistic assessment of administrative costs, job duties, expectations and typical salary/fringe costs for a region has not been completed. The cost analysis completed does not help determine actual costs based on new region size nor do estimates take into account where efficiencies may be made to share staff where appropriate between regions as sizing and geographic location allows.

**Decision from the Subcommittee:**

During the February 2018 State Workforce Board committee meeting, the group recommended **two workforce regions**. The committee asked IWD to share the information with the Chief Elected Officials (CEO) boards, and educate the CEO's on regional and WIOA needs, requirements, options and recommendations with the goal of obtaining acceptance from CEO's.

### **Who Actually Decides Final Region Realignment?**

- Governor may determine regional boundaries. CEO's may also vote to change regional boundaries.
- If the governor determines new boundaries, the CEO boards can appeal. The governor shall accept the appeal and work through a process with the CEO boards. If the governor does not acknowledge the appeal, the CEO boards may elevate the issue to the Department of Labor with a plan. DOL would then oversee the appeal process.
- The Chief Elected Officials (CEO) will establish infrastructure cost agreements with the partner agencies. Each region has a Chief Elected Officials board that has fiduciary and policy control of the regional WIOA programs/funding.

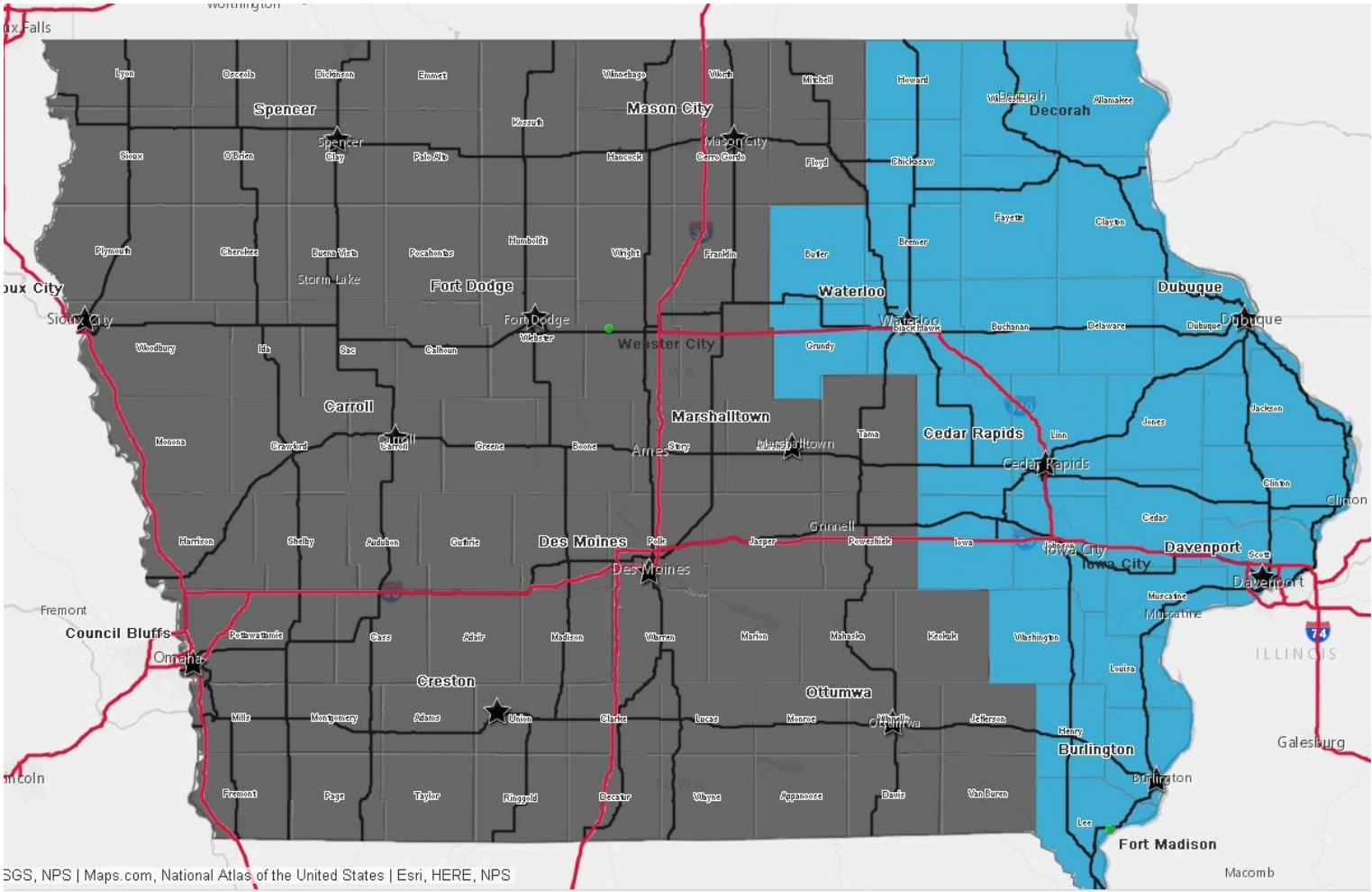
### **IWD Correspondence to CEO's and Timeline:**

The State has emailed the CEO and Regional Workforce Development Board (RWDB) members a sample of possible recommendations and a summary from the State Workforce Development Board, **Public Comment Period now open March 6 to May 4, 2018.** Iowa Workforce Development (IWD) drafted a timeline and action steps for realignment that was submitted by IWD to the DOL.

### **What Can Be Done to Educate CEO's:**

- Initiate conversations with RWDB/CEO boards at upcoming board meetings.
- Request a CEO meeting if none are scheduled prior to public comment period end date.
- Advocate that CEO's provide public comment, emphasizing:
  - The importance of local input/control
  - That more than two regions can be viable sustained
  - Labor shed areas must be recognized in the realignment, this too provides more opportunity to ensure labor shed workforce needs will be considered
  - Minimum of four local workforce regions should be considered to ensure services for all Iowans.
- **Attend, and encourage CEO members to attend, a conference call to review the public comment materials. This is being coordinated by the Association of Iowa Workforce Partners on March 26 from 3:00-4:30 pm. Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/308913734>. Or Telephone: US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 308 913 734**
- Request outreach and education from IWD for local CEO and RWDB members.
- Reach out to associations such as Association of Iowa Workforce Professional (AIWP) or the National Association of Workforce Boards for information and guidance on processes.
- Contact Department of Labor for more information or with questions.
- Remind boards that if they do not agree with the new regional layout recommended by IWD and the Governor, they must have a secondary plan as a potential option in order to elevate an appeal.
- Talk with other core partners to learn more and obtain their opinion. You can reach out to them by contacting your local one-stop center: <https://www.iowaworkforcedevelopment.gov/locations>

# 2 AREAS – MAP A



SGS, NPS | Maps.com, National Atlas of the United States | Esri, HERE, NPS

### West

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Winnebago, Worth, Mitchell, Sioux, O’Brien, Clay, Palo Alto, Hancock, Cerro Gordo, Floyd, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Franklin, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Hardin, Monona, Crawford, Carroll, Greene, Boone, Story, Marshall, Tama, Harrison, Shelby, Audubon, Guthrie, Dallas, Polk, Jasper, Poweshiek, Pottawattamie, Cass, Adair, Madison, Warren, Marion, Mahaska, Keokuk, Mills, Montgomery, Adams, Union, Clarke, Lucas, Monroe, Wapello, Jefferson, Fremont, Page, Taylor, Ringgold, Decatur, Wayne, Appanoose, Davis, Van Buren

**Field Offices:** Spencer, Sioux City, Council Bluffs, Creston, Ottumwa, Des Moines, Fort Dodge, Webster City, Mason City, Marshalltown

**Current Areas:** 2, 3/4, 5, 6, 8, 11, 12, 13, 14

### East

**Counties:** Howard, Winneshiek, Allamakee, Chickasaw, Fayette, Clayton, Butler, Bremer, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Benton, Linn, Jones, Jackson, Iowa, Johnson, Cedar, Clinton, Scott, Muscatine, Washington, Louisa, Henry, Des Moines, Lee

**Field Offices:** Cedar Rapids, Iowa City, Dubuque, Decorah, Waterloo, Burlington, Fort Madison

**Current Areas:** 1, 7, 9, 10, 16

### Key

**Area:** The local workforce development area described on the front page of this document.

**\$ Amount:** Amount of federal WIOA Title I funding available to the area.

**% Share:** The percentage share of the total available federal WIOA Title I funding.

**Model Administrative Costs:** Mandatory minimum amount of funding necessary to meet all WIOA requirements that are administrative costs.

**+/- Model Admin:** The amount above or below the Model Administrative Cost total of \$350,000.

### Administrative Costs

| Area | \$ Amount | % Share | +/- Model Admin |
|------|-----------|---------|-----------------|
| West | 499,712   | 48.81   | + 149,712       |
| East | 524,105   | 51.19   | + 174,105       |

### Adult

| Area | \$ Amount | % Share |
|------|-----------|---------|
| West | 1,546,854 | 50.26   |
| East | 1,530,886 | 49.74   |

### Dislocated Worker

| Area | \$ Amount | % Share |
|------|-----------|---------|
| West | 1,248,693 | 43.44   |
| East | 1,625,896 | 56.56   |

### Youth

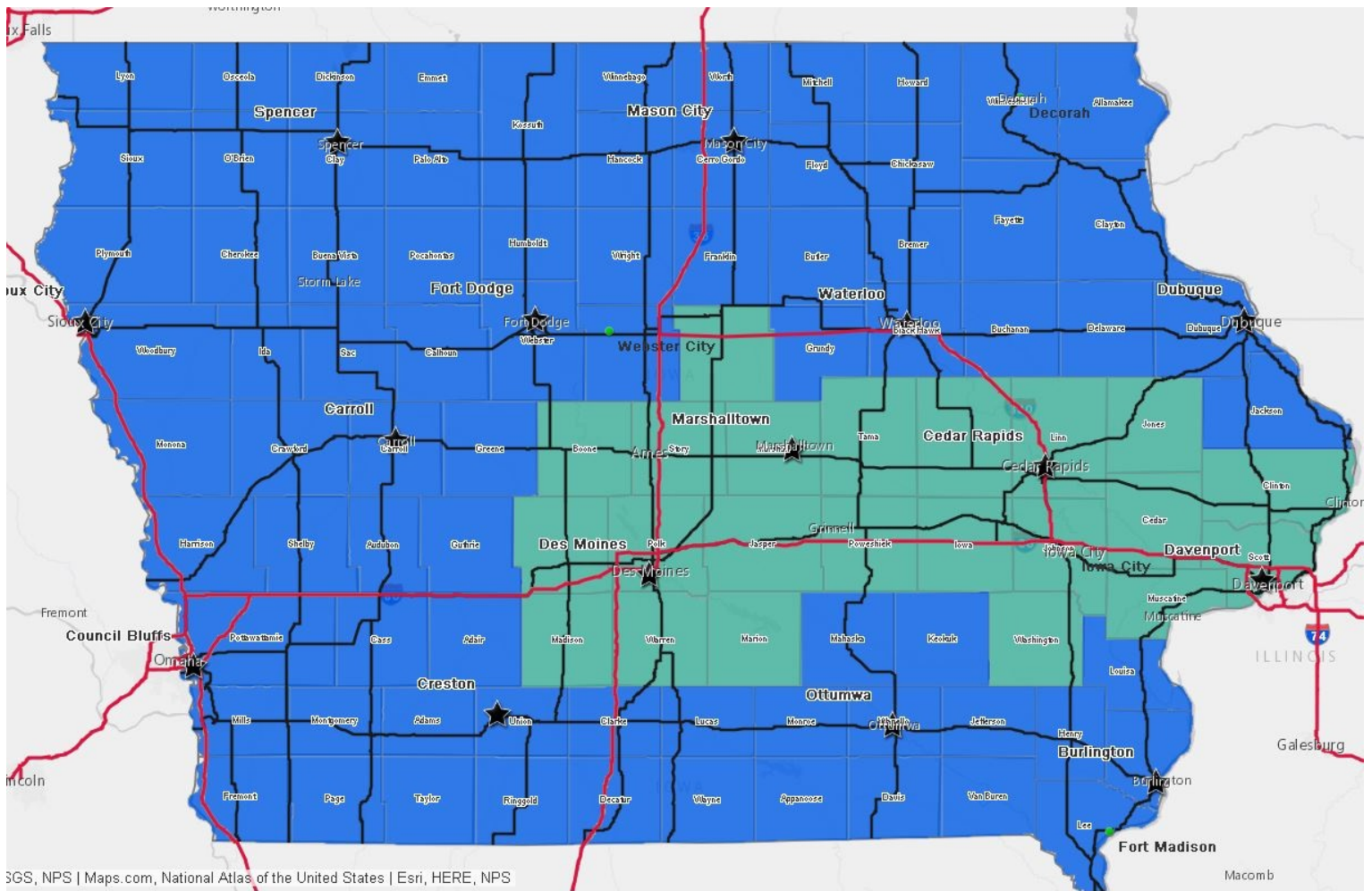
| Area | \$ Amount | % Share |
|------|-----------|---------|
| West | 2,201,581 | 51.37   |
| East | 2,084,260 | 48.63   |

### Combined Total

| Area | \$ Amount | % Share |
|------|-----------|---------|
| West | 4,997,128 | 48.81   |
| East | 5,241,042 | 51.19   |



## 2 AREAS – MAP B



### Greater Iowa

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Winnebago, Worth, Mitchell, Howard, Winneshiek, Allamakee, Sioux, O'Brien, Clay, Palo Alto, Hancock, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Franklin, Butler, Bremer, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Jackson, Monona, Crawford, Carroll, Greene, Harrison, Shelby, Audubon, Guthrie, Pottawattamie, Cass, Adair, Mills, Montgomery, Adams, Union, Clarke, Lucas, Monroe, Wapello, Jefferson, Henry, Des Moines, Fremont, Page, Taylor, Ringgold, Decatur, Wayne, Appanoose, Davis, Van Buren, Lee

**Field Offices:** Dubuque, Decorah, Waterloo, Mason City, Spencer, Sioux City, Council Bluffs, Creston, Ottumwa, Burlington, Fort Madison

**Current Areas:** 1, 2, 3/4, 5, 8, 12, 13, 14, 15, 16

### East-Central

**Counties:** Boone, Story, Hardin, Marshall, Tama, Benton, Linn, Jones, Clinton, Dallas, Polk, Jasper, Poweshiek, Iowa, Johnson, Cedar, Scott, Madison, Warren, Marion, Washington, Muscatine

**Field Offices:** Des Moines, Marshalltown, Cedar Rapids, Iowa City, Davenport

**Current Areas:** 6, 9, 10, 11



|            |
|------------|
| <b>Key</b> |
|------------|

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| <b>Administrative Costs</b> |                  |                |                        |
|-----------------------------|------------------|----------------|------------------------|
| <b>Area</b>                 | <b>\$ Amount</b> | <b>% Share</b> | <b>+/- Model Admin</b> |
| Greater Iowa                | 576,796          | 56.34          | + 226,796              |
| East-Central                | 447,021          | 43.66          | + 97,021               |

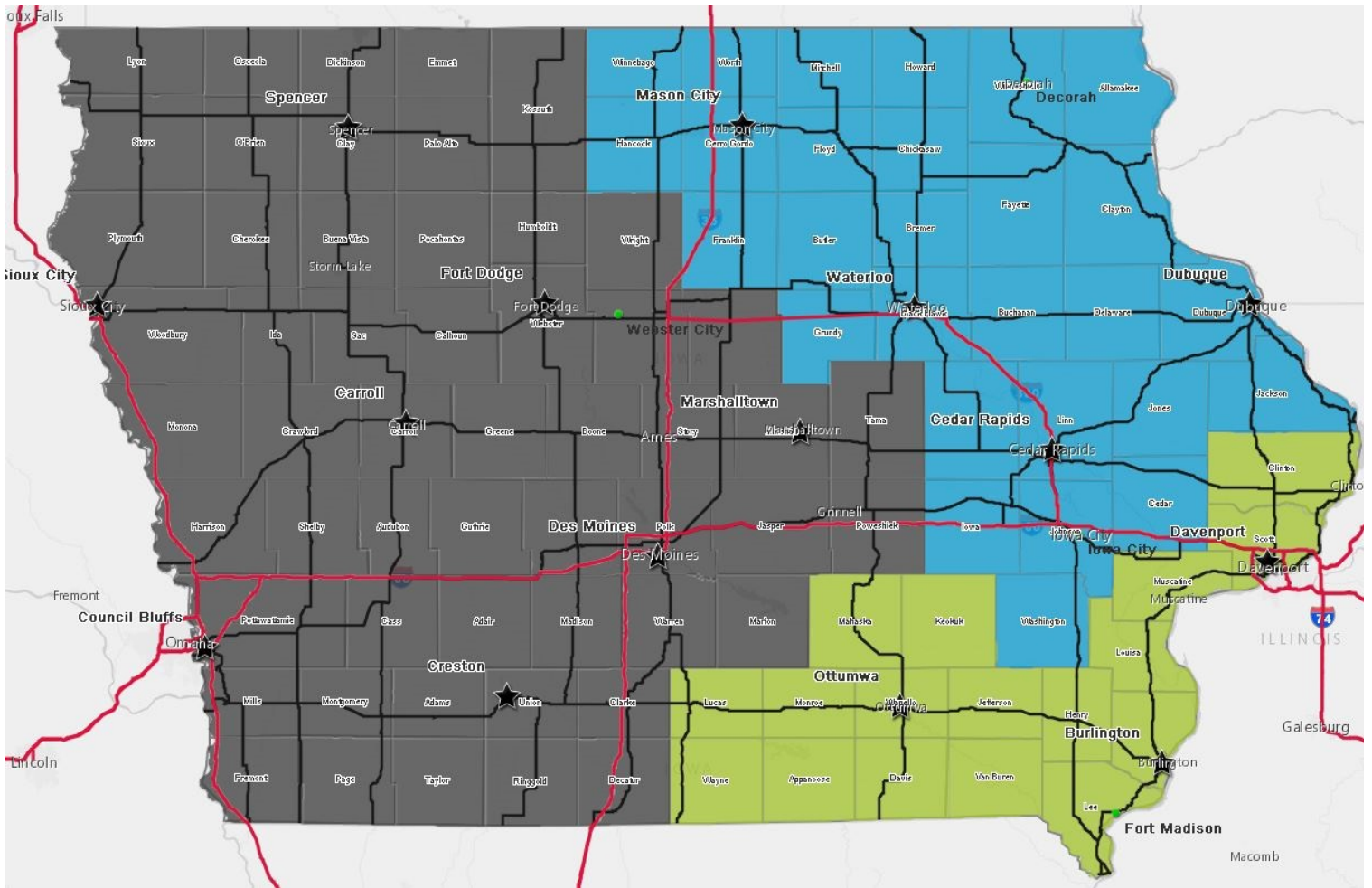
| <b>Adult</b> |                  |                |
|--------------|------------------|----------------|
| <b>Area</b>  | <b>\$ Amount</b> | <b>% Share</b> |
| Greater Iowa | 1,791,069        | 58.19          |
| East-Central | 1,286,671        | 41.81          |

| <b>Dislocated Worker</b> |                  |                |
|--------------------------|------------------|----------------|
| <b>Area</b>              | <b>\$ Amount</b> | <b>% Share</b> |
| Greater Iowa             | 1,923,896        | 66.93          |
| East-Central             | 950,693          | 33.07          |

| <b>Youth</b> |                  |                |
|--------------|------------------|----------------|
| <b>Area</b>  | <b>\$ Amount</b> | <b>% Share</b> |
| Greater Iowa | 2,052,994        | 47.90          |
| East-Central | 2,232,847        | 52.10          |

| <b>Combined Total</b> |                  |                |
|-----------------------|------------------|----------------|
| <b>Area</b>           | <b>\$ Amount</b> | <b>% Share</b> |
| Greater Iowa          | 5,767,959        | 56.34          |
| East-Central          | 4,470,211        | 43.66          |

# 3 AREAS – MAP A



## West

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Sioux, O'Brien, Clay, Palo Alto, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Hardin, Monona, Crawford, Carroll, Greene, Boone, Story, Marshall, Tama, Harrison, Shelby, Audubon, Guthrie, Dallas, Polk, Jasper, Poweshiek, Pottawattamie, Cass, Adair, Madison, Warren, Marion, Mills, Montgomery, Adams, Union, Clarke, Fremont, Page, Taylor, Ringgold, Decatur

**Field Offices:** Des Moines, Creston, Council Bluffs, Carroll, Sioux City, Spencer, Fort Dodge, Webster City

**Current Areas:** 3/4, 5, 6, 8, 11, 12, 13, 14

## Northeast

**Counties:** Winnebago, Worth, Mitchell, Howard, Winneshiek, Allamakee, Hancock, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Franklin, Butler, Bremer, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Benton, Linn, Jones, Jackson, Iowa, Johnson, Cedar, Washington

**Field Offices:** Cedar Rapids, Iowa City, Dubuque, Decorah, Waterloo, Mason City

**Current Areas:** 1, 2, 7, 10

## Southeast

**Counties:** Clinton, Scott, Muscatine, Louisa, Mahaska, Keokuk, Lucas, Monroe, Wapello, Jefferson, Henry, Des Moines, Wayne, Appanoose, Davis, Van Buren, Lee

**Field Offices:** Davenport, Ottumwa, Burlington, Fort Madison

**Current Areas:** 9, 15, 16

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| Administrative Costs |           |         |                 |
|----------------------|-----------|---------|-----------------|
| Area                 | \$ Amount | % Share | +/- Model Admin |
| West                 | 345,231   | 33.72   | - 4,769         |
| Northeast            | 276,477   | 27.00   | - 73,523        |
| Southeast            | 402,109   | 39.28   | + 52,109        |

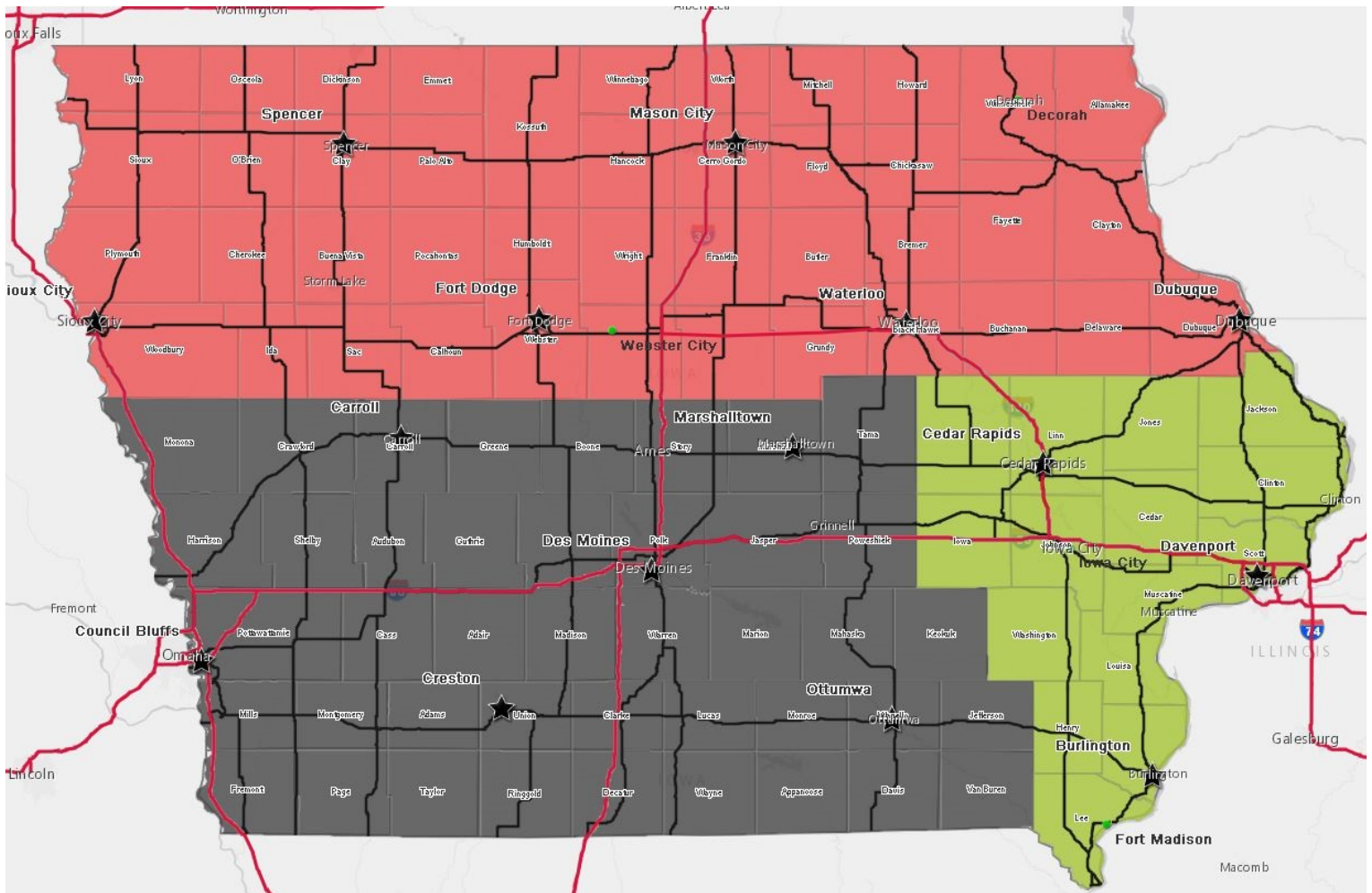
| Adult     |           |         |
|-----------|-----------|---------|
| Area      | \$ Amount | % Share |
| West      | 961,674   | 31.25   |
| Northeast | 594,983   | 19.33   |
| Southeast | 1,521,083 | 49.42   |

| Dislocated Worker |           |         |
|-------------------|-----------|---------|
| Area              | \$ Amount | % Share |
| West              | 1,060,016 | 36.87   |
| Northeast         | 834,105   | 29.02   |
| Southeast         | 980,468   | 34.11   |

| Youth     |           |         |
|-----------|-----------|---------|
| Area      | \$ Amount | % Share |
| West      | 1,430,618 | 33.38   |
| Northeast | 1,335,687 | 31.17   |
| Southeast | 1,519,536 | 35.45   |

| Combined Total |           |         |
|----------------|-----------|---------|
| Area           | \$ Amount | % Share |
| West           | 3,452,308 | 33.72   |
| Northeast      | 2,764,775 | 27.00   |
| Southeast      | 4,021,087 | 39.28   |

# 3 AREAS – MAP B



## North

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Winnebago, Worth, Mitchell, Howard, Winneshiek, Allamakee, Sioux, O'Brien, Clay, Palo Alto, Hancock, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Franklin, Butler, Bremer, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Hardin, Grundy, Black Hawk, Buchanan, Delaware, Dubuque

**Field Offices:** Sioux City, Spencer, Fort Dodge, Webster City, Mason City, Waterloo, Decorah, Dubuque

**Current Areas:** 1, 2, 3/4, 5, 7, Part of 6, Part of 8, Part of 12

## Southwest

**Counties:** Monona, Crawford, Carroll, Greene, Boone, Story, Marshall, Tama, Harrison, Shelby, Audubon, Guthrie, Dallas, Polk, Jasper, Poweshiek, Pottawattamie, Cass, Adair, Madison, Warren, Marion, Mahaska, Keokuk, Mills, Montgomery, Adams, Union, Clarke, Lucas, Monroe, Wapello, Jefferson, Fremont, Page, Taylor, Ringgold, Decatur, Wayne, Appanoose, Davis, Van Buren

**Field Offices:** Des Moines, Creston, Council Bluffs, Carroll, Marshalltown, Ottumwa

**Current Areas:** 11, 13, 14, 15, Part of 6, Part of 8, Part of 12

## Southeast

**Counties:** Benton, Linn, Jones, Jackson, Iowa, Johnson, Cedar, Clinton, Washington, Muscatine, Scott, Louisa, Henry, Des Moines, Lee

**Field Offices:** Cedar Rapids, Iowa City, Davenport, Burlington, Fort Madison

**Current Areas:** 9, 10, 16

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| Administrative Costs |           |         |                 |
|----------------------|-----------|---------|-----------------|
| Area                 | \$ Amount | % Share | +/- Model Admin |
| North                | 326,806   | 31.92   | -23,194         |
| Southwest            | 360,433   | 35.21   | + 10,433        |
| Southeast            | 336,578   | 32.87   | - 13,422        |

| Adult     |           |         |
|-----------|-----------|---------|
| Area      | \$ Amount | % Share |
| North     | 999,555   | 32.48   |
| Southwest | 1,120,266 | 36.40   |
| Southeast | 957,919   | 31.12   |

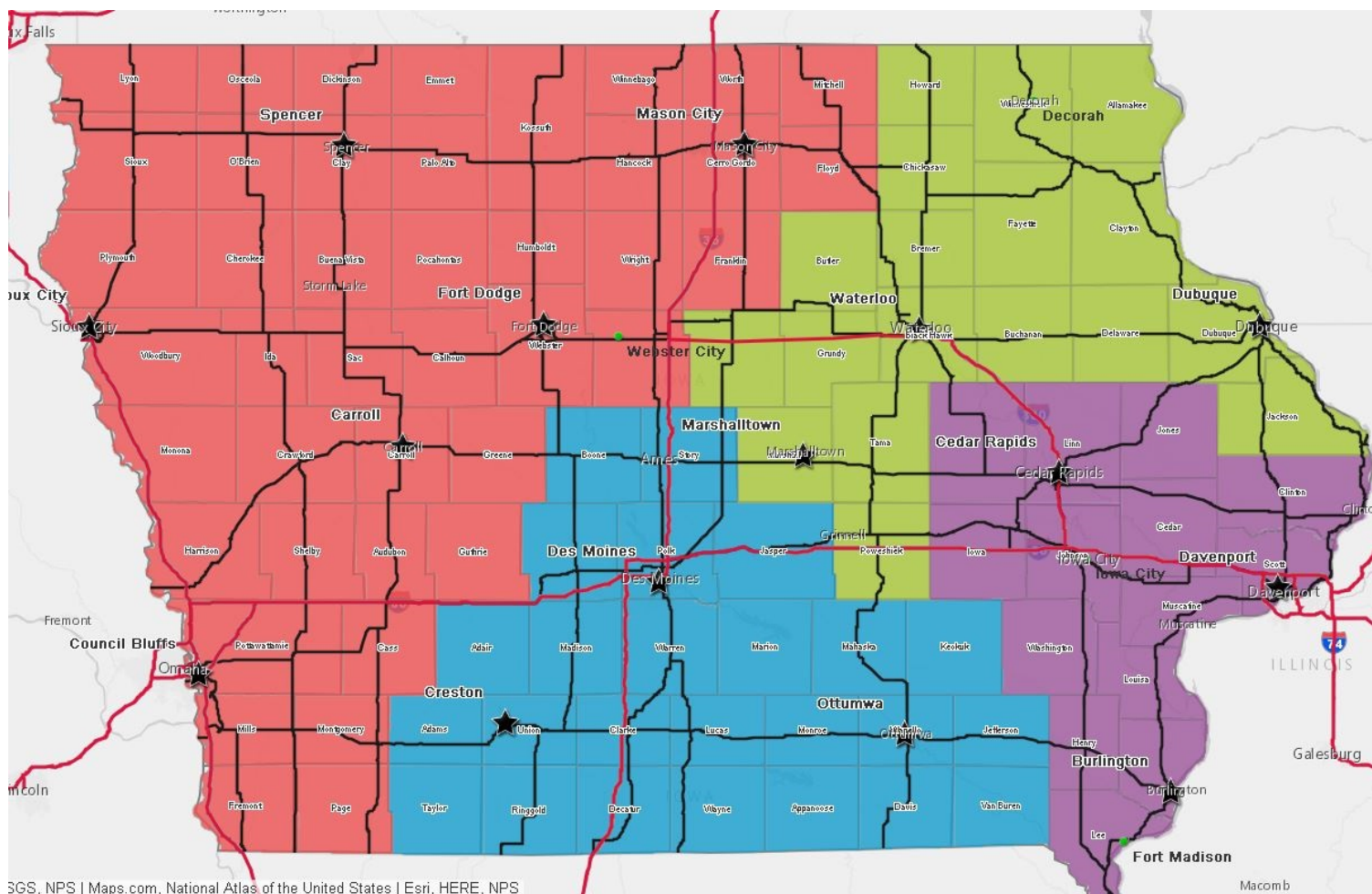
| Dislocated Worker |           |         |
|-------------------|-----------|---------|
| Area              | \$ Amount | % Share |
| North             | 829,992   | 28.87   |
| Southwest         | 933,166   | 32.46   |
| Southeast         | 1,111,431 | 38.67   |

| Youth     |           |         |
|-----------|-----------|---------|
| Area      | \$ Amount | % Share |
| North     | 1,438,521 | 33.56   |
| Southwest | 1,550,887 | 36.19   |
| Southeast | 1,296,433 | 30.25   |

| Combined Total |           |         |
|----------------|-----------|---------|
| Area           | \$ Amount | % Share |
| North          | 3,268,068 | 31.92   |
| Southwest      | 3,604,319 | 35.21   |
| Southeast      | 3,365,783 | 32.87   |



# 4 AREAS – MAP A



## Central

**Counties:** Boone, Story, Dallas, Polk, Jasper, Adair, Madison, Warren, Marion, Mahaska, Keokuk, Adams, Union, Clarke, Lucas, Monroe, Wapello, Jefferson, Taylor, Ringgold, Decatur, Wayne, Appanoose, Davis, Van Buren

**Field Offices:** Des Moines, Creston, Ottumwa

**Current Areas:** 11, 15, Part of 14

## Northeast

**Counties:** Howard, Winneshiek, Allamakee, Chickasaw, Fayette, Clayton, Butler, Bremer, Hardin, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Jackson, Marshall, Tama, Poweshiek

**Field Offices:** Waterloo, Marshalltown, Dubuque, Decorah

**Current Areas:** 1, 6, 7

## West

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Winnebago, Worth, Mitchell, Sioux, O'Brien, Clay, Palo Alto, Hancock, Cerro Gordo, Floyd, Plymouth, Cherokee, Crawford, Buena Vista, Pocahontas, Humboldt, Wright, Franklin, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Monona, Carroll, Greene, Harrison, Shelby, Audubon, Guthrie, Pottawattamie, Cass, Mills, Montgomery, Fremont, Page

**Field Offices:** Council Bluffs, Sioux City, Carroll, Fort Dodge, Spencer, Mason City, Webster City

**Current Areas:** 2, 3/4, 5, 8, 12, 13, Part of 14

## Southeast

**Counties:** Allamakee, Winneshiek, Howard, Chickasaw, Clayton, Fayette, Bremer, Butler, Dubuque, Delaware, Buchanan, Black Hawk, Grundy, Jackson

**Field Offices:** Cedar Rapids, Davenport, Burlington, Iowa City, Fort Madison

**Current Areas:** 9, 10, 16

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| <b>Administrative Costs</b> |           |         |                 |
|-----------------------------|-----------|---------|-----------------|
| Area                        | \$ Amount | % Share | +/- Model Admin |
| West                        | 213,995   | 20.90   | - 136,005       |
| Central                     | 316,901   | 30.96   | - 33,099        |
| Northeast                   | 237,659   | 23.21   | - 112,341       |
| Southeast                   | 255,262   | 24.93   | - 94,738        |

| <b>Adult</b> |           |         |
|--------------|-----------|---------|
| Area         | \$ Amount | % Share |
| West         | 648,289   | 21.06   |
| Central      | 993,879   | 32.30   |
| Northeast    | 617,804   | 20.07   |
| Southeast    | 817,768   | 26.57   |

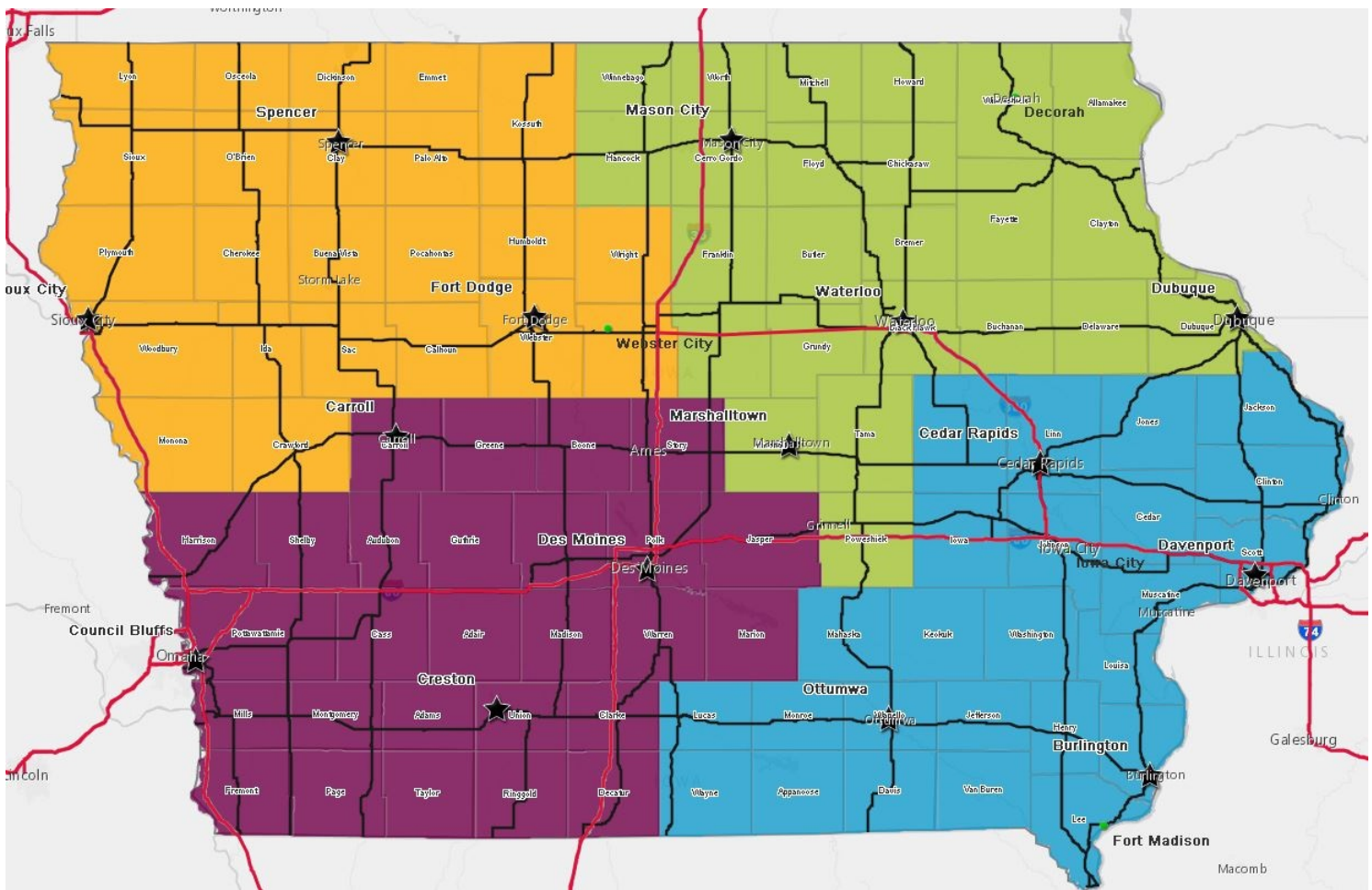
| <b>Dislocated Worker</b> |           |         |
|--------------------------|-----------|---------|
| Area                     | \$ Amount | % Share |
| West                     | 597,664   | 20.79   |
| Central                  | 889,205   | 30.93   |
| Northeast                | 794,209   | 27.63   |
| Southeast                | 593,511   | 20.65   |

| <b>Youth</b> |           |         |
|--------------|-----------|---------|
| Area         | \$ Amount | % Share |
| West         | 894,005   | 20.86   |
| Central      | 1,285,907 | 30.00   |
| Northeast    | 964,584   | 22.51   |
| Southeast    | 1,141,345 | 26.63   |

| <b>Combined Total</b> |           |         |
|-----------------------|-----------|---------|
| Area                  | \$ Amount | % Share |
| West                  | 2,139,958 | 20.90   |
| Central               | 3,168,991 | 30.96   |
| Northeast             | 2,376,597 | 23.21   |
| Southeast             | 2,552,624 | 24.93   |



# 4 AREAS – MAP B



## Northwest

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Sioux, O'Brien, Clay, Palo Alto, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Monona, Crawford

**Field Offices:** Sioux City, Fort Dodge, Webster City, Spencer

**Current Areas:** 3/4, 5, 12, Part of 8

## Southwest

**Counties:** Carroll, Greene, Boone, Story, Harrison, Shelby, Audubon, Guthrie, Dallas, Polk, Jasper, Pottwattamie, Cass, Adair, Madison, Warren, Marion, Mills, Montgomery, Adams, Union, Clarke, Fremont, Page, Taylor, Ringgold, Decatur

**Field Offices:** Carroll, Council Bluffs, Creston, Des Moines

**Current Areas:** 11, 13, 14, Part of 8

## Northeast

**Counties:** Winnebago, Worth, Mitchell, Howard, Winneshiek, Allamakee, Hancock, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Franklin, Butler, Bremer, Hardin, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Marshall, Tama, Poweshiek

**Field Offices:** Marshalltown, Mason City, Waterloo, Dubuque, Decorah

**Current Areas:** 1, 2, 6, 7

## Southeast

**Counties:** Benton, Linn, Jones, Jackson, Iowa, Johnson, Cedar Clinton, Scott, Muscatine, Mahaska, Keokuk, Washington, Louisa, Lucas, Monroe, Wapello, Jefferson, Henry, Des Moines, Wayne, Appanoose, Davis, Van Buren, Lee

**Field Offices:** Cedar Rapids, Davenport, Burlington, Iowa City, Fort Madison

**Current Areas:** 9, 10, 16

|            |
|------------|
| <b>Key</b> |
|------------|

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**% Share:** The percentage share of the total available federal WIOA Title I funding.

**Model Administrative Costs:** Mandatory minimum amount of funding necessary to meet all WIOA requirements that are administrative costs.

**+/- Model Admin:** The amount above or below the Model Administrative Cost total of \$350,000.

| <b>Administrative Costs</b> |                  |                |                        |
|-----------------------------|------------------|----------------|------------------------|
| <b>Area</b>                 | <b>\$ Amount</b> | <b>% Share</b> | <b>+/- Model Admin</b> |
| Northwest                   | 120,036          | 11.72          | - 229,964              |
| Southwest                   | 278,471          | 27.20          | - 71,529               |
| Northeast                   | 248,055          | 24.23          | - 101,945              |
| Southeast                   | 377,255          | 36.85          | + 27,255               |

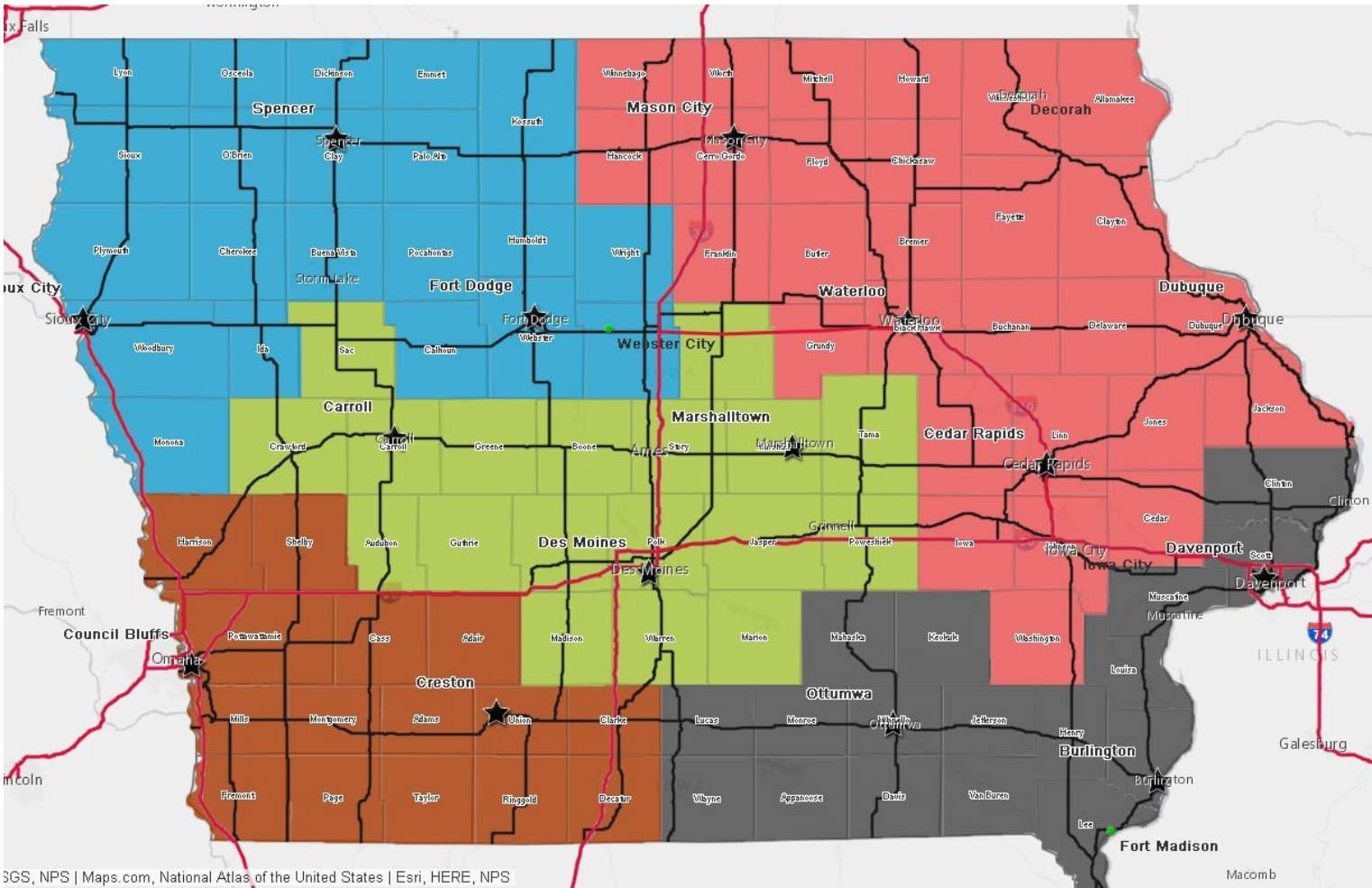
| <b>Adult</b> |                  |                |
|--------------|------------------|----------------|
| <b>Area</b>  | <b>\$ Amount</b> | <b>% Share</b> |
| Northwest    | 340,170          | 11.05          |
| Southwest    | 877,291          | 28.50          |
| Northeast    | 687,878          | 22.35          |
| Southeast    | 1,172,401        | 38.10          |

| <b>Dislocated Worker</b> |                  |                |
|--------------------------|------------------|----------------|
| <b>Area</b>              | <b>\$ Amount</b> | <b>% Share</b> |
| Northwest                | 304,528          | 10.59          |
| Southwest                | 697,970          | 24.28          |
| Northeast                | 746,051          | 25.95          |
| Southeast                | 1,126,040        | 39.18          |

| <b>Youth</b> |                  |                |
|--------------|------------------|----------------|
| <b>Area</b>  | <b>\$ Amount</b> | <b>% Share</b> |
| Northwest    | 555,659          | 12.97          |
| Southwest    | 1,209,447        | 28.22          |
| Northeast    | 1,046,620        | 24.42          |
| Southeast    | 1,474,115        | 34.39          |

| <b>Combined Total</b> |                  |                |
|-----------------------|------------------|----------------|
| <b>Area</b>           | <b>\$ Amount</b> | <b>% Share</b> |
| Northwest             | 1,200,357        | 11.72          |
| Southwest             | 2,784,708        | 27.20          |
| Northeast             | 2,480,549        | 24.23          |
| Southeast             | 3,772,556        | 36.85          |

# 5 AREAS



SGS, NPS | Maps.com, National Atlas of the United States | Esri, HERE, NPS

### Northwest

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Sioux, O'Brien, Clay, Palo Alto, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Woodbury, Ida, Calhoun, Webster, Hamilton

### Southwest

**Counties:** Harrison, Shelby, Pottawattamie, Cass, Adair, Mills, Montgomery, Adams, Union, Clarke, Fremont, Page, Taylor Ringgold, Decatur

### Central

**Counties:** Sac, Crawford, Carroll, Greene, Boone, Story, Marshall, Tama, Hardin, Audubon, Guthrie, Dallas, Polk, Jasper, Poweshiek, Madison, Warren, Marion

### Northeast

**Counties:** Winnebago, Worth, Mitchell, Howard, Winneshiek, Allamakee, Hancock, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Franklin, Butler, Bremer, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Benton, Linn, Jones, Jackson, Iowa, Johnson, Cedar, Washington

### Southeast

**Counties:** Clinton, Scott, Muscatine, Louisa, Mahaska, Keokuk, Lucas, Monroe, Wapello, Jefferson, Henry, Des Moines, Wayne, Appanoose, Davis, Van Buren, Lee

### Key

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**Model Administrative Costs:** Mandatory minimum amount of funding necessary to meet all WIOA requirements that are administrative costs.

**+/- Model Admin:** The amount above or below the Model Administrative Cost total.

| Administrative Costs |           |         |                 |
|----------------------|-----------|---------|-----------------|
| Area                 | \$ Amount | % Share | +/- Model Admin |
| Northwest            | 78,365    | 7.65    | - 271,635       |
| Southwest            | 62,888    | 6.14    | - 287,122       |
| Central              | 166,655   | 16.28   | - 183,345       |
| Northeast            | 247,865   | 24.21   | - 102,135       |
| Southeast            | 468,044   | 45.72   | + 118,044       |

| Adult     |           |         |
|-----------|-----------|---------|
| Area      | \$ Amount | % Share |
| Northwest | 188,416   | 6.12    |
| Southwest | 138,966   | 4.51    |
| Central   | 436,297   | 14.18   |
| Northeast | 472,485   | 15.35   |
| Southeast | 1,841,576 | 59.84   |

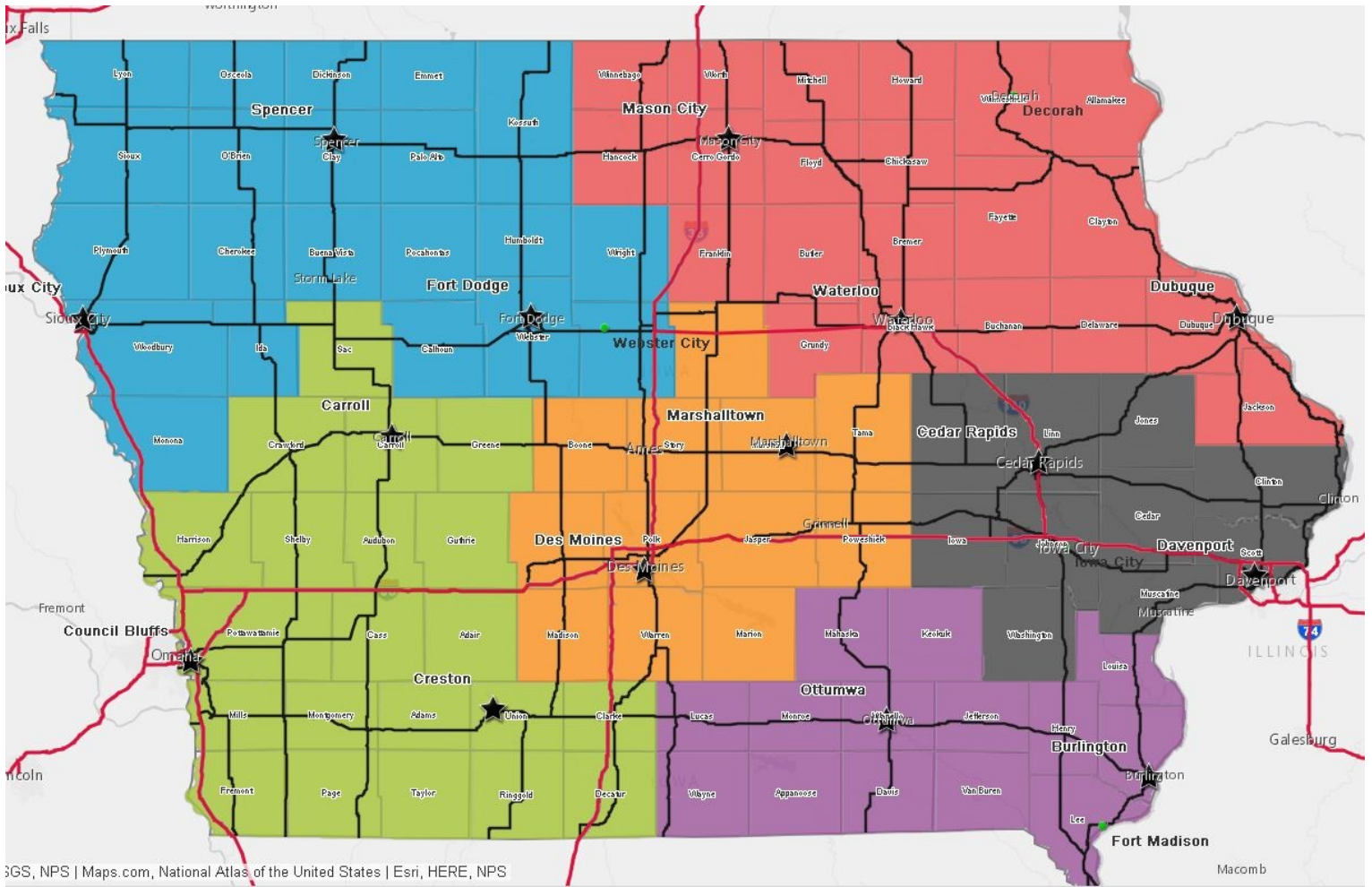
| Dislocated Worker |           |         |
|-------------------|-----------|---------|
| Area              | \$ Amount | % Share |
| Northwest         | 252,559   | 8.79    |
| Southwest         | 311,640   | 10.84   |
| Central           | 495,821   | 17.25   |
| Northeast         | 834,105   | 29.02   |
| Southeast         | 980,464   | 34.10   |

| Youth     |           |         |
|-----------|-----------|---------|
| Area      | \$ Amount | % Share |
| Northwest | 342,666   | 8.00    |
| Southwest | 178,274   | 4.16    |
| Central   | 734,430   | 17.14   |
| Northeast | 1,172,066 | 27.35   |
| Southeast | 1,858,405 | 43.35   |

| Combined Total |           |         |
|----------------|-----------|---------|
| Area           | \$ Amount | % Share |
| Northwest      | 783,641   | 7.65    |
| Southwest      | 628,880   | 24.21   |
| Central        | 1,666,548 | 16.28   |
| Northeast      | 2,478,656 | 24.21   |
| Southeast      | 4,680,445 | 45.72   |



# 6 AREAS



## Northwest

**Counties:** Lyon, Osceola, Dickinson, Emmet, Kossuth, Sioux, O'Brien, Clay, Palo Alto, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Woodbury, Ida, Monona, Calhoun, Webster, Hamilton

## Southwest

**Counties:** Sac, Crawford, Carroll, Greene, Harrison, Shelby, Audubon, Guthrie, Pottawattamie, Cass, Adair, Mills, Montgomery, Adams, Union, Clarke, Fremont, Page, Taylor, Ringgold, Decatur

## Central

**Counties:** Madison, Warren, Marion, Dallas, Polk, Jasper, Poweshiek, Boone, Story, Marshall, Tama, Hardin

## Northeast

**Counties:** Winnebago, Worth, Mitchell, Howard, Winneshiek, Allamakee, Hancock, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Franklin, Butler, Bremer, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Jackson

## East

**Counties:** Benton, Linn, Jones, Iowa, Johnson, Cedar, Clinton, Scott, Muscatine, Washington

## Southeast

**Counties:** Mahaska, Koekuk, Louisa, Lucas, Monroe, Wapello, Jefferson, Henry, Des Moines, Wayne, Appanoose, Davis, Van Buren, Lee

### Key

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**+/- Model Admin:** The amount above or below the Model Administrative Cost total of \$350,000.

| <b>Administrative Costs</b> |           |         |                 |
|-----------------------------|-----------|---------|-----------------|
| Area                        | \$ Amount | % Share | +/- Model Admin |
| Northwest                   | 78,365    | 7.65    | - 271,635       |
| Southwest                   | 79,219    | 7.74    | - 270,781       |
| Central                     | 150,323   | 14.68   | - 199,677       |
| Northeast                   | 168,456   | 16.45   | - 181,544       |
| East                        | 192,980   | 18.85   | - 157,020       |
| Southeast                   | 354,474   | 34.63   | + 4,474         |

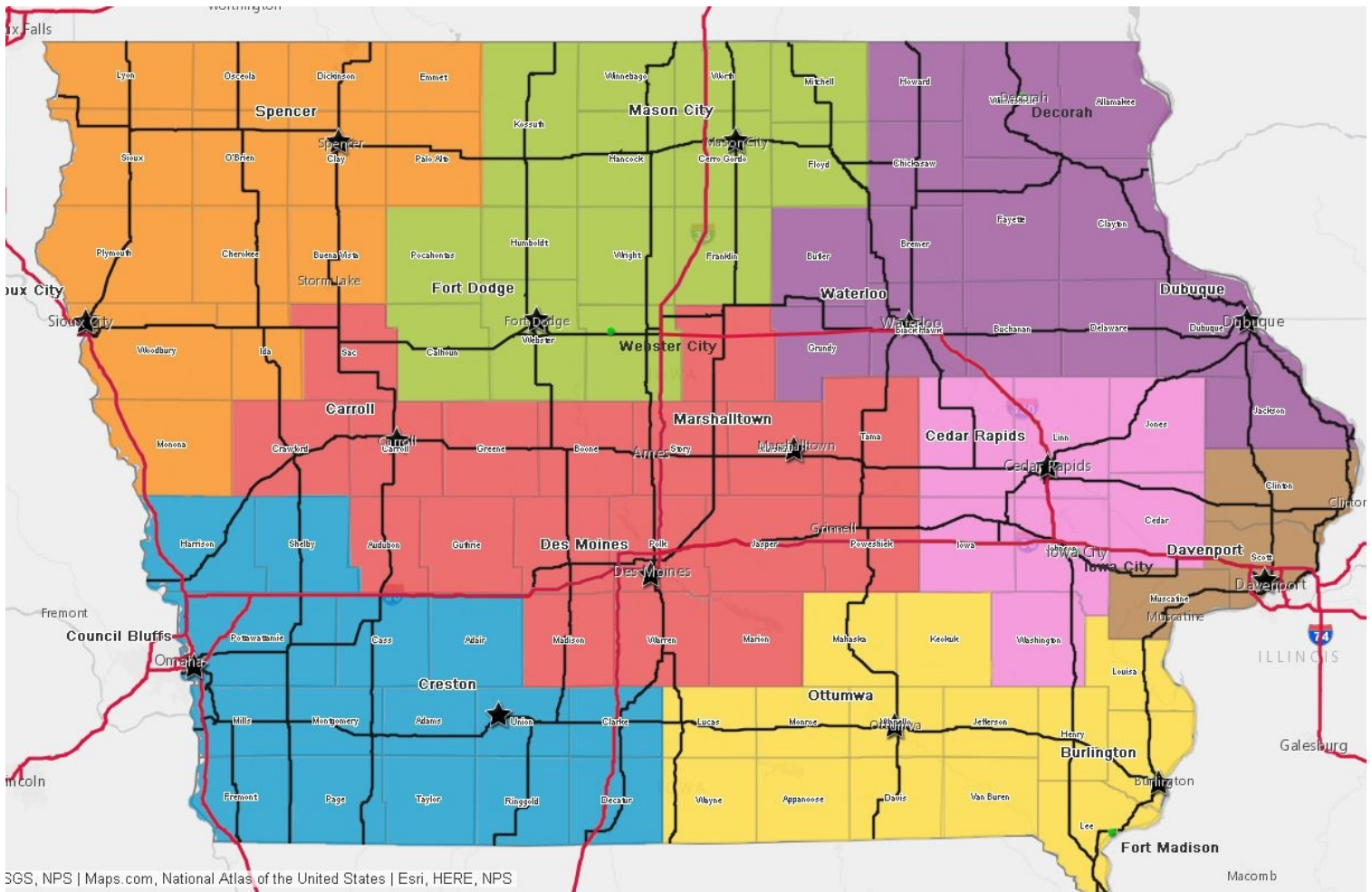
| <b>Adult</b> |           |         |
|--------------|-----------|---------|
| Area         | \$ Amount | % Share |
| Northwest    | 188,416   | 8.79    |
| Southwest    | 170,313   | 5.53    |
| Central      | 404,951   | 13.92   |
| Northeast    | 430,077   | 13.97   |
| East         | 562,959   | 18.29   |
| Southeast    | 1,321,024 | 42.93   |

| <b>Dislocated Worker</b> |           |         |
|--------------------------|-----------|---------|
| Area                     | \$ Amount | % Share |
| Northwest                | 252,559   | 8.79    |
| Southwest                | 407,186   | 14.17   |
| Central                  | 400,272   | 13.92   |
| Northeast                | 675,387   | 23.49   |
| East                     | 613,503   | 21.34   |
| Southeast                | 525,682   | 18.29   |

| <b>Youth</b> |           |         |
|--------------|-----------|---------|
| Area         | \$ Amount | % Share |
| Northwest    | 342,666   | 8.00    |
| Southwest    | 214,695   | 5.01    |
| Central      | 698,009   | 16.29   |
| Northeast    | 579,090   | 13.51   |
| East         | 753,344   | 17.58   |
| Southeast    | 1,698,037 | 39.61   |

| <b>Combined Total</b> |           |         |
|-----------------------|-----------|---------|
| Area                  | \$ Amount | % Share |
| Northwest             | 783,641   | 7.65    |
| Southwest             | 792,194   | 7.74    |
| Central               | 1,503,232 | 14.68   |
| Northeast             | 1,684,554 | 16.45   |
| East                  | 1,929,806 | 18.85   |
| Southeast             | 3,544,743 | 34.63   |

# 8 AREAS



## Northwest

**Counties:** Lyon, Osceola, Dickinson, Emmet, Sioux, O'Brien, Clay, Palo Alto, Plymouth, Cherokee, Buena Vista, Woodbury, Ida, Monona

## Southwest

**Counties:** Harrison, Shelby, Pottawattamie, Cass, Adair, Mills, Montgomery, Adams, Union, Clarke, Fremont, Page, Taylor, Ringgold, Decatur

## North-Central

**Counties:** Cerro Gordo, Kossuth, Winnebago, Mitchell, Worth, Hancock, Floyd, Pocahontas, Humboldt, Wright, Franklin, Webster, Calhoun, Hamilton

## Central

**Counties:** Sac, Hardin, Tama, Crawford, Carroll, Greene, Boone, Story, Marshall, Audubon, Guthrie, Dallas, Polk, Poweshiek, Jasper, Warren, Madison, Marion

## East-Central

**Counties:** Linn, Jones, Benton, Cedar, Johnson, Iowa, Washington

## Northeast

**Counties:** Allamakee, Winneshiek, Howard, Chickasaw, Clayton, Fayette, Bremer, Butler, Dubuque, Delaware, Buchanan, Black Hawk, Grundy, Jackson

## East

**Counties:** Scott, Clinton, Muscatine

## Southeast

**Counties:** Keokuk, Mahaska, Louisa, Henry, Jefferson, Wapello, Lucas, Monroe, Des Moines, Van Buren, Davis, Wayne, Appanoose, Lee



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**+/- Model Admin:** The amount above or below the Model Administrative Cost total of \$350,000.

| <b>Administrative Costs</b> |           |         |                 |
|-----------------------------|-----------|---------|-----------------|
| Area                        | \$ Amount | % Share | +/- Model Admin |
| Northwest                   | 58,199    | 5.68    | - 291,801       |
| Southwest                   | 62,888    | 6.14    | - 287,112       |
| North-Central               | 35,189    | 3.44    | - 314,811       |
| Central                     | 166,655   | 16.28   | - 183,345       |
| East-Central                | 114,637   | 11.20   | - 235,363       |
| Northeast                   | 153,466   | 14.99   | - 196,534       |
| East                        | 214,584   | 20.96   | - 135,416       |
| Southeast                   | 218,199   | 21.31   | - 131,801       |

| <b>Adult</b>  |           |         |
|---------------|-----------|---------|
| Area          | \$ Amount | % Share |
| Northwest     | 130,659   | 4.25    |
| Southwest     | 138,966   | 4.52    |
| North-Central | 112,645   | 3.66    |
| Central       | 436,297   | 14.18   |
| East-Central  | 211,890   | 6.88    |
| Northeast     | 415,350   | 13.50   |
| East          | 827,997   | 26.89   |
| Southeast     | 803,936   | 26.12   |

| <b>Dislocated Worker</b> |           |         |
|--------------------------|-----------|---------|
| Area                     | \$ Amount | % Share |
| Northwest                | 186,328   | 6.48    |
| Southwest                | 311,640   | 10.84   |
| North-Central            | 101,424   | 3.53    |
| Central                  | 495,821   | 17.25   |
| East-Central             | 341,504   | 11.88   |
| Northeast                | 600,377   | 20.88   |
| East                     | 381,102   | 13.26   |
| Southeast                | 456,393   | 15.88   |

| <b>Youth</b>  |           |         |
|---------------|-----------|---------|
| Area          | \$ Amount | % Share |
| Northwest     | 264,998   | 6.18    |
| Southwest     | 178,274   | 4.16    |
| North-Central | 137,833   | 3.22    |
| Central       | 734,430   | 17.14   |
| East-Central  | 592,976   | 13.84   |
| Northeast     | 518,930   | 12.11   |
| East          | 936,738   | 21.85   |
| Southeast     | 921,662   | 21.50   |

| <b>Combined Total</b> |           |         |
|-----------------------|-----------|---------|
| Area                  | \$ Amount | % Share |
| Northwest             | 581,985   | 5.68    |
| Southwest             | 628,880   | 6.14    |
| North-Central         | 351,902   | 3.44    |
| Central               | 1,666,548 | 16.28   |
| East-Central          | 1,146,370 | 11.20   |
| Northeast             | 1,534,657 | 14.99   |
| East                  | 2,145,837 | 20.96   |
| Southeast             | 2,181,991 | 21.31   |

## Region 10 Vision, Mission, Strategic Priorities and Goals

July 1, 2016-June 30, 2019

**Vision:** Providing a seamless and integrated workforce delivery system for businesses and individuals by:

1. Ensuring accessibility for all individuals, including those with barriers to employment.
2. Sustaining and strengthen regional economic growth through innovative sector partnerships
3. Creating pathways that connect a pipeline of educated and skilled workers to current and emerging industries leading to self-sufficient careers.

**Mission:** Effectively contributing to Iowa's Creative Corridor's quality of life by connecting businesses and individuals to workforce solutions.

### Strategic Priorities and Goals:

**Priority #1.** Community Awareness of Integrated Workforce System: Design an integrated workforce system that focuses on increased awareness of the workforce system with external customers (businesses) and internal customers (four core partner programs).

| Goal  | Responsible Party | Estimated Date | Progress Report  |
|---|-------------------|----------------|--|
| 1.1 Develop a Workforce System Orientation for use with Businesses and Customers. | Core Partners     | June 30, 2017  | July-September 2016: Joint workgroup (4 core partners) working on integrating business service activities.<br>October 2016: Report out to full staff with an action plan ready to implement.<br>December 2016-Implementation Workgroup Meeting. Starting to work on implementation of business services joint outreach and orientation.<br>March 2017-Workgroup team met with KCC Marketing. Will be developing an outline and |

|   |               |                   |   |
|---|---------------|-------------------|---|
|   |               |                   | gathering video for a short 3 minute video to be used with new enrollments, on facebook and with partners to share what workforce system means. June 2017-Video finalized, shared with board, and beginning to be used in orientations, workshops, marketing.   |
| <b>1.2</b> Increase visibility through joint outreach, marketing and awareness campaigns, especially seeking local media outlets. | Core Partners | December 31, 2017 | <p>July-September 2016: Joint workgroup (4 core partners) working on integrating outreach activities and education the public on the full workforce ‘system’ of services.</p> <p>October 2016: Report out to full staff with an action plan ready to implement.</p> <p>December 2016-Implementation Workgroup Meeting. Starting to work on implementation of activities, including a tool for staff and partners to know and understand all WIOA services, activities and referral process.</p> <p>Jan-March 2017-Teams have developed a referral tool for staff and partners. Almost ready for print. Developing “display boards” outlining all workforce services to be displayed with all partners and used at job fairs, etc.</p> <p>November 2017-January 2018-Food Assistance Outreach. Received list of all food assistance participants in 7 county region. Will conduct a mailing to invite them into a “lunch and learn” or “supper and learn” to hear about services available at IowaWORKS, and how to access training and other workforce program services. Sessions will be held in January 2018. Planning happening now. Should reach around 17,000 household.</p> <p>February 2018-Hosting Lunch and Learn events in Iowa City and Cedar Rapids (two in CR). Planning</p> |

|  |                        |         |  |
|--|------------------------|---------|--|
|  |                        |         | smaller lunch and learn sessions for March in rural counties (Washington, Iowa, Cedar, Benton and Jones).  |
| <b>1.3</b> Provide ongoing staff training, continuously integrate services and evaluate regularly. | All Workforce Partners | Ongoing | <p>June 2016-Team members attended WIOA conference.</p> <p>September 2016-Team members attended training on enter business services</p> <p>October 2016-Workforce Partner In-Service. Teams will present on work group efforts, field questions.</p> <p>December 2016-Implementation Workgroup Meeting. Starting to work on implementation of activities, including a tool for staff and partners to know and understand all WIOA services, activities and referral process. Developing electronic referral tool.</p> <p>February 2017-All 4 core partners completed a day long training together. Worked on teamwork and partnership with an outside speaker. Collected next steps from team members, and surveyed team members on what we should do to keep momentum going. Developing ongoing trainings, and silo-breaking activities.</p> <p>June 2017-Completed COLORS training with all staff.</p> <p>May-June 2017-Planning fall team building activities at Camp Wapsi.</p> <p>August 2017-Finalized planning for Camp Wapsie team building in October.</p> <p>October 2017-Hosted team building at Camp Wapsie. 93 team members in attendance from IowaWORKS, KCC Adult Basic Ed, IVRS and IDB.</p> |

|  |                      |                          |   |
|--|----------------------|--------------------------|---|
|  |                      |                          | <p>November-December 2017-Reevaluating expectations for customer service. Developing as a team, and identifying training needs. Will be adding expectations into IowaWORKS team member evaluations moving forward.</p> <p>Jan-Feb 2018-Planning and hosting Disability Services and Experience event for staff during President's Day all staff inservice. Will bring together all core partners in Region 10 plus Title 1 and 3 from Davenport and Burlington. Will share results of training and some activities with RWDB in March 2018.</p> <p>March 2018-Sharing results of training with RWDB, and providing a portion of training.</p>   |
| <p><b>1.4</b> Develop a referral process between the four core programs which includes a hand off and follow up process.</p> | <p>Core Partners</p> | <p>December 31, 2017</p> | <p>July-September 2016: Joint workgroup (4 core partners) working on developing a more efficient referral tool and method.</p> <p>October 2016: Report out to full staff with an action plan ready to implement.</p> <p>Jan-March 2017-Team is researching options for making electronic referrals. SmartSheet is being researched as a quick tool.</p> <p>May 2017-Also looking at a google doc that can be shared among partners. GeoSolutions software system train-the-trainer training begins in May. Will be sending several staff to start transition process. New system has built in referral tool.</p> <p>July-September 2017-Finalized referral guide. Created online referral tool, and gathered feedback from partners.</p> <p>March 2018-Finalized online referral tool, trained staff, set up system to monitor and track referrals.</p> |

|  |   |                      |   |
|--|---|----------------------|---|
| <p><b>1.5</b> Inform customers of career pathways and occupations that lead to self-sufficiency.</p> | <p>Core Partners with Sector Boards</p> | <p>June 30, 2018</p> | <p>June 2016-RWDB met with Advance Mfg Sector Board to learn about pathways and workforce needs<br/> September 2016-RWBD met with Customer Service/Insurance/Banking Sector Board to learn about pathways and workforce needs.<br/> November 2016-Hosted apprenticeship awareness event with 23 businesses and 11 job seekers.<br/> May 2017-Promoting and recruiting non-native English speakers to a free Transportation Communication class that educates them on the various career pathways in transportation and logistics and prepares them to enter into those training programs.<br/> June-July 2017-Preparing to host Industry Sector Board facilitators for a lunch and learn with workforce partners.<br/> September 2017-hosted sector board facilitators, with goal of re-convening to focus on “opportunity” clients served through IowaWORKS. Meeting may be with Jennifer Daly and board chairs.<br/> October-November 2017-Representative attended training and planning sessions with the 6 Sector Board leadership committees. Being available for questions/input as they work on developing coordinated strategies between the boards.<br/> February 2018-Hosted lunch and learn sessions targeting food assistance recipients . Shared training opportunities and pathway training programs.</p> |
|--|---|----------------------|---|

**Priority #2.** Preparation of the Workforce: Design, develop and offer training for individuals, including those with barriers to employment--to prepare for current and emerging industry workforce skill requirements. Support the region’s workforce through pathways that provide advanced, skilled and future ready workers.

| Goal   | Responsible Party  | Estimated Date       | Progress Report  |
|--|--|----------------------|--|
| <p><b>2.1</b> Design and develop career exploration and training pathways (including basic, soft and hard skills), especially focused on Advanced Manufacturing and Financial Services/Insurance/Customer Service sector board pathways.</p> | <p>Core Partners</p> <p>Advanced Manufacturing Sector Board</p> <p>Financial Services/Insurance and Customer Service Board</p> | <p>June 30, 2017</p> | <p>November 2016-Meeting with Financial Services/Insurance/Customer service board to review next steps to increasing partnerships between IowaWORKS and this board.</p> <p>November 2016-January 2017-Met with leadership of Financial Services/Customer Services/Insurance sector board. They identified an outline for basic customer service and industry training/awareness that could be completed through IowaWORKS workshops. They will be working with the full board to outline what this might look like and help with implementing by offering their time/tours/locations for portions of the workshops. Sector board leadership would like to present to WIOA partners to educate on their industry and workforce needs.</p> <p>May – June 2017-Transportation Communication and pathway class held and participants reviewed and selected next step in pathway. Assisted with additional support and referrals to continue on pathway.</p> <p>October 2017-Attended Apprenticeship training through Harper College, with goal of learning how to develop an appropriate pre-apprenticeship program that could be offered at IowaWORKS.</p> <p>Ongoing-Attending SB facilitator meetings, Sector training in Coralville, and SB meetings.</p> <p>February 2018-Exploring opportunities to develop pre-apprenticeship training for established union apprenticeship programs utilizing GAP/PACE/Title 1 funding.</p> <p>February-March 2018-Partnership with Title 1, Title 2, and Nordstom developing a pipeline development</p> |



|  |               |   |  |
|--|---------------|---|--|
|  |               |   | and training program targeting African immigrant populations to increase English skills along with basic warehouse knowledge, safety awareness and cultural training. Two pathways, one for those with very basic English skills who will train onsite during paid work hours. The second for those with more limited English skills who will participate in a pre-employment training program. Also partnering with African Immigrant leaders to provide training to current Nordstrom managers to better understand this population. |
| <b>2.2</b> Provide training information on STEM and high-demand occupations in the Creative Corridor.                  | Core Partners | Ongoing<br>June 30, 2017<br>(aligned with goal 2.1) | To be completed-FS/I/CS sector board leadership would like to present to WIOA partners to educate on their industry and workforce needs.<br>August-September 2017-Ongoing work with refugee groups. Beginning work with Nordstrom to develop training program incorporating English language training, occupational skills training in warehouse/shipping/receiving and soft skills/employability skills for refugee groups.   |
| <b>2.3</b> Provide tools, resources, and services to reduce barriers to work and education/training.                   | Core Partners | Ongoing   | Ongoing-Support services proved to customers in training.<br>February 2018-All core partners learned about the many free resources available to individuals with disabilities, especially blindness.   |
| <b>2.4</b> Align partner services to training pathways to reduce barriers and ensure customers receive needed support. | Core Partners | December 31, 2017                                   | Fall 2016-Developed a referral tool. Workgroup of local core partners is turning tool into a more user-friendly online/fillable form. Goal is to complete by January 2017 and present to all workforce partners.<br>December 2016-Implementation workgroup met to begin turning tool into electronic format. Plan to present to full workforce partner system team at January partner meeting.   |

|  |               |               |  |
|--|---------------|---------------|--|
|  |               |               | <p>February-March 2017-Development of a basic skills in transportation certificate targeting ESL participants to help them pathway into Class A, B and Transportation Specialist training</p> <p>May 2017-Class began in May with 9 students.</p> <p>Aug-Sept 2017-Combining Adult Basic Ed, Title 1 training services and IowaWORKS job readiness services together to present to Nordstrom a plan to train refugees to pipeline into the warehousing/shipping/packaging industry.</p> <p>Feb-Mar 2018-See note above. Nordstrom project progressing.</p> |
| <p><b>2.5</b> Expand access to training and education opportunities through the use of distance learning tools, videoconferencing, and other technology.</p> | Core Partners | June 30, 2017 | <p>Ongoing-FS/Ins/Banking creating IowaWORKS workshops around sector needs. Discussed using online modules created by businesses, or linking into businesses directly to facilitate portions of training.</p> <p>July 2017-Will begin implementation talks with Industry Sector Board facilitators in July 2017 at lunch and learn meetings.</p> <p>February-March 2018-Update RWDB member training, and implement through face to face and online training formats for new and current board members.</p>   |
| <p><b>2.6</b> Co-enroll participants in core partner programs as appropriate to provide participants with access to needed and available services.</p>       | Core Partners | Ongoing       | <p>December 2017-Implementation workgroup is finalizing a flip charge to help WIOA staff, workforce partners, and customers have a clear visual on what services are available, who might be eligible and how to connect.</p> <p>March 2017-Flip chart “referral tool” almost ready for print.</p> <p>June 2017-Final referral tool edits submitted. Final product being updated and prepared for printing.</p> <p>Strong request for this tool among not just staff, but</p>  |

|  |  |  |   |
|--|--|--|---|
|  |  |  | <p>other partners. Video received final edits and is being prepared for final version.</p> <p>October-November 2017 (Ongoing)-Developing partnerships with Four Oaks Total Child 2.0 project to link youth ages 16-26, who are getting close to age 18 or are already 18+ and have aged out of the original Total Child project. Will be working to connect these youth with Creating Futures consultants to assist them with using full menu of services to reach a wage of \$17 per hour by age 26. Developing linkages, program maps, and information sheets to outline possible pathways depending upon student's age and situation. Update: Focusing on methods to set up job shadows and internships for these students to help with career exploration and confirmation.</p> |
|--|--|--|---|

**Priority #3.** Effective Business Engagement: Engage more effectively and widely, and collaborate more extensively with employers in workforce planning. Provide access to individuals with workforce resources aligned to business needs and the region's current and emerging sectors to bolster regional workforce competitiveness.

| Goal  | Responsible Party                | Estimated Date | Progress Report   |
|---|----------------------------------|----------------|---|
| <p><b>3.1</b> Support all regional sector board work focusing on Advanced Manufacturing, Financial Services/Insurance/Customer Service, and STEM by ensuring alignment to regional workforce needs/demands.</p> | <p>Core Partners</p> <p>RWDB</p> | <p>Ongoing</p> | <p>November 2017-Meeting with FS/Ins/CS board to review meeting with RWDB in September and identify areas for increased partnership.</p> <p>Ongoing-Working with leadership of FS/Ins/CS Sector Board to present to WIOA staff on industry and workforce needs.</p> <p>May 2017-Transportation Communication class and pathway options for non-native English speakers.</p> <p>March 2018-Request for additional ESL+Transportation class. Title 1, Title 2 and KCC</p> |

|   |  |                              |  |
|---|--|------------------------------|--|
|   |  |                              | Transportation department meeting to schedule second class.  |
| <b>3.2</b> Create workforce system programming aligned to local business demands/needs.   | Core Partners<br><br>RWDB<br><br>Sector Boards | Ongoing                      | <p>Ongoing-Developing in house workshops around FS/I/B sector needs. Discussed using online modules created by businesses, or linking into businesses directly to facilitate portions of training.</p> <p>January-February 2017-Developing in partnership with ABE/ESL a pre-training/pre-employment pathway for IAC impacted workers including additional courses for these workers within computer literacy, ESL classes, linkage with ongoing job readiness and job search classes, that pathway into employment or additional training.</p> <p>August/September 2017-Working collaboratively with Nordstrom to develop a program targeting refugee population wishing to enter into a warehousing pathway</p> <p>Feb-Mar 2018-Nordstrom Class is in development, dates and timelines being finalized, and MOUs among partners being developed.</p> |
| <b>3.3</b> Integrate current apprenticeship career opportunities into career and training pathways and expand apprenticeship opportunities with regional employers. | Core Partners<br><br>Apprenticeship Employers  | June 30, 2018<br><br>Ongoing | <p>November 2017-Hosted an apprenticeship awareness event with 23 businesses and 11 job seekers. Have developed 2 new leads for businesses interested in apprenticeships and are helping 5 job seekers enter into more intensive services.</p> <p>December – January 2017-Several apprentices impacted by recent layoffs at several companies. Enrolling and serving these apprentices by continuing their classroom training and helping them</p>   |

|  |                      |                |  |
|--|----------------------|----------------|--|
|  |                      |                | <p>connect with similar apprenticeship opportunities in the region.</p> <p>June 2017-Wrapping up SP-NEG and JD-NEG grant activities with participants. Continuing to develop pipelines of workers for current and new apprenticeship opportunities. Continuing services as allowed through formula DW funds for enrolled participants.</p> <p>October 2017-Researching pre-apprenticeship programs which could be offered free as a workshop to IowaWORKS participants. Developing linkages with Lake College.</p> <p>February 2018-Meeting with apprenticeship programs to identify core pre-apprenticeship skills needed and how IowaWORKS, GAP/PACE, and Title 1 funds could be used to support customers obtaining these skills.</p> |
| <p><b>3.4</b> Develop systems to better prepare and help individuals with barriers to employment to enter into training career opportunities and long-term employment.</p> | <p>Core Partners</p> | <p>Ongoing</p> | <p>January-February 2017-IowaWORKS is developing in partnership with ABE/ESL a pre-training/pre-employment pathway for IAC impacted workers including additional courses for these workers within computer literacy, ESL classes, linkage with ongoing job readiness and job search classes, that pathway into employment or additional training.</p> <p>Ongoing-improving process to refer job ready candidates to business services team. Making adjustments to staffing to create a stronger link and job placement process for candidates.</p>   |

# Grants Report

## March 2018

### Budget Overview

| Special Programs Total Participant Budget |                   |                                  |                         |              |                    |
|---|-------------------|----------------------------------|-------------------------|--------------|--------------------|
|   | FY17<br>Carryover | Anticipated<br>New FY18<br>Funds | <b>TOTAL<br/>Budget</b> | Expenditures | Funds<br>Remaining |
| Gap Tuition Assistance<br>IAGAP           | \$108,547.87      | \$312,711.00                     | \$421,258.87            | \$290,217.30 | \$131,041.57       |

| Other Funds  |                   |                                  |                         |              |                    |
|--|-------------------|----------------------------------|-------------------------|--------------|--------------------|
|  | FY17<br>Carryover | Anticipated<br>New FY18<br>Funds | <b>TOTAL<br/>Budget</b> | Expenditures | Funds<br>Remaining |
| IA PACE—KPACE program                                    | \$14,199.31       | \$751,802.00                     | \$766,001.31            | \$568,801.91 | \$197,199.40       |
| GIVF Reimbursement Funds                                 | \$5,089.02        | \$0                              | \$5,089.02              | \$1,437.22   | \$3,651.80         |
| Kirkwood Community<br>College Foundation <sup>+</sup>    | \$4,400.00        | \$160.00                         | \$4,560.00              | \$3,350.00   | \$1,210.00         |
| *Total available will increase as new funds are donated. |                   |                                  |                         |              |                    |

### Special Programs Enrollments FY18

(7/1/17 – 6/30/18)

|                        |     |
|------------------------|-----|
| Gap Tuition Assistance | 164 |
|------------------------|-----|

|                               |    |
|-------------------------------|----|
| E&T FFY17 (7/1/17 – 9/30/17)  | 28 |
| E&T FFY18 (10/1/17 – 6/30/18) | 18 |

E&T runs on the federal fiscal year. Data above was pulled for the timeframe to match the state fiscal year.

|       |     |
|-------|-----|
| KPACE | 116 |
|-------|-----|

Fall cohorts began in August 2017. Spring cohorts began in January and March 2018.

Non-cohort enrollments will be throughout the year.

Credit enrollments typically happen at the beginning of the credit term.



## Gap Tuition Assistance Program

### Referrals

|                          |      |
|--------------------------|------|
| Referrals FY18           | 282  |
| Historical Program Total | 8106 |

### Interviews

|                           |      |
|---------------------------|------|
| Interviews Scheduled FY18 | 166  |
| Historical Program Total  | 1926 |

### Approved Participants

|                            |      |
|----------------------------|------|
| Approved Participants FY18 | 164  |
| Historical Program Total   | 1401 |

### Participant Completions

|                          |                      |
|--------------------------|----------------------|
| Historical Program Total | 932 of 1187 = 78.52% |
|--------------------------|----------------------|

| Fiscal Year | In Training | Completed Training | Did Not Complete | Completion Rate     |
|-------------|-------------|--------------------|------------------|---------------------|
| 2014        | 0           | 118                | 31               | 118 of 149 = 79.19% |
| 2015        | 0           | 150                | 32               | 150 of 182 = 82.42% |
| 2016        | 0           | 88                 | 19               | 88 of 107 = 82.24%  |
| 2017        | 0           | 101                | 29               | 101 of 130 = 77.69% |
| 2018*       | 39          | 78                 | 24               | 78 of 102 = 76.47%  |

\*Includes carryover training participants from FY17.

### Participant Employment

|                               |            |        |
|-------------------------------|------------|--------|
| New Employment FY18           | 46 of 85   | 54.12% |
| Overall Employment FY18       | 46 of 85   | 54.12% |
| Historical Overall Employment | 739 of 790 | 93.54% |

New employment: Completer has obtained different employment since enrolling in the program.

Overall employment includes all completers who are working, including those who have new employment and those who have increased responsibility with the same employer.

| Fiscal Year | New Employment | Same Employer (increased duties) | Deceased | Other FT Activities | Unable to Contact | Looking for work or need employer information | Overall Employment Rate |
|-------------|----------------|----------------------------------|----------|---------------------|-------------------|---|-------------------------|
| 2014        | 68             | 19                               | 0        | 1                   | 1                 | 0   | 87 of 87 = 100%         |
| 2015        | 101            | 15                               | 0        | 8                   | 6                 | 4   | 116 of 120 = 96.67%     |
| 2016        | 59             | 3                                | 0        | 1                   | 2                 | 0   | 62 of 62 = 100%         |
| 2017        | 59             | 4                                | 0        | 10                  | 7                 | 0   | 63 of 63 = 100%         |
| 2018        | 46             | 0                                | 0        | 13                  | 1                 | 39 <sup>+</sup> *1                            | 46 of 85 = 54.12%       |

\*Many graduates completed training recently and are now pursuing employment.

\*Those graduates still looking for work on 7/1/17 and still engaged in services were moved into the FY17 pool for employment.

<sup>1</sup> Those new graduates who are still looking for work on 6/30/17 and still engaged in services will be moved into the FY18 pool for employment.

### Project status:

| <b>Program Information (to date)</b>        | <b>FY14</b> | <b>FY15</b> | <b>FY16</b> | <b>FY17</b> | <b>FY18</b> | <b>Total</b> |
|---|-------------|-------------|-------------|-------------|-------------|--------------|
| 91 Hour Nurse Aide                          | 63          | 49          | 42          | 42          | 69          | 447          |
| Accelerated Welding Certificate             | 5           | 15          | 5           | 2           | 5           | 32           |
| Administrative Professional Certificate     |             | 9           | 2           | 8           | 6           | 25           |
| Advanced Workplace Computing Certificate    | 1           |             |             |             |             | 4            |
| Basic Workplace Computing Certificate       | 1           |             |             |             |             | 10           |
| Bookkeeping Certificate                     | 11          |             |             |             |             | 25           |
| Business Application Specialist Certificate |             | 1           | 5           |             |             | 6            |
| Business Bookkeeping Computer Certificate   |             | 1           | 1           | 4           | 1           | 7            |
| Call Center Customer Service Certificate    | 12          | 3           | 1           | 8           | 0           | 36           |
| Certificate in Office Professionals         | 9           | 0           | 0           |             |             | 36           |
| Certificate in Web Site Design              | 2           |             |             |             |             | 19           |
| Certificate in Website Development          | 0           | 0           | 0           | 0           | 0           | 11           |
| Certified Business Computing Professionals  | 7           | 1           |             |             |             | 42           |
| Class B CDL                                 | 0           | 0           | 1           | 1           | 2           | 12           |
| CNC Machinist Certificate                   | 16          | 1           | 3           | 7           | 14          | 44           |
| CNC Milling Operator Certificate            | 0           | 0           | 0           |             |             | 0            |
| CNC Turning Operator Certificate            | 0           | 0           | 0           |             |             | 0            |
| Combination Welder Certificate              | 2           | 1           |             |             |             | 45           |
| Combination Welder SERIES                   | 1           | 0           |             |             |             | 1            |
| Community Living Professional               |             |             | 0           | 0           | 0           | 0            |
| Core Construction Certificate               |             |             | 1           | 1           | 0           | 2            |
| EKG Technician                              |             | 0           | 1           | 2           | 10          | 13           |
| Electrical Specialist                       | 0           | 2           | 0           | 0           | 3           | 12           |
| Electro Mechanical Certificate              | 0           | 0           | 0           | 0           |             | 0            |
| Gas Metal Arc Welding Sense I               |             |             | 10          | 2           | 2           | 14           |
| Graphic Design Certificate                  | 3           |             |             |             |             | 10           |
| Graphic Designer Certificate                |             | 2           | 4           | 1           | 7           | 14           |
| Health Support Professional                 |             |             | 0           | 0           | 1           | 1            |
| Industrial Maintenance Certificate          | 1           | 0           | 0           | 0           | 0           | 1            |
| Job Planning, Benchwork, Layout Certificate | 0           | 0           | 0           |             |             | 0            |
| Kirkwood Culinary KickStart Certificate     | 2           | 2           | 0           | 0           | 0           | 4            |

|   |     |     |     |     |     |      |
|---|-----|-----|-----|-----|-----|------|
| Logistics/Supply Chain Certificate                  | 1   | 0   | 0   |     |     | 1    |
| Manufacturing Basics & CNC Machinist Certificate    | 0   | 0   | 0   |     |     | 4    |
| Manufacturing Welding Certificate                   |     |     |     |     | 2   | 2    |
| Measurement, Materials, Safety Certificate          | 0   | 0   | 0   |     |     | 0    |
| Medical Office Professional                         |     |     |     | 4   | 0   | 4    |
| Modern Manufacturing Series Certificate             | 0   | 0   | 0   |     |     | 4    |
| Personal Support Professional                       |     |     | 1   | 0   | 0   | 1    |
| Phlebotomy  | 11  | 14  | 7   | 3   | 6   | 74   |
| Production MIG Certificate                          | 10  | 10  | 0   |     |     | 20   |
| Sales Professional Certificate                      |     | 0   | 0   | 0   | 0   | 0    |
| Supervising in Healthcare Facilities                |     |     | 0   | 0   | 0   | 0    |
| Transportation Service Class B Training Certificate | 1   | 3   | 0   | 0   | 0   | 4    |
| Transportation Specialist                           |     |     | 0   | 0   | 0   | 0    |
| Transportation Technician                           |     |     | 0   | 0   | 0   | 0    |
| Truck Driver Class A CDL                            | 37  | 32  | 43  | 38  | 34  | 294  |
| Web Designer Certificate                            |     | 3   | 2   | 2   | 2   | 9    |
| Other certificates no longer offered/available      |     |     |     |     |     | 90   |
| <b>TOTALS</b>                                       | 196 | 149 | 129 | 125 | 164 | 1380 |

## Gap Reporting Form - General Information

Revised July 2017

|                                   |                            |                     |  |
|-----------------------------------|----------------------------|---------------------|--|
| <b>Institution</b>                | Kirkwood Community College |                     |  |
| <b>Contact Person</b>             | Bethany Parker             | 319-365-9474 x31155 | <a href="mailto:bparker@kirkwood.edu">bparker@kirkwood.edu</a> |
| <b>Quarterly Reporting Period</b> | FY18                       | February 2018       |  |

## Budget Summary

| Line Item               | Expenses per Quarter |                    |                    |               | YTD Expenditures    |
|-------------------------|----------------------|--------------------|--------------------|---------------|---------------------|
|                         | Q1                   | Q2                 | Q3                 | Q4            |                     |
| <b>Direct Costs:</b>    |                      |                    |                    |               |                     |
| Tuition & Books         | \$111,798.95         | \$63,907.50        | \$76,577.50        |               | \$252,283.95        |
| Equipment               | \$1,844.11           | \$2,183.81         | \$1,537.50         |               | \$5,565.42          |
| Fees/Assessment/Testing | \$3,249.10           | \$3,466.00         | \$2,371.89         |               | \$9,086.99          |
| <i>Subtotal</i>         |                      |                    |                    |               | \$266,936.36        |
| <b>Other Costs:</b>     |                      |                    |                    |               |                     |
| Staff Support/Services  | \$6,593.38           | \$10,972.74        | \$5,714.82         |               | \$23,280.94         |
| <b>Total:</b>           | <b>\$123,485.54</b>  | <b>\$80,530.05</b> | <b>\$86,201.71</b> | <b>\$0.00</b> | <b>\$290,217.30</b> |
|                         |                      |                    |                    |               |                     |

## Participant Summary

**Instructions:** This subsection must be completed **quarterly**. Quarterly numbers must be **unduplicated**.

|   | Q1  | Q2  | Q3  | Q4 | YTD Total |
|---|-----|-----|-----|----|-----------|
| <b>Number of Completed Applications:</b>                  | 30  | 43  | 63  |    | 136       |
| <b>Number of Approved Participants:</b>                   | 71  | 41  | 52  |    | 164       |
| <b>Status of Approved Participants:</b>                   |     |     |     |    |           |
| Participating or Waiting to Participate:                  | 116 | 121 | 109 |    | 300       |
| <b>Number of <u>Third</u> Party Credentials Received:</b> | 19  | 46  | 6   |    | 71        |



## New Members/One-Stop Customers INTEGRATION STATISTICS AT A GLANCE

Month of: Dec 2017

Total Membership

| Location       | Reg # | Total New Members | Regional Unemp Claims | Ratio of New Members to Unemp Claims | Gender                |                                  |                         |                                    | Disability                |                         | Age         |  |             |                                   |                  |                               |
|----------------|-------|-------------------|-----------------------|--------------------------------------|-----------------------|----------------------------------|-------------------------|------------------------------------|---------------------------|-------------------------|-------------|--|-------------|-----------------------------------|------------------|-------------------------------|
|                |       |                   |                       |                                      | # Male of New Members | Male Gender Ratio to Tot Members | # Female of New Members | Female Gender Ratio to Tot Members | # Disabled of New Members | Overall Disabled Served | Age 18-23   | % of Young Adults Age 18-23 of New Members | Age 24-54   | % Adults Age 24-54 of New Members | Age 55 and Above | % 55 and Above of New Members |
| Dubuque        | 1     | 502               | 1669                  | 30.1%                                | 353                   | 70.3%                            | 149                     | 29.7%                              | 46                        | 9.2%                    | 51          | 10.2%                                      | 350         | 69.7%                             | 101              | 20.1%                         |
| Decorah        | 1     | 408               | 1178                  | 34.6%                                | 359                   | 88.0%                            | 49                      | 12.0%                              | 30                        | 7.4%                    | 39          | 9.6%                                       | 258         | 63.2%                             | 111              | 27.2%                         |
| Mason City     | 2     | 440               | 1119                  | 39.3%                                | 308                   | 70.0%                            | 130                     | 29.5%                              | 48                        | 10.9%                   | 50          | 11.4%                                      | 277         | 63.0%                             | 113              | 25.7%                         |
| Spencer        | 3 & 4 | 343               | 1391                  | 24.7%                                | 247                   | 72.0%                            | 96                      | 28.0%                              | 33                        | 9.6%                    | 24          | 7.0%                                       | 213         | 62.1%                             | 106              | 30.9%                         |
| Fort Dodge     | 5     | 322               | 518                   | 62.2%                                | 225                   | 69.9%                            | 97                      | 30.1%                              | 37                        | 11.5%                   | 38          | 11.8%                                      | 198         | 61.5%                             | 86               | 26.7%                         |
| Webster City*  | 5     | 54                | 188                   | 28.7%                                | 45                    | 83.3%                            | 9                       | 16.7%                              | 4                         | 7.4%                    | 1           | 1.9%                                       | 32          | 59.3%                             | 21               | 38.9%                         |
| Marshalltown   | 6     | 686               | 1195                  | 57.4%                                | 533                   | 77.7%                            | 150                     | 21.9%                              | 41                        | 6.0%                    | 127         | 18.5%                                      | 453         | 66.0%                             | 106              | 15.5%                         |
| Waterloo       | 7     | 1206              | 3077                  | 39.2%                                | 793                   | 65.8%                            | 412                     | 34.2%                              | 103                       | 8.5%                    | 97          | 8.0%                                       | 875         | 72.6%                             | 234              | 19.4%                         |
| Waterloo*      |       |                   |                       |                                      |                       |                                  |                         |                                    |                           |                         |             |  |             |                                   |                  |                               |
| Carroll        | 8     | 230               | 445                   | 51.7%                                | 170                   | 73.9%                            | 59                      | 25.7%                              | 23                        | 10.0%                   | 36          | 15.7%                                      | 147         | 63.9%                             | 47               | 20.4%                         |
| Denison*       |       |                   |                       |                                      |                       |                                  |                         |                                    |                           |                         |             |  |             |                                   |                  |                               |
| Davenport      | 9     | 1189              | 2676                  | 44.4%                                | 853                   | 71.7%                            | 335                     | 28.2%                              | 102                       | 8.6%                    | 100         | 8.4%                                       | 829         | 69.7%                             | 260              | 21.9%                         |
| Cedar Rapids   | 10    | 1054              | 4131                  | 25.5%                                | 703                   | 66.7%                            | 351                     | 33.3%                              | 93                        | 8.8%                    | 126         | 12.0%                                      | 768         | 72.9%                             | 160              | 15.2%                         |
| Des Moines     | 11    | 2131              | 6007                  | 35.5%                                | 1460                  | 68.5%                            | 668                     | 31.3%                              | 184                       | 8.6%                    | 193         | 9.1%                                       | 1562        | 73.3%                             | 376              | 17.6%                         |
| Sioux City     | 12    | 887               | 1555                  | 57.0%                                | 685                   | 77.2%                            | 202                     | 22.8%                              | 71                        | 8.0%                    | 95          | 10.7%                                      | 632         | 71.3%                             | 160              | 18.0%                         |
| Council Bluffs | 13    | 451               | 948                   | 47.6%                                | 317                   | 70.3%                            | 134                     | 29.7%                              | 51                        | 11.3%                   | 49          | 10.9%                                      | 308         | 68.3%                             | 94               | 20.8%                         |
| Creston        | 14    | 343               | 785                   | 43.7%                                | 234                   | 68.2%                            | 109                     | 31.8%                              | 36                        | 10.5%                   | 30          | 8.7%                                       | 218         | 63.6%                             | 95               | 27.7%                         |
| Ottumwa        | 15    | 528               | 1436                  | 36.8%                                | 386                   | 73.1%                            | 141                     | 26.7%                              | 45                        | 8.5%                    | 72          | 13.6%                                      | 361         | 68.4%                             | 95               | 18.0%                         |
| Burlington     | 16    | 416               | 1675                  | 24.8%                                | 277                   | 66.6%                            | 138                     | 33.2%                              | 38                        | 9.1%                    | 48          | 11.5%                                      | 289         | 69.5%                             | 79               | 19.0%                         |
| <b>Total</b>   |       | <b>11190</b>      | <b>29993</b>          | <b>37.3%</b>                         | <b>7948</b>           | <b>71.0%</b>                     | <b>3229</b>             | <b>28.9%</b>                       | <b>985</b>                | <b>8.8%</b>             | <b>1176</b> | <b>10.5%</b>                               | <b>7770</b> | <b>69.4%</b>                      | <b>2244</b>      | <b>20.1%</b>                  |
|                |       | 11190             | 29993                 | <====Check                           | 7948                  |                                  | 3229                    |                                    | 985                       |                         | 1176        |  | 7770        |                                   | 2244             | <====Check                    |

\* = NEG/NDWG Nat'l Emerg Grant transition center only.

(x) = closed office

| Location | Reg # | Total New Members |
|----------|-------|-------------------|
|----------|-------|-------------------|

|            |       |     |
|------------|-------|-----|
| Dubuque    | 1     | 502 |
| Decorah    | 1     | 408 |
| Mason City | 2     | 440 |
| Spencer    | 3 & 4 | 343 |

|               |   |      |
|---------------|---|------|
| Fort Dodge    | 5 | 322  |
| Webster City* | 5 | 54   |
| Marshalltown  | 6 | 686  |
| Waterloo      | 7 | 1206 |
| Waterloo*     |   |      |
| Carroll       | 8 | 230  |
| Denison*      |   |      |

|              |    |      |
|--------------|----|------|
| Davenport    | 9  | 1189 |
| Cedar Rapids | 10 | 1054 |
| Des Moines   | 11 | 2131 |
| Sioux City   | 12 | 887  |

|                |    |              |
|----------------|----|--------------|
| Council Bluffs | 13 | 451          |
| Creston        | 14 | 343          |
| Ottumwa        | 15 | 528          |
| Burlington     | 16 | 416          |
| <b>Total</b>   |    | <b>11190</b> |

11190

| Education |                                    |               |   |                 |                |                                 |
|-----------|------------------------------------|---------------|---|-----------------|----------------|---------------------------------|
| Need GED  | % of New Memb Need High Sch Equiv. | High Sch Dipl | % of New Memb Attain High School Dipl or Equiv. | Some College Ed | College Degree | Educ. Beyond College "17 & Abv" |

|    |       |     |       |     |    |   |
|----|-------|-----|-------|-----|----|---|
| 55 | 11.0% | 302 | 60.2% | 108 | 29 | 8 |
| 54 | 13.2% | 261 | 64.0% | 71  | 19 | 3 |
| 46 | 10.5% | 280 | 63.6% | 93  | 18 | 3 |
| 29 | 8.5%  | 203 | 59.2% | 80  | 27 | 4 |

|     |       |     |       |     |    |   |
|-----|-------|-----|-------|-----|----|---|
| 47  | 14.6% | 185 | 57.5% | 77  | 11 | 2 |
| 10  | 18.5% | 33  | 61.1% | 8   | 3  | 0 |
| 242 | 35.3% | 324 | 47.2% | 89  | 25 | 6 |
| 163 | 13.5% | 771 | 63.9% | 209 | 55 | 8 |
|     |       |     |       |     |    |   |
| 47  | 20.4% | 132 | 57.4% | 40  | 10 | 1 |
|     |       |     |       |     |    |   |

|     |       |      |       |     |     |    |
|-----|-------|------|-------|-----|-----|----|
| 186 | 15.6% | 714  | 60.1% | 212 | 58  | 19 |
| 143 | 13.6% | 610  | 57.9% | 224 | 66  | 11 |
| 495 | 23.2% | 1143 | 53.6% | 310 | 140 | 43 |
| 182 | 20.5% | 518  | 58.4% | 145 | 33  | 9  |

|             |              |             |              |             |            |            |
|-------------|--------------|-------------|--------------|-------------|------------|------------|
| 99          | 22.0%        | 271         | 60.1%        | 64          | 14         | 3          |
| 39          | 11.4%        | 233         | 67.9%        | 58          | 13         | 0          |
| 86          | 16.3%        | 344         | 65.2%        | 81          | 15         | 2          |
| 44          | 10.6%        | 277         | 66.6%        | 84          | 10         | 1          |
| <b>1967</b> | <b>17.6%</b> | <b>6601</b> | <b>59.0%</b> | <b>1953</b> | <b>546</b> | <b>123</b> |

1967

6601

1953

546

123

| Veteran |         |                       |                               |
|---------|---------|-----------------------|-------------------------------|
| Veteran | % Ratio | Veteran Rpt'd D'abled | % Ratio Veteran Rpt'd D'abled |

|    |      |   |      |
|----|------|---|------|
| 30 | 6.0% | 5 | 1.0% |
| 34 | 8.3% | 3 | 0.7% |
| 43 | 9.8% | 6 | 1.4% |
| 27 | 7.9% | 5 | 1.5% |

|    |      |    |      |
|----|------|----|------|
| 28 | 8.7% | 5  | 1.6% |
| 4  | 7.4% | 0  | 0.0% |
| 33 | 4.8% | 8  | 1.2% |
| 75 | 6.2% | 12 | 1.0% |
|    |      |    |      |
| 19 | 8.3% | 3  | 1.3% |
|    |      |    |      |

|     |      |    |      |
|-----|------|----|------|
| 88  | 7.4% | 13 | 1.1% |
| 56  | 5.3% | 13 | 1.2% |
| 123 | 5.8% | 33 | 1.5% |
| 45  | 5.1% | 9  | 1.0% |

|            |             |            |             |
|------------|-------------|------------|-------------|
| 39         | 8.6%        | 9          | 2.0%        |
| 26         | 7.6%        | 6          | 1.7%        |
| 28         | 5.3%        | 5          | 0.9%        |
| 33         | 7.9%        | 4          | 8.0%        |
| <b>731</b> | <b>6.5%</b> | <b>139</b> | <b>1.2%</b> |

731

139

<====Check

\* = NEG/NDWG Nat'l Emerg Grant transition ce

(x) = closed office





Ethnicity/Race

| Location       | Reg # | Total New Members | Hispanic    |              | Race-AIAN* |             | Race-Asian |             | Race-Black/African Amer |              | Race-HNPI** |             | Race-White  |              |
|----------------|-------|-------------------|-------------|--------------|------------|-------------|------------|-------------|-------------------------|--------------|-------------|-------------|-------------|--------------|
|                |       |                   | Count       | % Ratio      | Count      | % Ratio     | Count      | % Ratio     | Count                   | % Ratio      | Count       | % Ratio     | Count       | % Ratio      |
| Dubuque        | 1     | 502               | 20          | 4.0%         | 1          | 0.2%        | 2          | 0.4%        | 33                      | 6.6%         | 2           | 0.4%        | 432         | 86.1%        |
| Decorah        | 1     | 408               | 39          | 9.6%         | 2          | 0.5%        | 3          | 0.7%        | 0                       | 0.0%         | 0           | 0.0%        | 355         | 87.0%        |
| Mason City     | 2     | 440               | 39          | 8.9%         | 7          | 1.6%        | 3          | 0.7%        | 22                      | 5.0%         | 2           | 0.5%        | 362         | 82.3%        |
| Spencer        | 3 & 4 | 343               | 25          | 7.3%         | 2          | 0.6%        | 5          | 1.5%        | 4                       | 1.2%         | 0           | 0.0%        | 304         | 88.6%        |
| Fort Dodge     | 5     | 322               | 38          | 11.8%        | 3          | 0.9%        | 2          | 0.6%        | 19                      | 5.9%         | 0           | 0.0%        | 258         | 80.1%        |
| Webster City*  | 5     | 54                | 4           | 7.4%         | 0          | 0.0%        | 0          | 0.0%        | 0                       | 0.0%         | 0           | 0.0%        | 51          | 94.4%        |
| Marshalltown   | 6     | 686               | 336         | 49.0%        | 27         | 3.9%        | 27         | 3.9%        | 48                      | 7.0%         | 3           | 0.4%        | 323         | 47.1%        |
| Waterloo       | 7     | 1206              | 89          | 7.4%         | 18         | 1.5%        | 12         | 1.0%        | 273                     | 22.6%        | 21          | 1.7%        | 801         | 66.4%        |
| Waterloo*      |       |                   |             |              |            |             |            |             |                         |              |             |             |             |              |
| Carroll        | 8     | 230               | 44          | 19.1%        | 4          | 1.7%        | 0          | 0.0%        | 14                      | 6.1%         | 0           | 0.0%        | 176         | 76.5%        |
| Denison*       |       |                   |             |              |            |             |            |             |                         |              |             |             |             |              |
| Davenport      | 9     | 1189              | 175         | 14.7%        | 22         | 1.9%        | 3          | 0.3%        | 227                     | 19.1%        | 0           | 0.0%        | 776         | 65.3%        |
| Cedar Rapids   | 10    | 1054              | 46          | 4.4%         | 20         | 1.9%        | 16         | 1.5%        | 268                     | 25.4%        | 15          | 1.4%        | 690         | 65.5%        |
| Des Moines     | 11    | 2131              | 446         | 20.9%        | 42         | 2.0%        | 64         | 3.0%        | 464                     | 21.8%        | 6           | 0.3%        | 1174        | 55.1%        |
| Sioux City     | 12    | 887               | 255         | 28.7%        | 40         | 4.5%        | 20         | 2.3%        | 71                      | 8.0%         | 7           | 0.8%        | 543         | 61.2%        |
| Council Bluffs | 13    | 451               | 81          | 18.0%        | 8          | 1.8%        | 7          | 1.6%        | 27                      | 6.0%         | 1           | 0.2%        | 322         | 71.4%        |
| Creston        | 14    | 343               | 20          | 5.8%         | 2          | 0.6%        | 4          | 1.2%        | 9                       | 2.6%         | 0           | 0.0%        | 272         | 79.3%        |
| Ottumwa        | 15    | 528               | 74          | 14.0%        | 10         | 1.9%        | 1          | 0.2%        | 28                      | 5.3%         | 6           | 1.1%        | 402         | 76.1%        |
| Burlington     | 16    | 416               | 22          | 5.3%         | 3          | 0.7%        | 15         | 3.6%        | 47                      | 11.3%        | 1           | 0.2%        | 307         | 73.8%        |
| <b>Total</b>   |       | <b>11190</b>      | <b>1753</b> | <b>15.7%</b> | <b>211</b> | <b>1.9%</b> | <b>184</b> | <b>1.6%</b> | <b>1554</b>             | <b>13.9%</b> | <b>64</b>   | <b>0.6%</b> | <b>7548</b> | <b>67.5%</b> |

11190

1753

211

184

1554

64

7548

\* = NEG/NDWG Nat'l Emerg Grant transition ce

\*American Indian/Alaska Native=AIAN

\*\*Hawaiian Native/Pacific Islander

(x) = closed office



| Location       | Reg # | Total New Members | Referrals to/CoEnrollments |  |                 |   |                    | PJ MSFW Seasonal |                     |                           | Initial ServPlan<br># New Members with Initial Services Plan | ACTIVE<br>Total # of Members Receiving Services (Active) |
|----------------|-------|-------------------|----------------------------|--|-----------------|---|--------------------|------------------|---------------------|---------------------------|--|--|
|                |       |                   | WIA Adult Intnsive         | % Ratio Referrals to WIA Adult Intnsive to Total New Members | WIA DW Intnsive | % Ratio Referrals to WIA DW Intnsive to Total New Members | WIA Displac'd Hmkr | PJ               | MSFW Migrant Worker | MSFW Seasonal Farm Worker |  |  |
| Dubuque        | 1     | 502               | 200                        | 39.8%  | 83              | 16.5%   | 2                  |                  | 0                   | 3                         |  | 1326   |
| Decorah        | 1     | 408               | 122                        | 29.9%  | 100             | 24.5%   | 1                  |                  | 0                   | 9                         |  | 762  |
| Mason City     | 2     | 440               | 191                        | 43.4%  | 100             | 22.7%   | 1                  |                  | 1                   | 9                         |  | 1403   |
| Spencer        | 3 & 4 | 343               | 152                        | 44.3%  | 124             | 36.2%   | 1                  |                  | 1                   | 4                         |  | 888  |
| Fort Dodge     | 5     | 322               | 137                        | 42.5%  | 77              | 23.9%   | 1                  |                  | 0                   | 5                         |  | 991  |
| Webster City*  | 5     | 54                | 19                         | 35.2%  | 17              | 31.5%   | 0                  |                  | 0                   | 0                         |  | 134  |
| Marshalltown   | 6     | 686               | 200                        | 29.2%  | 84              | 12.2%   | 1                  |                  | 7                   | 25                        |  | 2107   |
| Waterloo       | 7     | 1206              | 506                        | 42.0%  | 243             | 20.1%   | 10                 |                  | 3                   | 17                        |  | 3265   |
| Waterloo*      |       |                   |                            |  |                 |   |                    |                  |                     |                           |  |  |
| Carroll        | 8     | 230               | 85                         | 37.0%  | 40              | 17.4%   | 2                  |                  | 1                   | 10                        |  | 776  |
| Denison*       |       |                   |                            |  |                 |   |                    |                  |                     |                           |  | 8  |
| Davenport      | 9     | 1189              | 460                        | 38.7%  | 207             | 17.4%   | 6                  |                  | 7                   | 33                        |  | 3263   |
| Cedar Rapids   | 10    | 1054              | 414                        | 39.3%  | 171             | 16.2%   | 7                  |                  | 1                   | 17                        |  | 3043   |
| Des Moines     | 11    | 2131              | 846                        | 39.7%  | 318             | 14.9%   | 22                 |                  | 8                   | 41                        |  | 6072   |
| Sioux City     | 12    | 887               | 188                        | 21.2%  | 82              | 9.2%  | 3                  |                  | 9                   | 22                        |  | 2670   |
| Council Bluffs | 13    | 451               | 60                         | 13.3%  | 41              | 9.1%  | 3                  |                  | 4                   | 10                        |  | 1337   |
| Creston        | 14    | 343               | 116                        | 33.8%  | 49              | 14.3%   | 2                  |                  | 4                   | 4                         |  | 797  |
| Ottumwa        | 15    | 528               | 158                        | 29.9%  | 72              | 13.6%   | 0                  |                  | 2                   | 10                        |  | 1737   |
| Burlington     | 16    | 416               | 166                        | 39.9%  | 83              | 20.0%   | 6                  |                  | 1                   | 9                         |  | 1367   |
| <b>Total</b>   |       | <b>11190</b>      | <b>4020</b>                | <b>35.9%</b>   | <b>1891</b>     | <b>16.9%</b>  | <b>68</b>          |                  | <b>49</b>           | <b>228</b>                |  | <b>31946</b>   |
|                |       | 11190             | 4020                       |  | 1891            | ====Check   | 68                 |                  | 49                  | 228                       |  | 31946  |

\* = NEG/NDWG Nat'l Emerg Grant transition ce  
(x) = closed office

Financial Reporting  
as of Mar 20 2018  
72% of the Year Completed\*

| Grant Name               | Carryover | Total Grant | Total Budget | Staff & Overhead Expenditures | Participant Expenditures | Staff & Overhead Obligations | Participant Obligations | Unobligated Balance | % of FY18 Grant Spent/Obligated | % of Unobligated Funds |
|--------------------------|-----------|-------------|--------------|-------------------------------|--------------------------|------------------------------|-------------------------|---------------------|---------------------------------|------------------------|
| WIOA Admin               | 21,247    | 107,814     | 129,061      | 69,220                        | 20,117                   | 34,610                       | 0                       | 5,113               | 95.26%                          | 4.74%                  |
| WIOA Adult               | 15,804    | 184,399     | 200,203      | 87,270                        | 30,343                   | 43,635                       | 13,555                  | 25,400              | 86.23%                          | 13.77%                 |
| WIOA Dislocated Worker   | 23,784    | 276,694     | 300,478      | 149,845                       | 74,351                   | 74,923                       | 16,501                  | (15,142)            | 105.47%                         | -5.47%                 |
| WIOA Youth In School     | 26,299    | 101,850     | 128,148      | 69,107                        | 17,476                   | 34,553                       | 2,385                   | 4,628               | 95.46%                          | 4.54%                  |
| WIOA Youth Out of School | 25,569    | 407,398     | 432,967      | 161,258                       | 105,213                  | 80,629                       | 45,661                  | 40,207              | 90.13%                          | 9.87%                  |
| WIOA SP Extended         | 0         | 36,808      | 36,808       | 0                             | 18,797                   | 0                            | 3,079                   | 14,932              | 59.43%                          | 40.57%                 |
| KPACE                    | 14,199    | 751,802     | 766,001      | 293,572                       | 278,046                  | 146,786                      | 71,626                  | (24,028)            | 103.20%                         | -3.20%                 |
| SNAP                     |           | 176,389     | 176,389      | 57,911                        | 0                        | 81,075                       | 0                       | 37,403              | 78.80%                          | 21.20%                 |
| GAP                      | 108,548   | 312,711     | 421,259      | 23,281                        | 305,601                  | 11,640                       | 84,777                  | (4,040)             | 101.29%                         | -1.29%                 |

|                       |           |
|-----------------------|-----------|
| Experiential Learning |           |
| Actuals               | Current % |
| 83,240.78             | 23.58%    |

\*SNAP 47% of the grant cycle completed  
 \* Added Recaptured Funds for AD/DW/YTH  
 \*Additional 30K for DW(not added)



**This report Reflects January/February 2018**

**Current Job Openings (Incudes indexed jobs)**

|                 | <b>Statewide</b> | <b>Regional</b> |
|-----------------|------------------|-----------------|
| <b>January</b>  | <b>40, 131</b>   | <b>4581</b>     |
| <b>February</b> | <b>34,000</b>    | <b>3756</b>     |

| <i>Unemployment Rates- County rates are not seasonally adjusted</i> |                         |                          |                         |
|---|-------------------------|--------------------------|-------------------------|
|   | <b>January<br/>2018</b> | <b>December<br/>2017</b> | <b>January<br/>2017</b> |
| <b>United States<br/>(seasonally Adjusted)</b>                      | 4.1%                    | 4.1%                     | 4.8%                    |
| <b>State of Iowa<br/>(seasonally adjusted)</b>                      | 2.9%                    | 2.9%                     | 3.4%                    |
| <b>Benton</b>   | 4.2%                    | 3.2%                     | 4.5%                    |
| <b>Cedar</b>  | 3.9%                    | 2.8%                     | 4.6%                    |
| <b>Iowa</b>   | 3.4%                    | 2.5%                     | 4.3%                    |
| <b>Johnson</b>  | 2.3%                    | 2.1%                     | 3.1%                    |
| <b>Jones</b>  | 5.2%                    | 3.4%                     | 6.1%                    |
| <b>Linn</b>   | 3.8%                    | 3.2%                     | 4.3%                    |
| <b>Washington</b>   | 3.6%                    | 2.5%                     | 4.4%                    |

**Cedar Rapids Recruiting Events:**

January/February 2018

- RGIS -2
- Kelly Services-2
- Bricklayers Apprenticeship
- Remedy
- Schneider Trucking
- Aerotek-2

Kim Reynolds, Governor  
Adam Gregg, Lt. Governor  
Beth Townsend, Director



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**Iowa City Recruiting Events:**

January/February 2018

Kelly Services-3  
Aerotek-4  
Walsh Door and Hardware

**Business Services activities in January/February 2018****January 2018:**

- 1/9/18: Kate presented to 9 IT companies about creating Registered Apprenticeship programs. A follow-up meeting occurred on 2/23/18 and is moving forward with creating a program.
- 1/12/18: Jennifer presented to 15 students at Monticello High School about apprenticeships.
- 1/17/18: Frank co-presented on IowaWORKS services with Greg Clark, DVOP, to Correctional Officers at Hope House in Coralville.
- 1/19/18: Kate met with ACE sector board companies along with KCC to discuss development of a Registered Apprenticeship program in construction. Follow up meeting occurred on 2/7/18, with continued plan to develop program.
- 1/25/18: Mace with Iowa County Veteran Affairs Officer, Jennifer Olson, to discuss strategies to result in Iowa County becoming a HBI community.
- 1/26/18: Mace met with Benton Co economic development groups regarding HBI, resulting in a package being submitted in March for Benton Co to become the first county in region 10 to be a HBI community.
- 1/31/18: Kate presented to 22 businesses in Davenport regarding developing Registered Apprenticeships.

**February:**

- 2/2/18 and 2/16/18: Jennifer presented to 45 students at Jefferson High School about applications, resumes, skills identification, interview prep, mock interviews, and job fair prep.
- 2/8/18: Provided NCRC testing for 50 students at Tipton High School.
- 2/12/18: Frank presented to 65 juniors and seniors at West Brach High School regarding apprenticeships, Future Ready Iowa, and work readiness skills.

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4444 First Ave NE, Ste 436 \* Cedar Rapids, Iowa 52402

Phone: (319) 365-9474 Fax: (319) 365-9270

Web Address: <http://www.iowaworkforce.org/region10/cedarrapids.htm>

Auxiliary aids and services upon request to individuals with disabilities.

Kim Reynolds, Governor

Adam Gregg, Lt. Governor

Beth Townsend, Director



- 2/20/18: Jennifer hosted a booth at the Linn County Stem event discussing services available at IowaWORKS, with 1162 registered attendees.
- 2/21/18: Mace conducted a HBI orientation for veterans at IowaWORKS, resulting in 6 new registrations who Mace is actively engaging with to connect with hiring businesses.
- 2/22/18: IowaWORKS hosted youth job fair with 22 employers and 150 students attending.
- 2/28/18: ECI hosted a seminar on “An Honest Discussion about Harassment in the Workplace” with 44 attendees.
- 2/28/18: Kate and Jenny presented on Registered Apprenticeships to the Healthcare sector board, with 6 businesses and 4 supportive services agencies present.

### **Center activities in January/February 2018**

In addition to the regularly scheduled Maximize Your Potential (formerly 6 steps) workshops, the following opportunities were provided to members at no cost:

- Computer classes
- OSHA 10
- CPR
- Forklift
- True Colors
- Working It Out
- NCRC
- Bringing Your A Game
- HBI Orientation

### **Rapid Response Activities:**

Cedar Rapids:

- Goldman Sachs Bank-laying off 39 effective 3/31/18-5/1/18; no RR events scheduled yet
- Bon Ton (Younkers)-laid off 62 around 3/2/18; 2 sessions for workers held on 3/16/18

Iowa City:

- ACT-laid off 105 effective 3/1/18-they used an out-placement company to assist workers
- IAC-another round of layoffs impacting 36 workers by end of March-will be trade eligible

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## **Adult Education Report—March 2018**

### **Enrollment Update**

Enrollment numbers in our adult education programs continue to increase. As of March 9<sup>th</sup> we are at 96% of goal, having 1106 students enrolled in 12 or more hours of programming. We began our last 7 week enrollment period for the fiscal year on March 26<sup>th</sup> at our sites in Iowa City and Cedar Rapids.

### **Change in Leadership**

Marcel Kielkucki, HS Completion Director, announced in January that he has accepted a position as Principal of Beckman Catholic Junior/Senior High School, effective July 1, 2018. His last day at Kirkwood will be in late June. A transition plan has been developed, with Carla Andorf serving as the interim director for the adult education programs. In addition, a program supervisory team will be developed to assist Carla with the day-to-day operations of the various high school completion programs. Those positions will be filled in the coming months.

### **HSED Options Update**

An RFP has been released by the Department of Education to re-bid for the state high school equivalency diploma exam. Region 10 does have representation on the review committee, as Marcel Kielkucki is serving as part of that group. The review committee will meet in early April to review submissions as well as to hear presentations from potential vendors. A decision for testing will then be made following the review and presentation process.

The Department of Education also continues work on the launch of the high school credit option for an equivalency diploma. An implementation guide is currently under development to assist programs across the state. Adult education programs will be able to review this information and determine if they will offer the high school credit option starting on July 1, 2018.

## **Adult Education Report—March 2018**

### **IET/IELCE Partnership**

As a recipient of an Integrated Education and Training (IET) as well as an Integrated English Language Civics Education (IELCE) grant, Kirkwood's adult education program has been working on enhancing our offerings to meet the requirements of the IET and IELCE grants. We have recently partnered with Goodwill of the Heartland's Light Manufacturing program to provide that opportunity to students working to earn a high school diploma, as well as for our English Language Learners. Kirkwood ESL staff will be offering a companion course for the English Language students on-site both in Cedar Rapids and Iowa City for ESL students enrolled in the manufacturing training.

### **WIOA Partner Retreat**

On Monday, February 19<sup>th</sup>, adult education team members joined our WIOA partner agencies in North Liberty for bi-annual training. Our session focused on learning more about Iowa Vocational Rehabilitation and Iowa Department for the Blind. Members from each team helped us gain a better understanding of the services they provide, as well as how many clients they serve across the state. We also had a representative from NAMI discuss some basic mental health tips, and Amanda Thompson from Kirkwood's Learning Services provided us an overview of some assistive technology supports available from the college. Thanks to all who were able to make it and to our WIOA partners for organizing an informative day.



|                             | FY18YTD | FY17YTD | Change | FY18Goal | % Goal Met |
|-----------------------------|---------|---------|--------|----------|------------|
| <b>ABE/ESL/HSED</b>         |         |         |        |          |            |
| Reportable Individuals      | 1764    | 1543    | 221    | 2200     | 80.18%     |
| Participants                | 1106    | 880     | 226    | 1150     | 96.17%     |
| Federal POP                 | 1112    | 886     | 226    |          |            |
| Persistence Rate            | 62.70%  | 57.03%  | 5.67%  |          |            |
| Students with Pre/Post Pair | 509     | 450     | 59     |          |            |
| Post-Test Rate              | 46.02%  | 51.14%  | -5.11% | 65%      | 70.80%     |
| POPs with skill gain        | 338     | 294     | 44     |          |            |
| Post-Test Gain              | 66.40%  | 65.33%  | 1.07%  |          |            |
| Completion Rate             | 30.40%  | 33.18%  | -2.79% |          |            |

| EFL Levels  | FY 18 POP | FY17 POP | FY18 YTD | FY17 YTD | Change  | FY17 Goal | FY18 Goal | % Goal Met |
|-------------|-----------|----------|----------|----------|---------|-----------|-----------|------------|
| ABE Level 1 | 8         | 7        | 37.50%   | 42.86%   | -5.36%  | 40%       | 41%       | 91.46%     |
| ABE Level 2 | 35        | 29       | 45.71%   | 48.28%   | -2.57%  | 42%       | 43%       | 106.30%    |
| ABE Level 3 | 104       | 81       | 40.38%   | 37.04%   | 3.34%   | 44%       | 44%       | 91.77%     |
| ABE Level 4 | 243       | 242      | 23.46%   | 26.86%   | -3.40%  | 40%       | 41%       | 57.22%     |
| ABE Level 5 | 98        | 97       | 48.98%   | 46.39%   | 2.59%   | 50%       | 51%       | 96.04%     |
| ABE Level 6 | 18        | 12       | 38.89%   | 25.00%   | 13.89%  | N/A       | N/A       | N/A        |
| ESL Level 1 | 43        | 26       | 30.23%   | 11.54%   | 18.69%  | 47%       | 48%       | 62.98%     |
| ESL Level 2 | 77        | 35       | 36.36%   | 42.86%   | -6.50%  | 48%       | 49%       | 74.20%     |
| ESL Level 3 | 168       | 114      | 29.17%   | 46.49%   | -17.32% | 48%       | 49%       | 59.53%     |
| ESL Level 4 | 153       | 104      | 20.26%   | 24.04%   | -3.78%  | 42%       | 43%       | 47.12%     |
| ESL Level 5 | 98        | 85       | 30.61%   | 30.59%   | 0.02%   | 45%       | 46%       | 66.54%     |
| ESL Level 6 | 67        | 54       | 20.90%   | 22.22%   | -1.32%  | 25%       | 26%       | 80.38%     |

**Total EFL's Met YTD** 0

**Color Key**

- Red=below prior year
- Green=above prior year
- Blue=Met Goal
- Orange==Met EFL Prior Year

**% Students from FY17 Transition to Credit** 22%

|                                 | FY18 YTD | FY17 YTD | Change |
|---------------------------------|----------|----------|--------|
| <b>ABE/ESL/HSED/Corrections</b> |          |          |        |
| Reportable Individuals          | 2001     | 1749     | 252    |
| Participants                    | 1310     | 1064     | 246    |
| Federal POP                     | 1318     | 1074     | 244    |
| Persistence Rate                | 65.47%   | 60.83%   | 4.63%  |
| Students with Pre/Post Pair     | 625      | 551      | 74     |
| Post-Test Rate                  | 47.71%   | 51.79%   | -4.08% |
| POP's with skill gain           | 401      | 365      | 36     |
| Post-Test Gain                  | 64.16%   | 66.24%   | -2.08% |
| Completion Rate                 | 30.42%   | 34.30%   | -3.88% |

|                                 | FY18 POP | FY17 POP | FY18 YTD | FY17 YTD | Change  |
|---------------------------------|----------|----------|----------|----------|---------|
| <b>EFL Levels W/Corrections</b> |          |          |          |          |         |
| ABE Level 1                     | 24       | 22       | 37.50%   | 50.00%   | -12.50% |
| ABE Level 2                     | 83       | 70       | 33.73%   | 38.57%   | -4.84%  |
| ABE Level 3                     | 157      | 143      | 36.31%   | 35.66%   | 0.65%   |
| ABE Level 4                     | 310      | 291      | 24.84%   | 28.52%   | -3.68%  |
| ABE Level 5                     | 114      | 112      | 50.00%   | 46.43%   | 3.57%   |
| ABE Level 6                     | 24       | 18       | 37.50%   | 38.89%   | -1.39%  |
| ESL Level 1                     | 43       | 26       | 30.23%   | 11.54%   | 18.69%  |
| ESL Level 2                     | 77       | 35       | 35.06%   | 42.86%   | -7.80%  |
| ESL Level 3                     | 168      | 114      | 29.17%   | 46.49%   | -17.32% |
| ESL Level 4                     | 153      | 104      | 20.26%   | 24.04%   | -3.78%  |
| ESL Level 5                     | 98       | 85       | 30.61%   | 30.59%   | 0.02%   |
| ESL Level 6                     | 67       | 54       | 20.90%   | 22.22%   | -1.32%  |

Color Key

Red=below prior year

Green=above prior year

Blue=Met Goal

Orange=Met EFL Last Year