

Draft Minutes- Pending Approval
Region 3-4 Regional Disability Access Committee
Meeting Agenda

March 27, 2018

9:00 a.m.

IowaWORKS, 217 West 5th St, Spencer, IA
Room B-C

Members Present: Lori Kolbeck, Val Bonney, Linda Gray, Bridget Richards, Kim Wilson, Rhonda Jager-Pippy, Sarah Breems-Diekevers

Members Absent: Carlos Montas

I. Call to order

Meeting was called to order at 9:05 am

II. Approval of Agenda

Kim Wilson motioned to approve the agenda, Linda Gray second. All in agreement, none opposed.

III. Review Physical Access Focus Group Reports – what happens next

IWD administration reviewed the submitted reports and has been in contact with Linda to discuss next steps. Lori offered to be present to discuss needs.

IV. Review guidelines & notes from state Disability Access Committee & discuss what this means locally

Lori reviewed information received from the state Disability Access Committee and their information and next steps. State DAC reviewed results of a survey provided to partner staff and two areas identified as needs. 1) DEI staff will be developing Disability Etiquette Training. Bridget states that this has been done and she provided training for workforce center staff. Lori suggested partnering to review their training and IVRS training and sharing a common message with staff, so that common language is used. Kim suggested including DEI partners and Employment Specialists in the area. 2) The survey also identified a need for awareness and knowledge of accommodations available and what else may be needed in the center. Val shared that iPads are available in the center and apps are used. She has planned ongoing training with staff on this. Lori suggested training with other core partner staff so all are familiar with what is available. State DAC will send an accommodation checklist to be completed by local committees by 6/30/18.

Committee discuss development of monthly webinars, that can be recorded, on disability topics for all partner staff. This could also be helpful for DEI partners. A monthly webinar will allow for consistency within the region and long term sustainability of local DAC.

State DAC will also be providing information on Video Series by IDB that local committee can use for trainings, resources and links through Iowa Compass, additional guidance on Section 188 Accessibility, and guidance and templates regarding effective communication and outreach to people with disabilities.

V. Establish local goals and direction of Region 3-4 Disability Committee

Goals and Action items identified:

- 1) Lori and Bridget to meet and compare Disability Awareness/etiquette training.
- 2) Lori to work with Linda, Val, and Bridget on assessing accommodations available in the center and checklist to be completed when received.
- 3) Team members will brainstorm ideas on monthly webinars and come to next meeting prepared to developed a plan.

VI. Establish meeting schedule

Next meeting is scheduled for May 7th.

VII. Other Business

VIII. Adjourn

Rhonda Jager-Pippy made the motion to adjourn the meeting at 9:55 am, Val Bonney Second. All in agreement, none opposed.

***To connect via technology, please contact Lori Kolbeck for options**

***Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact lori.kolbeck@iowa.gov 515-573-8175**