

REGION 7
Regional Workforce Development Board
MEETING MINUTES

Thursday, April 26, 2018 – 4:00 p.m. – 5:00 p.m.

Cedar Valley IowaWorks
3420 University Ave.
Waterloo, IA

Workforce Investment Board

Present

Keaghan Brunscheon
Lauren Call
Deborah Collett
Kelly Flege (by phone)
Debra Hodges-Harmon
Mike Howell
Sandra Jensen
Linda Laylin
Lisa Lorenzen
Richard L. McBurney
Clayton Ohrt
Amber Youngblut

Representing

Business
Business
Business
Higher Education
Employment Services
Vocational Rehabilitation
Adult Education
Business
Labor
Business
Ex-Officio County Elected
Business

Other Category

Dustin Brocka
Chris Hannan
Andy Trower

WIOA Title 1
WIOA Title 1
Wagner-Peyser

Absent

Janis Cramer
Rachel Faust
Jeff Frost
Mayor Quentin Hart
Stefanie Hartel
Chris Parker
Aaron Sauerbrei
Ronee Slagle
Joe Weigel

Labor
Business/Apprenticeship
Ex-Officio School District
Ex-Officio City Elected
Business
Joint Labor/ Management & Business
Education
Wagner-Peyser
Vocational Rehabilitation

Welcome

Deb Collett, Chair, called the meeting to order at 4:03 PM. Those present introduced themselves.

Review and Action:

○ Approval of April 26, 2018 Agenda and RWDB February 22, 2018 Minutes

Linda Laylin made a joint motion to approve the agenda and the minutes and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Director's Announcements

A few board appointments will be ending June 30, 2018 and they include by last name Collett, Kelly, Cramer, Lorenzen, Parker, Flege. Butch Kelly chose to retire again and did not submit a reappointment application. Chris Hannan mentioned he received an email from Mayor Quentin Hart's secretary notifying him that the mayor was going to step down from his appointment but Chris has not received an official resignation from the mayor. Janis Cramer submitted a reappointment application but would like to be at the top of the list when there is a search for a new labor representative.

The workforce programming was monitored a couple of weeks back and there were three findings. Chris Hannan has responded to the findings within the stipulated 15-day period to respond. He is yet to get a response back from the state.

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell

Chris Hannan presented on Title I updates and events at IowaWorks. Debra Hodges-Harmon added that the Younkers store in Waterloo may extend their closing date from the July 15 scheduled if they continue to receive merchandise in the store but all Younkers nationally will close in August. Chris reported that the CEOs requested that Sector Strategies information be included in the packet and except the board requests otherwise, the board will also receive the information as the same packet is used by both the CEO and the board.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center. She mentioned that the relocation to the new Hawkeye Community College Adult Learning Center will no longer be in the fall but on January 2nd, 2019 due to construction delays.

Andy Trower presented on Title III events and updates within the Business Service Team.

Mike Howell presented on Title IV updates and success.

Regional Realignment

Deb Colleett stated the Federal DOL audited the Iowa WIOA system and made a finding that the number of service areas be reduced from 15 based on the population and the budget. There is now a state committee that is working on this realignment to reduce the number from 15. Response/Input is requested from the local board. Linda Laylin gave an update that the CEOs are not happy about the proposed reduction in the service areas. Clayton Ohrt added that the board should request to have as many service areas as possible instead of limiting to a few numbers.

Sub-committee reports

Chris Hannan stated the Operations committee has not met for about two quarters.

The Youth committee met but the Chair of the committee, Jeff Frost was not at the meeting.

The Disability Access Committee Chair Mike Howell will check on who needs to do what in relation to the ADA audit and the Physical Accessibility Action Plan.

Review & Act Items:

Linda Laylin moved that Deb Colleett remains Chair of the board and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Debra Hodges-Harmon moved that Linda Laylin remain in the capacity as Vice-Chair of the board and Lisa Lorenzen seconded. **All Approved. None Opposed. Motion Approved.**

Linda Laylin moved to approve the completed membership applications and reappointments as shown in the packet. Richard McBurney seconded. **All Approved. None Opposed. Motion Approved.**

Deb Colleett had written a comment letter in response to the regional realignment proposals. Comments and suggestions were made on what to add to the letter. Mike Howell moved the motion that the modified letter be sent on behalf of the board and Richard McBurney seconded. **All Approved. None Opposed. Motion Approved.**

ETPL (Eligible Training Provider List) application was submitted by Hawkeye Community College for its rebuilt Bookkeeping Specialist Certificate program in order to be able to access federal funds for training. The program was rebuilt and the curriculum upgraded. Linda Laylin moved to approve the application and Lisa Lorenzen seconded. **All Approved. None Opposed. Motion Approved.**

Informational Items

Chris Hannan gave a brief talk on the flyers that were at the back of the packet: GAP Tuition Program, Putting Pell Grants to work for working students.

Scheduling Upcoming Meeting Dates

The upcoming RWDB Full Meetings are scheduled for:

- June 28, 2018
- September 27, 2018

Adjournment

Linda Laylin moved to adjourn the meeting and Richard McBurney seconded. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:22pm.

Respectfully submitted by,
Funmi Obitayo
