

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

MAY 31, 2018
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Jon Bell, Travis Weipert, Bob Yoder

RWDB Board Members Present: Kim Becicka, Jerry Hobart, Chris Hummer, Joe Linn, Patrick Loeffler, Kristy Lyman (by teleconference), Patty Manuel, Holly Mateer, Scott Mather, Michelle Mexcur (by teleconference), Steve Olson, Shelley Parbs, Julie Perez, Stefanie Rupert, Steve Shriver

RWDB Board Members Absent: Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Marcel Kielkucki, Mark Schneider, Kory Schreiner, Susie Weinacht

RWDB Ex-Officio Members: Carmen Heck, Laurie Worden (by teleconference)

STAFF: Carla Andorf, Angela James, Carlos Vega, Kochell Weber-Ricklefs

The meeting was called to order by Chair Bob Yoder at 10:00 am. The RWDB board met quorum; the CEO board did not meet quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Patrick Loeffler, Stefanie Rupert, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Kim Becicka, Steve Olson, motion approved.

Bob Yoder asked if there was any correspondence to share. We received a letter of resignation from Board Member Marcel Kielkucki.

Bob Yoder asked if there were any member announcements. Patty Manuel shared that Jones County Economic Development has hired a new director, Derek Lunsmen. Bob Yoder stated that Washington County is redoing their 911 system and might be moving their county staff to another facility. Carla Andorf reviewed the new process for appointing board members. We have two open positions (Marcel Kielkucki and the economic development position). Suggestions were made for the economic development board member and Carla will contact them to see if they are interested and would complete our board application.

Carla Andorf reviewed the WIA Training Provider application for Wireless Infrastructure Association for their Telecommunications Registered Apprenticeship Program. If approved, this

will allow clients to receive WIA funding for this program. Bob Yoder asked for a motion that contingent upon the company splitting the two programs on separate forms the WIA Training Provider applications are approved. M/S/C, Stefanie Rupert, Steve Shriver, motion approved.

Angela James review the FY19 Budget for WIOA Title 1 programs. She also shared salary information for the staff for the WIOA programs. We are working on cutting our operating expenses to allow us to spend more on our participants. There was a discrepancy in the report so that will be corrected and the report will be shared again at our June meeting.

Carla Andorf shared information on the regional realignment process. She is part of a statewide subcommittee that is working to develop options that we can share with the state workforce development board. The goal of the committee is that services are accessible for all constituents within the state. The group will present a four and a five region option to the state workforce board on June 8. One suggestion was to present this as a pilot option before going to the proposed two region state or share a case study of how a constituent would be affected by having fewer regions. We will also include how many one-stop centers are in each region to the charts.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. She shared the referral guide that was created as part of our strategic plan. She also explained the Nordstrom program; the board would be interested in learning more about this project.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Angela James reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for March and April. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team and the Rapid Response activities.

Carla Andorf reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. She also shared information on the new options available for high school completion.

Holly Mateer reviewed the Vocational-Rehabilitation report. She highlighted the 171 successful closures they have completed for this fiscal year. They are offering summer activities in both Cedar Rapids and Iowa City.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are collaborating with Voc-Rehab on the summer program and have served over 350 clients in this region this fiscal year.

Carla Andorf discussed the training that was held earlier today. She will develop a link which will have the handouts and video from the training. The next training session will be held on

June 28 from 9-9:45 am and will cover conflict of interest, strategic plan, bylaws, and CEO. There will be three additional trainings to cover Titles 1&3, Titles 2&4, and Subcommittees.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Travis Weipert, Shelley Parbs, motion approved.

The meeting adjourned at 11:50 am.

Upcoming Meeting: RWDB, June 28, 2018, IowaWORKS