

**Regional Workforce Development Board/  
Chief Elected Officials Meeting  
May 17, 2018**

**RWDB Present:** Kelly Hansen, Terri Ewers, Sandra Leake, Sherry Becker, James Ackley, Eric Kingland, Hunter Callanan via hangouts, Nick Foley

**CEO Present:** Joel Voaklander, Sis Grieman, Corey Eberling, Tim Latham

**Ex Officio Members Present:** Sis Grieman, James Erb

**Staff:** Patti Hanson, Regional Director, Angie Bathke, VR Support Staff, Terry Schumaker, Dean Continuing Ed-NIACC

**Guests:** Mary Ott-IVRS Supervisor, Dunia Reyes, CNA Class Success Story

### **1.0 Welcome**

Patti introduced Angie Bathke, VR Staff, who will be taking notes. Kelly thanked everyone for attending and meeting is scheduled from Noon – 1 P.

### **2.0 Action Items**

2.1 **CEO Oath of Office for Sherry Becker onto RWDB Board** – Joel Voaklander

2.2 **CEO Approval of Application for Mary Ott-IVRS Supervisor to Region 2 RWDB**

*Motion-Eberling 2nd: Latham Vote: Unanimous*

2.3 **CEO Approval of Jim Erb to Emeritus Member/Ex-Officio**

*Motion-Eberling 2nd: Latham Vote: Unanimous*

2.4 **RWDB/CEO Approval of May 17, 2018 Agenda and February 22, 2018**

**Meeting Minutes**

**RWDB: Motion-Ackley 2nd: Ewers Vote: Unanimous**

**CEO: Motion-Latham 2nd: Eberling Vote: Unanimous**

2.5 **RWDB/CEO Chair and Vice Chair Election for Upcoming Year 7/1/18-6/30/19**

**Chair:**

**RWDB: Motion-Ackley** that Kelly Hansen stay as Chair; **2nd: Grieman;**

**Vote: Unanimous**

**CEO: Motion-Latham-nominated** Corey Eberling as new Chair eff. July 1;

**2nd: Voaklander Vote: Unanimous**

**Vice Chair:**

**CEO: Motion-Hansen** nominated Tim Latham; **2nd: Grieman Vote: Unanimous**

**RWDB: Motion-Ackley** nominated Grieman; **2nd: Ewers Vote: Unanimous**

### **3.0 Kelly Hansen-Discussion regarding terms ending June 30, 2018**

3.1 Member Matrix-staggering term dates in the future we can minimize the number of members whose term expire at the same time. Several individuals listed with terms expiring 6/30/18 and list of others that indicate when terms are expiring. Discussion regarding anyone interested in serving 1, 2 or 3 years and doesn't mean this will

happen. Hansen mentioned about possibly drawing out of a hat and no one was opposed to that.

3.2 Letter of Intent/Application for terms ending June 30, 2018

Please fill out packet that you received indicating interest in continuing your service or not and updated application along with a resume will be needed before June 5, 2018.

**4.0 Director's Announcements and Title 1 Updates**

4.1 County Reports – Patti mentioned that County Reports are in the packet and also received extra funds for next year for Dislocated Worker Fund.

4.2 Sector Board Updates

**5.0 Title II – Adult Education/Literacy Updates**

5.1 Enrollment Progress as of 5/1/18

5.2 Integrated CNA Class Success Story – Dunia Reyes – discussed her success story and received an award for volunteering and found employment at Good Samaritan and plans on taking nursing classes.

5.3 High School Equivalency/Adult Basic Education Summer 2018 Schedule and locations: July 2<sup>nd</sup> – August 24<sup>th</sup>. High School Equivalency Graduation: June 6<sup>th</sup> at 7:00 P.M. in the NIACC Activity Center.

5.4 English as a Second Language 2018 Schedule and Locations: July 2<sup>nd</sup> – August 24<sup>th</sup>

5.5 Integrated Education and Training Production Welding: May 15<sup>th</sup> – June 14<sup>th</sup>

**6.0 Title III-Wagner Peyser Updates**

6.1 2018 Q 1 Wagner Peyser Report – Nick mentioned that the Mason City Office was awarded the Veteran Incentive Award for the second consecutive year in a row. Discussion was held about the event that was held out at the Mason City Airport. A new Business Marketing Specialist, Kristle Percy, was hired and will start 5/18/18.

**1. 7.0 Title IV-Iowa Vocational Rehabilitation Services Updates**

Mary Ott – VR Counselors are very involved in school program events this summer. A Counselor is in every school in our counties that VR serves and VR, Iowa Workforce Development, schools and NIVC work in developing programs for students so they have something productive and fun. There will be a two-day summer event at NIACC in June and there will be drones, topics such as, science, weather and STEM to enhance their interest in their career and educational paths and there is no cost for the students. There will also be other summer events at various schools throughout the summer as well.

7.1 Region 2 DAC Focus Group Agenda from May 4, 2018

**Other Business:**

**Joel Voaklander – Board Support discussion** – why can't CEO Board capture administrative funds to do Board Support? Possibly set aside \$4,000.00 for this and need job description; meet four times a year basically. Patti mentioned that there needs to have a CEO Board motion and approve to set aside \$4,000.00 from the Title 1 monies for that Board Support and will figure out some type of account and if that's something they manage. A conference call may be needed, but a vote on the amount needs to be done today and will work on a job description and that can be sent out by email. Voaklander entertained a motion that they move forward with development of Title 1 funds.

**Motion:** Latham-we subsidize and put together \$4,000.00 to hire a Support Staff; 2<sup>nd</sup>: Eberling **Vote:** Unanimous

**Patti mentioned that the CEO Board will need to do a conference call before**

**June**

**30<sup>th</sup> to extend NIACC contract to continue Title 1 services for the next year.**

**8.0 Upcoming Meetings** - Kelly Hansen – identified some dates for future meetings: August 2<sup>nd</sup>; November 1<sup>st</sup>; February 7<sup>th</sup> and May 2<sup>nd</sup> and will stay with meeting time from Noon – 1 P.M.

Kelly Hansen – Continuation of Board

--Patti – no updates; June 8<sup>th</sup> is the next Realignment Meeting; public comment was due May 4<sup>th</sup> and have not had access to that public comment, but will have access at some point. State Board meets June 28<sup>th</sup> and will probably make formal recommendations. People have been working very hard to advocate for Title 1.

Jim Erb – discussion regarding Labor Shed Study in each county. Nick – mentioned press release and waiting for more information. Also, have to wait until more information is heard on the final recommendations pertaining to funding and DOL requirements. Patti will send out name information by email.

Patti – Title 1 side – concern that local voice not being heard for local job seekers. Possible proposal is going from 15 Regions down to 2 Regions. June 8<sup>th</sup> and 28<sup>th</sup> are meetings and watch emails for the times from Patti. Local representation is very critical and as of right now, there will be no closing Job Centers, but it is a budget item.

No Other Business

**Next Meeting will be August 2, 2018 at Noon at the IowaWORKS Center.**

**Adjournment: Motion-Ackley. 2nd: Greiman**