

**Customer Service Plan Modification Transmittal Form**

<b>To Be Completed by Region:</b> Region Number: 3-4 Date Submitted: May 5, 2017 Effective Date: May 5, 2017	<b>For State Use Only:</b> Date Received: Date Approved: Effective Date: May 5, 2017
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The following language will be added to the Regional Workforce Development Board Fiscal Policies Section (Page 57):

Regional Workforce Development Board Budget

The Region 3-4 Workforce Development Board budget will be \$3,000.00 per fiscal year. This budget will remain the same for each fiscal year until such time as it is determined that the budget needs to be adjusted up or down based on given expenditures. This budget is to cover expenses of the board such as travel or board support.

**Regional Customer Service Plan Certification**

I certify that the attached has been reviewed and approved by the Regional Workforce Development Board and the Chief Elected Officials Board, and that I am authorized to sign on behalf of the group I represent.

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RWDB Chair Signature/May 5, 2017

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CEO Chair Signature/May 5, 2017