

Regional Workforce Development Board
Chief Elected Officials
June 25, 2018

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on June 25, 2018 at 5:00 PM at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00 PM.

ATTENDEES

RWDB Members Present: Dennis Duke, Janet Fife-LaFrenz, Monica Dyar, Mike Hickey, Carolyn Farley, Ryan Drew, Phil Hecht, Joyce Stimpson, Rachel Miller, and Michelle Mutchler

RWDB Members Absent: Dick Beaird, Cynthia Whalen, Andrew Ferguson, Chad Palmer, Jacob Nye, Wood Stortzum, and Cara Sanders

CEO Present: Jim Cary, Gary See, and Rick Larkin

CEO Absent: Brad Quigley

Staff Present: Robert Ryan (WIOA), and Miranda Brown (RWDB Secretary)

Guests: Teresa Garcia (AEL Director), Dennis Fraise (RWDB applicant), Sally Maus and Cathy Huntebrinker (IWD Employees), and Pat Lacey (Burlington Residential Correctional Facility)

Quorum

A quorum was established.

IowaWORKS RETIREES

Ryan announced that Sally Moss and Cathy Huntebrinker would be retiring from IWD on June 29th. He recognized their dedication and hard work over the years and expressed his appreciation.

APPROVAL OF MINUTES

Fife-LaFrenz made the motion to approve the January, February and March 2018 minutes, seconded by Dyar, motion carried. CEO Cary made a motion to accept the minutes, seconded by Larkin, motion carried.

VACANCIES AND EXPIRATIONS

Brown reported that there are currently three vacancies on the board, Title II, labor and business. She reported that the Mt. Pleasant Chamber of Commerce has sent through three possible nominees to fill the business vacancy. Fife-LaFrenz has reached out to the labor representative in Lee County for possible nominees. Title II providers in both Burlington and Muscatine will be asked to send through possible nominees for the open position.

Hecht resigned from the RWDB for personal reasons and recommended that Dennis Fraise fill his position. He expressed how much he has enjoyed serving on the board and that he believes Fraise will be a good candidate to take his place.

MEMBERSHIP

Brown reported on the new guidelines for board membership. She stated that currently the board does not meet the business majority requirement because there are two representatives from Title IV, one from VR and one from IDB. The gender and political balance should also be taken into consideration when filling the open positions because the board is currently heavy on men and democrats due to the exclusions on Title III and Title IV members.

NEW APPLICATION/NOMINATION PROCESS

Brown reported on the new application process signed by Governor Reynolds. The new process is simplified by allowing the CEOs to review and vote on new applications. Once approved appropriate paperwork is sent to the state.

CEO New Application

CEO Cary made a motion to accept Dennis Fraise application for the Economic Development position, seconded by Larkin, motion carried.

TITLE 1 WIOA UPDATE

Ryan reported that expenditures are on track for all programs and that the end of the fiscal year is at the end of the month. He reported that Title 1 funding for FY2019 has increased.

Ryan also reported that there were no findings in the fiscal monitoring report.

Lacey gave a brief presentation on the current needs of the residence at the Burlington Residential Correctional Facility and how transportation is a barrier for many of their clients.

TRANSPORTATION PROPOSAL

Fife-LaFrenz made the motion to approve the lease of a 15-passenger van at the cost of \$2,000 per quarter to transport residence of the Burlington Residential Correctional Facility to and from work, seconded by Duke, motion carried.

TITLE II AEL UPDATE

Garcia stated currently they have several open positions, therefore they are in the middle of restructuring.

TITLE III IWD UPDATE

Farley reported that unemployment rates are down for all counties, Des Moines is at 3%, Henry and Louisa 2.2%, and Lee 3.2%.

She also reported that the Fort Madison IWD office will be closing on June 26. However, they will operate a satellite office on Mondays and Wednesdays at the Library and Tuesdays at the SCC Annex.

TITLE IV VR/IDB UPDATE

Miller discussed the summer transition program that is currently underway at the Iowa Department for the Blind in Des Moines. During this program students learn daily living skills, along with job readiness skills.

EXCESS BOARD BUDGET

Duke made a motion to transfer any unused board funds at the end of the fiscal year to the Title I program to cover expenditures for participants, seconded by Drew, motion carried.

CSP MODIFICATION FY19 BOARD BUDGET

Fife-LaFrenz made a motion to accept the FY2019 board budget that was presented, seconded by Farley, motion carried.

REALIGNMENT DISCUSSION AND BOARD FUNCTIONS

Ryan reviewed the findings from the Department of Labor regarding board functions and roles. He emphasized that one of the findings was that Title 1 Directors were too involved in the day-to-day operations of the board, and these duties should be completed by the board support staff

He also informed the board that the realignment subcommittee met on June 8th and their recommendation to the State Workforce Board was to incorporate 4 Regions with boundaries to be determined at a later date.

ADJOURNMENT

Fife-LaFrenz made a motion to adjourn the meeting, seconded by Dyar, motion carried. Meeting was adjourned at 6:15 PM.