

**REGION 7
Regional Workforce Development Board
MEETING MINUTES**

Thursday, June 28, 2018 – 4:00 p.m. – 5:00 p.m.

**Cedar Valley IowaWorks
3420 University Ave.
Waterloo, IA**

Workforce Investment Board

Representing

Present

Deborah Collett, Chair
Jamie Kramer
Richard McBurney
Linda Laylin, Vice Chair
Mike Howell
Karla Organist
Chris Parker
Clayton Ohrt
Richard McBurney
Deborah Collett
Lisa Lorenzen
Keaghan Brunscheon
Debra Hodges-Harmon

Buchanan Co, Business
Business
Business
Business
Vocational Rehabilitation
Economic Development
Apprenticeships, Business, Union
Buchanan Co. Supervisor
Small Business Butler, Bremer, Black Hawk
Business
Labor
Business
Employment Services

Other Category

Dustin Brocka
Chris Hannan
Andy Trower
Joe Wiegel

Associate Workforce Development Director
Workforce Development Director
Operations Manager
Rehab Counselor Dept. for Blind

Absent

Welcome

Deb Collett, Chair, called the meeting to order at 4:02 PM. Those present introduced themselves.

Review and Action:

Board approved Sara Spieker as Board Secretary. Rate of reimbursement approved. Deborah Motion, Richard Moved, Linda second. Motion Approved
No additions/corrections to last meeting notes/minutes. No further discussion to change last month's minute and notes.

Mike moved, Keegan motioned. Motion carries

All Approved. None Opposed. Motion Approved.

Director's Announcements

New applicants, new appointments. Two new applicants.

Jamie joined tonight. James Denholm new HR director at Cuna Mutual applied for board.

Mayor Hart has resigned. Contacted City of Fairbank mayor. he is interested in joining. HCC lost IWD/DHS contract to Welfare to Work. Lost 5 FTE staff at the cost of \$700,000.00.

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell

Chris Hannan presented on Title I updates and events at IowaWorks. Reviewed how funds are being spent and what funds are available. Refer to accompanying graphs. Received funds to serve OCWEN layoffs. The goal was to serve 200 people, office is serving 204. Currently meeting the requirements. Reviewed Pharmacy Tech program, since it has been re-vamped. Curriculum built in Sept 2018 will be 11 weeks with an extra week and a half of certification preparation. Pharmacy Techs work and train and then test. HCC ended service, and spent last year rebuilding curriculum, and will be starting fresh in September 2018.

Chris shared on behalf of Sandra Jensen that new HCC building downtown will not be open until January 2019. 11 graduated, and 7 employed with CNC Program.

Debra Hodges-Harmon shared that local retail closures in the area include, Catherine's and True Value. Chipotle closing, unsure of what locations. Game Stop closing. Zales closed. In collaboration with Cedar Valley Inclusion with UNI and Greater Cedar Valley Alliance. Oct 12th is planned date. Will talk about best practices for inclusion and secondary education and career pipelines. Finalizing locations and schedule. More to come, stayed tuned.

Andy Trower presented on Title III events and updates within the Business Service Team. Discussed Future Ready Iowa website, and people within the state are interested in promoting it. Debra assisted in sharing that 70% of Iowans graduated High School by 2020. Cities in area requested the push for the program. Original committee met, break out to tasks to begin to plan by October 2018. 32% is the rate right now of High School graduates. Education, minority hiring, middle skills gap among others (5 points to summit that will be addressed and reviewed).

Joe Weigel shared on the Department of the Blind. Department for the Blind-Transition age youth summer program running out of Grandview College. Summer program is about 10 weeks long. Students learn skill building and development, vision loss and blindness counseling, pre vocational-training, social skills, and work training. Break down in handout.

Mike Howell presented on Title IV updates and success. Discussed working together with other business services team, Disability Employment Initiative Team, in how all can work together and relate better. Discussed co-enrollments and the Ticket To Work Program.

Learning more and work together with Vets and Apprenticeships. Making steps to collaborate more.

Regional Realignment

No “new” news. The state is looking and examining things for regional realignment. Nothing has been decided. Another meeting is planned for the fall. Committee recommended four regions. Given six different maps on what they could look like. Given proposals for costs and budgets. Will re-evaluate budgets and come together again as a committee. Department of Labor requested to re-evaluate structure.

Sub-committee reports

Mike Howell shared. ADA compliance- disabilities access committees had an audit. Physical compliance completed. Sent in this week. Rick (maintenance man for North Star) is getting back with what will be needed to be fixed. Some things out of compliance, sent to the state for follow through. Bathrooms need work, but will post sign and directions for accessible access bathroom. Parking lot slope needs works. Accommodations may not be reasonable due to the cost. This Monday there was a meeting with access committee to look at accommodations in the IowaWORKS center. Looked at disabilities areas including but not limited to speech, mobility limitations, physical etc. Committee impressed by amount of accommodations available at workforce center. DEI asked for headphones that are noise eliminating headphones for accommodations with test taking and for use in the center. A lot of apps available on iPad’s. Staff are aware how to use apps available on the iPad’s. OSHA visited the IowaWORKS/North Star Building. The manager took care of the report, and there are no new findings.

Chris Hannan shared that IowaWORKS has started manufacturing pipeline course. It is open to the general public. Pipeline discusses in how to have a career in manufacturing, similar to healthcare pipeline course that has been available. Anyone that can come in through the door, in skills or greeting can inquire and have access to it.

Chris also shared that the Youth Standing Committee met. Minutes included in book.

Review & Act Items:

Chris Hannan shared that there were two membership applications that needed the board’s approval.

Jamie’s was provided in the packet of information, and James Denholm was presented to the board. Both applications fulfill a need.

Linda moved to approve Debra seconded.

All Approved. None Opposed. Motion Approved.

Funmi’s Invoice approved for the last year of services. Board approved, agreed, motion carried.

Lisa Lorenzen motioned, Chris Parker seconded.

All Approved. None Opposed. Motion Approved.

Local service plan modification reviewed.

Request submitted to change local plan mileage reimbursement to be able to assist more people. This will help to integrate and require programs to be more aligned, and add a smaller slot to \$2.50. Clayton Ohrt questioned how it has to be agreed upon, Chris confirmed that it would need to have unanimous board approval to be able to change local plan.

Richard moved, Linda second, all agreed.

All Approved. None Opposed. Motion Approved.

Disability access committee membership modification
Appointees remain: Mike to be chair. Joe Weigel to be vice chair. Additional members were listed.

All Approved. None Opposed. Motion Approved.

Informational Items

Unemployment rates 2.7 % May 2018. There was a discussion on how the rate excludes certain minorities. Such as not counting people with disabilities (typically 4x the rate). Debra shared- The state committee concerns that GMT and others were not able to maintain skilled employees. After John Deer's workers were called back following a massive layoff. The questions came up on how do we help recruit skilled employees? Stated that it's not local issue, it's a state issue. It has a trickle down impact. Reviewing marketing tools, etc on how to reach and impact others. Agreed that we need population growth, not enough people to fill jobs. Chris shared other demographics, unemployment rate ridiculously high. This is a small picture that needs to fit a bigger frame. Future Ready Iowa will help to address this too. This report reviewed is a UI2 form, UI6 report is the bigger picture. People with skill sets are a shortage. Cannot continue 2% growth over 10 years. Iowa needs to grow population to sustain economic growth.

Scheduling Upcoming Meeting Dates

The upcoming RWDB Full Meetings are scheduled for:

- September 27, 2018
- November 15, 2018

Board reviewed and proposed future dates.

- February 28, 2019
- April 25, 2019
- June 27, 2019
- September 26, 2019
- November 28, 2019

All Approved. None Opposed. Motion Approved.

Adjournment

The next meeting is set for September 27 2018.

Chris motioned to adjourn, Keegan 2nd to adjourn.

All Approved. None Opposed. Motion Approved.

Meeting adjourned at 5:01 pm.

Respectfully submitted by,
Sara Spieker
