

REGIONAL WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES

SEPTEMBER 20, 2018  
IowaWORKS OFFICE  
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Kim Becicka, Wayne Frauenholtz, Cyd Hanson, Chris Hummer, Patrick Loeffler (by teleconference), Patty Manuel, Holly Mateer, Scott Mather, Steve Olson, Julie Perez (by teleconference), Mark Schneider, Kory Schreiner (by teleconference), Steve Shriver (by teleconference), Susie Weinacht

RWDB Board Members Absent: Jasmine Almoayyed, Ashley Ferguson, Rhonda Griffin, Jerry Hobart, Joe Linn, Kristy Lyman, Michelle Mexcur, Shelley Parbs, Stefanie Rupert

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Kochell Weber-Ricklefs

The meeting was called to order by Chair Patty Manuel at 8:30 am. The RWDB board met quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Mark Schneider, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Wayne Frauenholtz, Steve Olson, motion approved.

Patty Manuel asked if there was any correspondence to share. Carla Andorf shared that we did receive a letter from the spring financial monitoring and we had no findings. Scott Mather discussed the Future Ready Iowa Summit that will be held on November 13 at the Kirkwood Linn County Regional Center.

Patty Manuel asked if there were any member announcements. There were none.

Scott Mather reviewed the information on moving the location of itinerant services advisor from Washington to Jones County. If approved, we will continue to review the numbers to make sure this change makes sense. Patty Manuel asked for a motion to approve moving the location of itinerant services advisor. M/S/C, Julie Perez, Holly Mateer, motion approved.

Carla Andorf gave an update on the statewide realignment plan. Iowa Workforce Development submitted to the Department of Labor a waiver for regional boards to share costs so we are on hold until they hear back if it is approved.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. We will hold staff training in October which focuses on working with hard to hear clients. We have finalized the Navigating the Journey workshop which all students enrolled in training will be required to take. The Women in Non-Traditional Careers workshop is being developed.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. We are not sure what the impact of the Journeys class will be because it might slow down the pipeline but we feel it will help with better career choices.

Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals; we will probably not meet the Youth credential performance measure. She also shared updates on the WIOA Title 1 programs.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for July and August. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. Scott discussed the work ready referral process that the team is developing which includes a new workshop called "Sharpening of Skills".

Carla Andorf reviewed the Adult Education/Literacy report. Performance metrics for the program were shared.

Holly Mateer reviewed the Vocational-Rehabilitation report. They are almost to the end of their fiscal year and have had 271 successful closures. She also shared information on what employers have had successful placements. Holly discussed their partnership with the Cedar Rapids Community School District.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are serving 22 clients in our region with two staff members. On October 5, the Employment Network Group is hosting an employer summit from 7:30-9 am at Iowa WORKS.

Kelly Foresman gave a presentation on the Navigating Your Journey program.

Karen Friederich asked for a motion to adjourn the meeting. M/S/C, Chris Hummer, Steve Olson, motion approved.

The meeting adjourned at 10:07 am.

**Upcoming Meeting: CEO/RWDB, December 6, IowaWORKS**