

Regional Workforce Development Board  
Chief Elected Officials  
December 3, 2018

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on December 3, 2018 at 5:00 p.m. at IowaWORKS.

**CALL TO ORDER**

See called the meeting to order at 5:10 p.m.

**ATTENDEES**

**RWDB Members Present:** Joyce Stimpson, Cynthia Whalen, Deb Mulch, Ryan Drew, Michelle Mutchler, Monica Dyar, Amber Moats, Wood Stortzum, and Candice Becker

**RWDB Members Absent:** Carolyn Farley, Janet Fife-LaFrenz, Dennis Fraise, Mike Hickey, Carla McNamee, Dick Beard, Rachel Miller, Cara Sanders, Chad Palmer, Jacob Nye, and Dennis Duke

**CEO Present:** Brad Quigley, Gary See, Rick Larkin, and Jim Cary

**Ex-Officio Present:** Hans Trousil

**Staff Present:** Robert Ryan (WIOA), and Miranda Brown (RWDB Secretary)

**Quorum**

A quorum was established for the CEOs, but there was no quorum for the RWDB.

**APPROVAL OF MINUTES**

Quigley made a correction to the October meeting minutes to include himself as present. CEO Cary made the motion to approve the October 2018 minutes as amended, seconded by CEO Quigley motion carried.

**VACANCIES AND EXPIRATIONS**

Brown reported that Andy Ferguson's resignation was forwarded to the CEOs, and this leaves an opening for a Community Based Organization representative.

**CEO NEW APPLICATIONS**

CEO Quigley made a motion to accept Vern Reed's application to fill the Community Based Organization vacancy, seconded by CEO Larkin, motion carried.

**YOUTH COMMITTEE**

Tabled until next meeting.

**TITLE 1 WIOA UPDATE**

Ryan reported that 1/3 of the fiscal year was complete and that all expenditures were on track. Youth has expended 25 percent and the board has only expended 15 percent of the year's available funding.

Ryan also reported that at the last State Workforce board meeting that the re-alignment was briefly discussed. It is anticipated that the DOL will respond to the State's waiver requests in the

next several weeks and that after that the re-alignment process will reconvene. The next State Workforce meeting is currently scheduled for February 2019.

### **TITLE II AEL UPDATE**

Mulch reported that on December 7th they will be holding an orientation for all program sites and that classes will start again in January.

### **TITLE III IWD UPDATE**

Tabled until next meeting.

### **TITLE IV VR/IDB UPDATE**

Whalen reported that last year the entire state VR served 2097 participants, including 48 veterans, and 321 students in Region 16.

### **EQUIPMENT PURCHASE**

Tabled until next meeting.

### **CLARIFICATION OF CUSTOMER SERVICE PLAN**

Ryan reported that the original submission of the CSP had an incorrect end date. Title I directors were advised to submit a revised signature page reflecting the correct end date of June 30, 2020.

### **OTHER BUSINESS**

Ryan announced that this would be his last RWDB meeting, as he would be retiring on January 4, 2019. Board members thanked him for his service and wished him the best for his future.

### **ADJOURNMENT**

Cary made a motion to adjourn the meeting, seconded by Dyar, motion carried. Meeting was adjourned at 5:50 p.m.