



## REGION **3-4** DISABILITY ACCESS COMMITTEE

# Draft Meeting Minutes

Date: February 11, 2019

Time: 10:00 a.m.

Location: IowaWORKS office, Spencer

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## Meeting Minutes:

- I. Call to order at 10:00 am
- II. Introductions/Role call- Present: Lori Kolbeck, IVRS, via Google Meets, Sara Breems- Diekevers, Adult Ed via Google Meets, Bridget Richards, DRC IowaWORKS, via Google Meets, Linda Gray, IWD Manager, Val Bonney, WIOA Manager, Kim Wilson, Community Agency, Gloria Graves, IDB, via Google Meets, Rhonda Jaeger Pippy, Business.
- III. Approval of agenda- Motion by Val Bonney to approve, Second by Linda Gray. All approved, None opposed.
- IV. Approval of previous meeting minutes- Motion by Val Bonney to approve, Second by Sara Breems Diekevers. All approved, None opposed.
- V. Open Issues
  - a. Reviewed progress on physical accessibility of the center. Parking- Linda has tried to contact the county offices on this, IWD Des Moines staff will be following up on this; the interior sign was removed; the door to IWD offices was adjusted; Bridget was able to use DEI flex funding to purchase two additional adjusting tables that will be used in the training/conference rooms so that these are truly accessible; coats hooks in bathrooms lowered; maintenance is aware of the sinks. IWD in Des Moines is aware of fire alarms.
  - b. Follow-up discussion on Accommodations Checklist. Bridget will work with IVRS counselor sand assistant and with Gloria to develop a cheat sheet for use in the center that outlines what AT and accommodations are available and how to use these. We will then review this with staff. Val and Bridget will check to see if DEI had any recordings already made on accessibility or accommodations. We discussed some of the areas that staff had identified to receive training. Gloria will provide training on blind/visual impairments and on deaf/blind. We identified possibility of Season's Center presenting on mental health and The Village presenting on autism. All would have a focus on how to support individuals in employment and strategies to work with them on services. Kim Wilson suggested having IPE staff present on their strategies for working with those with mental illness. Kim would also be open to doing a 1 hour overview of De Escalation Training. There is also a full (2 three hour days) of training that various entities can provide. We did discuss using October In Service as a full training day on these topics. Lori indicated that staff had also mentioned additional training and strategies on working with those who are deaf/hard of hearing, and those with learning disabilities and intellectual disabilities as possible topics to consider. The team would like to have some ongoing trainings throughout the year or at least revisit with staff every 6 months. IowaWORKS will determine how this might fit in with their staff meeting schedules. Lori, Val,

Linda, and Sarah will work with core leadership to look at the In Service Day and then have team assist with planning. It was suggested to look at provider competencies that we would like to see. Kim works with a regional Employment Initiatives Team with goals in the areas of cultural competencies and Trauma Informed Care.

- VI. New business
  - a. Lori mentioned planning ahead for October Disability Employment Awareness Month and it was suggested to invite others to the training day in October and make this an event that could have some media coverage. Lori indicated that IVRS counselor, Kara Merchant, is very interested in helping to plan events and will bring her into this discussion.
- VII. Public comment- none
- VIII. Schedule next meeting- Monday, May 13<sup>th</sup> at 10:00 am
- IX. Adjournment at 10:50. Motion by Linda Gray. Second by Bridget Richards. All approved, none opposed.