

## **Disability Access Committee, Region 2**

### **Meeting Minutes – January 25, 2019**

Present: Sandra Leak, Mary Ott, Lisa Vance, Nick Foley, Amy Markham, Heather Stubbe (until 2:43p)

Not Present: Patti Hanson, Joe Weigel, Julie Kiger, Shelia Stoeckel

Meeting called to order by Mary Ott at 2:12pm

Quorum established.

Approval of agenda – Heather Stubbe, seconded by Nick Foley.

Announcement of Heather Stubbe accepting a new position. Her last day with NIACC/IowaWORKS will be February 20, 2019. A replacement will need to be found for her seat.

Approval of May 5<sup>th</sup> minutes - Sandra Leake, seconded by Lisa Vance.

Explanation of WINTAC provided by Nick Foley and Mary Ott – Hired/subcontracted by VR, partner meeting was held in Des Moines with the goal of moving toward IowaWORKS system because of Geo. Currently not meeting integration by WIOA standings.

Areas on Integration Continuum: Outreach/Intake, Assessments, Career Services, Case Management, Career Pathways, and Business Engagement.

Levels of integration: Isolation, Communication, Coordination, Collaboration, Integration

Current focus for the DAC is to identify two areas to focus on for the next year (by end of February) to report out.

Results reviewed with the group. The list that follows is identified by Area, Mode, and Mean

Outreach/Intake: Coordination, 3.47

Assessments: Coordination, 2.47

Career Services: Coordination, 2.89

Case Management: Coordination, 3.5

Career Pathways: Coordination, 2.84

Business Engagement: Coordination, 2.95

The following discussions occurred as a result:

Where are areas possibly skewed and why? Numbers are personal perception of the system at this time and not everyone is aware of all integration/projects/initiatives that are occurring.

How are we getting people engaged who are not aware of these things? Wednesday morning meetings mandatory for VR?

Regarding assessments: team discussed utilizing CASAs (what AEL currently uses) – Title I feels their program has the ability to make some movement, no decisions made yet but Heather commented that it makes sense to go to something else. Possible total flexibility when they have someone co-enrolled.

Also regarding assessments: promise jobs continues to fund career scope, Title I no longer funding.

Regarding Business Engagement: team felt this area has a good start on things. Integrated Business Services team, county based business engagement teams.

Lisa Vance stated that she felt, from an outside view, that Career Pathways/Outreach and Intake should be the two areas to move forward with.

Sandra Leake agreed with Career Pathways.

Heather Stubbe felt Case Management due to Geo system making it easier.

Lisa Vance questioned if we are looking for improvement on paper or by what is helping the consumer?

Nick Foley began a discussion that some areas are actually integration, but it is all perception and mentioned again that not everyone is aware of what is happening with teams. The following points were made:

- Teams are able to connect to any partner agency
- Could people not be educated on what is happening?
  - Meeting after meeting is set up and if people choose not to attend then they don't learn what is happening
  - VR staff does not understand what staff go with what title – what the titles are or who works for whom
- Mary feels that we are fully part of collaboration efforts
- Nick discussed making videos of the Wednesday morning meets to store in Google folder for viewing later by those who missed the meetings –

Mary Ott proposed not having Outreach/Intake as first priority, noting that Career Pathways and Business Engagement are the most beneficial to our Job Candidates, if businesses are not engaged, we don't know as much about the jobs out there. Amy Markham agreed.

Sandra Leake identified that business engagement is their (AEL) weakest area due to being educators and feeling uncomfortable. Amy Markham discussed the warm hand offs that can occur utilizing the county business engagement teams – if AEL has an employer to contact, the teams can help with that process to make things easier and more smooth for the AEL staff.

Data base use was discussed between MC Business Service's calendar, IWORKS, and Geo – Geo will increase the data base availability.

County meetings and progress made, regularity of meetings discussed. Planning to continue and have groups speak at morning meetings to keep other teams informed.

Motion to focus on Career Pathways and Business Engagement for the first two areas to work on made by Nick Foley, seconded by Sandy Leake – motion carried.

Next steps:

Priority levels, unclear on the "self-assessment"

Team determined that steps A, B, and C have been completed and that we will send out section D to the group for responses.

Morning meetings will be blocked off to discuss how county meetings are moving forward, business services, teaming, and areas of the continuum.

Amy Markham to reserve Wednesdays and draft email, send out once most managers approve.

Amy Markham sending out next email invitation for DAC meeting.

Motion to adjourn made by Nick Foley, seconded by Lisa Vance.

Meeting adjourned at 3:10pm

Minutes submitted by Amy Markham