

**REGION 7  
CEO  
MEETING MINUTES**

**Thursday, June 28, 2018 – 3:00 p.m. – 4:00 p.m.**

**Cedar Valley  
IowaWorks 3420  
University Ave.  
Waterloo, IA**

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**Chief Elected Official**

**Present**

Harlyn Riekema, Chair  
Linda Laylin  
Ken Kammeyer, Vice Chair  
Clayton Ohrt

**Representing**

Grundy County Supervisor  
Black Hawk County Supervisor  
Bremer County Supervisor  
Buchanan County Supervisor

**Other Category**

Chris Hannan  
Andy Trower  
Dustin Brocka  
Mike Howell  
Joe Weigal

WIOA Title I, Workforce Development Director  
WIOA Title III, Operations Manager  
WIOA Title I, Associate Director  
Iowa Vocational Rehabilitation Services  
Iowa Department for the Blind

**Welcome**

Harlyn Riekema, Chair, called the meeting to order at 3:00pm.

**Review and Action:**

- Approval of April 26, 2018 Minutes and June 28, 2018 Agenda

Linda Laylin made a motion to approve the minutes and Ken Kammeyer seconded.

**All Approved.**

**None Opposed. Motion Approved.**

- Ken Kammeyer made a motion to approve the agenda and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

**Director's Announcements**

Hawkeye Community College losing the Promise Jobs Contract as of June 30 2018, Iowa Workforce Development retaining the dollars and will provide all services.

**System Report** by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell Chris Hannan presented on Title I updates and events at IowaWorks. Including retail store closures, Sector Strategies, GAP/Pace and DEI program updates.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center, including 11 completers in the CNC I-Best class, High School completion registration dates and an update on the new adult learning center building.

Andy Trower presented on Title III events and updates within the Future Ready Iowa meetings around the state and his team included in setting up the Inclusive Cedar Valley event coming up May 30<sup>th</sup>.

Mike Howell presented on how the Waterloo office is one of the tops in the state for completing successful candidate employments in their office, and working with staff to complete ticket to work handoffs when closing case files.

### **Regional Realignment**

No decision made by the state board, sent back to the subcommittee for more discussion.

### **Review & Act Items**

RWDB Appointments: Discussion was had, Ken Kammeyer made a motion to approve and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

Discussion about Local Service Plan modifications listed. Small changes to supportive services, transportation reimbursements and general language in the plan Ken Kammeyer made a motion to approve and Clayton Ohrt seconded. **All Approved. None Opposed. Motion Approved.**

### **Informational Items**

Information included: Discussion about state unemployment rates, county rates map(May 2018) in packet. Region 7 has an average of 2.2% while the statewide average is 2.7%

### **Scheduling Upcoming Meeting Date**

CEO Full Meeting to be determined

### **Adjournment**

Linda Laylin moved to adjourn the meeting, Ken Kammeyer seconded. **All Approved. None Opposed. Motion Approved.** The meeting ended at 3:38pm.

Respectfully submitted by,  
Dustin Brocka

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