

**Youth Standing Committee
Meeting Minutes –
Children & Families of Iowa conference room
111 Ave. O West, Fort Dodge, IA
July 26, 2018
3:00 p.m. – 4:15 p.m.**

Members present:

- Kyle Bangert – Workforce Board member – Region 5 & employer
- Tacey Arens – Voc-Rehab
- Cassie Johnson – YEP Career Advisor
- Teresa Larson-White - Youth Employment Program (Title 1 Youth program)
- Kim Johnson – TAP – (Fort Dodge Senior High)
- Kris Nerem-Lowery – Youth Empowerment Association, INC & Iowa Central Community College
- Ashlee Zimmerman – YEP career advisor

Members Absent:

- Makenzey Hanson – Youth Participant
- Erin Habben – Fort Dodge Parks & Rec (Youth Serving Organization) & employer
- Mary Kenny – TAP – (Fort Dodge Senior High)
- Jerry Patterson – ICC/Prison Life Skills program
- Abby Underberg, Coord. of Adult Literacy, Iowa Central

Meeting was called to order at 3:10 pm. Motion by Bangert, second by Nerem-Lowery to approve the agenda. Ayes carried. Motion by Bangert, second by Nerem-Lowery to approve the minutes of April 26, 2018. Ayes carried.

Introductions: Ashlee Zimmerman was introduced as a new member of the committee.

Review of Workforce Development Board Responsibilities for Open Meetings Under State and Federal Law: Larson-White provided a guidance handout dated June 13, 2018 regarding the Workforce Development Board Sunshine Requirements and the committee reviewed the items related to standing committees.

Youth Program update

1. Program stats – 33 current participants, with 11 of these in post program services. At least 20 participants will be closed out completely in July having completed post program services. Larson-White also provided the committee with performance outcomes for PY2017.
2. FY2018-19 allocation – Larson-White provided a budget for the program for FY2018 and explained that the program received approximate \$15,000

less in this year's allocation. This has resulted in a reduction in staff time. Larson-White's time as program manager has been reduced to 35%. She has a caseload of 11 participants in post program services. Zimmermann is a full-time career advisor and Johnson is a 50% career advisor.

3. Work experience update: Three participants are currently going through a work experience. In July, the program offered a customer service training called Unlock Your Inner Pro. Participants who attended would then be placed on a work experience. Businesses employing youth for the WEPs are Hawkeye Cleaning, Wendy's and The General Store. The committee discussed the barriers we are seeing with youth who are applying for jobs. Many participants are having difficulty getting hired after the interview. Discussed focused on assisting youth in preparing for the interview, hygiene and appearance.

Comments/updates from members: Nerem-Lowery updated the committee on the TRIO program at Iowa Central. She also updated on the Youth Empowerment Association's scholarship and mentor awards that are coming up.

Arens updated the committee on Voc-Rehab's summer camp that focused on work skills. Larson-White presented at one of the sessions on coping skills. They had hoped to have more youth participating but it has been difficult to get youth engaged. Youth from the counties of Wright, Webster and Calhoun participated in the 6-week program.

Comments from Visitors: None

Next meeting: Wednesday, October 24, 2018 at 3:00 p.m.

Action Item: Replace youth participant who is no longer living in the area.

Motion to adjourn by Bangert, second by Arens. Ayes carried.

Meet adjourned at 4:15 p.m.