

Notes Approved on 6/11/2018
Region 5 Regional Disability Access Committee
Meeting Agenda

March 26, 2018

2:00pm

IowaWORKS, Three Triton Circle, Fort Dodge, IA 50501

Room C Hall

Members in Attendance: Lori Kolbeck, Ann Waynar, Sara Messerly, Melissa Vorrie, Teresa Larson-White, Tami Julius

Members Absent: Jessica Badding, Kirsten O Brien, Jaci Banwell

No Guests present, no members or guests via phone

- I. Call to order- Meeting called to order at 2:03 pm
- II. Approval of Agenda- Teresa Larson- White made motion to approve March 26,2018 agenda, seconded by Melissa Vorrie. Motion passes unanimously.
- III. Review Physical Access Focus Group Reports – what happens next

Reports submitted. IWD administration reviewing and will work with local IWD manager to address concerns at the Center and at Webster City Satellite office. Lori will work with Sara to assist in what is required. This led to discussion regarding the accessibility survey and to what the requirements are. We also discussed expectations under the ADA and 504. Team would like to have a better understanding of these laws and requirements and Lori will prepare and share this information.

- IV. Review guidelines & notes from state Disability Access Committee & discuss what this means locally

Lori shared information that she received from David Mitchell regarding recommended next steps of the local committees. 1. Results of survey given to core partner staff recognized a need for Disability Etiquette training, which the DEI will be providing. Although this was already provided once in the Region, members felt that additional and ongoing training will be helpful. 2. A second outcome of the survey was staff felt that there is a need for awareness of accommodations available in the center and additional accommodations that might be needed. The state committee will be developing a checklist and will send to local committees to work through, gather information, and report back with a target date of 6/30/18. 3. State committee suggested using a series of videos developed by IDB for staff discussions and this will be reviewed for use locally. 4. The state committee will be providing links for resources available and through Iowa Compass. 5. Additional guidance and a tip sheet will be developed and shared by the state committee. 6.) The state committee will be providing guidance and templates for effective communication and outreach to persons with disabilities and the local committee will use this information for discussion on implementation and processes at the local level.

- V. Establish local goals and direction of Region 5 Disability Committee

After discussion of next steps recommended by the state committee, the local committee decided to follow those recommendations and next steps. Additional plan or goals for Region 5 may be identified at a later time or through the process of working through other items.

VI. Establish meeting schedule

Members discussed and agreed upon meeting quarterly, with additional meetings to be scheduled, as needed. Next meeting was set for June 11, 2018 at 2:00pm.

VII. Other Business

No other business

VIII. Adjourn- Teresa Larson- White made motion to adjourn meeting at 2:55pm, seconded by Sara Messerly. Motion approved unanimously.