

**CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MEETING MINUTES**

**FEBRUARY 11, 2019
CONFERENCE CALL**

CEO/RWDB Executive Committee Members Present: Patty Manuel, Travis Weipert, Bob Yoder

STAFF: Carla Andorf

The meeting was called to order by Chair Bob Yoder at 3:30 pm. The executive committee met quorum.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Travis Weipert, Patty Manuel, agenda approved.

Carla Andorf reviewed the WIOA Training Provider applications for the following training providers and their respective programs:

- Goodwill of the Heartland
 - Custodian Technician Certification Training
 - Hospitality Certification Training
 - Hospitality Certification Training with ServSafe Training
 - Retail Certification Training
 - ServSafe Training
- Kirkwood Community College
 - Medication Aide
 - Plumbing Pre-Apprenticeship Program

If approved, this will allow clients to receive WIOA funding for this program. Bob Yoder asked for a motion to approve the WIOA Training Provider applications. M/S/C, Patty Manuel, Travis Weipert, motion approved.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Travis Weipert, Patty Manuel, motion approved.

The meeting adjourned at 3:40 pm.

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

DECEMBER 6, 2018
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Brad Hart, Joe Oswald, Susie Weinacht, Travis Weipert (by ZOOM), Bob Yoder

RWDB Board Members Present: Jasmine Almoayyed, Ashley Ferguson (by ZOOM), Wayne Frauenholtz, Rhonda Griffin (by ZOOM), Cyd Hanson, Chris Hummer, Joe Linn, Patrick Loeffler, Kristy Lyman (by ZOOM), Patty Manuel, Holly Mateer, Steve Olson, Julie Perez, Stefanie Rupert (by ZOOM), Mark Schneider (by ZOOM), Steve Shriver, Susie Weinacht

RWDB Board Members Absent: Kim Becicka, Scott Mather, Michelle Mexcur, Kory Schreiner

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Carlos Vega, Kochell Weber-Ricklefs, Rachel Daily, Kate Pine

The meeting was called to order by Chair Bob Yoder at 10:04 am. The CEO board did not meet quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Susie Weinacht, Steve Olson, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Steve Olson, Susie Weinacht, motion approved.

Bob Yoder asked if there was any correspondence to share. Carla Andorf shared that we have received resignations from board members Shelley Parbs and Jerry Hobart.

Bob Yoder asked if there were any member announcements. Carla Andorf discussed how IowaWORKS will be transitioning to a new software system. Steve Shriver shared that since their (EcoLips) move to Marion, they have increased their employment through temp agencies but have not been successful in retaining those employees. They are going to raise their minimum wage to \$15/hour in January. Jasmine Almoayyed discussed the Gateways to Growth application that the City completed. They have advanced to the second round stage.

The meeting schedule for 2019 was distributed.

Carla Andorf gave an update on the Realignment progress. We are waiting to hear if the waiver that the state sent to the Department of Labor to have the board liaison work in more than one region has been approved. Once that has been decided, a new timeline will be created.

Carla Andorf gave an update on the Eligible Training Provider List progress. The state has a new software system to track these programs so our partners have until February 15 to input their programs.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. Our funds for these programs will be spent by the end of the year.

Carla Andorf and Rachel Daily reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. A discussion was held on the percentage of unobligated funds; we are trending ahead of where we should be and some programs are close to being fully obligated. Members discussed looking at new funding opportunities to keep serving our clients. Bob Yoder asked for a motion to have staff develop a document of need and investigate non-traditional funding sources along with board members taking the initiative to participate in the process and report back at our January meeting. M/S/C, Julie Perez, Steve Shriver, motion approved.

Carlos Vega reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events and business service activities. They also participated in two Rapid Response events; MedPlast in Cedar Rapids and P&G in Iowa City.

Cyd Hanson reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. We are at 71% of having our enrollment goal met for the year.

Holly Mateer reviewed the Vocational-Rehabilitation report. She shared the successful client closures, area office caseloads, high school transition services and the successful closures in the ageing job candidate program.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are working with Vocational-Rehabilitation on a lot of projects. Region 10 Workforce Center has been selected to go through a process on how to make the center easier for their clients to navigate. She is working with the Amazon Awareness Network Coordinator; they are putting a distribution center in North Liberty.

Kate Pine gave a presentation on the Future Ready Iowa summit that was held in Cedar Rapids on November 13. Next steps at the local level was discussed. She will prepare a survey monkey poll and have board members vote on the priorities that staff should focus on.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Patrick Loeffler, Chris Hummer, motion approved.

The meeting adjourned at 12:00 pm.

Upcoming Meeting:

RWDB, January 31, 2019, IowaWORKS