



**RWDB MEETING
THURSDAY, MARCH 28, 2019
10 AM – 11:30 AM**

**IowaWORKS OFFICE, ROOMS 41A/43A
4444 1ST AVE NE, SUITE 436, CEDAR RAPIDS, IOWA**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS AND GUESTS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (SEE ATTACHMENT A)
 - CEO/RWDB EXECUTIVE COMMITTEE MEETING MINUTES – FEBRUARY 11, 2019
 - CEO/RWDB MEETING MINUTES – DECEMBER 6, 2018
5. CORRESPONDENCE
 - CEO/RWDB AUDIT COMMITTEE MEETING MINUTES – DECEMBER 14, 2017 (SEE ATTACHMENT B)
6. MEMBER ANNOUNCEMENTS
7. CEDAR RAPIDS IowaWORKS OFFICE LEASE AGREEMENT DISCUSSION – CARLA ANDORF
8. DISABILITY ACCESS COMMITTEE UPDATE – HOLLY MATEER
9. REALIGNMENT UPDATE – CARLA ANDORF (SEE ATTACHMENT C)
10. STRATEGIC PLAN & REGIONAL WORKFORCE GOALS PROGRESS UPDATE – CARLA ANDORF (SEE ATTACHMENT D)
11. GRANTS REPORT – KIM BECICKA (SEE ATTACHMENT E)
12. IowaWORKS FINANCIALS & ENROLLMENT GOALS – RACHEL DAILY (SEE ATTACHMENT F)
13. REGION 10 IowaWORKS REPORT – SCOTT MATHER (SEE ATTACHMENT G)
14. ADULT EDUCATION/LITERACY REPORT – CYD HANSON (SEE ATTACHMENT H)
15. VOCATIONAL-REHABILITATION REPORT – HOLLY MATEER (SEE ATTACHMENT I)
16. IOWA DEPARTMENT FOR THE BLIND REPORT – KOHELL WEBER-RICKLEFS
17. PRESENTATION: ICR SOLUTIONS TEAM, KATE PINE
18. MOTION TO ADJOURN

NEXT MEETING DATE IS: CEO/RWDB, MAY 30, 2019, IowaWORKS

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

**CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MEETING MINUTES**

**FEBRUARY 11, 2019
CONFERENCE CALL**

CEO/RWDB Executive Committee Members Present: Patty Manuel, Travis Weipert, Bob Yoder

STAFF: Carla Andorf

The meeting was called to order by Chair Bob Yoder at 3:30 pm. The executive committee met quorum.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Travis Weipert, Patty Manuel, agenda approved.

Carla Andorf reviewed the WIOA Training Provider applications for the following training providers and their respective programs:

- Goodwill of the Heartland
 - Custodian Technician Certification Training
 - Hospitality Certification Training
 - Hospitality Certification Training with ServSafe Training
 - Retail Certification Training
 - ServSafe Training
- Kirkwood Community College
 - Medication Aide
 - Plumbing Pre-Apprenticeship Program

If approved, this will allow clients to receive WIOA funding for this program. Bob Yoder asked for a motion to approve the WIOA Training Provider applications. M/S/C, Patty Manuel, Travis Weipert, motion approved.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Travis Weipert, Patty Manuel, motion approved.

The meeting adjourned at 3:40 pm.

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

DECEMBER 6, 2018
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Brad Hart, Joe Oswald, Susie Weinacht, Travis Weipert (by ZOOM), Bob Yoder

RWDB Board Members Present: Jasmine Almoayyed, Ashley Ferguson (by ZOOM), Wayne Frauenholtz, Rhonda Griffin (by ZOOM), Cyd Hanson, Chris Hummer, Joe Linn, Patrick Loeffler, Kristy Lyman (by ZOOM), Patty Manuel, Holly Mateer, Steve Olson, Julie Perez, Stefanie Rupert (by ZOOM), Mark Schneider (by ZOOM), Steve Shriver, Susie Weinacht

RWDB Board Members Absent: Kim Becicka, Scott Mather, Michelle Mexcur, Kory Schreiner

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Carlos Vega, Kochell Weber-Ricklefs, Rachel Daily, Kate Pine

The meeting was called to order by Chair Bob Yoder at 10:04 am. The CEO board did not meet quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Susie Weinacht, Steve Olson, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Steve Olson, Susie Weinacht, motion approved.

Bob Yoder asked if there was any correspondence to share. Carla Andorf shared that we have received resignations from board members Shelley Parbs and Jerry Hobart.

Bob Yoder asked if there were any member announcements. Carla Andorf discussed how IowaWORKS will be transitioning to a new software system. Steve Shriver shared that since their (EcoLips) move to Marion, they have increased their employment through temp agencies but have not been successful in retaining those employees. They are going to raise their minimum wage to \$15/hour in January. Jasmine Almoayyed discussed the Gateways to Growth application that the City completed. They have advanced to the second round stage.

The meeting schedule for 2019 was distributed.

Carla Andorf gave an update on the Realignment progress. We are waiting to hear if the waiver that the state sent to the Department of Labor to have the board liaison work in more than one region has been approved. Once that has been decided, a new timeline will be created.

Carla Andorf gave an update on the Eligible Training Provider List progress. The state has a new software system to track these programs so our partners have until February 15 to input their programs.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. Our funds for these programs will be spent by the end of the year.

Carla Andorf and Rachel Daily reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. A discussion was held on the percentage of unobligated funds; we are trending ahead of where we should be and some programs are close to being fully obligated. Members discussed looking at new funding opportunities to keep serving our clients. Bob Yoder asked for a motion to have staff develop a document of need and investigate non-traditional funding sources along with board members taking the initiative to participate in the process and report back at our January meeting. M/S/C, Julie Perez, Steve Shriver, motion approved.

Carlos Vega reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events and business service activities. They also participated in two Rapid Response events; MedPlast in Cedar Rapids and P&G in Iowa City.

Cyd Hanson reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. We are at 71% of having our enrollment goal met for the year.

Holly Mateer reviewed the Vocational-Rehabilitation report. She shared the successful client closures, area office caseloads, high school transition services and the successful closures in the ageing job candidate program.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are working with Vocational-Rehabilitation on a lot of projects. Region 10 Workforce Center has been selected to go through a process on how to make the center easier for their clients to navigate. She is working with the Amazon Awareness Network Coordinator; they are putting a distribution center in North Liberty.

Kate Pine gave a presentation on the Future Ready Iowa summit that was held in Cedar Rapids on November 13. Next steps at the local level was discussed. She will prepare a survey monkey poll and have board members vote on the priorities that staff should focus on.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Patrick Loeffler, Chris Hummer, motion approved.

The meeting adjourned at 12:00 pm.

Upcoming Meeting:

RWDB, January 31, 2019, IowaWORKS

RWIB Audit Committee Meeting

Thursday, December 14, 2017

9:00-11:00 AM

Kirkwood Community College 1816 Lower Muscatine Road, Iowa City
Room 101

MINUTES

1. Meeting was called to order at 9:48 am. Patty Manuel and Steve Olson were in attendance. Carla Andorf and Angela James attended as KCC staff.
2. Motion to Approve Agenda. (M/S: Patty, Steve, Approved)
3. Motion to Approve Committee Meeting Minutes (M/S: Patty, Steve, Approved)
4. Reviewed Financial Monitoring Reports
 - a. KCC Financial Audit from Fall 2016 was reviewed. WIOA programs were not selected during this audit. The federal programs audited had no findings to be reported and KCC was found to be a "low risk auditee".
 - b. IWD Financial Monitoring Spring 2017: No findings per IWD financial monitoring.
 - c. IWD Programmatic Review FY 2017: Reviewed programmatic monitor report with committee. Two findings were listed:
 - i. No Contact 30 days within youth program
 - ii. OBA not clearly documented in data management system.

Shared with committee that no contact 30 days findings showed that contact attempts had been made but two way communication had not occurred. The team continues to work on building relationships to improve communication. The OBA was documented throughout the case notes, but not in one organized case note making it difficult to piece all the parts together. The Youth team developed an OBA template they use when working on this activity, and they clearly label case notes as OBA.

5. Expenditure review for January 1, 2017 to June 30, 2017
 - a. Samples of IWD billing back to KCC were pulled for review. Reviewed the monthly bills received from IWD, the splits they complete, and then the reviews/splits we do internally to ensure our KCC portion is accurate and split appropriately. Also reviewed the PCard process and several months of charges.
6. Other
 - a. WIOA Adult/Dislocated Worker Overview-Reviewed the major differences between the Adult and DW programs as outlined within WIA to the new WIOA law. Focused on eligibility, sequence of services, ETPL, priority for funding, and transferring of funds.
 - b. File Monitoring Process Overview-Reviewed the internal system KCC uses to ensure WIOA files meet eligibility compliance and financial compliance. Shared information on our "step" review system with Step 1 Eligibility and Step 2 financial. The operations team reviews eligibility and all financial expenditures using the step checklists to ensure we have no disallowed costs by accidentally enrolling a non-eligible client and that any expenditures made have the appropriate documentation associated with them.
 - c. Month End Report Overview-Shared the monthly budget review template used by the operations manager and director to review status within each funding stream monthly and determine if we are spending "ahead" or "behind" as a program overall and by line item. This allows us to focus in on areas we may need to cut back, or encourage the team to make enrollments.
 - d. Audit Status Update YTD-KCC audit for 2017 was not yet completed. Shared that we anticipated audit results within 1-2 months.
7. Review RWIB Audit Committee Template-Steve had shared at a previous meeting that there had been a template/table with what reports and monitorings happen within KCC and the WIOA programs that then was used to determine what the audit committee's responsibilities were. This template was found and reviewed by the committee. Some reports have changed, but the committee wished to have this template updated and utilized for future committee planning.

Kim Reynolds, Governor

Adam Gregg, Lt. Governor

Beth Townsend, Director



February 22, 2019

In October 2017, the U.S. Department of Labor (DOL) conducted a monitoring of Iowa's progress in implementing the Workforce Innovation and Opportunity Act (WIOA). One of the findings dealt specifically with the number of local areas in Iowa, specifically:

Local Areas Not Aligned Appropriately – State

The 15 local areas in Iowa do not meet the substantive requirements of a local workforce development area (LWDA) under WIOA. The 15 service areas date back to the Job Training Partnership Act under which States established "Service Delivery Areas" or SDAs. These SDAs were formed to align with service delivery in the State and, in Iowa, this resulted in areas being formed around the Community College locations throughout the State. Subsequent workforce development legislation, first the Workforce Investment Act of 1998 and, most recently, WIOA, allowed for existing service areas to continue to serve as local areas, with only minimal qualifying criteria.

As a result, the current local service areas in Iowa do not align with the characteristics around which the WIOA intends a Local Workforce Development Areas (LWDA) to be aligned, such as local labor market areas and/or economic development areas. Furthermore, the division of limited WIOA funds among 15 service areas, particularly in a State that has large rural areas, is stretching the available administrative dollars so thin that the local areas are unable to fund core WIOA functions, such as staff support to perform the required work of the Local Workforce Development Boards (LWDBs) and/or the On-Stop Operators (OSOs). And finally, this structure does not facilitate the development of WIOA-compliant planning regions, which, by law and regulations, are aligned with labor markets, commuting patterns, economic development areas, etc.

Based on this finding, a subcommittee of the State Workforce Development Board (SWDB) was assembled in early 2018. This committee was tasked with making a recommendation on the number and configuration of regions that will allow Iowa to meet the financial requirements of WIOA, maintain the outstanding level of service currently provided to the citizens of Iowa and were created according to appropriate criteria including labor markets, commuting patterns, economic development areas. As part of this process, IWD requested numerous waivers under WIOA, some of which were granted and some of which were denied. The waivers that were granted should make it easier for local workforce boards to share costs with other boards when feasible.

At the State Workforce Development Board (SWDB) meeting on February 18, 2019, the board approved a 6 LWDA (map attached). The configuration approved by the board was created after significant input from the community colleges, legislators, local board members, SWDB and IWD staff and based on the above referenced criteria.

While making a decision to reduce the number of local areas is the first step towards WIOA compliance in Iowa, I realize the real work lies ahead. The realignment of local workforce areas requires the establishment of new, WIOA-compliant LWDBs. This will involve a substantial amount of work from the Chief Elected Officials (CEOs) in each local area. We are committed to providing as much support and assistance as possible as CEOs in the 6 new LWDA work through the process. To that end, during the coming months, IWD will provide information and resources necessary for the CEOs to establish new LWDBs and ensure compliance with WIOA in their respective local areas as they stand up the new LWDBs. Also, WIOA prohibits any conflicts of interest between training providers and LWDB members who select and deliver training dollars, with regard to LWDB administration. This means the training providers cannot be permitted to perform the work of the LWDBs in setting up the new areas and it will need to be done by the CEOs and staff they hire. In short, the responsibility of WIOA lies with the CEOs. Attached is a guide for CEOs that may be beneficial for you to review; the guide provides an overview of WIOA, its requirements, and the roles and responsibilities of the CEOs under the law.

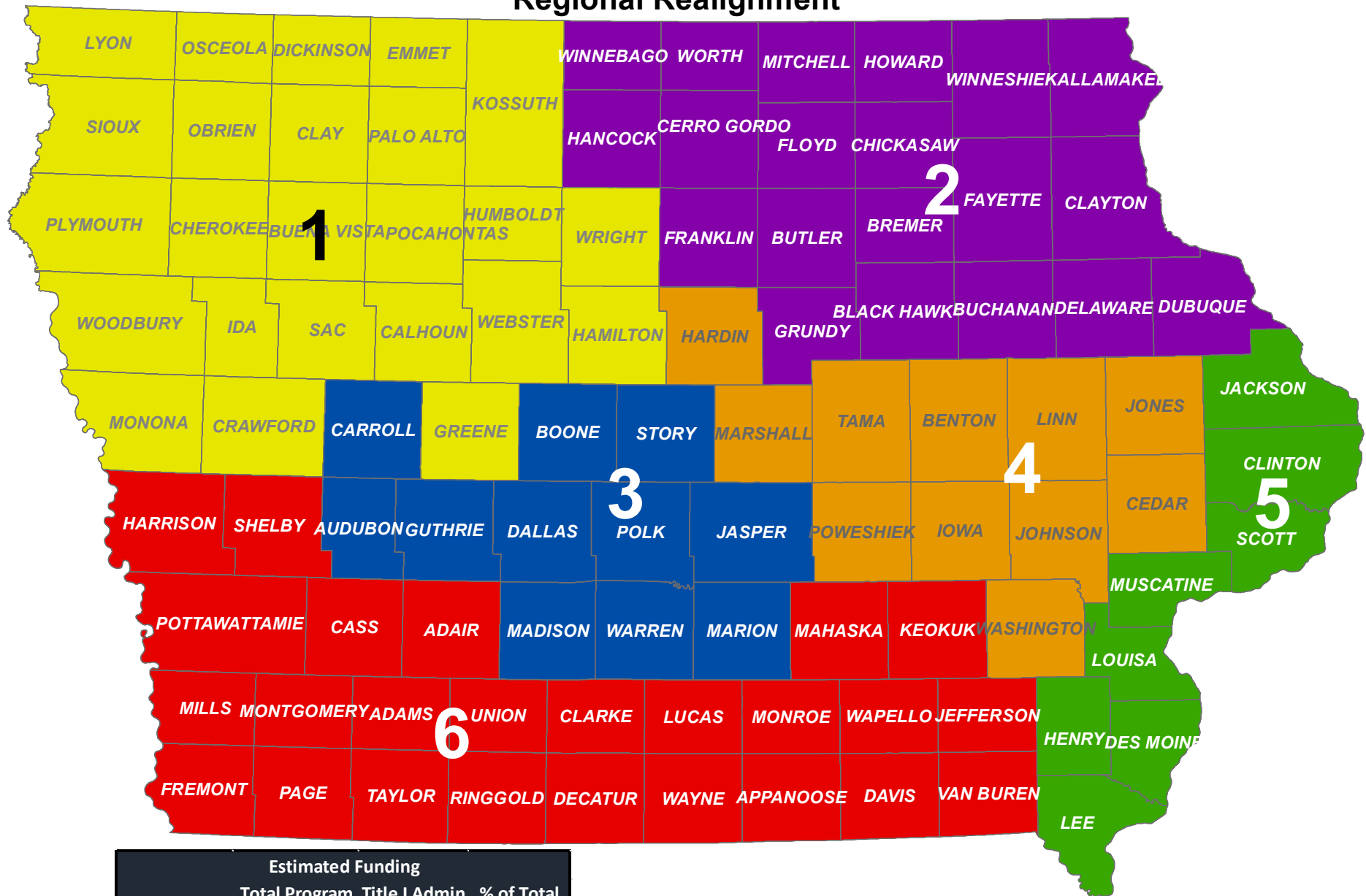
IWD is committed to providing transparent communication throughout this transition and beyond. If you have any questions, please contact Michelle McNertney, Bureau Chief – WIOA, (phone) 515-242-0408 or michelle.mcnertney@iwd.iowa.gov. Michelle is our expert on WIOA implementation and is leading our efforts to provide you the support you need. We will be sending out more detailed information in the very near future to assist you in this process as well as resources available to assist you in the process. I look forward to collaborating with you to ensure Iowa continues to be a leader in workforce solutions going forward. Please do not hesitate to reach out to me as well as we work with you through this process.

Sincerely,



Beth Townsend
Director, Iowa Workforce Development

Iowa Workforce Development Regional Realignment



Estimated Funding			
	Total Program	Title I Admin	% of Total
1- Yellow	\$1,388,433	\$154,270	14.73%
2- Purple	\$1,758,411	\$195,380	18.65%
3- Blue	\$2,066,261	\$229,586	21.93%
4- Orange	\$1,678,327	\$186,480	17.80%
5- Green	\$1,340,999	\$149,000	14.22%
6- Red	\$1,194,843	\$132,759	12.67%
	\$9,427,274	\$1,047,475	100%

Region 10 Vision, Mission, Strategic Priorities and Goals

July 1, 2016-June 30, 2019

Vision: Providing a seamless and integrated workforce delivery system for businesses and individuals by:

1. Ensuring accessibility for all individuals, including those with barriers to employment.
2. Sustaining and strengthen regional economic growth through innovative sector partnerships
3. Creating pathways that connect a pipeline of educated and skilled workers to current and emerging industries leading to self-sufficient careers.

Mission: Effectively contributing to Iowa's Creative Corridor's quality of life by connecting businesses and individuals to workforce solutions.

Strategic Priorities and Goals:

Priority #1. Community Awareness of Integrated Workforce System: Design an integrated workforce system that focuses on increased awareness of the workforce system with external customers (businesses) and internal customers (four core partner programs).

Goal	Responsible Party	Estimated Date	Progress Report
1.1 Develop a Workforce System Orientation for use with Businesses and Customers.	Core Partners	June 30, 2017	July-September 2016: Joint workgroup (4 core partners) working on integrating business service activities. October 2016: Report out to full staff with an action plan ready to implement. December 2016-Implementation Workgroup Meeting. Starting to work on implementation of business services joint outreach and orientation. March 2017-Workgroup team met with KCC Marketing. Will be developing an outline and

			<p>gathering video for a short 3 minute video to be used with new enrollments, on facebook and with partners to share what workforce system means. June 2017-Video finalized, shared with board, and beginning to be used in orientations, workshops, marketing.</p> <p>Dec-Jan 2019-Leadership team met to assess current level of business service integration between core WIOA partners and developed a plan to increase business service activities among programs.</p>
<p>1.2 Increase visibility through joint outreach, marketing and awareness campaigns, especially seeking local media outlets.</p>	<p>Core Partners</p>	<p>December 31, 2017</p>	<p>July-September 2016: Joint workgroup (4 core partners) working on integrating outreach activities and education the public on the full workforce ‘system’ of services.</p> <p>October 2016: Report out to full staff with an action plan ready to implement.</p> <p>December 2016-Implementation Workgroup Meeting. Starting to work on implementation of activities, including a tool for staff and partners to know and understand all WIOA services, activities and referral process.</p> <p>Jan-March 2017-Teams have developed a referral tool for staff and partners. Almost ready for print. Developing “display boards” outlining all workforce services to be displayed with all partners and used at job fairs, etc.</p> <p>November 2017-January 2018-Food Assistance Outreach. Received list of all food assistance participants in 7 county region. Will conduct a mailing to invite them into a “lunch and learn” or “supper and learn” to hear about services available at IowaWORKS, and how to access training and other workforce program services. Sessions will be</p>

			<p>held in January 2018. Planning happening now. Should reach around 17,000 household.</p> <p>February 2018-Hosting Lunch and Learn events in Iowa City and Cedar Rapids (two in CR). Planning smaller lunch and learn sessions for March in rural counties (Washington, Iowa, Cedar, Benton and Jones).</p> <p>November 2018-Apprenticeship awareness event at Goodwill in collaboration with IowaWORKS.</p>
<p>1.3 Provide ongoing staff training, continuously integrate services and evaluate regularly.</p>	<p>All Workforce Partners</p>	<p>Ongoing</p>	<p>June 2016-Team members attended WIOA conference.</p> <p>September 2016-Team members attended training on enter business services</p> <p>October 2016-Workforce Partner In-Service. Teams will present on work group efforts, field questions.</p> <p>December 2016-Implementation Workgroup Meeting. Starting to work on implementation of activities, including a tool for staff and partners to know and understand all WIOA services, activities and referral process. Developing electronic referral tool.</p> <p>February 2017-All 4 core partners completed a day long training together. Worked on teamwork and partnership with an outside speaker. Collected next steps from team members, and surveyed team members on what we should do to keep momentum going. Developing ongoing trainings, and silo-breaking activities.</p> <p>June 2017-Completed COLORS training with all staff.</p> <p>May-June 2017-Planning fall team building activities at Camp Wapsi.</p>

		<p>August 2017-Finalized planning for Camp Wapsie team building in October.</p> <p>October 2017-Hosted team building at Camp Wapsie. 93 team members in attendance from IowaWORKS, KCC Adult Basic Ed, IVRS and IDB.</p> <p>November-December 2017-Reevaluating expectations for customer service. Developing as a team, and identifying training needs. Will be adding expectations into IowaWORKS team member evaluations moving forward.</p> <p>Jan-Feb 2018-Planning and hosting Disability Services and Experience event for staff during President’s Day all staff inservice. Will bring together all core partners in Region 10 plus Title 1 and 3 from Davenport and Burlington. Will share results of training and some activities with RWDB in March 2018.</p> <p>March 2018-Sharing results of training with RWDB, and providing a portion of training.</p> <p>May to June 2018-Developed and presented first round of board training. Training has been shared on board website. Round 2 delivered June 2018.</p> <p>July-Sept 2018-WIOA Leadership team is developing staff inservice training for October focused on serving individuals who may be deaf or hard of hearing.</p> <p>October 2018-Hosted In-Service event for staff to learn about best practices serving individuals who are deaf or hard of hearing.</p> <p>Dec-Jan 2019-Leadership met to complete WINTAC assessment and develop strategic plan around increased integration of services.</p>
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			February 2019-Title 1 and 3 staff trained on the GeoSolutions system which will be launched in June 2019. This system may be used by the FAE&T and Title 2 programs. Other workforce programs may have access to it for referral purposes.
1.4 Develop a referral process between the four core programs which includes a hand off and follow up process.	Core Partners	December 31, 2017	<p>July-September 2016: Joint workgroup (4 core partners) working on developing a more efficient referral tool and method.</p> <p>October 2016: Report out to full staff with an action plan ready to implement.</p> <p>Jan-March 2017-Team is researching options for making electronic referrals. SmartSheet is being researched as a quick tool.</p> <p>May 2017-Also looking at a google doc that can be shared among partners. GeoSolutions software system train-the-trainer training begins in May. Will be sending several staff to start transition process. New system has built in referral tool.</p> <p>July-September 2017-Finalized referral guide. Created online referral tool, and gathered feedback from partners.</p> <p>March 2018-Finalized online referral tool, trained staff, set up system to monitor and track referrals.</p> <p>May 2018-Shared referral guide with board members.</p> <p>November-January 2019-Core WIOA partners are tasked with identifying level of integration in 6 key areas. Then prioritizing which are most critical along with steps to take to move toward integration.</p> <p>February 2019-Title 1 and 3 completing new IWORKS (GeoSolutions database) training which will create an easier system for referrals and track referral metrics.</p>

<p>1.5 Inform customers of career pathways and occupations that lead to self-sufficiency.</p>	<p>Core Partners with Sector Boards</p>	<p>June 30, 2018</p>	<p>June 2016-RWDB met with Advance Mfg Sector Board to learn about pathways and workforce needs September 2016-RWBD met with Customer Service/Insurance/Banking Sector Board to learn about pathways and workforce needs. November 2016-Hosted apprenticeship awareness event with 23 businesses and 11 job seekers. May 2017-Promoting and recruiting non-native English speakers to a free Transportation Communication class that educates them on the various career pathways in transportation and logistics and prepares them to enter into those training programs. June-July 2017-Preparing to host Industry Sector Board facilitators for a lunch and learn with workforce partners. September 2017-hosted sector board facilitators, with goal of re-convening to focus on “opportunity” clients served through IowaWORKS. Meeting may be with Jennifer Daly and board chairs. October-November 2017-Representative attended training and planning sessions with the 6 Sector Board leadership committees. Being available for questions/input as they work on developing coordinated strategies between the boards. February 2018-Hosted lunch and learn sessions targeting food assistance recipients. Shared training opportunities and pathway training programs. April 2018-Participated in union trades event and referred customers. Working on a women in non-traditional careers event to take place October 2018.</p>
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			<p>May-August 2018-Developing career exploration and “gallery career walk” to be implemented into Navigating your Journey workshop.</p> <p>August-September 2018-Finalizing NYJ workshop. Schedule created for rest of 2018. Officially “launched” September 1 with all students enrolled starting this date will be required to take the workshop.</p> <p>October, 2018-Hosted a Women in Non-Traditional Careers event. 20 women attended to hear from other women in careers within Transportation, Construction and Manufacturing.</p> <p>Dec-Jan 2019-Leadership met to evaluate our current integration on development of and usage of career pathways throughout the workforce system. This is an action item for our WINTAC strategic plan.</p>
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Priority #2. Preparation of the Workforce: Design, develop and offer training for individuals, including those with barriers to employment--to prepare for current and emerging industry workforce skill requirements. Support the region’s workforce through pathways that provide advanced, skilled and future ready workers.

Goal	Responsible Party	Estimated Date	Progress Report
<p>2.1 Design and develop career exploration and training pathways (including basic, soft and hard skills), especially focused on Advanced Manufacturing and Financial Services/Insurance/Customer Service sector board pathways.</p>	<p>Core Partners</p> <p>Advanced Manufacturing Sector Board</p> <p>Financial Services/Insurance and Customer Service Board</p>	<p>June 30, 2017</p>	<p>November 2016-Meeting with Financial Services/Insurance/Customer service board to review next steps to increasing partnerships between IowaWORKS and this board.</p> <p>November 2016-January 2017-Met with leadership of Financial Services/Customer Services/Insurance sector board. They identified an outline for basic customer service and industry training/awareness that could be completed through IowaWORKS workshops. They will be working with the full board</p>

			<p>to outline what this might look like and help with implementing by offering their time/tours/locations for portions of the workshops. Sector board leadership would like to present to WIOA partners to educate on their industry and workforce needs.</p> <p>May – June 2017-Transportation Communication and pathway class held and participants reviewed and selected next step in pathway. Assisted with additional support and referrals to continue on pathway.</p> <p>October 2017-Attended Apprenticeship training through Harper College, with goal of learning how to develop an appropriate pre-apprenticeship program that could be offered at IowaWORKS.</p> <p>Ongoing-Attending SB facilitator meetings, Sector training in Coralville, and SB meetings.</p> <p>February 2018-Exploring opportunities to develop pre-apprenticeship training for established union apprenticeship programs utilizing GAP/PACE/Title 1 funding.</p> <p>February-March 2018-Partnership with Title 1, Title 2, and Nordstrom developing a pipeline development and training program targeting African immigrant populations to increase English skills along with basic warehouse knowledge, safety awareness and cultural training. Two pathways, one for those with very basic English skills who will train onsite during paid work hours. The second for those with more limited English skills who will participate in a pre-employment training program. Also partnering with African Immigrant leaders to provide training to current Nordstrom managers to better understand this population.</p>
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			<p>April 2018-recruitment event hosted. Nordstrom hired approximately 40 new workers. 15 were identified as needing on site ESL which began May 7, 2018. Several were identified as needing the more intensive pre-employment class. Unfortunately only 5 signed up for that class which began May 14, 2018.</p> <p>May-August 2018-Navigating your Journey workshop development and implementation. Includes significant career exploration opportunities.</p> <p>September 2018-Implemented Navigating your Journey which assists individuals with decision making process on training and careers.</p> <p>September 2018-Title 1 and 2 partnering with Nordstrom to implement another Earn and Learn program starting October 1. Collaborating with Goodwill to offer ELL class with their Manufacturing certificate. This can then pathway into a full time job at Nordstrom.</p> <p>February 2019-Sector boards and IowaWORKS staff met to talk about potential pathway programs including experiential learning for adults. Continuing to flush out this opportunity.</p>
<p>2.2 Provide training information on STEM and high-demand occupations in the Creative Corridor.</p>	<p>Core Partners</p>	<p>Ongoing June 30, 2017 (aligned with goal 2.1)</p>	<p>To be completed-FS/I/CS sector board leadership would like to present to WIOA partners to educate on their industry and workforce needs.</p> <p>August-September 2017-Ongoing work with refugee groups. Beginning work with Nordstrom to develop training program incorporating English language training, occupational skills training in warehouse/shipping/receiving and soft skills/employability skills for refugee groups.</p>
<p>2.3 Provide tools, resources, and services to reduce</p>	<p>Core Partners</p>	<p>Ongoing</p>	<p>Ongoing-Support services proved to customers in training.</p>

barriers to work and education/training.			<p>February 2018-All core partners learned about the many free resources available to individuals with disabilities, especially blindness.</p> <p>January 2018-Current-Members of Title 1, 2 and 3 have sent staff members to Navigating your Journey facilitator training. The team is adjustment curriculum, and establishing systems to make this a required component for anyone seeking Title 1 training funds, as well as GAP and PACE funds. PROMISE JOBS has already been implementing it. Looking to expand to other community partners in the future.</p> <p>August-September 2018-Partnering with KCC Corporate Training to conduct a Women in Non-Traditional Careers event. All are welcome to participate to hear from women working in non-traditional careers.</p>
2.4 Align partner services to training pathways to reduce barriers and ensure customers receive needed support.	Core Partners	December 31, 2017	<p>Fall 2016-Developed a referral tool. Workgroup of local core partners is turning tool into a more user-friendly online/fillable form. Goal is to complete by January 2017 and present to all workforce partners.</p> <p>December 2016-Implementation workgroup met to begin turning tool into electronic format. Plan to present to full workforce partner system team at January partner meeting.</p> <p>February-March 2017-Development of a basic skills in transportation certificate targeting ESL participants to help them pathway into Class A, B and Transportation Specialist training</p> <p>May 2017-Class began in May with 9 students.</p> <p>Aug-Sept 2017-Combining Adult Basic Ed, Title 1 training services and IowaWORKS job readiness services together to present to Nordstrom a plan to</p>

			<p>train refugees to pipeline into the warehousing/shipping/packaging industry. Feb-Mar 2018-See note above. Nordstrom project progressing. May 2018-both classes started this month with 15 in the onsite employment ESL class, and 5 in the pre-employment class. April-May 2018-Team has been brainstorming and planning out processes to implement Navigating Your Journey for all training customers. The program will help individuals build up the soft skills, self confidence and relationships with staff to identify barriers, seek resources and make the appropriate career and training choice. September 2018-Implemented Navigating Your Journey. November-January 2019-Working on Core WIOA partner integration assessment to identify ways to remove barriers and better align services to serve individuals.</p>
<p>2.5 Expand access to training and education opportunities through the use of distance learning tools, videoconferencing, and other technology.</p>	<p>Core Partners</p>	<p>June 30, 2017</p>	<p>Ongoing-FS/Ins/Banking creating IowaWORKS workshops around sector needs. Discussed using online modules created by businesses, or linking into businesses directly to facilitate portions of training. July 2017-Will begin implementation talks with Industry Sector Board facilitators in July 2017 at lunch and learn meetings. February-March 2018-Update RWDB member training, and implement through face to face and online training formats for new and current board members. May 2018-Hosting first RWDB/CEO training using Zoom.</p>

			<p>June 2018-Using Zoom to host 2nd round of Board training and board meeting dial in.</p> <p>September 2018-Ongoing-Using Zoom for Board meetings and training.</p>
<p>2.6 Co-enroll participants in core partner programs as appropriate to provide participants with access to needed and available services.</p>	<p>Core Partners</p>	<p>Ongoing</p>	<p>December 2017-Implementation workgroup is finalizing a flip charge to help WIOA staff, workforce partners, and customers have a clear visual on what services are available, who might be eligible and how to connect.</p> <p>March 2017-Flip chart “referral tool” almost ready for print.</p> <p>June 2017-Final referral tool edits submitted. Final product being updated and prepared for printing. Strong request for this tool among not just staff, but other partners. Video received final edits and is being prepared for final version.</p> <p>October-November 2017 (Ongoing)-Developing partnerships with Four Oaks Total Child 2.0 project to link youth ages 16-26, who are getting close to age 18 or are already 18+ and have aged out of the original Total Child project. Will be working to connect these youth with Creating Futures consultants to assist them with using full menu of services to reach a wage of \$17 per hour by age 26. Developing linkages, program maps, and information sheets to outline possible pathways depending upon student’s age and situation. Update: Focusing on methods to set up job shadows and internships for these students to help with career exploration and confirmation.</p> <p>September-October 2018-Title 2 and Goodwill are partnering on a light manufacturing class with</p>

			English built into the program for non-native English speakers.
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Priority #3. Effective Business Engagement: Engage more effectively and widely, and collaborate more extensively with employers in workforce planning. Provide access to individuals with workforce resources aligned to business needs and the region's current and emerging sectors to bolster regional workforce competitiveness.

Goal	Responsible Party	Estimated Date	Progress Report
<p>3.1 Support all regional sector board work focusing on Advanced Manufacturing, Financial Services/Insurance/Customer Service, and STEM by ensuring alignment to regional workforce needs/demands.</p>	<p>Core Partners</p> <p>RWDB</p>	<p>Ongoing</p>	<p>November 2017-Meeting with FS/Ins/CS board to review meeting with RWDB in September and identify areas for increased partnership.</p> <p>Ongoing-Working with leadership of FS/Ins/CS Sector Board to present to WIOA staff on industry and workforce needs.</p> <p>May 2017-Transportation Communication class and pathway options for non-native English speakers.</p> <p>March 2018-Request for additional ESL+Transportation class. Title 1, Title 2 and KCC Transportation department meeting to schedule second class. Update: Working on hiring transportation instructor.</p> <p>June 2018-Many team members promoting and volunteering at Rollin' Rally event coordinated by Transportation Sector Board as part of Freedom Fest.</p> <p>August-September 2018-Working with Sector Board through Corporate training to develop Women in Non-Traditional Careers event.</p> <p>July-September 2018-Developing English classes for Goodwill and Nordstrom on site job training programs.</p>

			<p>January 2019-Working with Whirlpool and Unity Point to develop Earn and Learn style programs to help them build workforce.</p> <p>February 2019-Added CRCSD to this list for careers as a bus monitor. Also working with the Transportation sector board to develop a transportation communication course to support ESL students t move into transportation careers.</p>
<p>3.2 Create workforce system programming aligned to local business demands/needs.</p>	<p>Core Partners</p> <p>RWDB</p> <p>Sector Boards</p>	<p>Ongoing</p>	<p>Ongoing-Developing in house workshops around FS/I/B sector needs. Discussed using online modules created by businesses, or linking into businesses directly to facilitate portions of training.</p> <p>January-February 2017-Developing in partnership with ABE/ESL a pre-training/pre-employment pathway for IAC impacted workers including additional courses for these workers within computer literacy, ESL classes, linkage with ongoing job readiness and job search classes, that pathway into employment or additional training.</p> <p>August/September 2017-Working collaboratively with Nordstrom to develop a program targeting refugee population wishing to enter into a warehousing pathway</p> <p>Feb-Mar 2018-Nordstrom Class is in development, dates and timelines being finalized, and MOUs among partners being developed.</p> <p>May 2018-Onsite ESL class running with 15 participants and pre-employment running with 5 participants for Nordstrom.</p>

			<p>June 2018-Nordstrom Presentation to RWBD.</p> <p>January 2019-Whirlpool and Unity Point researching Earn and Learn type programming.</p> <p>Feb 2019-Adding CRCSD to Earn and Learn model. Also, looking at developing an experiential learning pathway for IowaWORKS customers to move into in demand, sector board driven career pathways.</p>
<p>3.3 Integrate current apprenticeship career opportunities into career and training pathways and expand apprenticeship opportunities with regional employers.</p>	<p>Core Partners</p> <p>Apprenticeship Employers</p>	<p>June 30, 2018</p> <p>Ongoing</p>	<p>November 2017-Hosted an apprenticeship awareness event with 23 businesses and 11 job seekers. Have developed 2 new leads for businesses interested in apprenticeships and are helping 5 job seekers enter into more intensive services.</p> <p>December – January 2017-Several apprentices impacted by recent layoffs at several companies. Enrolling and serving these apprentices by continuing their classroom training and helping them connect with similar apprenticeship opportunities in the region.</p> <p>June 2017-Wrapping up SP-NEG and JD-NEG grant activities with participants. Continuing to develop pipelines of workers for current and new apprenticeship opportunities. Continuing services as allowed through formula DW funds for enrolled participants.</p> <p>October 2017-Researching pre-apprenticeship programs which could be offered free as a workshop to IowaWORKS participants. Developing linkages with Lake College.</p>

			<p>February 2018-Meeting with apprenticeship programs to identify core pre-apprenticeship skills needed and how IowaWORKS, GAP/PACE, and Title 1 funds could be used to support customers obtaining these skills.</p> <p>Ongoing-Apprenticeship information sessions at IowaWORKS to raise awareness and connect individuals.</p>
<p>3.4 Develop systems to better prepare and help individuals with barriers to employment to enter into training career opportunities and long-term employment.</p>	Core Partners	Ongoing	<p>January-February 2017-IowaWORKS is developing in partnership with ABE/ESL a pre-training/pre-employment pathway for IAC impacted workers including additional courses for these workers within computer literacy, ESL classes, linkage with ongoing job readiness and job search classes, that pathway into employment or additional training.</p> <p>Ongoing-improving process to refer job ready candidates to business services team. Making adjustments to staffing to create a stronger link and job placement process for candidates.</p>

Grants Report

March 2019

Budget Overview

Special Programs Total Participant Budget					
	Additional FY18 Funds Carryover	Anticipated New FY19 Funds	TOTAL Budget	Expenditures	Funds Remaining
Gap Tuition Assistance IAGAP	\$17,958.05	\$312,711.00	\$330,669.05	\$256,936.29	\$73,732.76
Additional IAGAP Funds FY19		\$0	\$0	\$0	\$0

Other Funds					
	FY18 Carryover	Anticipated New FY19 Funds	TOTAL Budget	Expenditures	Funds Remaining
IA PACE—KPACE program	\$6,359.42	\$750,041.00	\$756,400.42	\$436,557.84	\$319,842.58
GIVF Reimbursement Funds	\$1,862.95	\$0	\$1,862.95	\$1,862.95	\$0
Kirkwood Community College Foundation ⁺	\$1,450.00	\$280.00	\$1,730.00	\$0	\$1,730.00
FAE&T Reimbursement Funds*	\$68,592.86	\$57,925.67	\$126,518.53	\$18,185.89	\$108,332.64
<small>*Total available will increase as new funds are donated. *Total available will increase as new reimbursement funds are received.</small>					

Special Programs Enrollments FY19

(7/1/18 – 6/30/19)

Gap Tuition Assistance	93
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E&T FFY18 (7/1/18 – 9/30/18)	19
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E&T FFY19 (10/1/18 – 6/30/19)	20
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E&T runs on the federal fiscal year. Data above was pulled for the timeframe to match the state fiscal year.

KPACE	91
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Fall cohorts began in August 2018. Spring cohorts began in January and March 2019.

Credit enrollments typically happen at the beginning of the credit term.

Gap Tuition Assistance Program

Referrals

Referrals FY19	138
Historical Program Total	8388

Interviews

Interviews Scheduled FY19	91
Historical Program Total	2094

Approved Participants

Approved Participants FY19	93
Historical Program Total	1543

Participant Completions

Historical Program Total	1070 of 1378 = 77.65%
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Fiscal Year	In Training	Completed Training	Did Not Complete	Completion Rate
2015	0	150	32	150 of 182 = 82.42%
2016	0	88	19	88 of 107 = 82.24%
2017	0	101	29	101 of 130 = 77.69%
2018	0	136	53	136 of 189 = 71.96%
2019*	18	80	24	80 of 104 = 76.92%

*Includes carryover training participants from FY18.

Participant Employment

New Employment FY19	54 of 89	60.67%
Overall Employment FY19	55 of 89	61.80%
Historical Overall Employment	846 of 896	94.42%

New employment: Completer has obtained different employment since enrolling in the program.

Overall employment includes all completers who are working, including those who have new employment and those who have increased responsibility with the same employer.

Fiscal Year	New Employment	Same Employer (increased duties)	Deceased	Other FT Activities	Unable to Contact	Looking for work or need employer information	Overall Employment Rate
2015	101	15	0	8	6	4	116 of 120 = 96.67%
2016	59	3	0	1	2	0	62 of 62 = 100%
2017	59	4	0	10	7	0	63 of 63 = 100%
2018	96	2	0	22	1	4	98 of 102 = 96.08%
2019	54	1	0	19	1	34 ⁺ *1	55 of 89 = 61.80%

*Many graduates completed training recently and are now pursuing employment.

*Those graduates still looking for work on 7/1/18 and still engaged in services were moved into the FY18 pool for employment.

¹ Those new graduates who are still looking for work on 6/30/18 and still engaged in services will be moved into the FY19 pool for employment.

Project status:

Program Information (to date)	FY15	FY16	FY17	FY18	FY19	Total
91 Hour Nurse Aide	49	42	42	99	36	513
Accelerated Welding Certificate	15	5	2	5	0	32
Administrative Professional Certificate	9	2	8	9	6	34
Business Application Specialist Certificate	1	5				6
Business Bookkeeping Computer Certificate	1	1	4	2	1	9
Call Center Customer Service Certificate	3	1	8	0	0	36
Central Sterilization Certificate				1	3	4
Certificate in Office Professionals	0	0				36
Certificate in Website Development	0	0	0	0	0	11
Certified Business Computing Professionals	1					42
Class B CDL	0	1	1	4	2	16
CNC Machinist Certificate	1	3	7	15	0	45
CNC Milling Operator Certificate	0	0				0
CNC Turning Operator Certificate	0	0				0
Combination Welder Certificate	1					45
Combination Welder SERIES	0					1
Community Living Professional		0	0	0	0	0
Core Construction Certificate		1	1	0	0	2
EKG Technician	0	1	2	13	0	16
Electrical Specialist	2	0	0	4	4	17
Electro Mechanical Certificate	0	0	0			0
Gas Metal Arc Welding Sense I		10	2	2	0	14
Graphic Designer Certificate	2	4	1	7	3	17
Health Support Professional		0	0	4	0	4
Industrial Maintenance Certificate	0	0	0	0	0	1
Job Planning, Benchwork, Layout Certificate	0	0				0
Kirkwood Culinary KickStart Certificate	2	0	0	1	0	5
Logistics/Supply Chain Certificate	0	0				1
Manufacturing Basics & CNC Machinist Certificate	0	0				4
Manufacturing Welding Certificate				2	0	2

Measurement, Materials, Safety Certificate	0	0				0
Medical Office Professional			4	1	0	5
Modern Manufacturing Series Certificate	0	0				4
Operator Certificate					7	7
Personal Support Professional		1	0	0	0	1
Phlebotomy	14	7	3	8	5	81
Production MIG Certificate	10	0				20
Sales Professional Certificate	0	0	0	0	0	0
Supervising in Healthcare Facilities		0	0	0	0	0
Transportation Service Class B Training Certificate	3	0	0	0	0	4
Transportation Specialist		0	0	0	0	0
Transportation Technician		0	0	0	0	0
Truck Driver Class A CDL	32	43	38	54	26	340
Web Designer Certificate	3	2	2	3	0	10
Other certificates no longer offered/available						148
TOTALS	149	129	125	234	93	1543

Gap Reporting Form - General Information

Revised July 2017

Institution	Kirkwood Community College			
Contact Person	Bethany Parker	319-365-9474 x31155	bparker@kirkwood.edu	
Quarterly Reporting Period	FY19	January 2019		FY19 Available (FY18 CF+FY19) \$ 330,669.05

Budget Summary

Line Item	Expenses per Quarter				YTD Expenditures
	Q1	Q2	Q3	Q4	
Direct Costs:					
Tuition & Books	\$145,330.36	\$67,402.50	\$10,083.29		\$222,816.15
Equipment	\$2,148.42	\$1,427.76	\$1,435.00		\$5,011.18
Fees/Assessment/Testing	\$5,745.00	\$3,340.00	\$390.71		\$9,475.71
<i>Subtotal</i>					\$237,303.04
Other Costs:					
Staff Support/Services	\$8,812.44	\$8,082.66	\$2,738.15		\$19,633.25
Total:	\$162,036.22	\$80,252.92	\$14,647.15	\$0.00	\$256,936.29

Participant Summary

Instructions: This subsection must be completed **quarterly**. Quarterly numbers must be **unduplicated**.

	Q1	Q2	Q3	Q4	YTD Total
Number of Completed Applications:	63	42	7		112
Number of Approved Participants:	49	36	8		93
Status of Approved Participants:					
Participating or Waiting to Participate:	112	36	8		156
Number of <u>Third</u> Party Credentials Received:	63	26	5		94

Financial Reporting
as of March 12, 2019
69% of the Year Completed*

Grant Name	Carryover	Total Grant	Total Budget	Staff & Overhead Expenditures	Participant Expenditures	Staff & Overhead Obligations	Participant Obligations	Unobligated Balance	% of FY18 Grant Spent/Obligated	% of Unobligated Funds
WIOA Admin	0	94,691	94,691	61,608	0	33,083	0	0	100.00%	0.00%
WIOA Adult	18,612	172,752	191,364	78,536	17,052	51,986	8,453	35,337	79.54%	20.46%
WIOA Dislocated Worker	0	260,049	260,049	164,591	0	60,586	0	34,872	86.59%	13.41%
WIOA RR Dislocated Worker	0	127,284	127,284	13,674	46,171	53,955	13,484	0	100.00%	0.00%
WIOA Youth In School	5,372	83,078	88,450	41,212	12,902	23,768	285	10,284	87.62%	12.38%
WIOA Youth Out of School	20,211	336,340	356,551	150,993	74,919	78,213	22,755	29,671	91.18%	8.82%
KPACE	6,359	750,041	756,400	311,051	205,829	189,676	10,534	39,311	94.76%	5.24%
SNAP ADMIN	0	170,647	170,647	63,218	0	97,214	0	10,215	94.01%	5.99%
GAP	17,958	312,711	330,669	22,371	265,715	12,754	20,009	9,820	96.86%	3.14%

Experiential Learning

Actuals	Current %
35,281.24	20.00%

Funding Options to Support Regional Workforce Training Needs

Kirkwood Community College Commitments and Opportunities

- 1) Many residents in Region 10 seek training at KCC. The WIOA programs will continue to connect individuals with as many other resources as possible when on a wait list such as:
 - a. KCC Scholarships and college foundation funds
 - b. Other special funding and support programs at KCC:
 - i. Project Start
 - ii. Project Finish
 - iii. KPACE
 - iv. Katz Family Scholarship (for non-credit certificate training)
- 2) We have notified the state IWD team, and asked them to share any available A, DW and Youth funding. Sometimes they release additional DW funds around this time of year. We are still waiting to hear if additional funds will become available.
- 3) We asked for additional GAP funding to ensure we do not run out of funds for the GAP program, putting a future crunch on the Adult and DW program funds. Request was submitted in early March. We should hear soon on if we are funded.
- 4) Food Assistance Employment and Training (FAE&T)
 - a. This program allows KCC to receive reimbursement of up to 50% of tuition, books and support service costs provided to individuals receiving food assistance, when they use non-federal funds to pay for those costs. Non-federal funds include the GAP and PACE programs.
 - b. KCC is allocating \$50,000 of these reimbursed funds towards services for Adults and Dislocated Workers. In addition, the Operations Manager did a file review of all enrollments from this past year, and was able to utilize Food Assistance funds to support training (previous paid by A and DW), opening up additional A and DW funds for future use. This has eliminated an A and DW wait list for now. We anticipate not having a wait list until July 1, 2019. At that time we will re-evaluate our FAE&T balance and, if possible, allocate additional funds towards A/DW services.
- 5) KCC Grant Director can assist with grant applications.

State and Federal Workforce System

1. Requested additional federal WIOA funds from state IWD office.
2. Requested additional GAP funds from Department of Education.
3. Future Ready Iowa Summer Youth Pilot Program-Considering an application. Due March 27, 2019.
4. YouthBuild-September deadline

General Grants (Typically these grants are for program/systemic services and additions. They don't usually fund participant spending or to add money to an existing program.)

- a. Greater Cedar Rapids Community Foundation-Up to \$15,000, for Linn area projects, multiple funding dates.
- b. Johnson County Community Foundation-Opens up for applications July, 2019. KCC considering apply to support WIOA Title 2 programming.
- c. Witwer Trust-Smaller grants (couple thousand). Application opens early November.
- d. City and County Government

Business Partnerships

- a. Business Earn and Learn Partnerships-Training programs funded by businesses that support training of potential workforce, new workforce or incumbent workforce. Some funding is available through Title 2 (HS completion/English Language Learner) programs to match business investment.
- b. Advancing Opportunities Grant-Submitted to JP Morgan through community partnership to support Opportunity Center and would indirectly benefit our programs and provide training options. Will know more in early February if selected for round 2.



This report Reflects January/February 2019

Current Job Openings (Incudes indexed jobs)

	Statewide	Regional
January	36, 614	4374
February	31,894	3665

<i>Unemployment Rates- County rates are not seasonally adjusted</i>			
	Jan 2019	Dec 2018	Jan 2018
United States (seasonally Adjusted)	4.0%	3.9%	4.1%
State of Iowa (seasonally adjusted)	2.4%	2.4%	2.8%
Benton	3.7%	2.7%	4.2%
Cedar	3.2%	2.4%	4.0%
Iowa	3.1%	2.3%	3.4%
Johnson	2.1%	1.8%	2.3%
Jones	4.4%	3.1%	5.2%
Linn	3.4%	2.7%	3.8%
Washington	3.2%	2.3%	3.6%

Cedar Rapids Recruiting Events:

- WIS International 10
- RGIS 7
- Crestview Acres
- QPS
- Schneider
- PIC Group 5
- REM
- Aerotek
- Whirlpool 2
- CSC
- US Security Associates 2
- Worksource Staffing 2

Kim Reynolds, Governor
 Adam Gregg, Lt. Governor
 Beth Townsend, Director



Advanced Services
 Service Master
 To the Rescue

Iowa City Recruiting Events:

Harbor Freight 2
 Temp Associates
 Remedy
 Hoodz
 Kelly Services 2
 Aerotek 3
 Whirlpool
 Affordable Cleaning 3
 Manpower 2
 Advanced Services

Business Services activities:

January 2019:

- Mace had planning meetings with Jones Co Veteran Affairs regarding a potential event for employers to learn about benefits of hiring veterans.
- Mace had meeting Johnson Co Veteran Affairs to further plans to achieve HBI community status
- Curt/Sharon facilitated the Re-connect workshop with 6 sector boards represented; 31 attendees.
- Kate participated in the Iowa Ideas Advisory Planning Committee
- Kate met with TAP/IVRS to discuss RA presentation to HS students and partner with Total Child 2.0
- Kate participated with the Workforce Solutions Strategy Team with ICR Iowa and Kirkwood: Met with Ingredient, Whirlpool, Genova Technologies.
- Kate attended EIHRA Strategic Planning Session – Kate is still on the Board as the Workforce Readiness Chair. Partnering with iJAG to have members more involved with students in the classroom and to host job shadows and internships. Organizing Legal Lunch and Learn to present e-verify. Future Ready Iowa February meeting was cancelled but Kathy Leggett is being re-scheduled for the May meeting.



February 2019:

- Curt presented on Registered Apprenticeship to 3 classes at Jefferson High School
- Curt/Sharon facilitated Re-connect workshop involving employers from all 6 sector boards speaking about opportunities in their sector and within their company; roughly 24 job seekers attended and were able to have mini interviews in the end.
- Mace met with Linn Co economic development (Jamie Toledo) regarding Linn Co becoming HBI community.
- Mace had meetings with Benton and Iowa County Veteran Affairs to create business events promoting the hiring of veterans.
- Mace is part of the planning committee for the Build My Future event on 4/2 and leading an interactive experience at IowaWORKS booth for middle school students.
- Sharon and Kate participated in a professional development day for roughly 70 educators in Benton Co, involving 25 businesses representing 6 panels, discussing skills needed for the profession they represented.
- Business team coordinated an ECI event on UI changes/Misclassification with 44 attendees present.
- Business team hosted a youth job fair on 2/28, with 16 employers and over 200 job seekers.

Rapid Response Activities:

- Lucky's Market closed in March in Iowa City, impacting 75 workers. We received very short notice on this but did provide rapid response services to affected workers on-site on 2/18/19, with only roughly 17 workers attending.
- Payless Shoe Stores had locations close in Coralville and Cedar Rapids-We reached out to both locations and found that most of the impacted workers found other jobs. Informational packets were dropped off at the CR location due to having 3 staff that haven't found other jobs.
- Durham School Services is not having their contract renewed past 6/30/19. Meetings are being scheduled with management from Durham to discuss rapid response services and worker informational meetings.

Adult Education Report- March 2019

Enrollment Update:

Enrollment numbers in our adult education programs continue to increase. As of March 1, 2019, we are at 84% of goal, having 981 students enrolled in 12 or more hours of programming. We will begin our last 7 week enrollment period for the fiscal year on March 25th at our sites in Iowa City and Cedar Rapids.

Federal Testing:

We are required to give CASAS testing in math and reading to our ABE students in order to receive federal funding. This past July 1st we were able to give the new Goals Reading test. This is a more updated version of the reading test than the previous one. Students should be able to relate more to the Goals form than the earlier version. We are happy to announce that we will also have the new updated Goals Math test available July 1st of the upcoming fiscal year. Previously, students were not able to use calculators on the math portion, however with the new test, they will be able to access an online calculator. I know our students will appreciate the ability to access a calculator.

ESL:

Kirkwood Community College provides free community ESL classes in Cedar Rapids, Iowa City, Coralville, and Washington. We serve around 700+ students each year by offering morning classes 9-11:30 and evening classes 6:30pm-8:30pm Monday through Thursday. We assess all of our new students and place them in one of our 5 levels of ESL classes. Over the last 5 years, Kirkwood has been developing partnerships with local businesses to provide contextualized ESL to help English learners navigate the various pathways to employment and postsecondary training. We provide contextualized ESL in the fields of basic healthcare communications, light manufacturing English, warehouse English, English for environmental services, and transportation English.

ABE:

We just completed 2 more Pathways to Success classes which will add around another 40 students to our enrollment for this upcoming session. We have seen an increase in our HSED official test scores. Many students are scoring at the post-secondary level for their final testing. We are hoping for a strong finish before our graduation, on June 13, 2019, at the Kirkwood Hotel. We have also seen an increase in our persistence rate. This stems from the advising our instructors do with the students, along with the direct and explicit instruction that is taking place in our classes, and finally the Pathways to Success course.

Iowa Vocational Rehabilitation Services

Region 10 Report

March 28, 2019

	FY 2018 Successful Closures	FY 2019 Employed in Stabilization	FY 2019 Employed with Successful Closure
Iowa City	200	86	70
Cedar Rapids	135	44	44
Region 10 Totals	335	130	114

AREA OFFICE CASE LOADS

	Job Candidates	IVRS Team Members	Counties Served
Cedar Rapids	1214	17	Benton, Linn, Jones
Iowa City	973	14	Johnson, Iowa, Cedar, Washington & Kirkwood Service Unit

HIGH SCHOOL TRANSITION SERVICES

	Cedar Rapids	Iowa City	Total
Potentially Eligible Students Served	731	290	1021
Students in Active IVRS Services	253	84	337

FY 2019 High School Successful Outcomes

	Successful Outcomes	Average Hourly Wage	Average Hours Worked
Cedar Rapids	8	\$13.88 / Hour	35
Iowa City	23 (with 12 Outcomes at KCC)	\$11.91 / Hour	27

- Ninety-four new transition referrals this fiscal year.
- Summer Pre Employment Transition Service activities planned for summer 2019 and enrollment underway with in both Iowa City and Cedar Rapids Regions.
- TAP and Making the Grade Contracts continue to do well with Monticello/Midland TAP, Cedar Rapids Community School District TAP, Making the Grade with Linn-Mar, Marion Independent & Iowa City School District.
- Project SEARCH targeting in high school youth in development with University of Iowa and ICCSD

COMMUNITY OUTREACH

- Held round table with leaders of Deaf/Hard of Hearing Community to seek feedback on populations needs and factors impacting vocational services and outcomes.