



Region I Disability Access Committee Meeting

Tuesday, April 09, 2019

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The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Members Present: Jeanne Helling, Nancy Steffensmeier, James Sigwarth, Lisa Farley, Lynn Gallagher, Michelle Schmitt, Ron Axtell, Lisa Curtain, Anna Stamat, and Marla Loecke

Members Absent: Jamie Phipps, Margee Woywood, Kris Cote, Mindy Meyer, and Lea Dahlquist

Others Present: Penny Ingles

Call to Order: Helling called the meeting to order at 1:35. Roll was taken, and It was noted that a quorum was established.

Approval of Agenda: Motion Axtell, seconded Stamat, to approve agenda as presented. All ayes. Motion carried.

Action Item: Motion Stamat, seconded Farley, to approve the minutes from the March 12, 2019, Region I Disability Access Committee meeting. All ayes. Motion carried.

Presentation on Business Services: Jason Rubel shared a PowerPoint regarding contacting businesses and touched on subjects such as cold calls; contacting HR; don't bring up disability; don't over sell your product/talk about their needs; talk about success stories; schedule follow-up. Touring the business will help with job analysis—will this fit our candidate; do we have candidates that want the job/able to do the job. Building trust is important—you are there to help them. Make sure to be there when they want/need you. He also discussed recruiting and retention; assistive tech needs/ accommodations. Know employer needs, know jobs/tasks involved; and know job candidates. Follow-up—reach out/follow-up. Be responsive when/if things go wrong. Make time even if you need to adjust your schedule. Jason also discussed and shared his experience with externships. Get hands-on experience; see how the job works yourself; talk to managers, co-workers/employees, check the environment. Below are videos shared by Jason:

Cold Call VR Video:

<https://youtu.be/3UIRwAtarAk>

Always remember: We have two customers.

<https://youtu.be/jx1dA3i6zkY>

Katie Bahl will present next month with a different perspective on how she reaches out.

Review IWD Strategic Plan: Helling shared with committee what can/is being done for the plan. Two IWD centers include IVRS/IDB; WIOA partners accessible to all who need assistance; committee meetings held quarterly (we do monthly); follow with reports/notes which is done monthly. Helling noted that accessibility in both IWD centers is good.

Discussion about Annual Disability Month in October followed. Would like to start talking about/planning in May, having something planned by June. Last year a reverse job fair was held. Potential employers, State and County officials attend with 10-12 candidates presenting themselves to employers. Annual Disability Month will be put on agenda next month and maybe another meeting or sub-committee for planning.

Plan to have two Ticket-to-Work people employed by end of 2019.

Plan to attend training on Ticket-to-Work. Jamie will be going to training for certification.

Referrals seem to be working.

Next Meeting Date: May 14, 2019, 1:30 p.m. (second Tuesday of each month) Katie Bell will possibly be presenting. May is Disability Awareness Month and may need to have planning meeting before.

Adjournment: Motion Axtell, seconded Sigwarth, to adjourn. All ayes. Motion carried. Meeting adjourned at 3:12 p.m.

Submitted by: Penny Ingles, Keystone AEA